

# Project Monitoring Group

## Manual : Project Monitoring Group(PMG)



MINISTRY OF  
COMMERCE  
AND  
INDUSTRY





# INDEX

S.NO.	TOPIC	PAGE NO.
I.	Introduction	4
II.	Stakeholders Definition	6
III.	Stakeholders Group	7
IV.	Stakeholder: Roles & Functions	8-10
V.	Life cycle of Project	11
VI.	Issue Stages	12
VII.	PMG Mechanism	13
VIII.	Landing Page	15-19
IX.	Login	20-22
X.	Terminologies	23-25
XI.	Dashboard (Features & Functionalities)	26-41
XII.	Project tab (Features & Functionalities)	42-50
XIII.	Issue tab (Features & Functionalities)	51-56
XIV.	Actions on Project & Issue	57-69
XV.	How to compose Email/SMS	70-95
XVI.	How to create Project & add Issues?	96-113

# INDEX

S.NO.	TOPIC	PAGE NO.
XVII	How to create Agenda ?	114-127
XVIII	How to update Minutes of the Meeting (MOM) ?	128-138
XIX	How to view state summary and download pending issues summary report?	139-143
XX	How to download Reports and CMS management ?	144-175
XXI	Additional Rights of PMG Super Admin	176-190
XXI	How to create Group(s) and their User(s) ?	187-211
XXII	How mark user as Nodal officer	212-215
XXIII	How to Deactivate/Activate a User?	216-219
XXIV	How to migrate Projects from one user to another ?	220-222
XXV	Notification/ Reminder Mail	223-225
XXVI	Contact us	226

# Introduction



सत्यमेव जयते

## Cabinet Secretariat

Project Monitoring Group (PMG) was set up as a special cell in Cabinet Secretariat, Government of India in 2013



सत्यमेव जयते

## Prime Minister's Office

Prime Minister's Office took the administrative control of PMG in September 2015



## Invest India

Since February 2019, PMG merged with Invest India, DPIIT, Ministry of Commerce and Industry



सत्यमेव जयते

## Prime Minister's Office

Prime Minister's Office appointed PMG as a Secretariat to Monitoring Group, PMO in August 2021

## About Project Monitoring Group (PMG)

The Project Monitoring Group (<https://pmg.dpiit.gov.in/>) Invest India (DPIIT) is an institutional mechanism for **milestone-based monitoring of projects** and for expediting **issue resolution** and fast-tracking of approvals/clearances for projects with an anticipated investment of **Rs. 500 cr. and above**



# Different Stakeholders involved and their Roles

# Stakeholders Definition

## Project Proponent (PP)

- Implementing agency/organisation facing issues in the execution of their project(s)

## Sponsoring Ministry (SM)

- Central Ministry that verifies and validates given project details

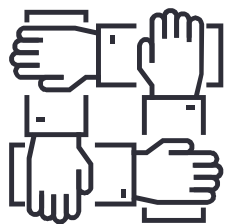
## Recipient Ministry/ State (RM/RS)

- **Recipient Ministry:** Central Ministry where issue is pending
- **Recipient State:** State Govt. where issue is pending

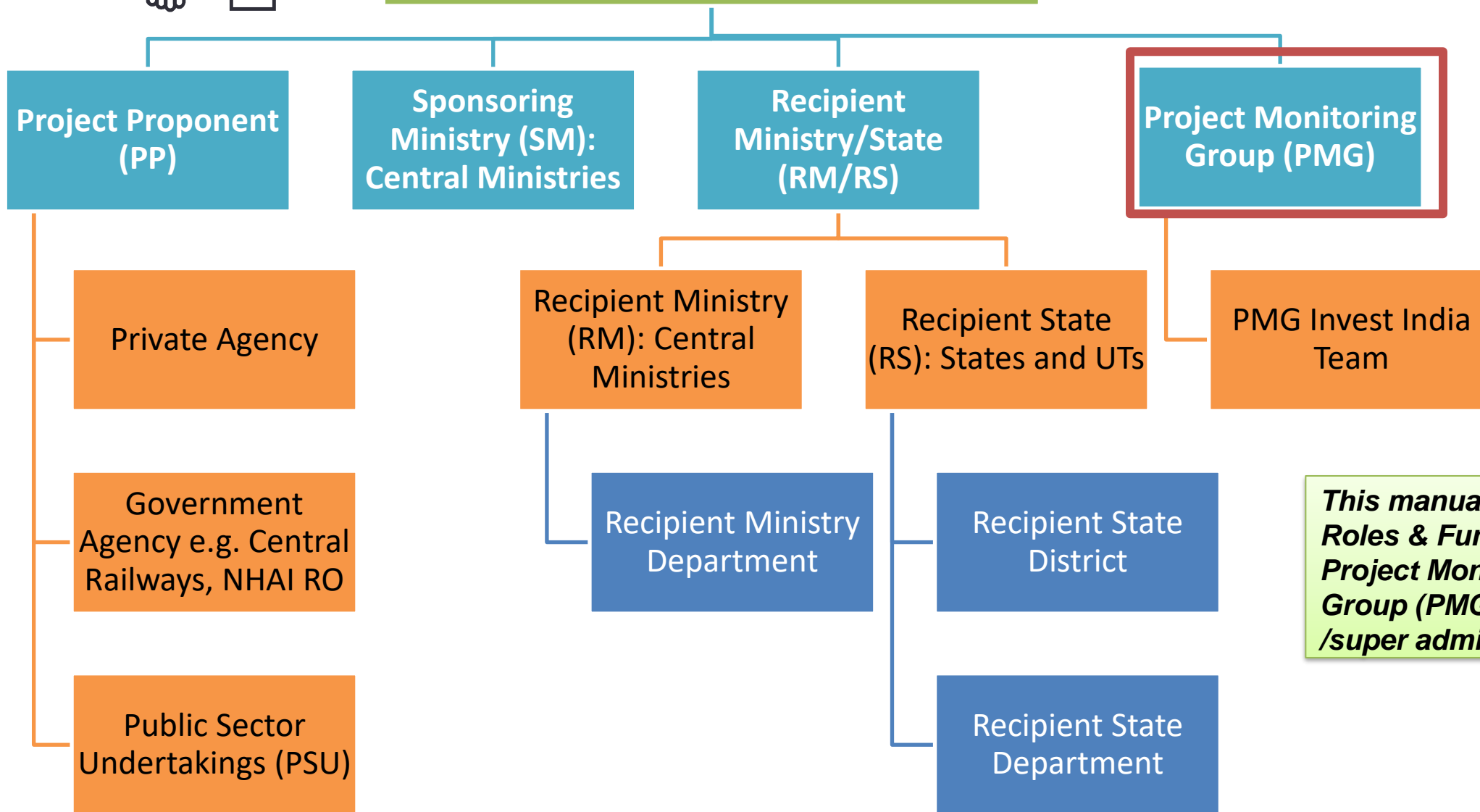
## Project Monitoring Group (PMG)

- PMG Invest India Team monitors national projects and facilitates resolution of their issues



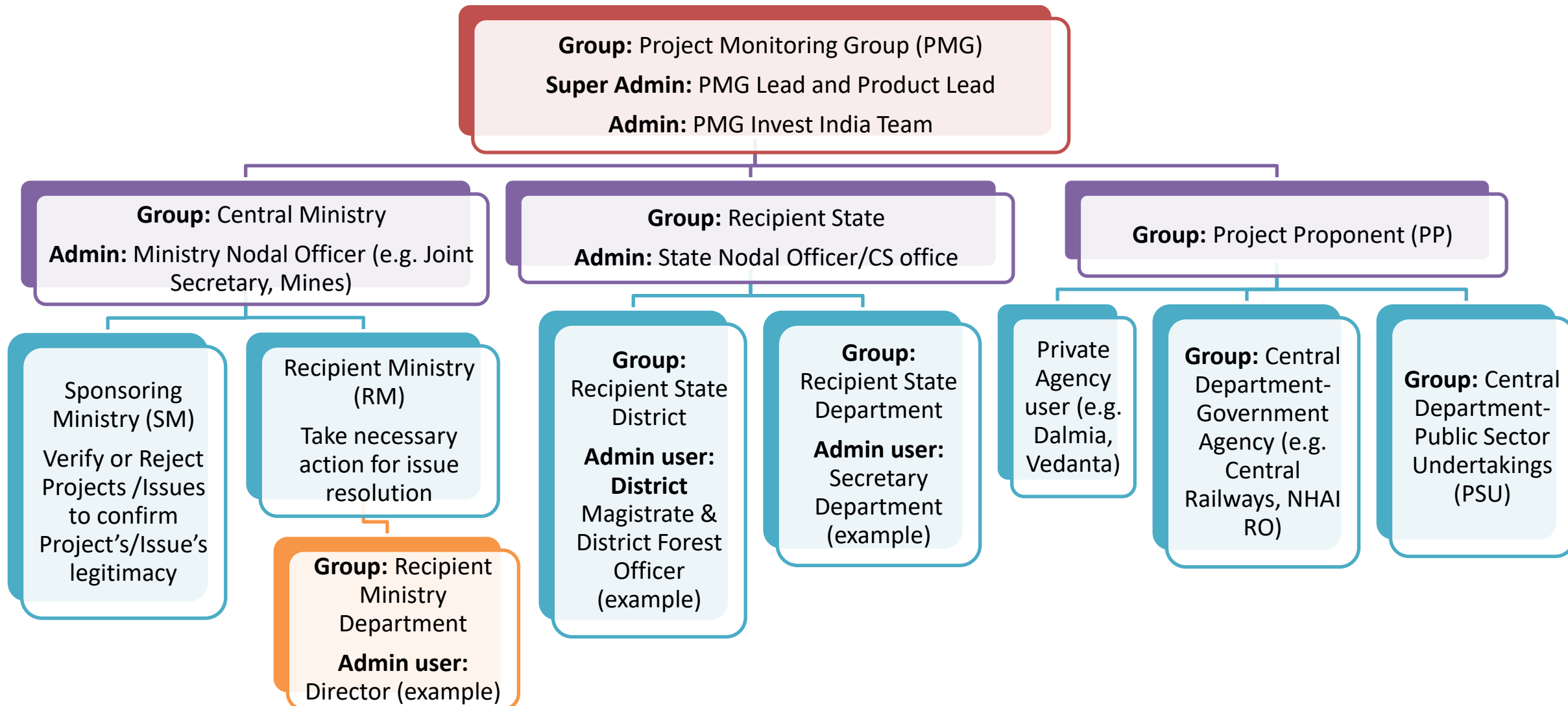


# STAKEHOLDERS GROUP



***This manual discusses Roles & Functions of Project Monitoring Group (PMG) admin /super admin***

# Stakeholder: Roles & Functions





# Stakeholder: Roles & Functions

## Functions: PMG Admin Users

- PMG admin user has to create different hierarchy of groups within Central Ministry/State and on-board admin users of each group e.g. Uttar Pradesh > Lucknow
- PMG admin user has to create group hierarchy for government implementing agencies and on-board user of each group e.g. Coal Ministry > Coal India > BCCL
- PMG admin user has to make sure that Central Nodal officer, Central Department Nodal officer, State Nodal officer, District Nodal officer & State Department Nodal officer are identified and marked
- In case of transfer/change of Nodal officer, PMG admin user has to on-board and mark new user as Nodal officer and unmark the previous tagged Nodal officer
- PMG admin user has to make sure that respective new users of the group are trained and on-boarded
- In case of change/update of Project Proponent user of existing projects, PMG admin user has to on-board new Project Proponent user and migrate all the projects of old user to new user
- PMG admin user may decide issues to be discussed in the meeting and generate meeting agenda document for the same. Meeting related automated and customised notification/alerts can be generated
- PMG admin user has to follow-up with Recipient Ministry/State and Project Proponent to update the details of projects and status of issues

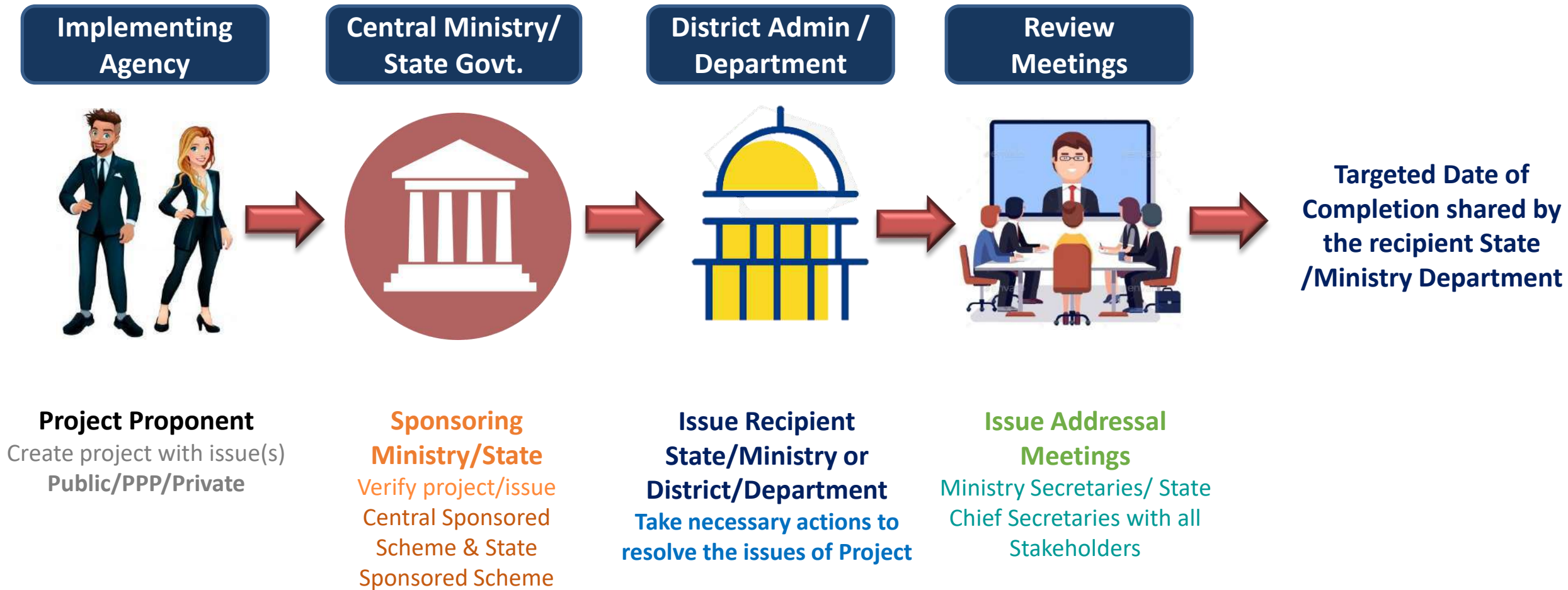
# Stakeholder: Roles & Functions

## Functions: PMG Admin Users

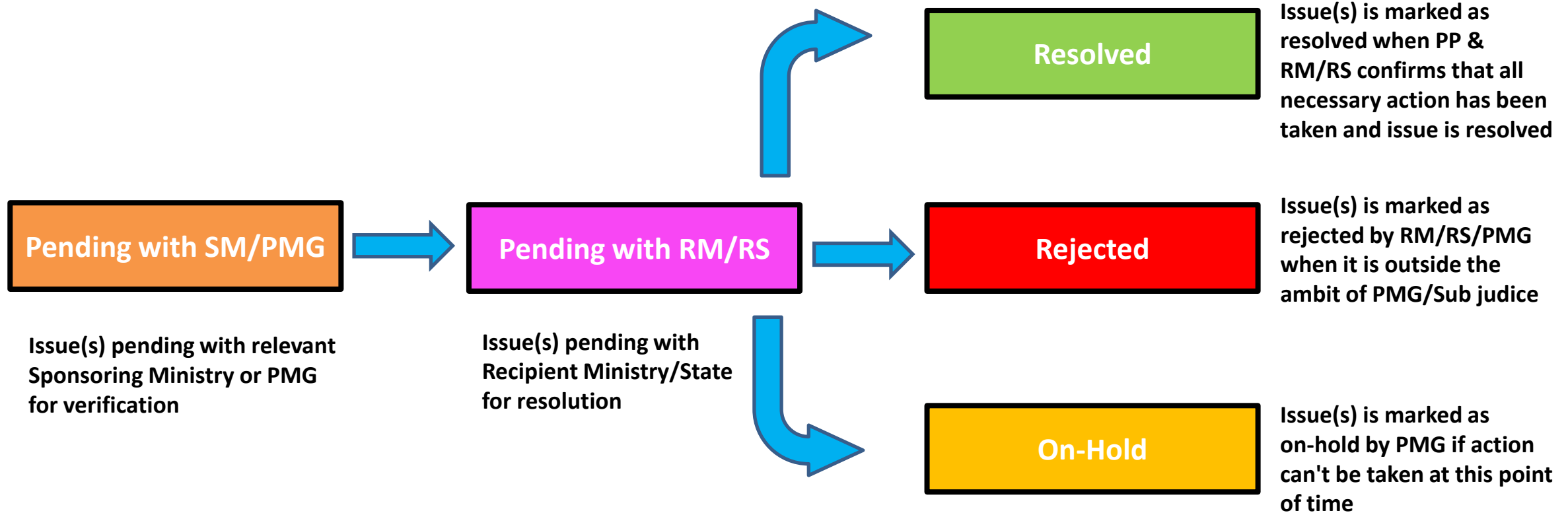
- PMG admin user has to ensure that all the issue updates and supporting documents are updated by concerned stakeholder's login account only e.g. user of IOCL should update status of issue itself on portal.
- PMG admin user has to update Minutes of the Meeting/Decisions taken on the issues and attach all necessary documents.
- PMG admin user has to make sure all the weekly/annual/quarterly reports are generated, analysed and submitted within required timeline.
- If required, PMG admin user may take actions (verify/reject) on project and issue on behalf of Central Ministry/State.
- PMG admin user has to make sure that project & issue details are up to date e.g. District/Department of issue, category and sub-category of issue, physical progress of project, PRAGATI project 'Yes/No' etc.
- PMG admin user may send issue pending with PMG to Recipient Ministry/State after making sure all the information/details are legit and complete.
- PMG admin user has to report bugs & submit stakeholder's feedback to PMG super admin.
- PMG admin user has to make sure that periodicity of each State meeting is 90 days(approx.) and periodicity of each Central Ministry meeting is 45 days (approx.) e.g. if UP meeting with concerned Chief Secretary was held on 1<sup>st</sup> January 2020 then next meeting should be planned on or before 1<sup>st</sup> April 2020.



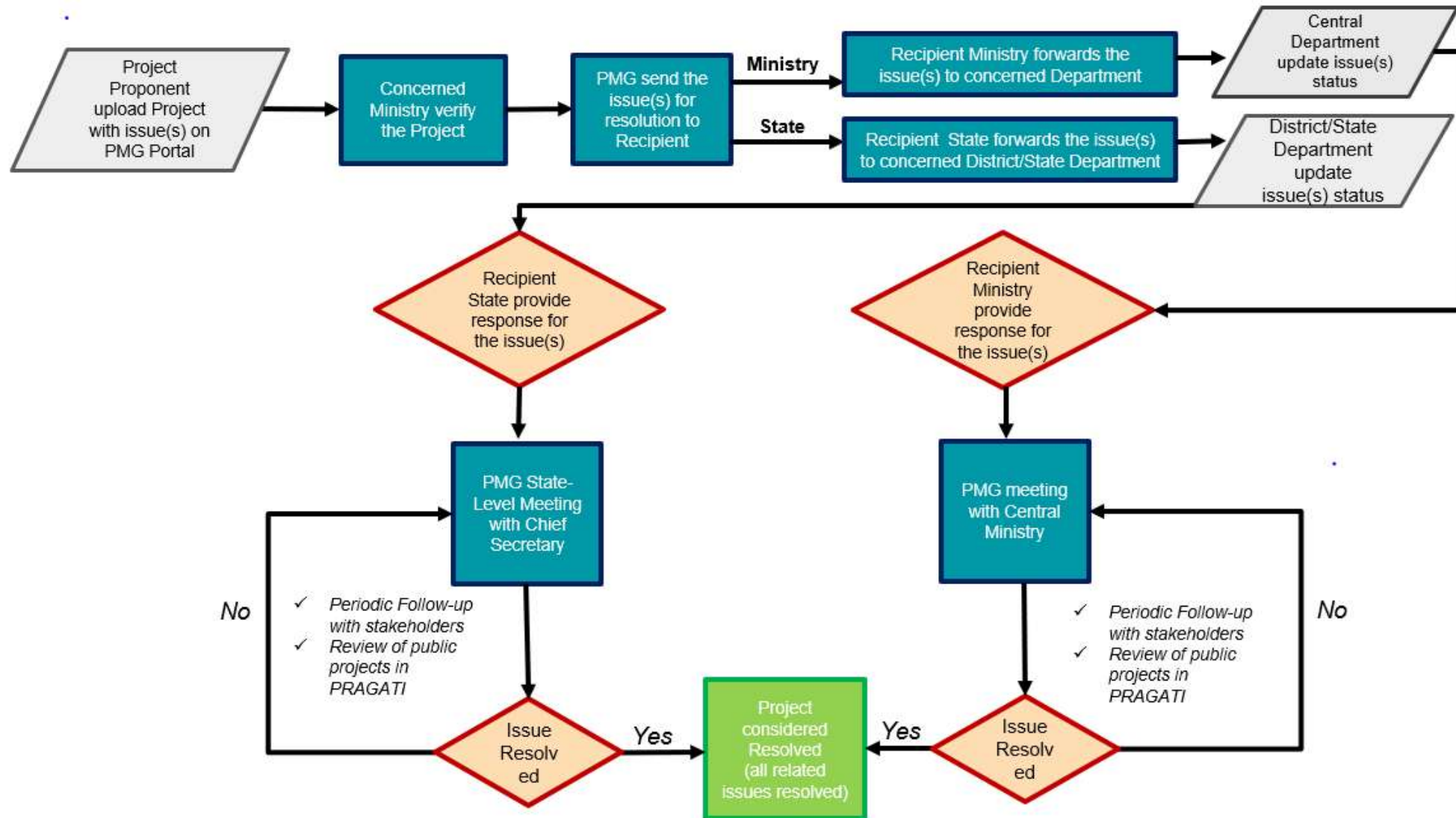
# Life Cycle of Project



# Issue Stages



# PMG Mechanism





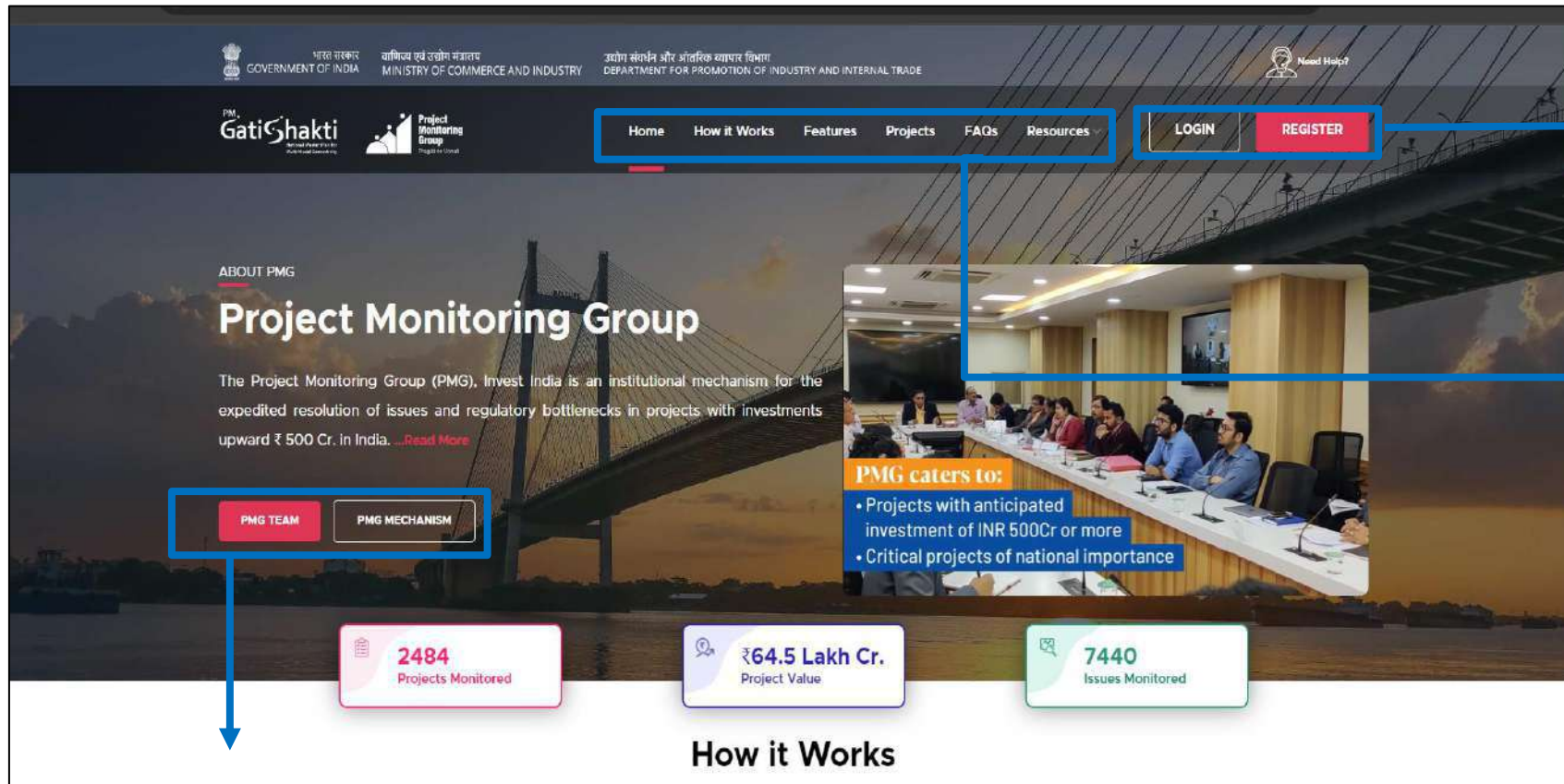
# URL for PMG Portal

<https://pmg.dpiit.gov.in/>



# Landing Page

# Landing Page



The screenshot shows the landing page for the Project Monitoring Group (PMG). At the top, there are logos for the Government of India, Ministry of Commerce and Industry, and the Department for Promotion of Industry and Internal Trade. The main navigation menu includes Home, How it Works, Features, Projects, FAQs, and Resources. There are also buttons for LOGIN and REGISTER. The main content area features a large image of a bridge and a meeting room. The text describes the PMG as an institutional mechanism for the expedited resolution of issues and regulatory bottlenecks in projects with investments upward ₹ 500 Cr. in India. Below this, there are three statistics: 2484 Projects Monitored, ₹64.5 Lakh Cr. Project Value, and 7440 Issues Monitored. The page is titled 'Project Monitoring Group' and includes a 'How it Works' section.

- **Register** in case of Private Proponent, this is not applicable for PMG users
- Click on the **Login** button to enter the Login page

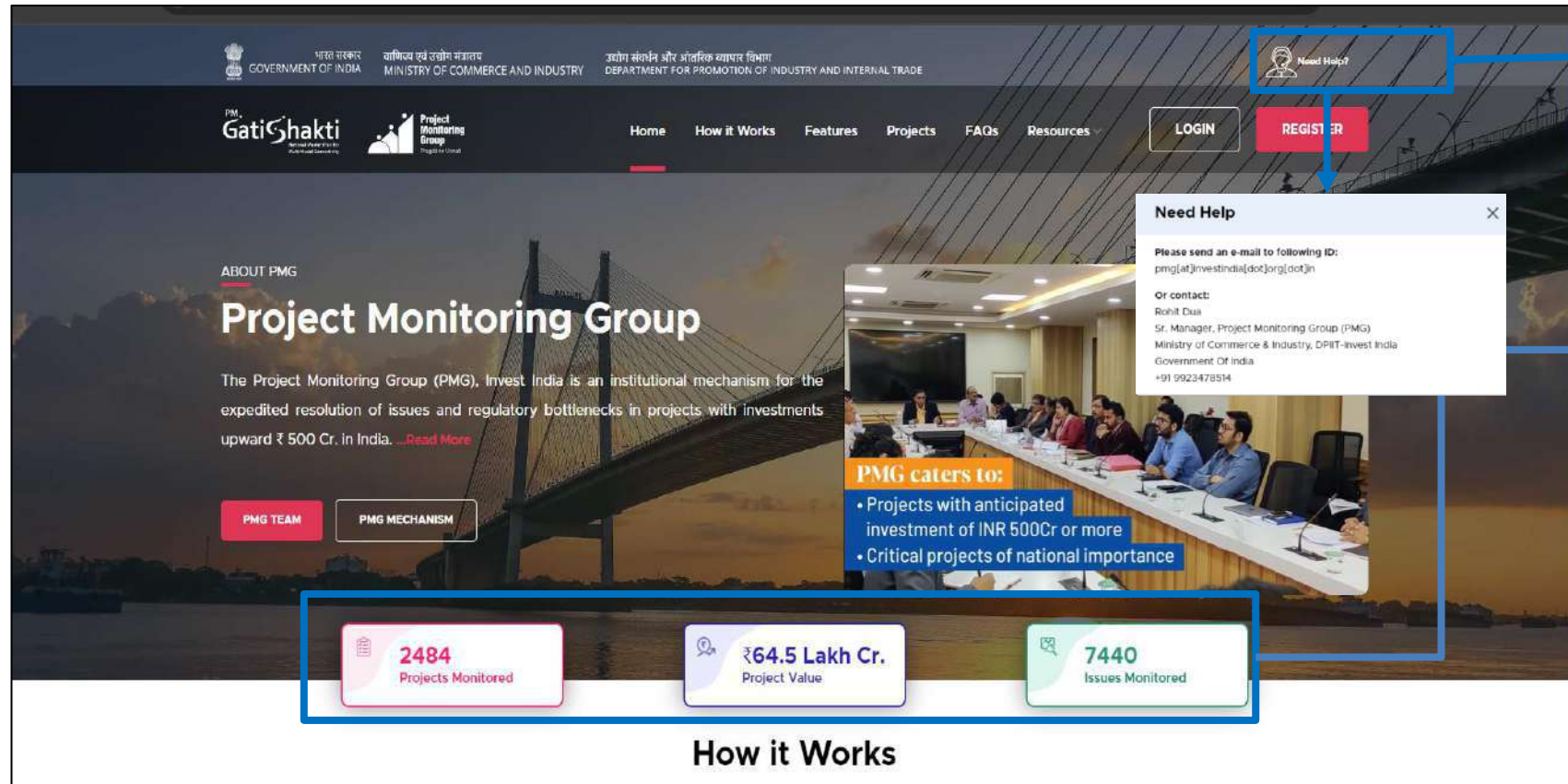
## Key elements: Landing Page

- **How it works:** Work flow of PMG
- **Features:** Dashboard, Track Issue Status, Follow-up, Feedback & Notifications
- **Projects:** Sector wise and State wise distribution of PMG Monitored Projects/Issues
- **FAQs:** Frequently asked questions
- **Resources:** Best practices, Notifications from various government offices.

- **PMG Team:** Details about PMG team members
- **PMG Mechanism:** Requisite Conditions to 'upload a project' and 'stages of issue resolution'



# Landing Page



The screenshot shows the landing page for the Project Monitoring Group (PMG). At the top, there is a navigation bar with the Government of India logo, the Ministry of Commerce and Industry, and the Department for Promotion of Industry and Internal Trade. The PMG logo and name are prominently displayed. Below the header, there is a main section titled "Project Monitoring Group" with a description of its role in monitoring projects. A "Need Help" button is located in the top right corner, which opens a modal window providing contact information for assistance. Below the main text, there are two buttons: "PMG TEAM" and "PMG MECHANISM". A central image shows a meeting in progress, with a text overlay stating "PMG caters to:" followed by two bullet points: "Projects with anticipated investment of INR 500Cr or more" and "Critical projects of national importance". At the bottom, there are three data cards: "2484 Projects Monitored", "₹64.5 Lakh Cr. Project Value", and "7440 Issues Monitored". The "How it Works" section is partially visible at the bottom.

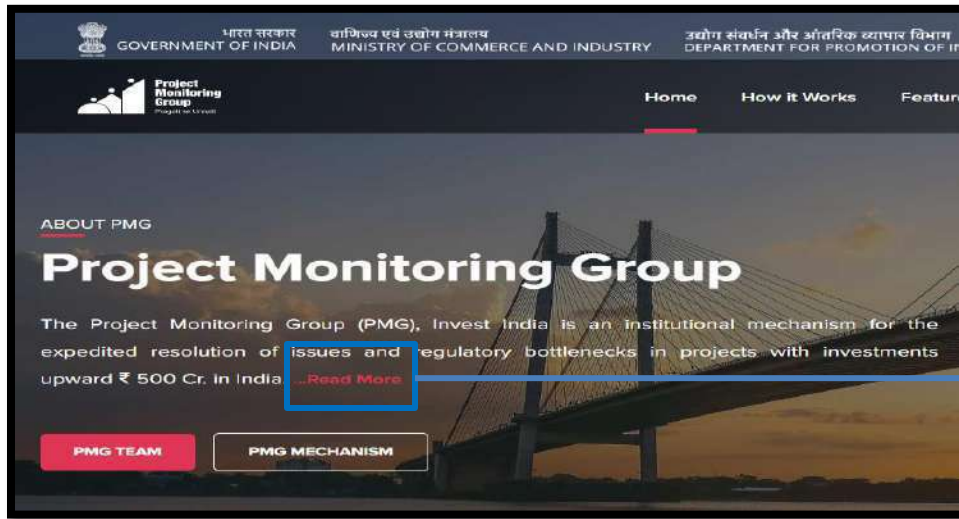
Email details of PMG team, for any assistance required

**Data Tile**  
PMG monitored total project with their issues and total investment cost

**Point to Note:**  
Detailed information about project will remain with stakeholders (Ministry/State/PMG) only



# Landing Page



Click **Read More** to get access to PMG Brochure

User can download or share the link for **Brochure**

**Project Monitoring Group (PMG), Invest India** [↓ Brochure](#)

The Project Monitoring Group (PMG), Invest India is an institutional mechanism for the expedited resolution of issues and regulatory bottlenecks in projects with investments upward ₹ 500 Cr. in India. It was set up as a special cell in the Cabinet Secretariat, Government of India, in 2015. Currently, PMG is situated at Invest India, Department of Investment and Public Enterprise Administration, Government of India. PMG was enabled in order to create a one-stop facilitation destination for investors at all stages of the investment process. The PMG seeks to enlist the unresolved project issues in respect of all mid and large sized Public, Private and Joint Venture projects, tracking of approvals, sectoral policy issues and removal of bottlenecks in expeditious commissioning of projects. PMG also facilitates their resolution through PMG.

## How it Works




User can download or share the link for Private **Project Proponent Manual**

# Landing Page



The screenshot shows the top section of the PMG website. At the top, there is a navigation menu with links for Home, How it Works, Features, Projects (highlighted), FAQs, and Notifications. There are also buttons for LOGIN and REGISTER. Below the navigation is a header for "PMG Monitored Project(s)" with two tabs: "States" (selected) and "Sectors". The main content area features a map of India with "Jammu and Kashmir" highlighted in red. To the left of the map, there are two green boxes: one showing "23 Project(s)" with a document icon, and another showing "₹1.72 Lakh Cr. Project(s) Investment" with a money bag icon.

*Latest update about PMG work and all major Projects/Achievements*



The screenshot shows the "PMG Updates" section. It has a green header with the text "PMG Updates". Below the header, there are four news items, each with a photo and a text box. The first item features a photo of a man speaking at a podium. The second and third items feature photos of meetings. The fourth item features a photo of a high-speed train.

**PMG Updates**

**Feb 28, 2020**  
**36 issues of 17 infra projects reviewed by Project Monitoring Group**  
The projects which were reviewed on February 27 include BPCU's petroleum and petrochemical projects in Raşayani, Maharashtra.

**Feb 28, 2020**  
**36 bottlenecks faced by 17 infra projects reviewed by Goyal-led panel**  
At the moment, it said, the group is handling 588 issues in 260 projects, with total anticipated investment of ₹ 10 lakh Cr.

**Feb 28, 2020**  
**Shri Piyush Goyal Reviews Infrastructure Projects on PMG Portal**  
Minister of Railways and Commerce & Industry, Shri Piyush Goyal chaired a meeting for the review of 17 large-size infrastructure projects on 27th of February in Department of Promotion of Industry and Internal Trade (DPIIT), New Delhi.

**May 01, 2018**  
**PM Modi tells PMG to monitor bullet train project**  
Modi has tasked the PMG with monitoring the 508-km-long Mumbai-Ahmedabad highspeed rail project at an April 25 PRAGATI review meeting —he takes stock of the progress of mega projects at these meetings.



# Login

# Login with OTP

Multi-Modal Connectivity

Username or email

Continue

Enter the 6-digit OTP sent to your mobile number

Enter OTP

[« Back to Login](#)

Submit

Enter your User ID/Email/Mobile number > click **Get OTP**

Enter your OTP > click **Submit**





# Terminologies

# Project Terminologies

## Project Status

1. **Under verification**: Project is awaited to be verified either by Sponsoring Ministry or PMG for further process
2. **Verified**: Project whose legitimacy has been approved by SM/PMG and its issue reviewed and assigned to PMG for further process
3. **On Hold**: Projects which have been put On Hold either by the User Agency or the Sponsoring Ministry
4. **Rejected**: Project is not valid and outside the ambit of PMG
5. **Terminated**: Projects which have been dropped during execution

## Project Stages

1. **Open Project**: Verified project whose one or more issues are pending with PMG/RM/RS for resolution e.g. Verified Project having 5 issues, 2 issues are resolved, 1 is rejected, 1 is pending with SM & 1 is Pending with PMG, then this project would be considered as Open
2. **Resolved Project**: Project whose all issues are closed. Closed issue(s) implies that actions on all issue(s) are taken i.e. either 'Resolved', 'Rejected' or 'Terminated'

# Issue Terminologies

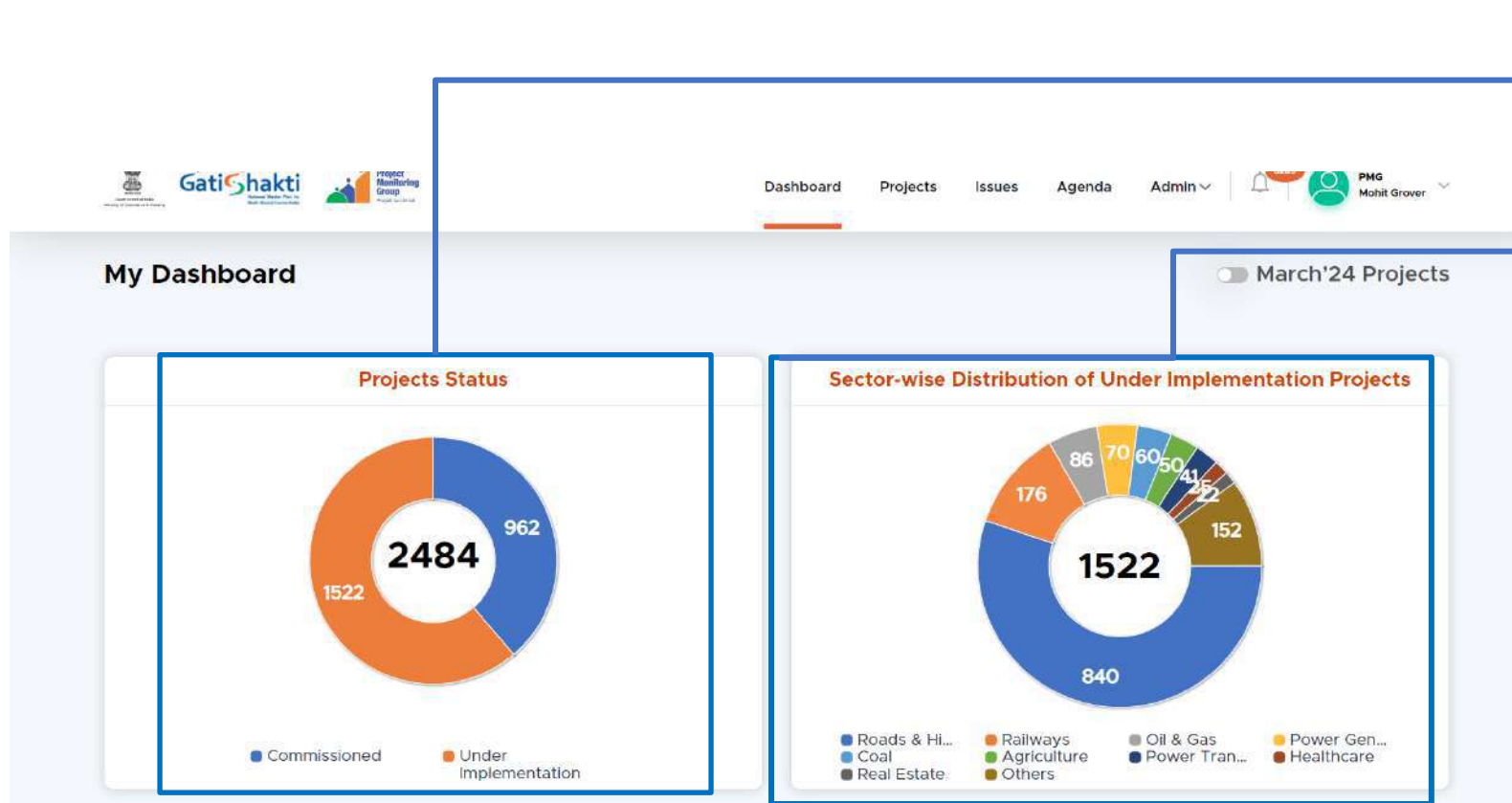
## Issue Status and Stages

1. **Pending with SM:** Issue awaited to be verified either by Sponsoring Ministry or PMG for further process
2. **Pending with PMG:** Issue reviewed by SM and assigned to PMG for further process
3. **Pending with RM/RS:** Issue reviewed by PMG and assigned to 'Recipient Ministry' or 'State' for its resolution. They can further assign the issue to their teams (state department/district or ministry department) for updates (as a child issue)
4. **On-Hold:** Issue cannot be taken by PMG at that point in time
5. **Rejected:** Issue rejected by SM/PMG as it may not be valid or outside the ambit of PMG
6. **Resolved:** Issue where all necessary actions have been taken and completed by Recipient State/Ministry/State department/District to resolve an issue
7. **Under PMG Decision:** Issue assigned by RM/RS to PMG for final decision i.e. Resolve/Reject

# Dashboard (Features & Functionalities)



# Dashboard: Summary



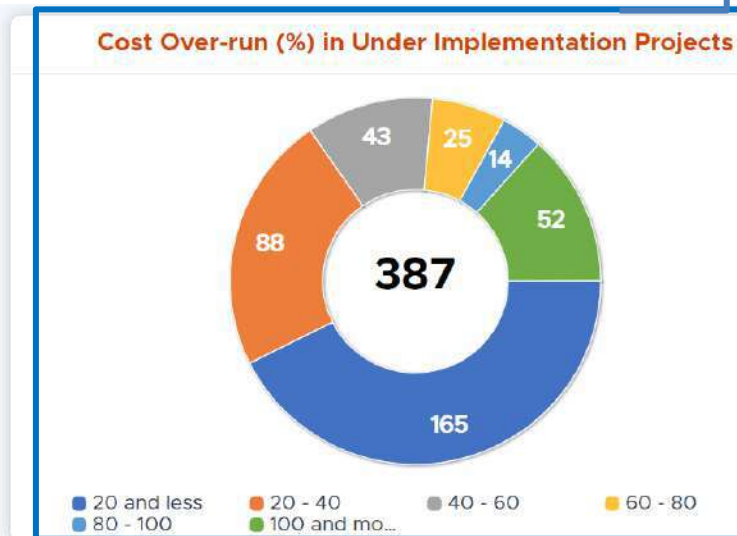
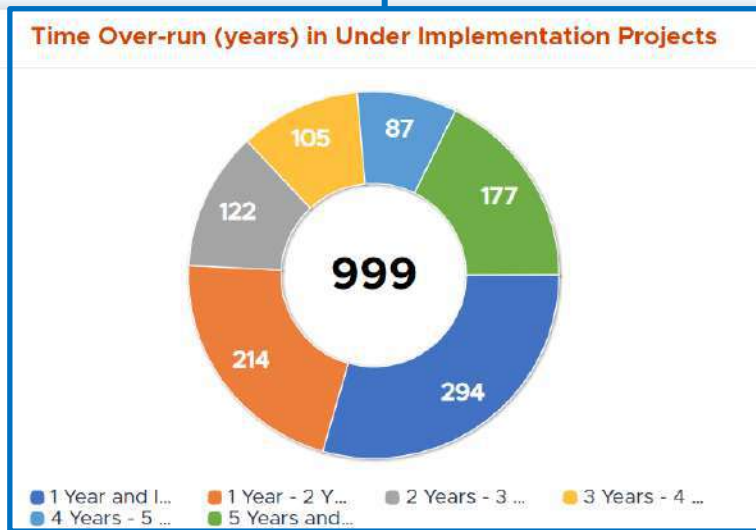
Distribution of projects based on their implementation status - Commissioned and Under implementation

Distribution of Under Implementation projects based on sectors

# Dashboard: Summary

Distribution of Under Implementation Projects based on their Time over-run (in years)

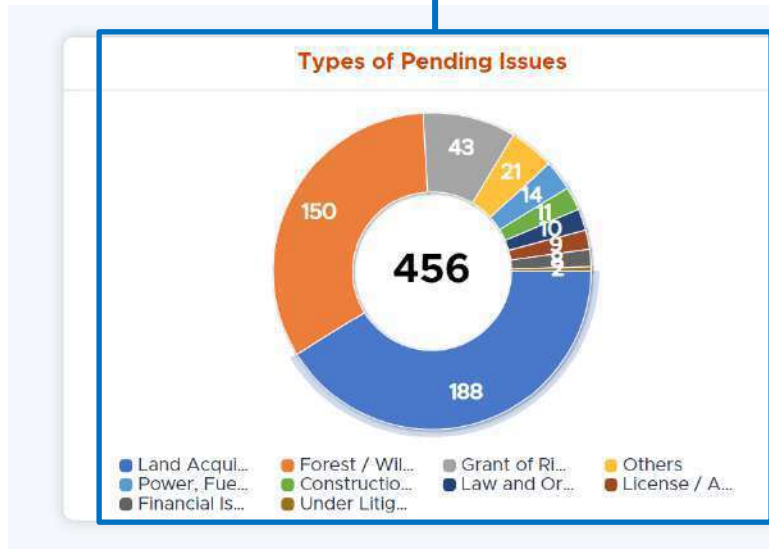
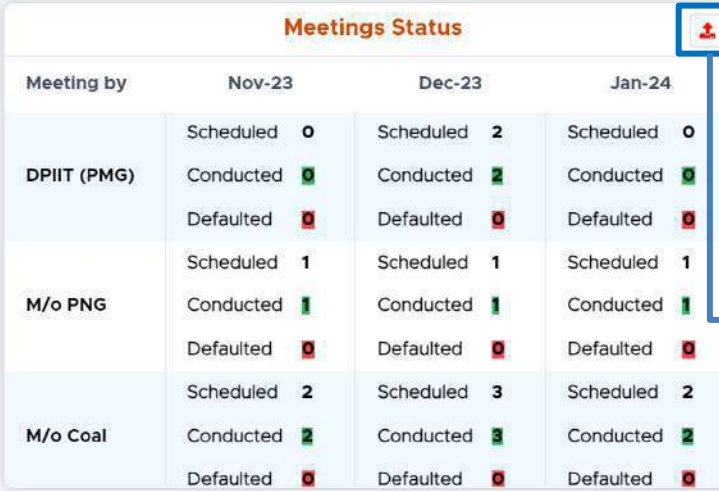
Distribution of Under Implementation Projects based on their Cost Over-run (%)



# Dashboard: Summary

Distribution of pending Projects based on issues category

Review Meetings details held in last three months with their status

**Meetings Status**

Meeting by	Nov-23	Dec-23	Jan-24
DPIIT (PMG)	Scheduled 0	Scheduled 2	Scheduled 0
	Conducted 0	Conducted 2	Conducted 0
M/o PNG	Defaulted 0	Defaulted 0	Defaulted 0
	Scheduled 1	Scheduled 1	Scheduled 1
M/o Coal	Conducted 1	Conducted 1	Conducted 1
	Defaulted 0	Defaulted 0	Defaulted 0
M/o Coal	Scheduled 2	Scheduled 3	Scheduled 2
	Conducted 2	Conducted 3	Conducted 2
M/o Coal	Defaulted 0	Defaulted 0	Defaulted 0
	Scheduled 0	Scheduled 0	Scheduled 0



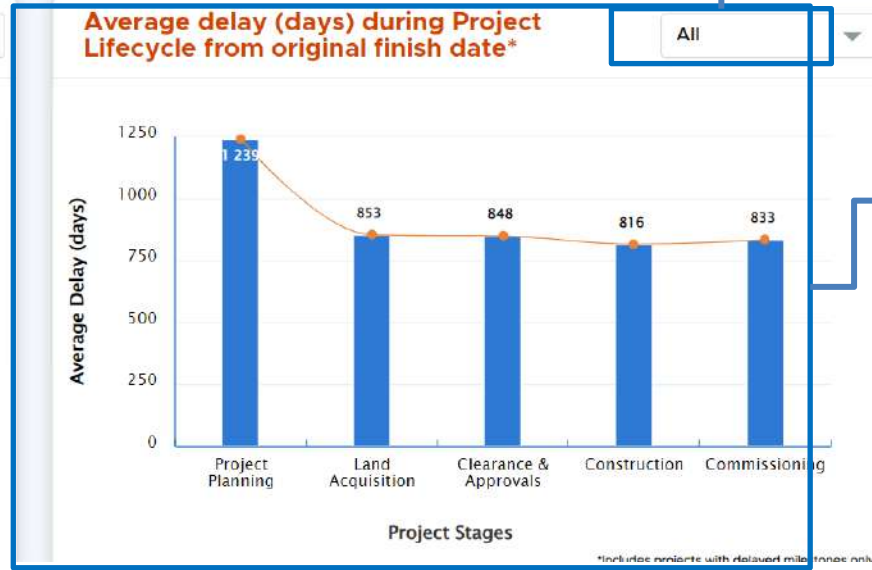
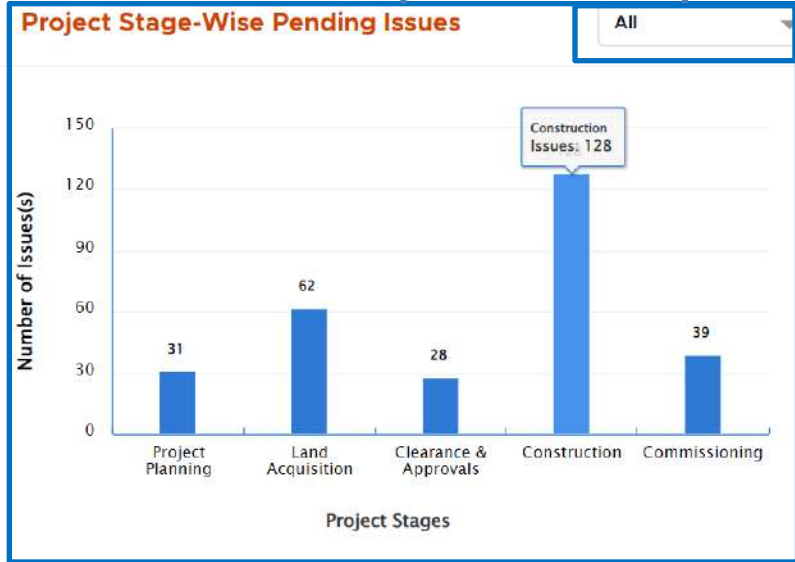
Admin/Super Admin can update the review meetings details directly by uploading updated excel file

# Dashboard: Summary

Number of pending issues split across project lifecycle stages

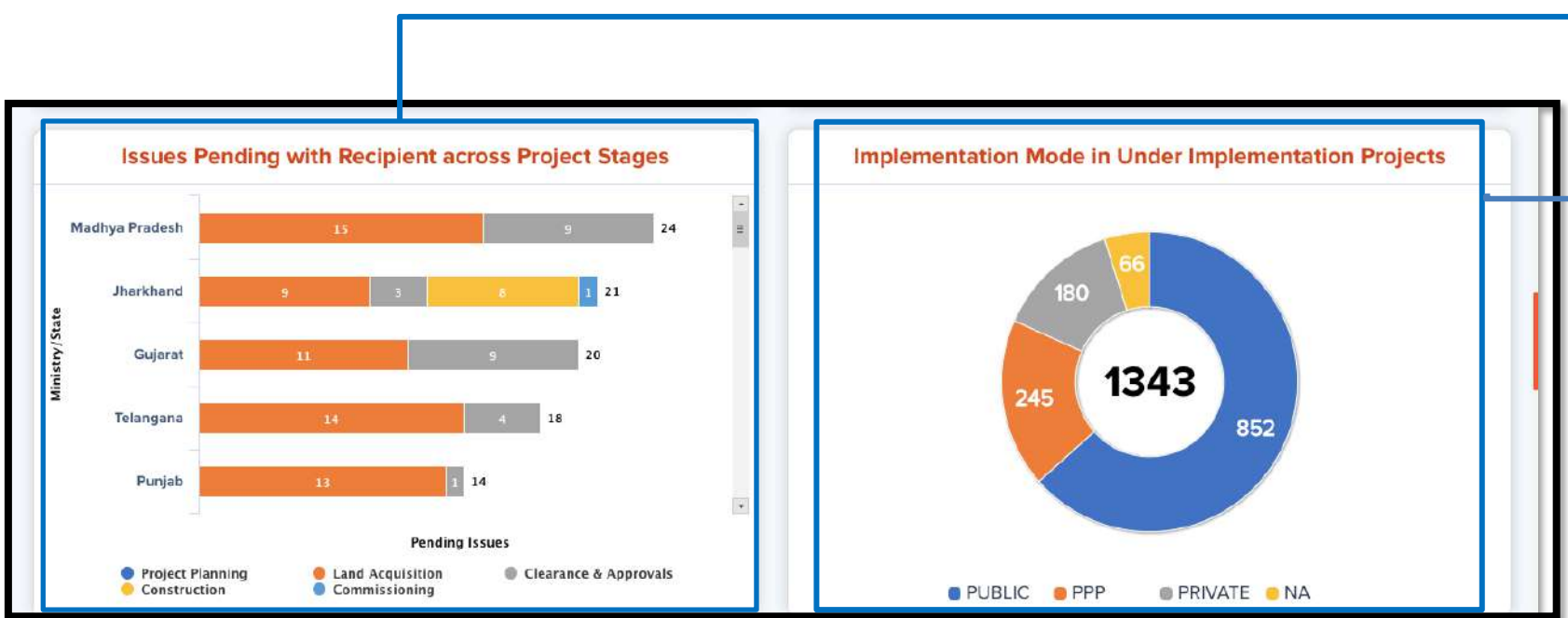
Select Sponsoring Ministry/Department to filter the data

Cumulative average delay (in days) across project lifecycle stages





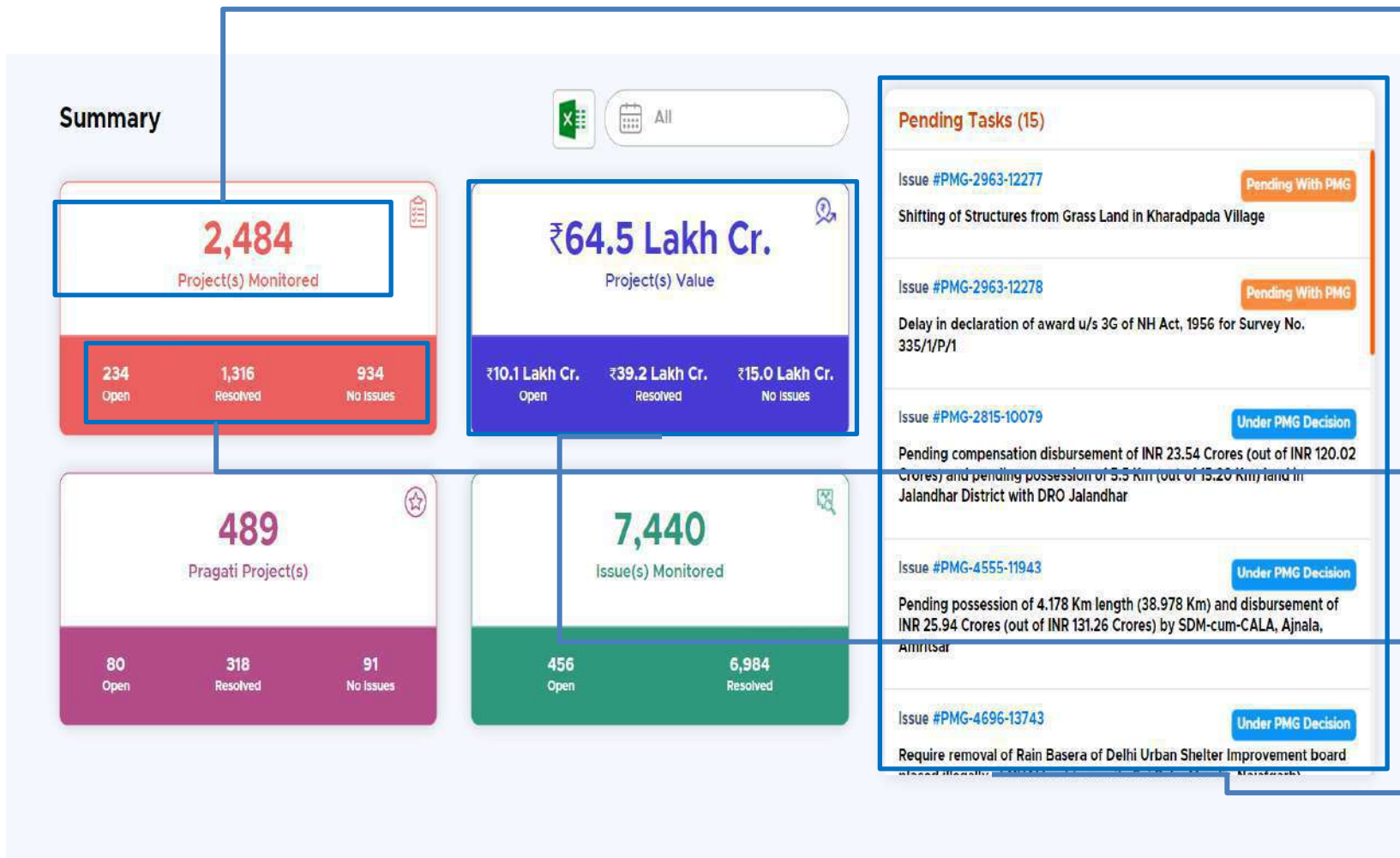
# Dashboard: Summary



Issues pending with the recipients split across project lifecycle stages.

Distribution of under implementation projects based on Implementation Mode

# Dashboard: Summary



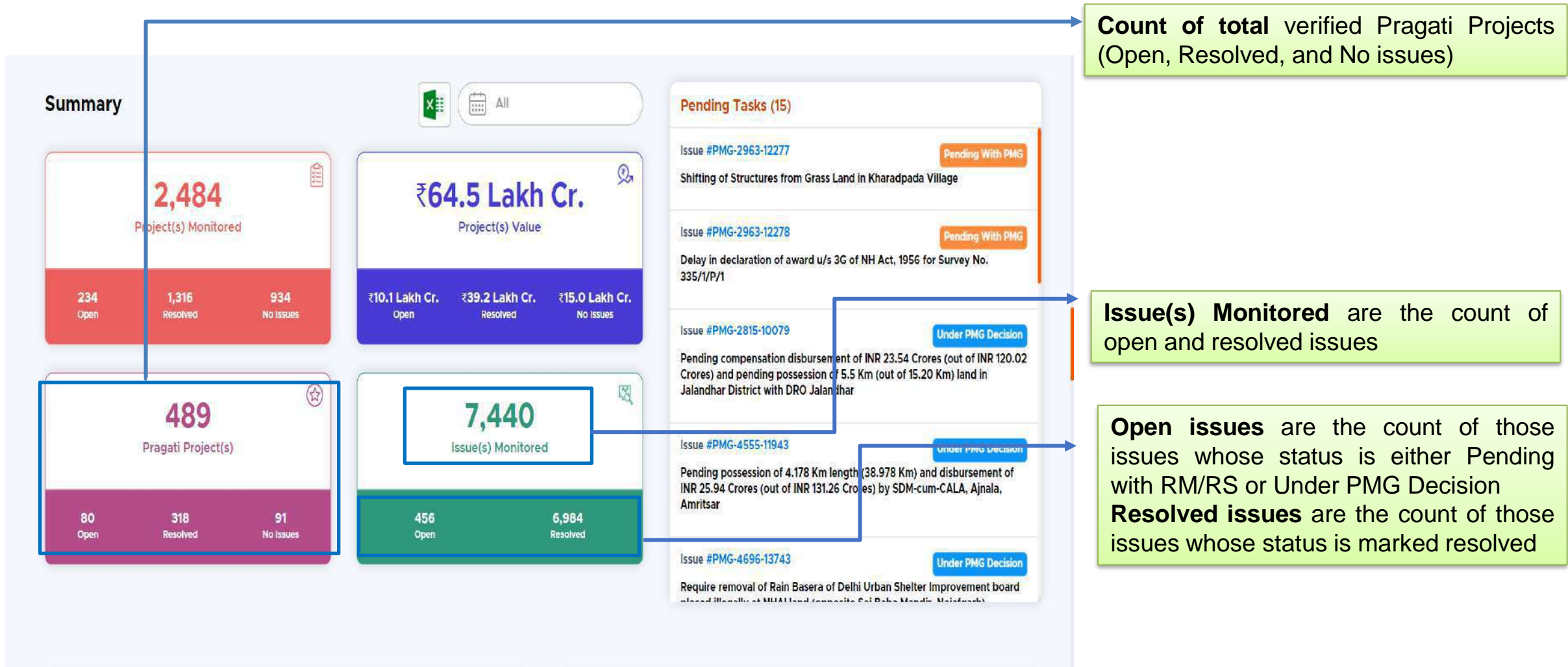
Total number of monitored projects from inception of PMG i.e. June 2013 till date (since no date is selected)

**Open Projects** are count of those projects whose one or more issues are Pending with RM/RS or under PMG decision  
**Resolved Projects** are count of those projects whose all issues are closed (i.e. resolved or rejected)  
**No issue projects** are those projects that have no issue in them

Sum total of corresponding monitored project's anticipated investment

Tasks that require action to be taken by PMG team

# Dashboard: Summary



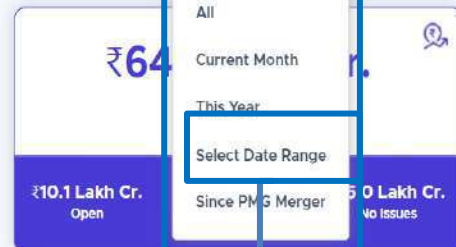
**Count of total** verified Pragati Projects (Open, Resolved, and No issues)

**Issue(s) Monitored** are the count of open and resolved issues

**Open issues** are the count of those issues whose status is either Pending with RM/RS or Under PMG Decision  
**Resolved issues** are the count of those issues whose status is marked resolved

# Dashboard: Summary

## Summary



### Pending Tasks (15)

Issue #PMG-2963-12277	Pending With PMG
Shifting of Structures from Grass Land in Kharadpada Village	
Issue #PMG-2963-12278	Pending With PMG
Delay in declaration of award u/s 31 of NH Act, 1956 for Survey No. 335/1/P/1	
Issue #PMG-2815-10079	Under PMG Decision
Pending compensation disbursement of INR 23.54 Crores (out of INR 120.02 Crores) and pending possession of 6.5 Km (out of 15.20 Km) land in Jalandhar District with DRO Jalandhar	
Issue #PMG-4555-11943	Under PMG Decision
Pending possession of 4.178 Km length (38.978 Km) and disbursement of INR 25.94 Crores (out of INR 131.26 Crores) by SDM-cum-CALA, Ajnala, Amritsar	
Issue #PMG-4696-13743	Under PMG Decision
Require removal of Rain Basera of Delhi Urban Shelter Improvement board placed illegally at NH/land (opposite Sai Baba Mandir, Malafash)	

User may download list of filtered projects and issues in an excel file  
**Please note:** Project Data is related to verified projects.  
Issue data is related to resolved & open issues (i.e. pending with PMG & pending with RM/RS)

Various date filters available for desired data

User may choose custom date range to filter the required data



# Dashboard: Features








Ministry wise details (**total projects and their total worth**) of **delayed projects** – further categorised under different **time delay ranges**

**Delayed Projects**

All

Ministry Name

1 Year and less

 Department for Promotion of Industry and Internal Trade (DPIIT)	3 (42300 Cr.)
 Department of Atomic Energy (DAE)	0
 Department of Chemicals and Petrochemicals	1 (1042Cr.)
 Department of Commerce	0
 Department of Fertilizers	0
 Department of Telecommunications (DOT)	0
 Department of Water Resources, River Development and Ganga Rejuvenation	3 (4478Cr.)

- ✓ All
- Public
- Private
- PPP
- NA








Filters for different **Implementation mode**

# Dashboard: Features

Ministry wise details (total projects and their total worth) of Cost Over run Projects – further categorised under different cost over run ranges

**Project Cost Overrun (%)**

All

Ministry Name	On Track	20 and less
 Department for Promotion of Industry and Internal Trade (DPIIT)	0	0
 Department of Atomic Energy (DAE)	1 (650Cr.)	0
 Department of Chemicals and Petrochemicals	0	0
 Department of Commerce	0	0
 Department of Defence Production MoD	4 (5314Cr.)	1 (971Cr.)
 Department of Fertilizers	0	0
 Department of Telecommunications (DOT)	0	0

- ✓ All
- Public
- Private
- PPP
- NA


Filters for different Implementation mode

# Dashboard: Features

Sponsoring Ministry wise total number of projects and their total worth

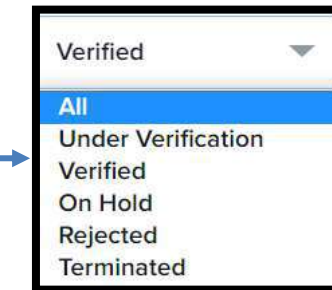
Project(s) By

All Verified

Ministry Name	Project(s)	Value (Cr)
 Ministry of Road Transport and Highways	320	₹ 472345 Cr.
 Ministry of Power	285	₹ 1550025 Cr.
 Ministry of Railways	178	₹ 555721 Cr.
 Ministry of Petroleum and Natural Gas	81	₹ 468118 Cr.
 Ministry of Coal	79	₹ 170952 Cr.
 Ministry of Steel	52	₹ 514929 Cr.



Filters for projects under **State/Centre/All**

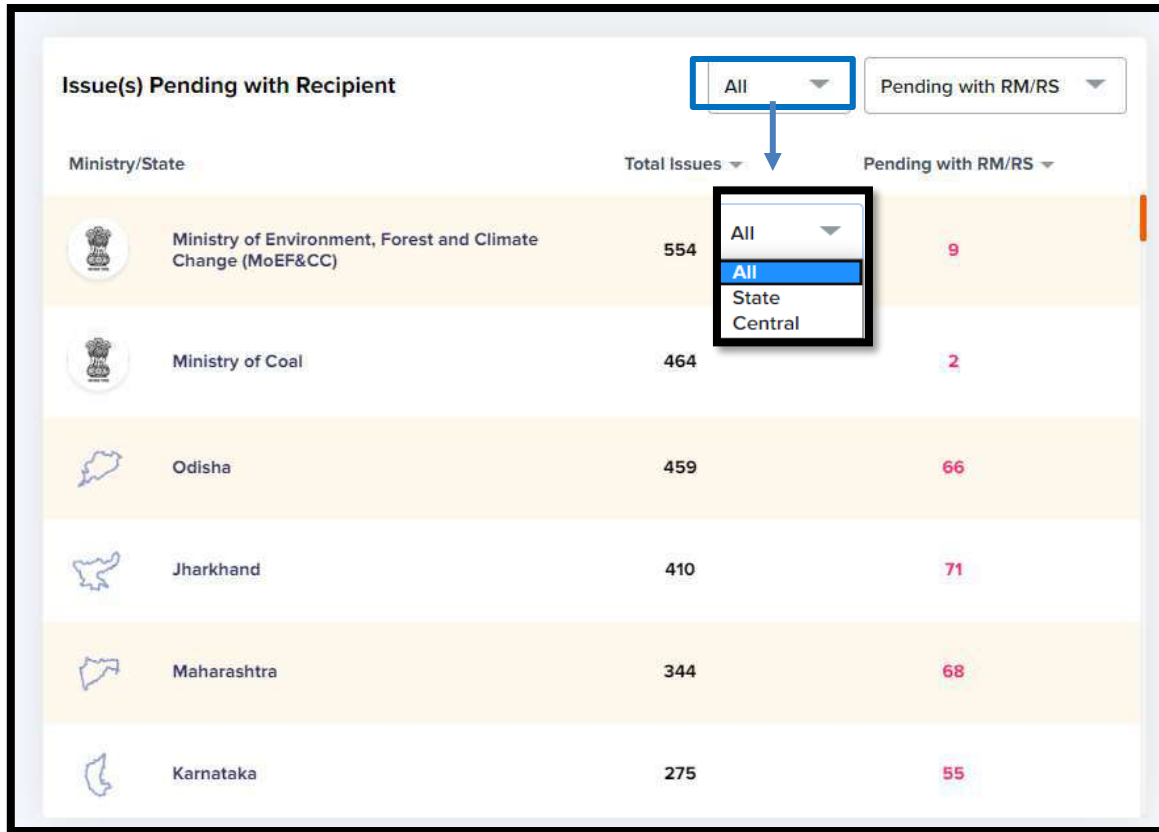


Filters for different **Project stages**

# Dashboard: Features

**Recipient Ministry/State** wise total number of issues – active issues (pending with RM/RS) – issues that are **not complied** (within the compliance date as given by RM/RS)

Number of Issues at **Ministry Level**



Ministry/State	Total Issues	Pending with RM/RS
Ministry of Environment, Forest and Climate Change (MoEF&CC)	554	9
Ministry of Coal	464	2
Odisha	459	66
Jharkhand	410	71
Maharashtra	344	68
Karnataka	275	55



Ministry/State	Total Issues	Pending with RM/RS
Ministry of Environment, Forest and Climate Change (MoEF&CC)	554	9
Ministry of Coal	464	2
Ministry of Railways	268	6
Ministry of Road Transport and Highways	189	7
Ministry of Power	172	4
Department of Financial Services	153	0

Number of Issues at **State Level**



Ministry/State	Total Issues	Pending with RM/RS
Odisha	459	66
Jharkhand	410	71
Maharashtra	344	68
Karnataka	275	55
Uttar Pradesh	240	48
Madhya Pradesh	194	31









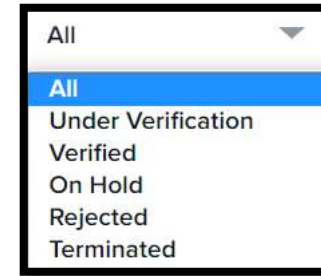
# Dashboard: Features

**Sponsoring Ministry** wise total number of **Pragati Project(s)** with their total **worth**

Pragati Project(s)

All

Ministry Name	Projects	Value (Cr)
 Ministry of Railways	81	₹ 415327 Cr.
 Ministry of Road Transport and Highways	81	₹ 144914 Cr.
 Ministry of Power	44	₹ 282728 Cr.
 Ministry of Coal	14	₹ 50906 Cr.
 Ministry of Petroleum and Natural Gas	13	₹ 36322 Cr.
 Ministry of Housing and Urban Affairs	6	₹ 110755 Cr.







Filters for different Project stages

# Dashboard: Features

Issue Category wise count of open issues



Issues by Category

Category	Issue
 Land Acquisition	1361
 Forest / Wildlife / Environmental	1155
 Power, Fuel , Utility [Agreement / License / Approval / Certification]	515
 Construction [License / Approval / Certification]	406
 Grant of Right of Use / Right of Way	283



## Points to Note:

- There are total 10 categories available for all the issues on PMG portal
- Dashboard data is hyperlinked which redirects the user to issue(s)/project(s) list

# Dashboard: Features

User can click on bell icon to see notification(s)



**My Dashboard** March'24 Projects

**Projects Status**

Status	Count
Commissioned	962
Under Implementation	1522
<b>Total</b>	<b>2484</b>

**Sector-wise Distribution of Under Implementation Projects**

Sector	Count
Roads & Hiways	840
Railways	176
Oil & Gas	86
Coal	70
Agriculture	60
Power Generation	50
Power Transmission	41
Healthcare	22
Real Estate	152
Others	152
<b>Total</b>	<b>1522</b>

**Notifications**

#PMG385 Wednesday, June 17, 2020 11:29 AM | Project Bhanupalli-Bilaspur-Beri New Railway Line Project has been successfully updated

#PMG5287 Wednesday, June 17, 2020 11:14 AM | Issue LA of balance 71.62 ha land (upto km 20.00) has been Rejected

#PMG5131 Wednesday, June 17, 2020 11:04 AM | Issue Shifting of PSTCL Tower no. 105 & 107 of 220 KV Dehar-Ganguwal line in Punjab section has been updated

#PMG5131 Wednesday, June 17, 2020 11:02 AM | Issue Shifting of PSTCL Tower no. 105 & 107 of 220 KV Dehar-Ganguwal line in Punjab section has been updated

#PMG5786 Wednesday, June 17, 2020 10:31 AM | Issue Mutation of Land - Patiala and Fatehgarh Sahib District has been updated

#PMG2054 Wednesday, June 17, 2020 9:40 AM | Project 4 Laning of Parshuram Ghat - Arwal section of NH-66 has been Rejected

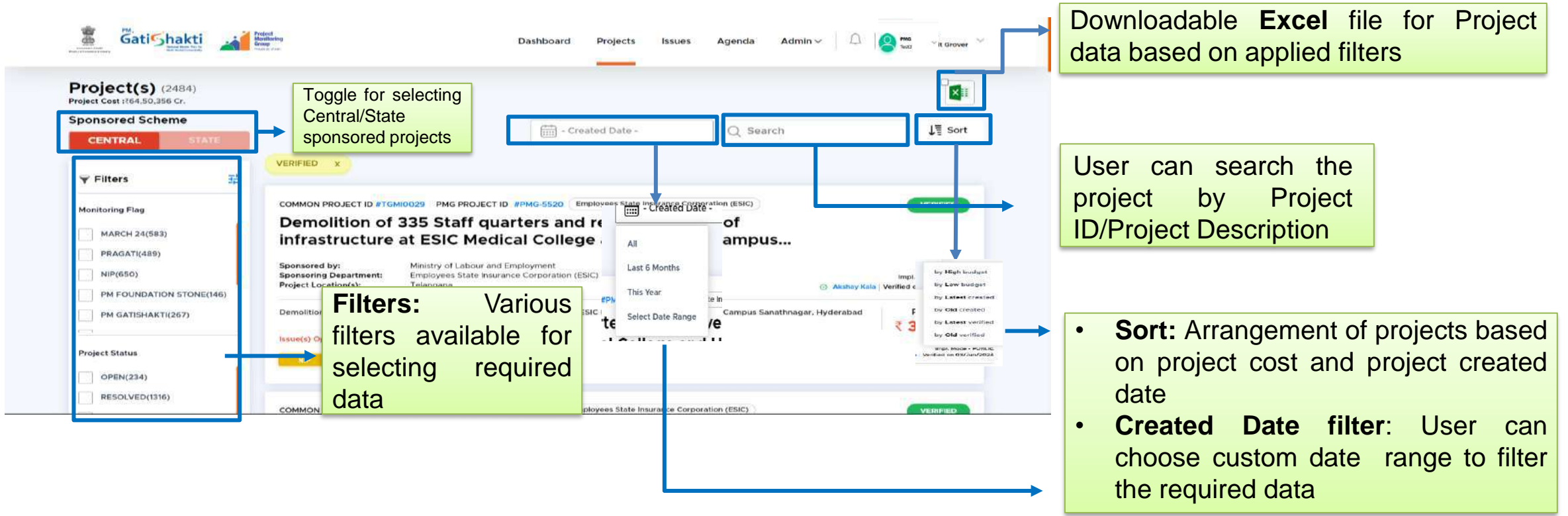
#PMG5997 Wednesday, June 17, 2020 9:40 AM | Issue Land Acquisition has been Rejected

#PMG5998 Wednesday, June 17, 2020

# Project tab (Features & Functionalities)



# Project Tab: Basic Features



The screenshot shows the 'Project(s)' tab in the PMG web application. The interface includes a navigation bar with 'Dashboard', 'Projects', 'Issues', 'Agenda', and 'Admin'. The main content area displays a list of projects, with one project highlighted: 'Demolition of 335 Staff quarters and re infrastructure at ESIC Medical College'. The interface features several key elements:

- Sponsored Scheme:** A toggle for selecting Central/State sponsored projects, currently set to 'CENTRAL'.
- Filters:** A sidebar with various filters for Monitoring Flag (MARCH 24, PRAGATI, NIP, PM FOUNDATION STONE, PM GATISHAKTI) and Project Status (OPEN, RESOLVED).
- Search and Sort:** A search bar and a sort dropdown menu. The sort menu is open, showing options like 'High budget', 'Low budget', 'Latest created', 'Old created', 'Latest verified', and 'Old verified'.
- Created Date Filter:** A dropdown menu for selecting a date range, with options like 'All', 'Last 6 Months', and 'This Year'.
- Downloadable Excel:** An Excel icon in the top right corner of the project list.


Callouts provide detailed information about these features:

- Toggle for selecting Central/State sponsored projects:** A callout pointing to the 'CENTRAL' and 'STATE' buttons.
- Filters: Various filters available for selecting required data:** A callout pointing to the 'Filters' sidebar.
- Downloadable Excel file for Project data based on applied filters:** A callout pointing to the Excel icon.
- User can search the project by Project ID/Project Description:** A callout pointing to the search bar.
- Sort: Arrangement of projects based on project cost and project created date:** A callout pointing to the sort dropdown menu.
- Created Date filter: User can choose custom date range to filter the required data:** A callout pointing to the 'Created Date' dropdown menu.

# Project Tab: Basic Features

- By clicking on the **Project ID (e.g. 3143)**, user will be directed to project details page. This is a unique ID created for all projects
- In the example below, NCRTC is the implementing agency

- **Open** implies that project is still under consideration of PMG for issue resolution (i.e. either one or more issues pending for issue resolution)
- **Stage** of a project could be Under construction/Partially commissioned/Commissioned. This needs to be updated by Project Proponent to PMG



PMG PROJECT ID #PMG-3143 National Capital Region Transport Corporation (NCRTC)

## Delhi-Ghaziabad-Meerut Regional Rapid Transit System (RRTS) corridor

OPEN | UNDER CONSTRUCTION

**Sponsored by:** Ministry of Housing and Urban Affairs  
**District/Department:** National Highways Authority of India (NHAI) (Ministry of Road Transport and Highways), Nuh-HR (Haryana), Central Electricity Authority (CEA) (Ministry of Power), Transport Department-DL (Delhi), Department of Defence MoD (Ministry of Defence), Northern Railway (NR) - I (Ministr...

The Project comprises construction of a Regional Rapid Transit System (RRTS) rail corridor connecting Sarai Kale Khan in National Capital Territory (NCT) of Delhi with Modipuram in Meerut passing through towns such as Sahibabad, Ghaziabad, Muradnagar and Modinagar in t...

Issue(s) Open : 6 | Issue(s) Resolved : 2

**Project Proponent:** Rajat Gosain (NCRTCPLNG) Verified on 20/Oct/2021

**Project Cost:** ₹ 30,274 Cr.

Project Proponent details pops up by clicking on name below

Project Proponent name and Project Verification date are visible here

**Issue(s) open:** number of issues that are open  
**Issue(s) resolved:** number of issues resolved

# Project Tab: Basic Features

COMMON PROJECT ID #INUT0006 | PMG PROJECT ID #PMG-3143 | National Capital Region Transport Corporation (NCRTC)

## Delhi-Ghaziabad-Meerut Regional Rapid Transit System [RRTS] corridor

RESOLVED | UNDER CONSTRUCTION

**Sponsored by** Ministry of Housing and Urban Affairs  
**Project Location(s)** Uttar Pradesh, Delhi  
**Implementation Mode** PUBLIC  
**Issue(s) Open** 0  
**Issue(s) Resolved** 10

Download Report (Word, Excel), Note, Print

**VERIFIED**  
Resolved on 12/Mar/2024

NIP

Physical Progress: **77.4%** | Target Date of Completion: **30/Jun/2025**  
(as of 08/May/2024)

Project Cost

**₹ 30,275 Cr.**

Show more details

Rajat Gosain | Verified on 20/Oct/2021

UPDATE PROJECT | MEETING DECISIONS (5) | COMMENT

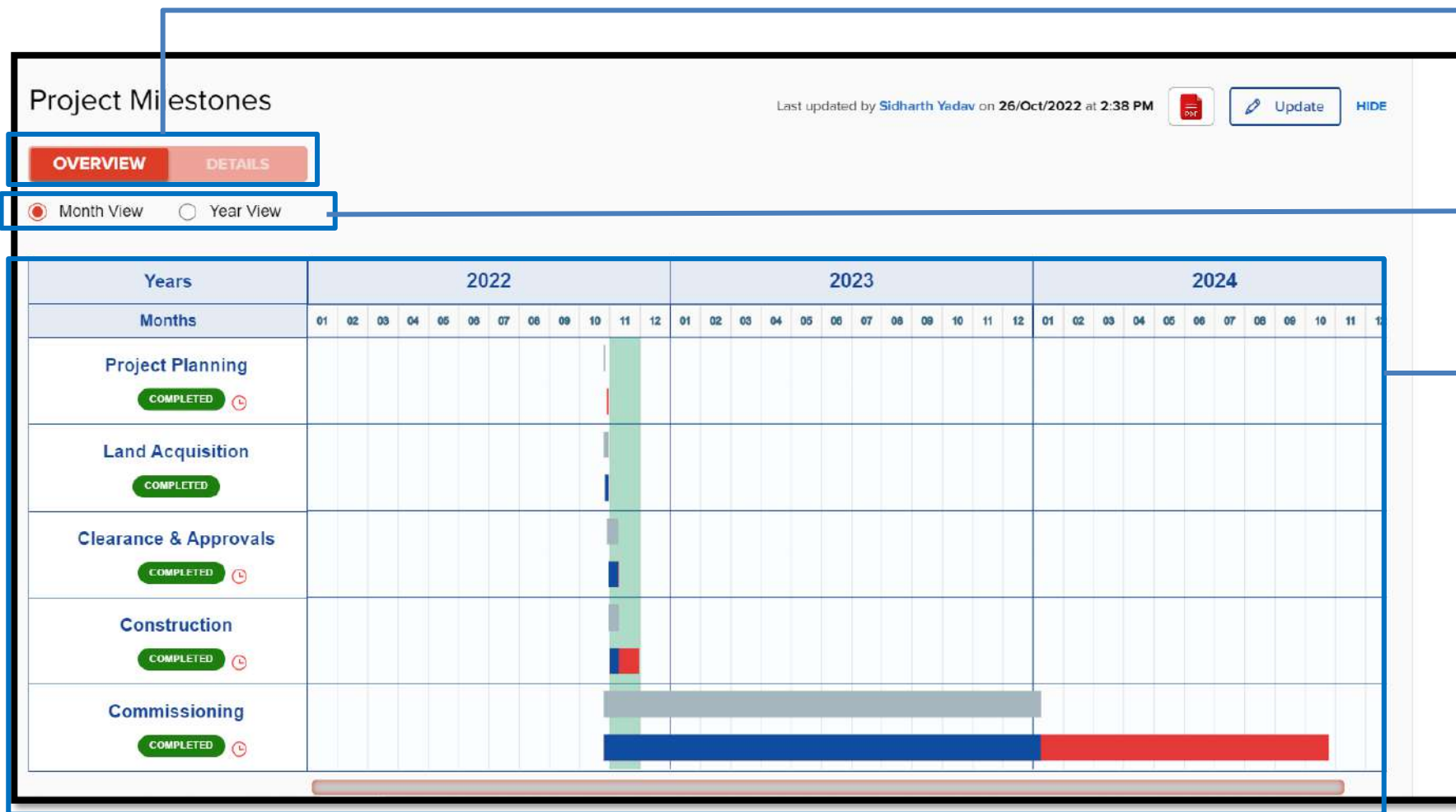


User can download reports in doc/excel format as per requirement

The physical progress of the project.

Timeline of the project

# Project Tab: Basic Features



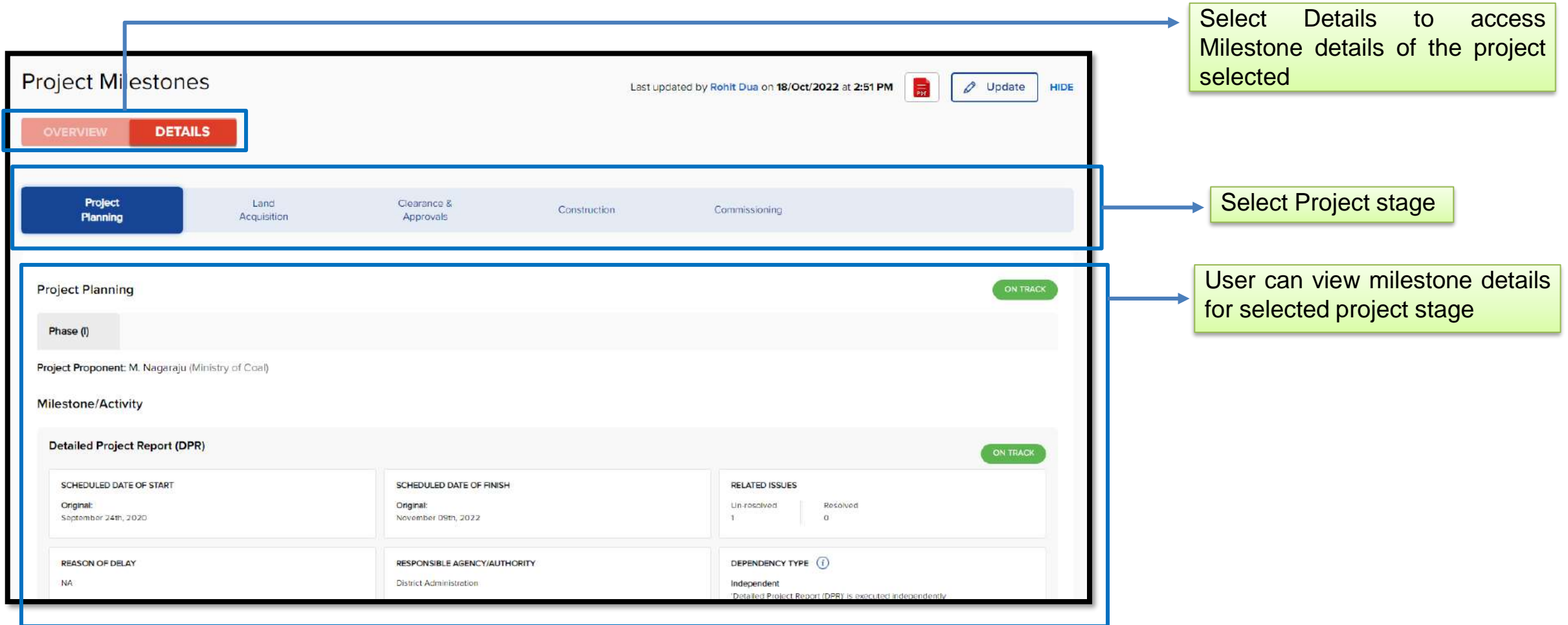
Select Overview to view Gantt chart for the project selected

Select view-type for Gantt Chart - Month view/Year view

Gantt chart showcasing planned and actual progress schedule of different project stages



# Project Tab: Basic Features



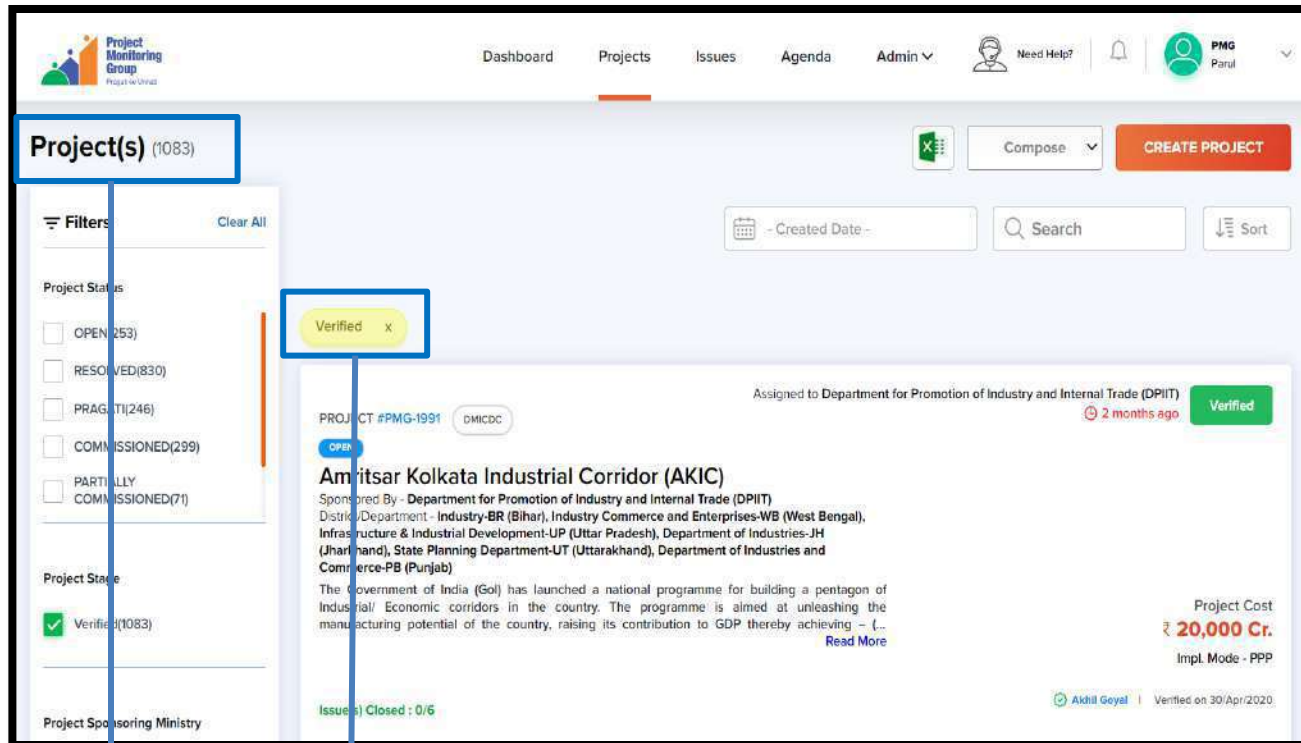
The screenshot displays the 'Project Milestones' interface. At the top, it shows the title 'Project Milestones', the last update information 'Last updated by Rohit Dua on 18/Oct/2022 at 2:51 PM', and buttons for 'Update' and 'HIDE'. Below this is a navigation bar with 'OVERVIEW' and 'DETAILS' tabs, where 'DETAILS' is selected. A horizontal bar below the tabs lists project stages: 'Project Planning', 'Land Acquisition', 'Clearance & Approvals', 'Construction', and 'Commissioning'. The 'Project Planning' stage is currently selected. The main content area shows details for the 'Project Planning' stage, including a status indicator 'ON TRACK', a 'Phase (I)' dropdown, and the 'Project Proponent: M. Nagaraju (Ministry of Coal)'. A 'Milestone/Activity' section contains a 'Detailed Project Report (DPR)' with a status indicator 'ON TRACK'. The DPR is structured as follows:

Detailed Project Report (DPR)		ON TRACK
<b>SCHEDULED DATE OF START</b> Original: September 24th, 2020	<b>SCHEDULED DATE OF FINISH</b> Original: November 09th, 2022	<b>RELATED ISSUES</b> Un-resolved: 1   Resolved: 0
<b>REASON OF DELAY</b> NA	<b>RESPONSIBLE AGENCY/AUTHORITY</b> District Administration	<b>DEPENDENCY TYPE</b> ⓘ Independent <small>*Detailed Project Report (DPR) is executed independently.</small>

Three callout boxes provide additional context: the first points to the 'DETAILS' tab, stating 'Select Details to access Milestone details of the project selected'; the second points to the 'Project Planning' stage, stating 'Select Project stage'; and the third points to the DPR section, stating 'User can view milestone details for selected project stage'.

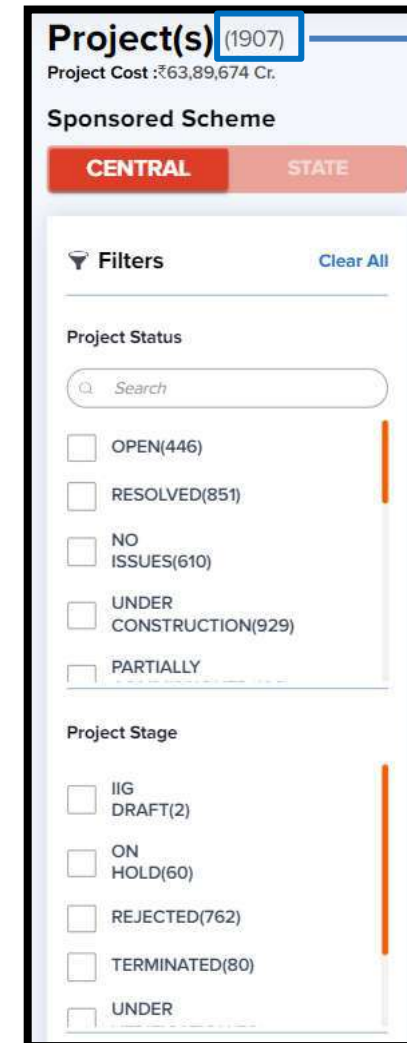
# How to use filters of Project Tab ?

By default, Project Stage is selected as **Verified**. If the user wants to see the all the projects details then deselect **Verified** Project Stage or any other filter applied



The screenshot shows the Project Monitoring Group dashboard. The 'Project(s)' count is 1083. The 'Filters' sidebar is open, showing 'Project Status' and 'Project Stage' sections. The 'Verified' filter under 'Project Stage' is selected. A project detail card for 'Amritsar Kolkata Industrial Corridor (AKIC)' is displayed, showing it is 'Verified' and has a cost of ₹ 20,000 Cr.

Total verified Projects **1083**  
(verified filter applied)



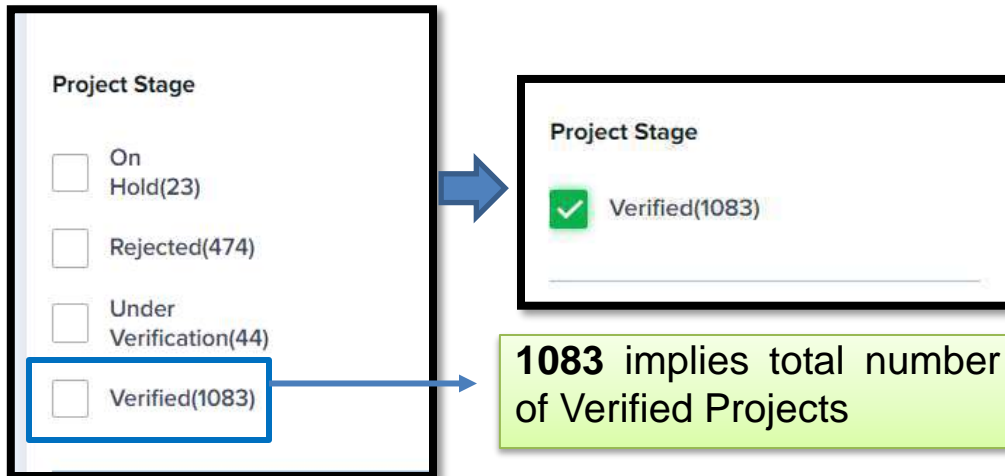
The screenshot shows the Project Monitoring Group dashboard with the 'Project(s)' count at 1907. The 'Filters' sidebar is open, showing 'Project Status' and 'Project Stage' sections. The 'Verified' filter under 'Project Stage' is selected. A project detail card for 'Amritsar Kolkata Industrial Corridor (AKIC)' is displayed, showing it is 'Verified' and has a cost of ₹ 20,000 Cr.

**1907** number implies total number of projects on PMG whose stage could be **IIG Draft, On-Hold, Rejected, terminated Under Verification, & Verified**

# How to use filters of Project Tab ?

**Example:** List of **Private** Projects with status **Resolved** and are **Commissioned**

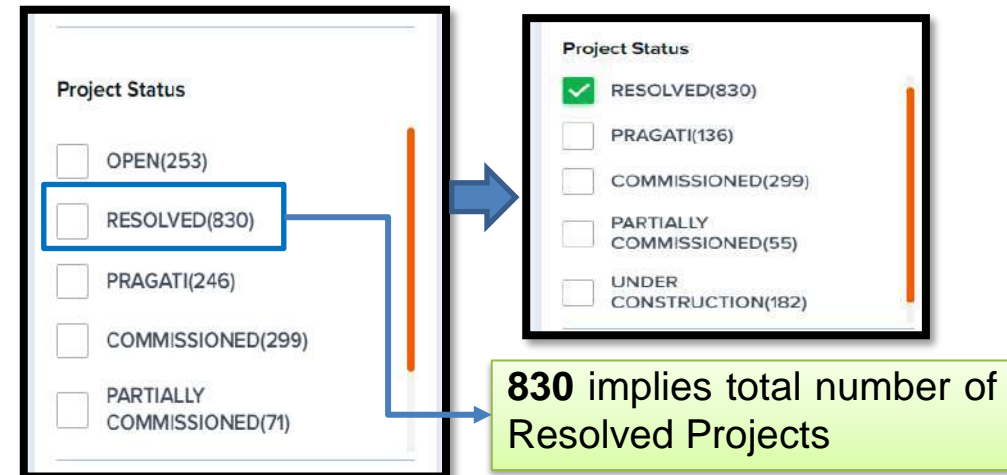
**Step 1:** Select **Verified** from Project Stage filter



The screenshot shows the 'Project Stage' filter with four options: On Hold(23), Rejected(474), Under Verification(44), and Verified(1083). The 'Verified(1083)' option is selected and highlighted with a blue box. An arrow points to a smaller version of the same filter where 'Verified(1083)' is the only option visible.

**1083** implies total number of Verified Projects

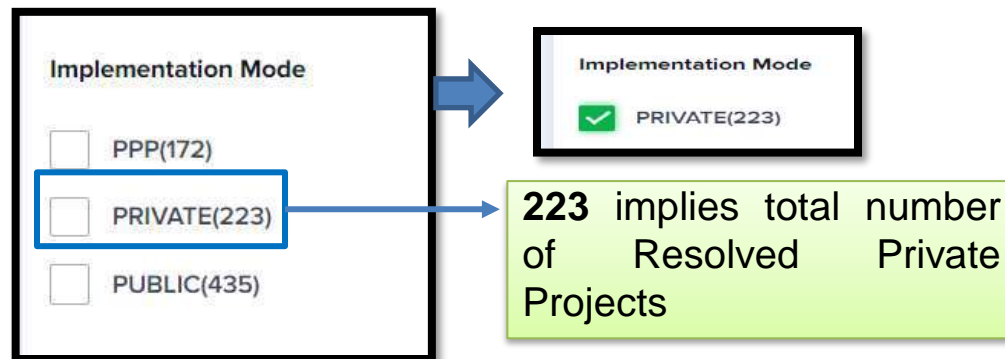
**Step 2:** Select **Resolved** from Project Status filter



The screenshot shows the 'Project Status' filter with six options: OPEN(253), RESOLVED(830), PRAGATI(246), COMMISSIONED(299), and PARTIALLY COMMISSIONED(71). The 'RESOLVED(830)' option is selected and highlighted with a blue box. An arrow points to a smaller version of the same filter where 'RESOLVED(830)' is the only option visible.

**830** implies total number of Resolved Projects

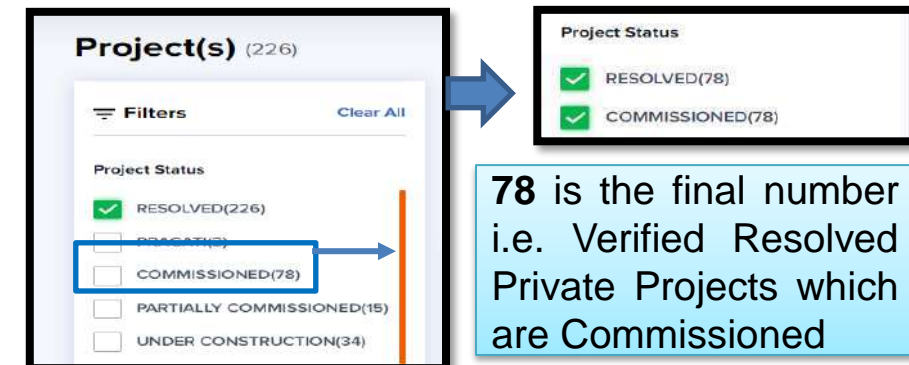
**Step 3:** Select **Private** from Implementation Mode



The screenshot shows the 'Implementation Mode' filter with three options: PPP(172), PRIVATE(223), and PUBLIC(435). The 'PRIVATE(223)' option is selected and highlighted with a blue box. An arrow points to a smaller version of the same filter where 'PRIVATE(223)' is the only option visible.

**223** implies total number of Resolved Private Projects

**Step 4:** Select **Commissioned** from Implementation Mode

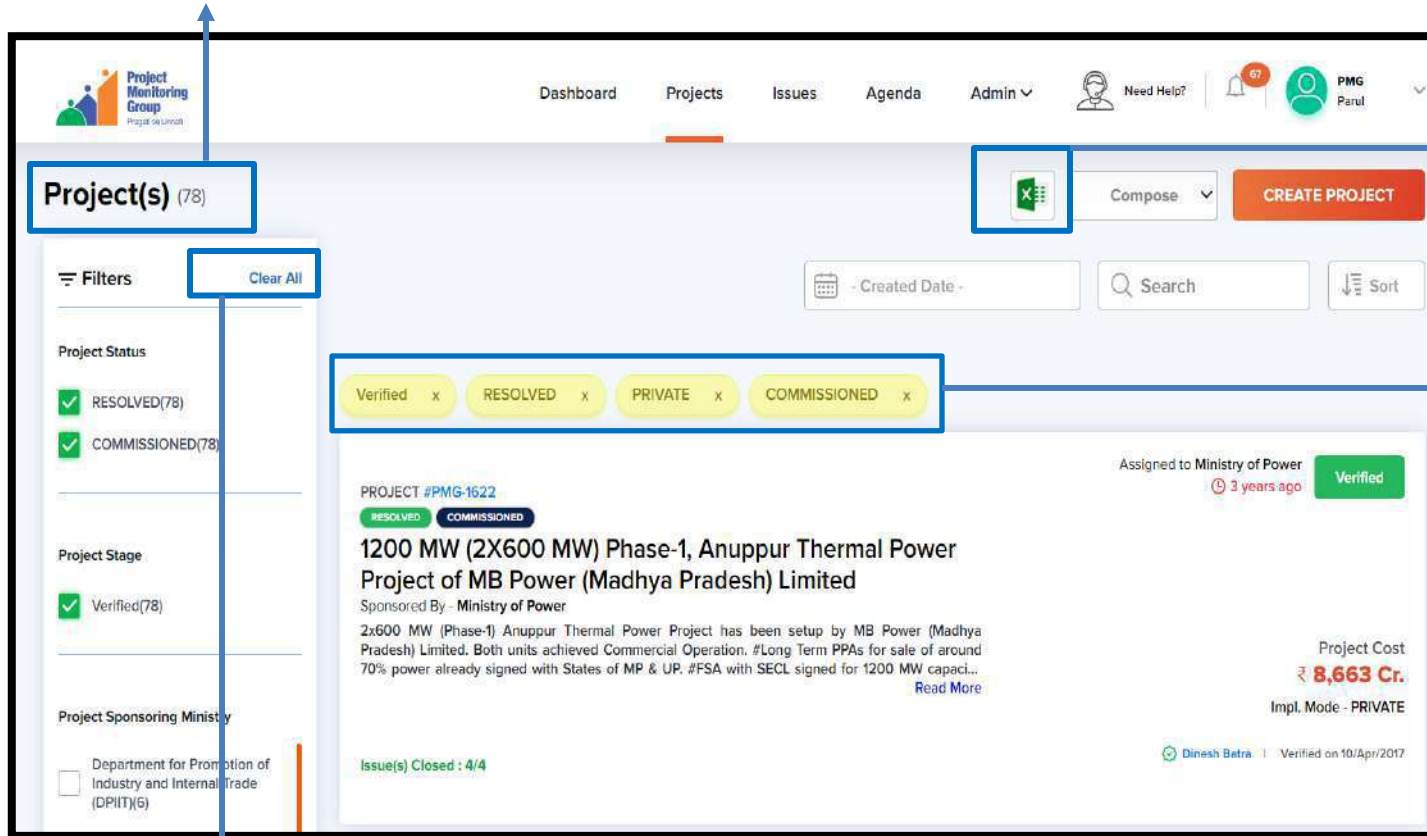


The screenshot shows the 'Project(s) (226)' filter with a 'Filters' section. The 'Project Status' filter is expanded, showing 'RESOLVED(226)' and 'COMMISSIONED(78)'. The 'COMMISSIONED(78)' option is selected and highlighted with a blue box. An arrow points to a smaller version of the same filter where 'RESOLVED(78)' and 'COMMISSIONED(78)' are the only options visible.

**78** is the final number i.e. Verified Resolved Private Projects which are Commissioned

# How to use filters of Project Tab ?

78 is the final number i.e. Verified, Private, Resolved, and Commissioned projects



The screenshot displays the Project Monitoring Group dashboard. At the top, there is a navigation bar with 'Dashboard', 'Projects', 'Issues', 'Agenda', and 'Admin'. A user profile for 'PMG Parul' is visible in the top right. Below the navigation bar, the main content area shows a 'Project(s) (78)' header. On the left, there is a 'Filters' sidebar with sections for 'Project Status' (RESOLVED(78), COMMISSIONED(78)), 'Project Stage' (Verified(78)), and 'Project Sponsoring Ministry' (Department for Promotion of Industry and Internal Trade (DPIIT)(6)). A 'Clear All' button is located at the top of the filters sidebar. In the center, there are filter tags for 'Verified x', 'RESOLVED x', 'PRIVATE x', and 'COMMISSIONED x'. To the right of the filters, there is a 'Compose' dropdown menu and a 'CREATE PROJECT' button. Below the filters, a project card is displayed for 'PROJECT #PMG-1622', '1200 MW (2X600 MW) Phase-1, Anuppur Thermal Power Project of MB Power (Madhya Pradesh) Limited'. The card includes details such as 'Sponsored By - Ministry of Power', 'Project Cost ₹ 8,663 Cr.', and 'Impl. Mode - PRIVATE'. A 'Verified' badge is present on the card. At the bottom of the card, it says 'Issue(s) Closed : 4/4' and 'Dinesh Betra | Verified on 10/Apr/2017'.

Download **excel** file for data based on applied filters

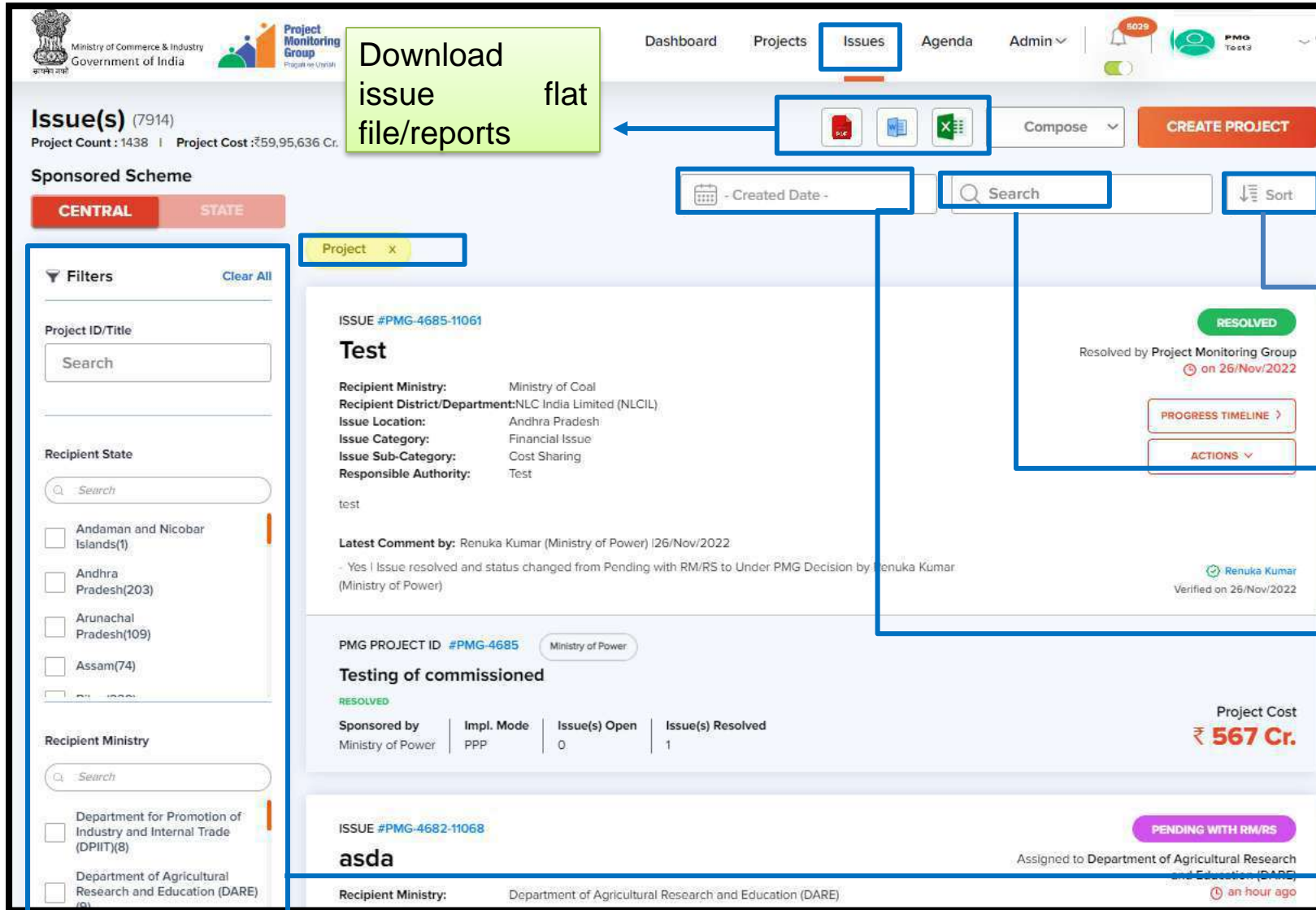
User can remove the filters individually as well

User can remove all the filters by clicking on **Clear All**



# Issue tab (Features & Functionalities)

# Issue Tab: Basic Features



The screenshot shows the PMG Issues tab interface. At the top, there are navigation tabs: Dashboard, Projects, **Issues**, Agenda, and Admin. A 'Compose' dropdown and a 'CREATE PROJECT' button are also visible. Below the navigation, there are filters for 'Created Date' (with a calendar icon) and a 'Search' box. A 'Sort' dropdown is also present. On the left, there is a 'Filters' sidebar with sections for 'Project ID/Title', 'Recipient State', and 'Recipient Ministry'. The main content area displays a list of issues. The first issue is 'Test' (ISSUE #PMG-4685-11061) with a 'RESOLVED' status. It includes details like Recipient Ministry (Ministry of Coal), Recipient District/Department (NLC India Limited (NLCIL)), Issue Location (Andhra Pradesh), Issue Category (Financial Issue), Issue Sub-Category (Cost Sharing), and Responsible Authority (Test). It also shows a 'Latest Comment by: Renuka Kumar (Ministry of Power) | 26/Nov/2022' and a 'PMG PROJECT ID #PMG-4685' with 'Ministry of Power' as the sponsor. Below this, there is a table with columns: Sponsored by, Impl. Mode, Issue(s) Open, Issue(s) Resolved, and Project Cost (₹ 567 Cr.). The second issue is 'asda' (ISSUE #PMG-4682-11068) with a 'PENDING WITH RM/RS' status. Annotations with blue arrows point from text boxes to these specific features: 'Download issue file/reports flat' points to the download icons; 'Click on the Issues tab to view the list of all the issues' points to the 'Issues' tab; 'Click on issue ID (e.g. 5760) to view complete issue details' points to the issue ID; 'Sort: Arrangement of issues based on project cost, verified status and issue created date' points to the 'Sort' dropdown; 'User can search the issue based on issue ID/issue description' points to the 'Search' box; 'Created Date filter: User can choose custom date range (from issue creation date) to filter the required data' points to the 'Created Date' filter; and 'Other filters: Various filters available for selecting required data' points to the 'Filters' sidebar.

Click on the **Issues** tab to view the list of all the issues

Click on issue ID (e.g. 5760) to view complete issue details

**Sort:** Arrangement of issues based on project cost, verified status and issue created date

User can **search** the issue based on issue ID/issue description

**Created Date filter:** User can choose custom date range (*from issue creation date*) to filter the required data

**Other filters:** Various filters available for selecting required data

# Detailed Issue Page

ISSUE #PMG-3143-9116

**Pending release of share of INR 415 crores (out of INR 1180 crores) to NCRTC by Delhi Govt. for FY 2023-2024**

Pending With RM/RS  
Assigned to Delhi  
2 years ago

Issue Ageing: 263 Days  
Know More

Issue Progress Timeline

Comments (30)	Decisions (5)	Updates
04/01/2024, 03:04 PM   Rohit Dua (Project Monitoring Group) [Comment]		
18/10/2023, 05:40 PM   Rohit Dua (Project Monitoring Group) Testing for reindexing		
13/10/2023, 01:39 PM   Rohit Dua (Project Monitoring Group) Project Re-opened, therefore Issue status changed to previous state by default		
13/10/2023, 01:34 PM   Rohit Dua (Project Monitoring Group) Project Rejected, therefore Issue status changed to 'Rejected' by default		
06/09/2023, 12:38 PM   Rohit Dua (Project Monitoring Group) test		
20/06/2023, 12:00 PM   Shilpa Shinde (Transport Department-DL) The proposal regarding creation of budgetary provision of Rs. 415 crore towards Delhi- Meerut RRTS Project is under submission with O/o the Hon'ble Minister (Transport) since 03.05.2023.		
15/06/2023, 12:58 PM   Rajat Gosain (National Capital Region Transport Corporation (NCRTC)) Pursuant to the order of Hon'ble Supreme Court, Rs. 500 Crores towards fund requirement for FY-2022-23 have been released by GNCTD on 05-05-2023. The balance share of GNCTD for Rs. 415 Crores is also required to be released for the FY-2023-24. Last reminder letter to GNCTD was sent on 12.05.2023.		
31/05/2023, 11:38 AM   Rajat Gosain (National Capital Region Transport Corporation (NCRTC)) Reminder letter to GNCTD to release balance share of Rs 415 crore for FY-2023-24 has been shared vide letter dated 12.05.2023.		

Update Status

an Jha | Verified on 26/Jan/2022

Actions on Issue

REASSIGN FOR CLARIFICATION FORWARD ADD DECISION EDIT ISSUE UPDATE STATUS

Forwarded In Team (Transport Department-DL)

RESOLVED

**Issue Ageing Report** tells for how many days an issue has been pending at different stages (total 20 days) i.e.

- Pending with Sponsoring Ministry for 6 days
- Pending with Recipient State for 10 days
- Pending with PMG for 0 days

- **Comments:** All comments by stakeholders with name and time stamp.

- **Decisions:** All the previous meeting decisions.

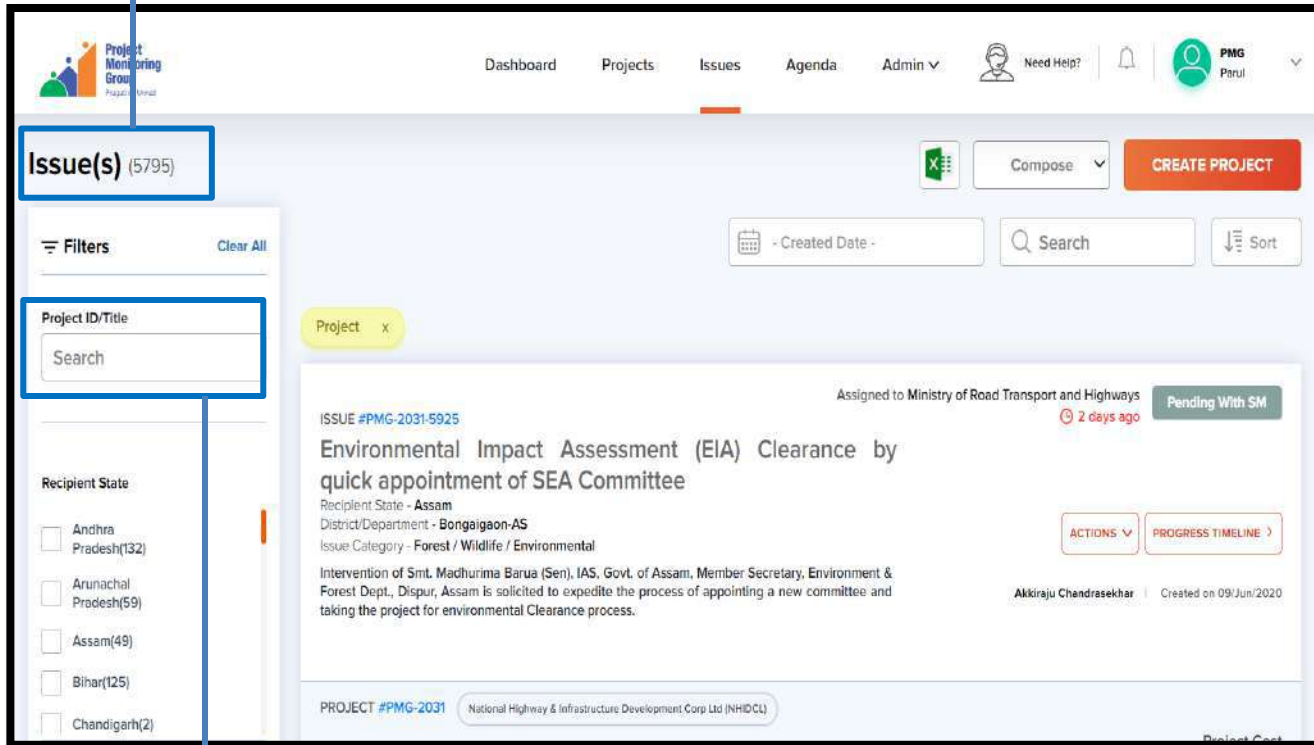
- **Updates:** Audit trail of issues i.e. all action taken with time stamp

User can update Status/comments with/without attachment

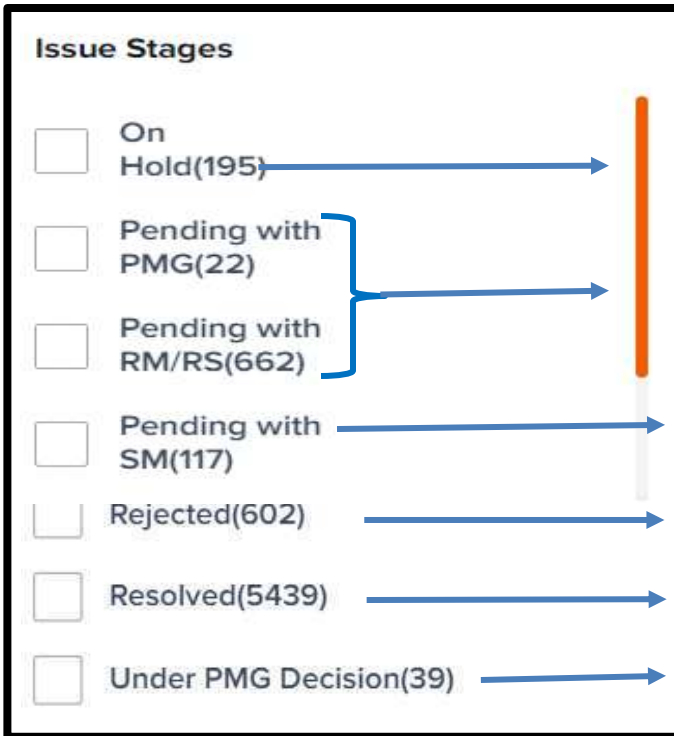


# How to use filters of Issue Tab ?

5795 are the total number of issues on PMG with different issue stages



The screenshot shows the PMG Issues dashboard. At the top, there is a navigation bar with 'Dashboard', 'Projects', 'Issues', 'Agenda', 'Admin', and a user profile 'PMG Parul'. Below the navigation bar, there is a search bar and a 'CREATE PROJECT' button. A sidebar on the left contains a 'Filters' section with a 'Clear All' button and a 'Project ID/Title' search box. The main content area displays a detailed view of an issue: 'Environmental Impact Assessment (EIA) Clearance by quick appointment of SEA Committee'. The issue is assigned to the Ministry of Road Transport and Highways and is currently 'Pending With SM'. The recipient state is Assam, and the issue category is Forest / Wildlife / Environmental. The issue was created on 09/Jun/2020 by Akkiraju Chandrasekhar.



**Issue Stages**

- On Hold(195)
- Pending with PMG(22)
- Pending with RM/RS(662)
- Pending with SM(117)
- Rejected(602)
- Resolved(5439)
- Under PMG Decision(39)

195 On-Hold issues

686 Open Issues

117 Pending with SM

602 Rejected

5439 Resolved

39 Under PMG decision

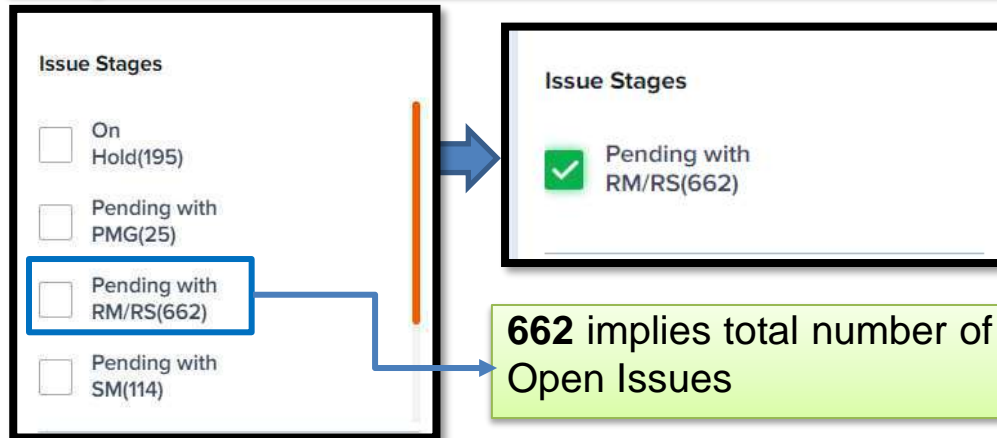
Filter via Project ID/Title



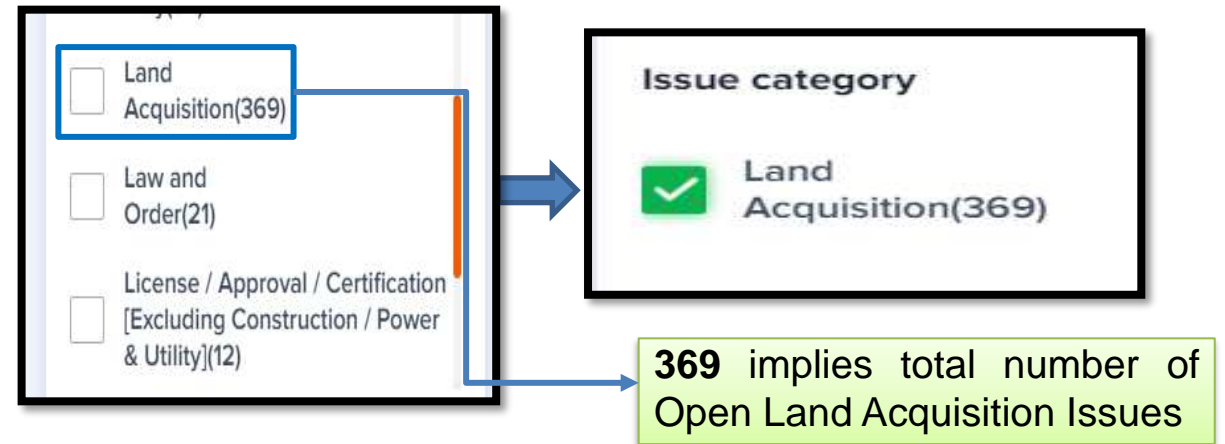
# How to use filters of Issue Tab ?

**Example: List of Open land acquisition Issues which are Pending with Assam**

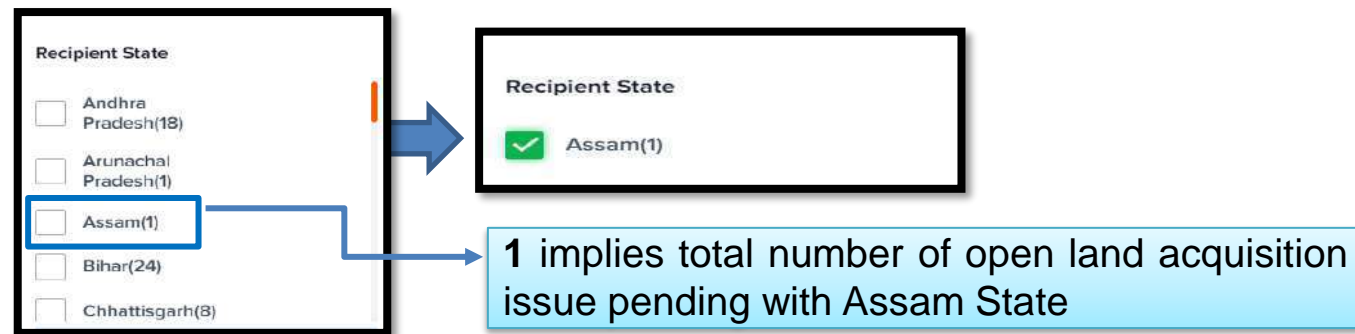
**Step 1:** Select Pending with RM/RS from Issue Stages



**Step 2:** Select Land Acquisition from Issue Category filter

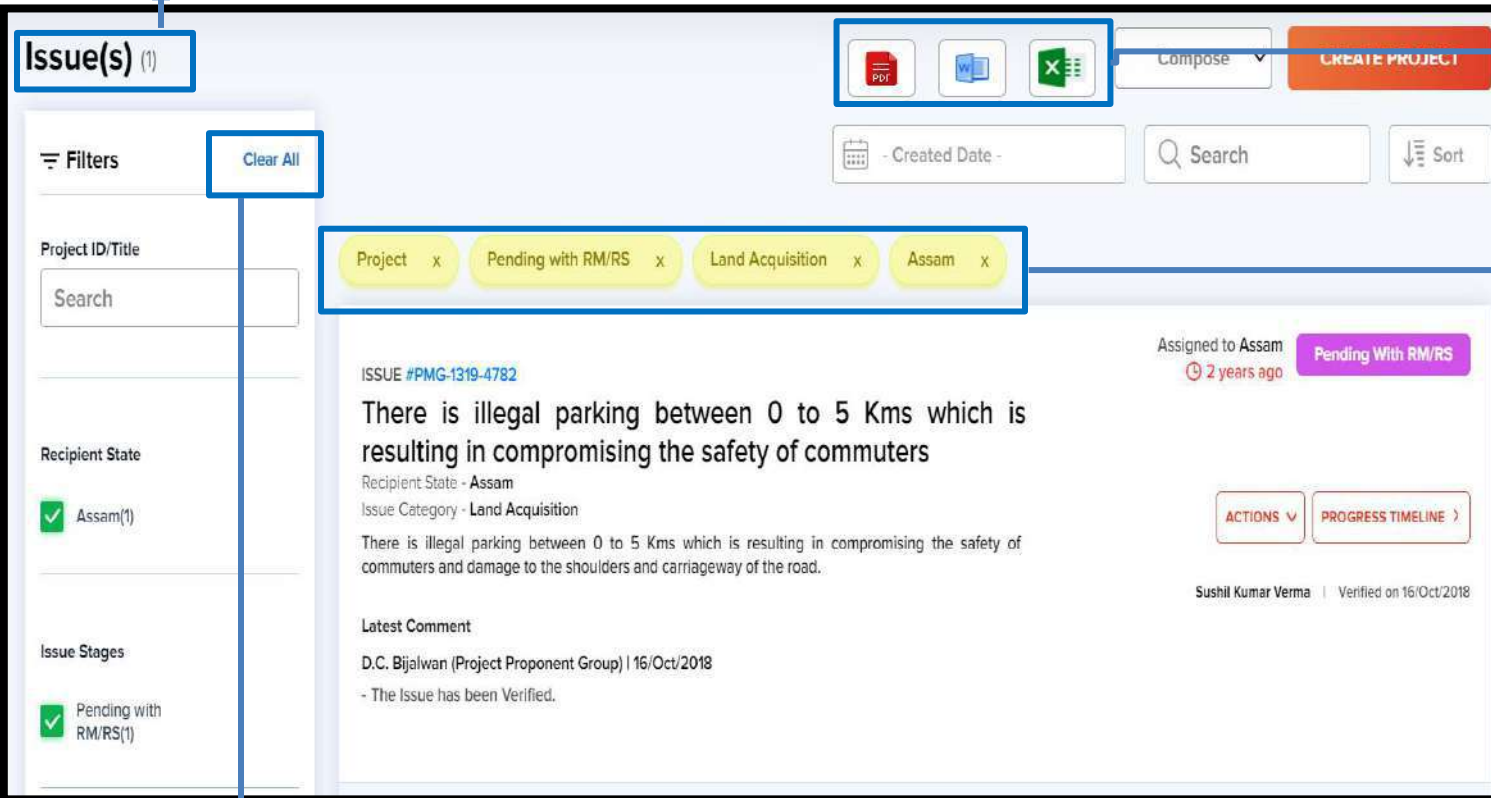


**Step 3:** Select Assam from Recipient State Filter



# How to use filters of Issue Tab ?

1 is the final number i.e. total number **open land acquisition** issues with **Assam State**

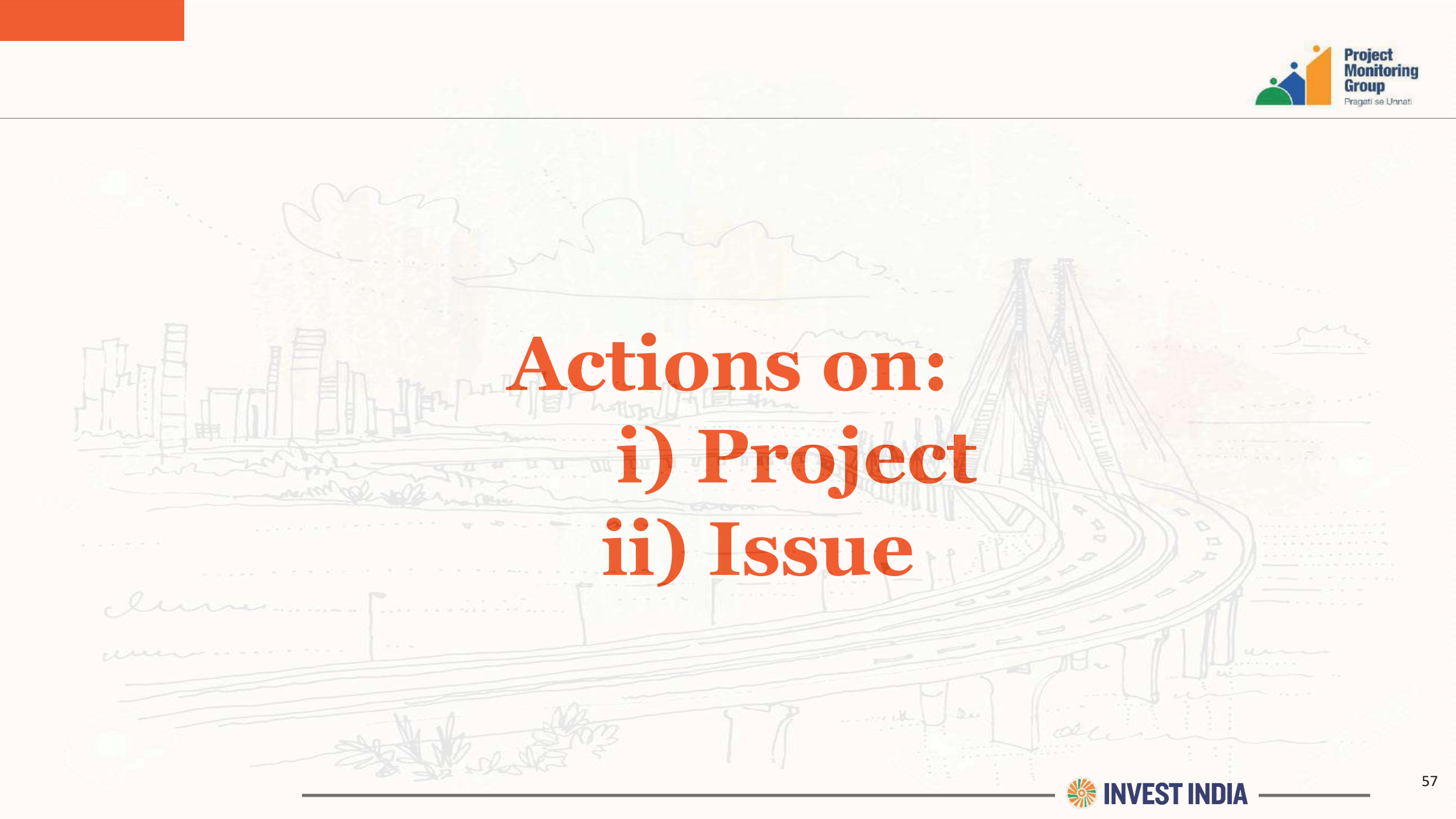


The screenshot displays the 'Issue Tab' interface. At the top left, a box labeled 'Issue(s) (1)' is highlighted. Below it, a 'Filters' sidebar is visible with a 'Clear All' button. The main content area shows a list of filters: 'Project', 'Pending with RM/RS', 'Land Acquisition', and 'Assam'. A specific issue is displayed with the title 'ISSUE #PMG-1319-4782' and the description 'There is illegal parking between 0 to 5 Kms which is resulting in compromising the safety of commuters'. The issue is assigned to 'Assam' and is in the 'Pending With RM/RS' stage. The interface also includes a 'Compose' dropdown, a 'CREATE PROJECT' button, a search bar, and a sort button.

Download **PDF/Word/Excel** file for data based on applied filters

User can remove the filters individually as well

User can remove all the filters by clicking on **Clear All**



**Actions on:**  
**i) Project**  
**ii) Issue**

# Actions on Project



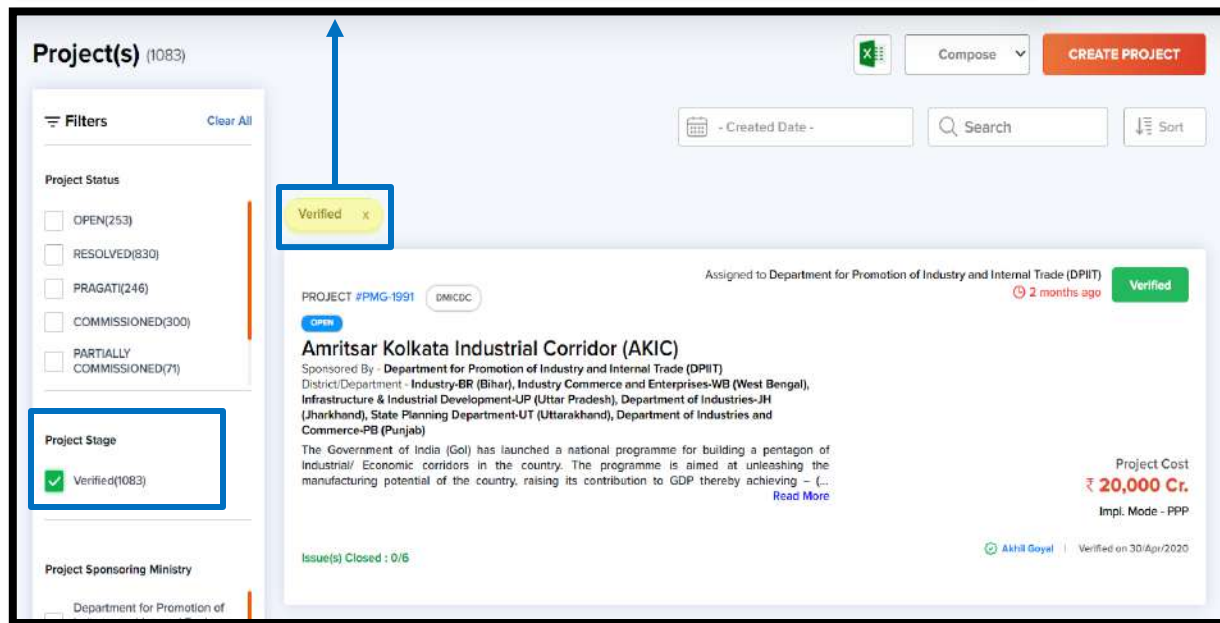
# Actions on Project

**Login → Project Tab → Select Project ID → Select Action (verified/on hold/rejected/terminated)**

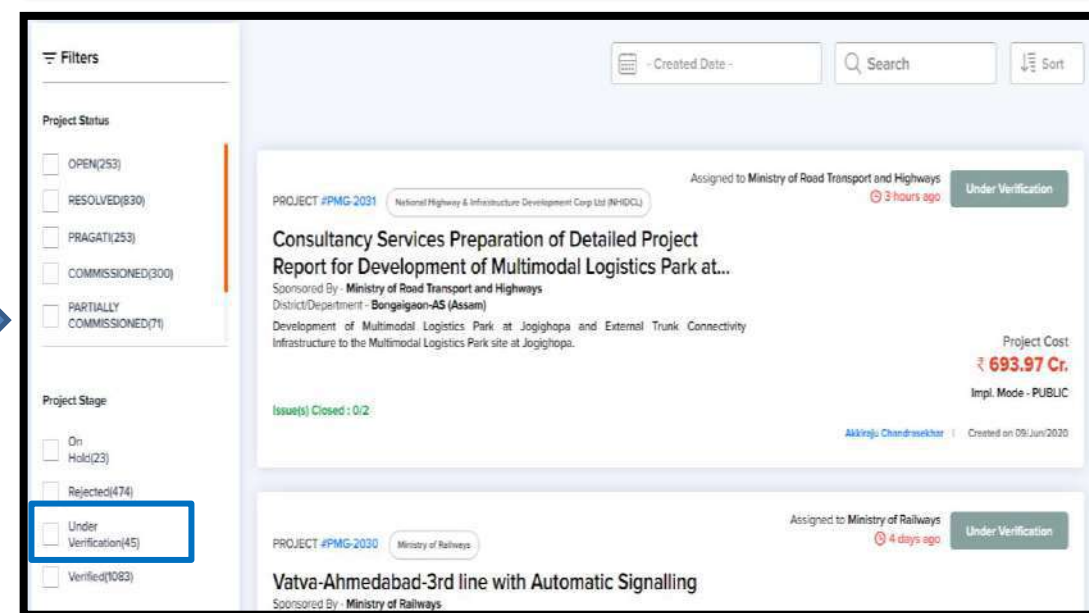
**Example: To Verify a project whose stage is under verification**

**Step 1: De-select Verified to have all Project Stages**

**Step 2: Select Under Verification from Project Stage**



The screenshot shows the 'Project(s) (1083)' interface. On the left, the 'Project Status' filter is expanded, and the 'Verified (1083)' option is checked. A blue box highlights the 'Verified' filter, with an arrow pointing to the 'Verified' button on the project card for 'Amritsar Kolkata Industrial Corridor (AKIC)'. The project card shows a green 'Verified' button and a '2 months ago' timestamp.

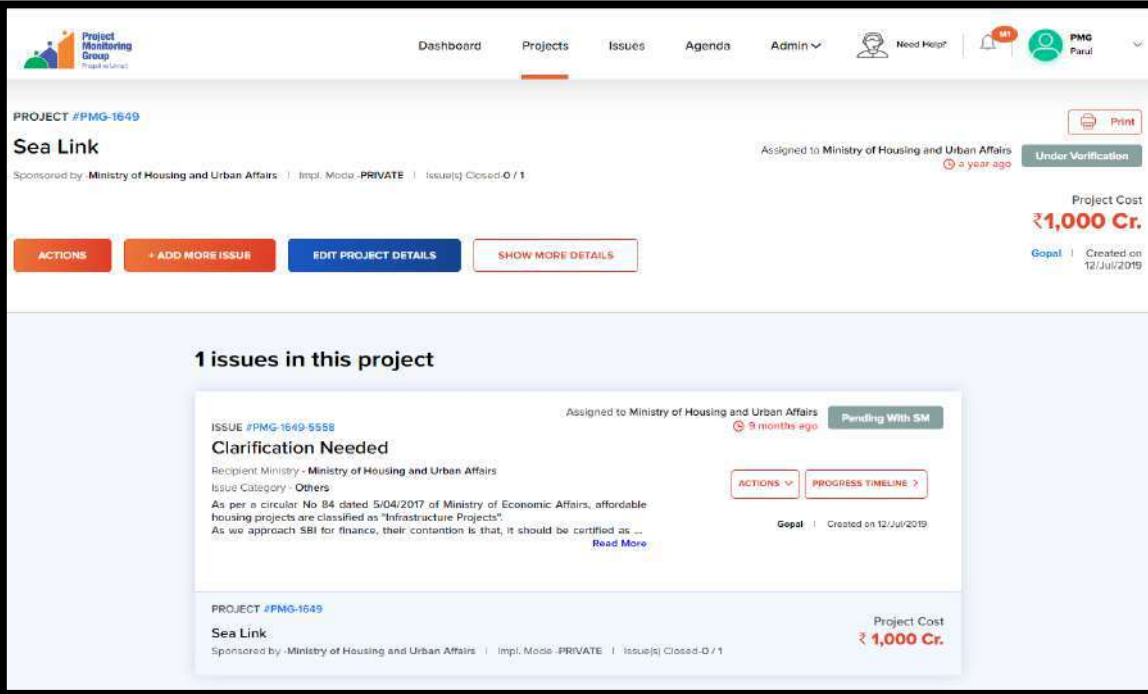


The screenshot shows the 'Project(s) (1083)' interface with the 'Project Stage' filter expanded. The 'Under Verification (45)' option is selected. A blue box highlights the 'Under Verification' filter, with an arrow pointing to the 'Under Verification' button on the project card for 'Consultancy Services Preparation of Detailed Project Report for Development of Multimodal Logistics Park at...'. The project card shows a green 'Under Verification' button and a '3 hours ago' timestamp.

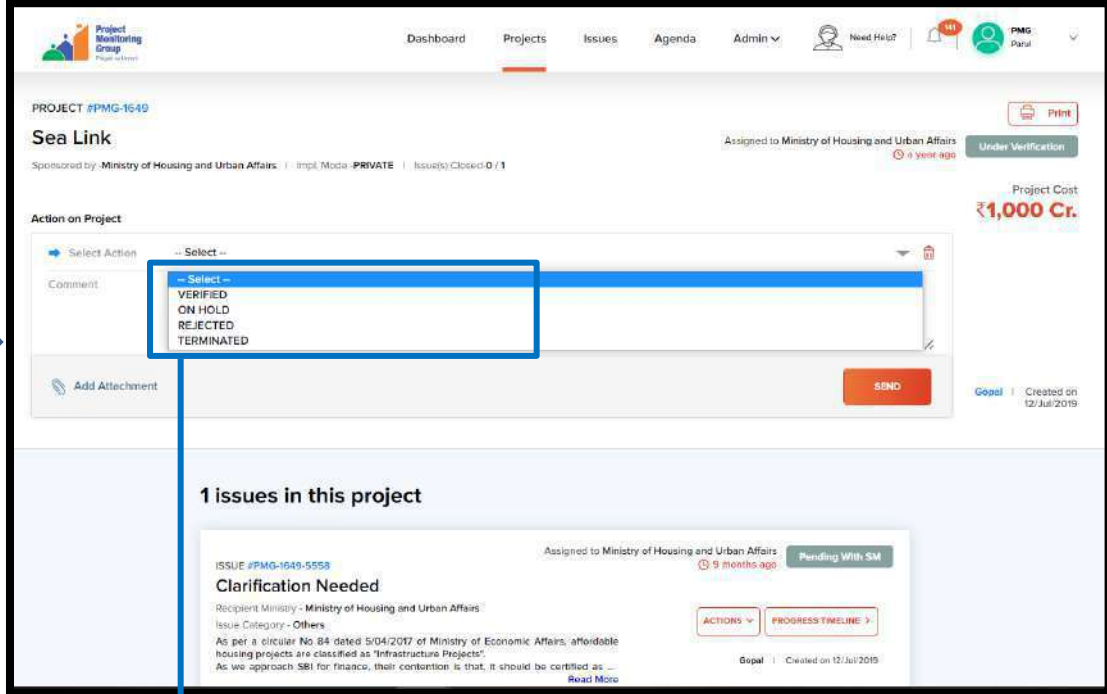
# Actions on Project

**Step 3:** Select Project on which action needs to be taken

**Step 4:** Click on Actions



The screenshot shows the Project Monitoring Group dashboard. The 'Projects' tab is active. The project 'Sea Link' (PMG-1649) is selected. It is sponsored by the Ministry of Housing and Urban Affairs, with a project cost of ₹1,000 Cr. The project status is 'Under Verification'. Below the project details, there is a section for '1 issues in this project'. The first issue is 'Clarification Needed' (PMG-1649-5558), assigned to the Ministry of Housing and Urban Affairs, with a status of 'Pending With SM'. The issue description mentions a circular from the Ministry of Economic Affairs regarding infrastructure projects. There are buttons for 'ACTIONS' and 'PROGRESS TIMELINE' next to the issue.

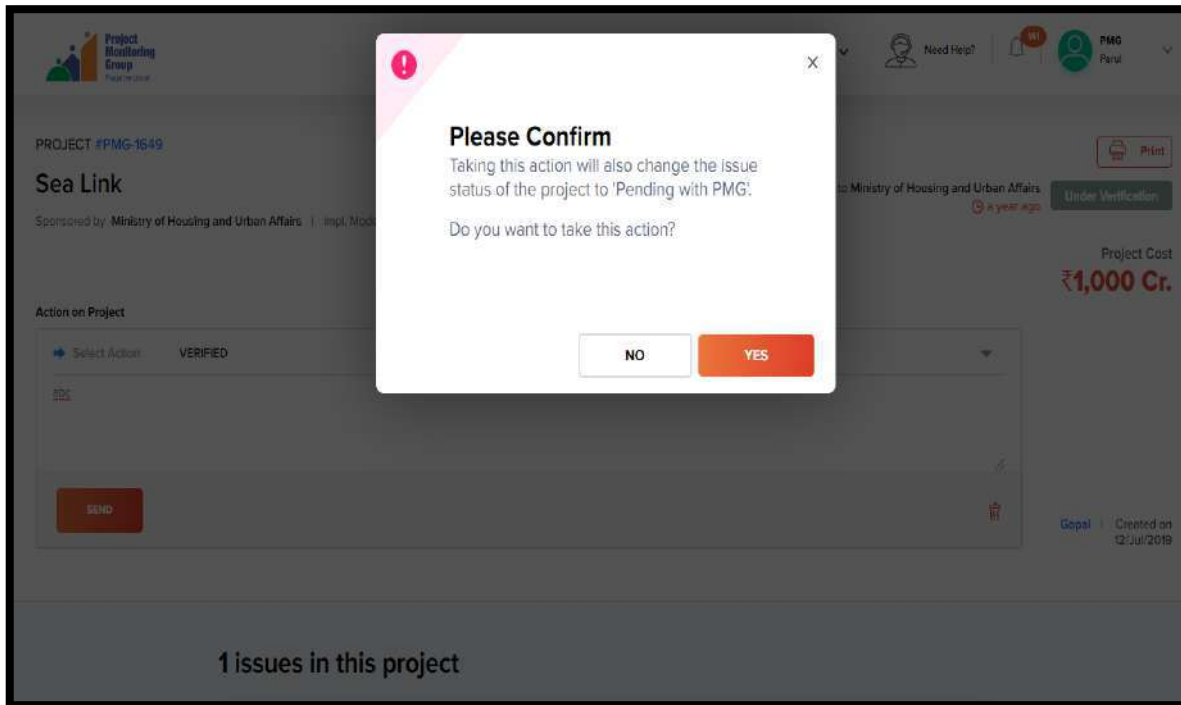


The screenshot shows the 'Action on Project' form for the 'Sea Link' project. The 'Select Action' dropdown menu is open, showing options: 'VERIFIED', 'ON HOLD', 'REJECTED', and 'TERMINATED'. A blue box highlights the 'VERIFIED' option. Below the dropdown is a 'Comment' text area and an 'Add Attachment' button. A 'SEND' button is located at the bottom right of the form. The issue details from the previous screenshot are visible below the form.

select **verified** and add comment

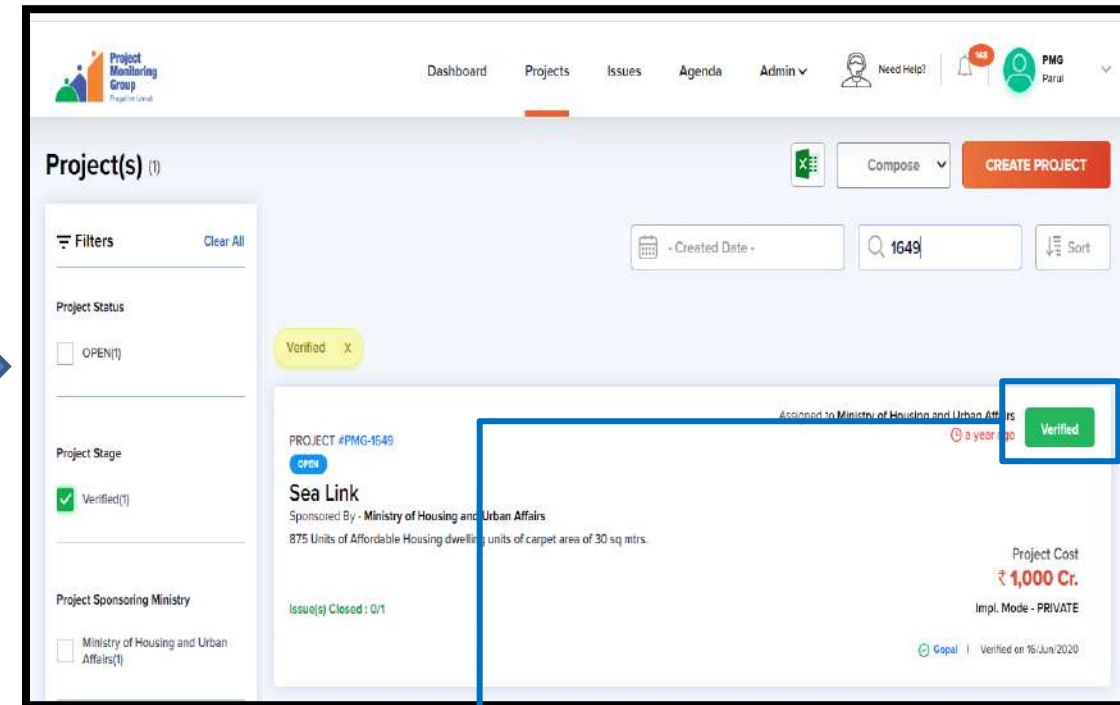
# Actions on Project

**Step 5:** Click **YES** to confirm



**Please Confirm**  
Taking this action will also change the issue status of the project to 'Pending with PMG'.  
Do you want to take this action?

PROJECT #PMG-1649  
**Sea Link**  
Sponsored by: Ministry of Housing and Urban Affairs | Impl. Mode - PRIVATE  
Project Cost: ₹1,000 Cr.  
Status: Under Verification  
1 issues in this project



Project(s) (1)

Filters: Clear All

Project Status:  OPEN(1)  Verified(1)

Project Stage:  Verified(1)

Project Sponsoring Ministry:  Ministry of Housing and Urban Affairs(1)

PROJECT #PMG-1649  
**Sea Link**  
Sponsored By - Ministry of Housing and Urban Affairs  
875 Units of Affordable Housing dwelling units of carpet area of 30 sq mtrs.  
Project Cost: ₹1,000 Cr.  
Impl. Mode - PRIVATE  
Verified on 16/Jun/2020

Project stage changed to **Verified** from Under Verification



# Actions on Issue



# Actions on Issue

User may take following actions on Issue as per their **stages**

S. No.	Issue Stages	Available Action(s)
1	Pending with SM	<ul style="list-style-type: none"> <li>Review and send to PMG for further Process</li> <li>Reject issue if not valid or outside the ambit of PMG</li> <li>Reassign for clarification to other stakeholders</li> </ul>
2	Pending with PMG	<ul style="list-style-type: none"> <li>Reject issue if not valid or outside the ambit of PMG</li> <li>Send to Recipient Ministry/State to resolve the issue</li> <li>Reassign for clarification to other stakeholders</li> </ul>
3	Pending with RM/RS	<ul style="list-style-type: none"> <li>Forward to Team</li> <li>Add decision taken in meeting or by higher authority. While adding decision user can change the status of issue to Resolved/Rejected/Under PMG decision/On hold</li> </ul>
4	Under PMG Decision	<ul style="list-style-type: none"> <li>Resolve the issue</li> <li>Put issue On Hold</li> <li>Reassign for clarification to other stake holders</li> <li>Add decision taken in meeting or by higher authority</li> </ul>
5	On Hold	<ul style="list-style-type: none"> <li>Update Status/Comment, on-hold issue stage depended upon on-hold project stage</li> </ul>
6	Rejected	<ul style="list-style-type: none"> <li>Update Status/Comment</li> </ul>
7	Resolved	<ul style="list-style-type: none"> <li>Update Status/Comment</li> </ul>

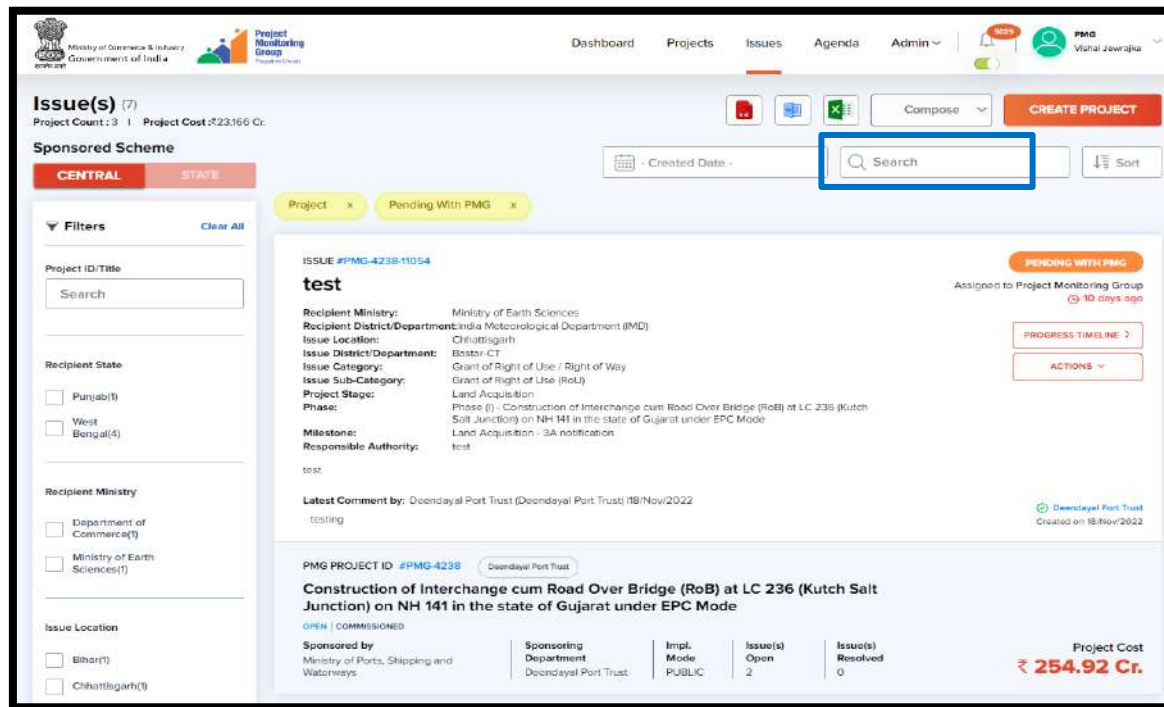
# Actions on Issue

**Login → Issue Tab → Select Issue ID → Select Action (verify/reject/resolve/on hold/re-assign/forward to team)**

**Example 1 : To verify an Issue whose stage is Pending with PMG**

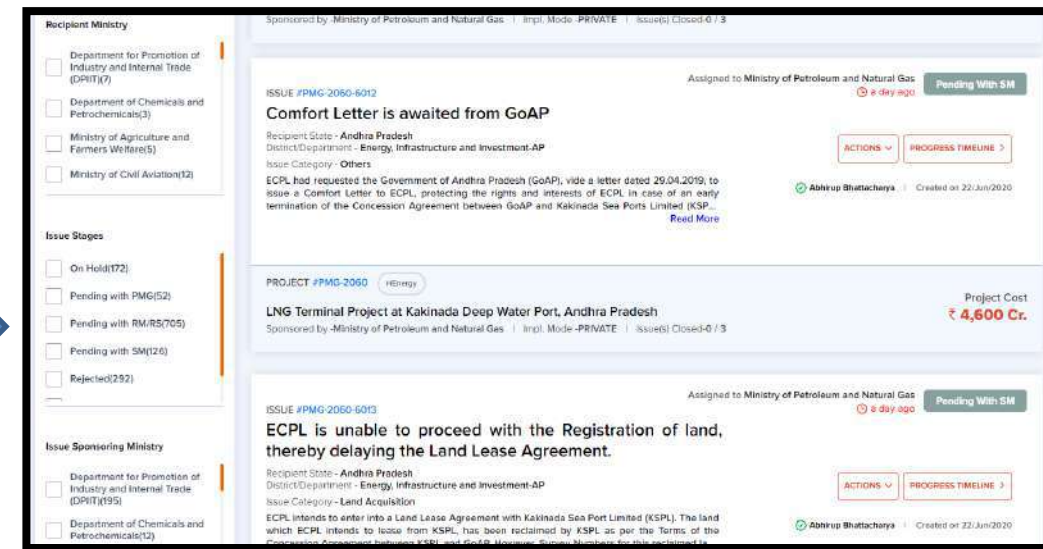
**Step 1:** Select relevant issue on which action needs to be taken

**Step 2:** Make sure all necessary information are mentioned in the issue. User may edit/smith issue title and description (if required)



The screenshot shows the PMG dashboard with a search bar highlighted. The selected issue is:

- ISSUE #PMG-4238-11054
- test
- Assigned to Project Monitoring Group (10 days ago)
- Recipient Ministry: Ministry of Earth Sciences
- Recipient District/Department: India Meteorological Department (IMD)
- Issue Location: Chhattisgarh
- Issue District/Department: Baster-CT
- Issue Category: Grant of Right of Use / Right of Way
- Issue Sub-Category: Grant of Right of Use (RoU)
- Project Stage: Land Acquisition
- Phase: Phase (1) - Construction of Interchange cum Road Over Bridge (RoB) at LC 236 (Kutch Salt Junction) on NH 141 in the state of Gujarat under EPC Mode
- Milestone: Land Acquisition - 3A notification
- Responsible Authority: test
- Latest Comment by: Deendayal Port Trust (Deendayal Port Trust) 18/Nov/2022
- PMG PROJECT ID: #PMG-4238 (Deendayal Port Trust)
- Construction of Interchange cum Road Over Bridge (RoB) at LC 236 (Kutch Salt Junction) on NH 141 in the state of Gujarat under EPC Mode
- Project Cost: ₹ 254.92 Cr.



The screenshot shows the details of an issue:

- Issue #PMG-2050-6012
- Assigned to Ministry of Petroleum and Natural Gas (5 days ago)
- Pending With SM
- Recipient State: Andhra Pradesh
- District/Department: Energy, Infrastructure and Investment-AP
- Issue Category: Others
- ECPL had requested the Government of Andhra Pradesh (GoAP), vide a letter dated 29.04.2019, to issue a Comfort Letter to ECPL, protecting the rights and interests of ECPL in case of an early termination of the Concession Agreement between GoAP and Kakinada Sea Ports Limited (KSP).
- Issue Stages: On Hold(172), Pending with PMG(52), Pending with RM/RS(705), Pending with SM(126), Rejected(292)
- Issue Sponsoring Ministry: Department for Promotion of Industry and Internal Trade (DPIT)(95), Department of Chemicals and Petrochemicals(12)
- Issue #PMG-2050-6013
- Assigned to Ministry of Petroleum and Natural Gas (5 days ago)
- Pending With SM
- ECPL is unable to proceed with the Registration of land, thereby delaying the Land Lease Agreement.
- Recipient State: Andhra Pradesh
- District/Department: Energy, Infrastructure and Investment-AP
- Issue Category: Land Acquisition
- ECPL intends to enter into a Land Lease Agreement with Kakinada Sea Port Limited (KSP). The land which ECPL intends to lease from KSP, has been reclaimed by KSP as per the Terms of the Concession Agreement between ECPL and GoAP. However, Survey Number for this reclaimed la

# Actions on Issue

## Step 4: Click Send to Recipient (Hover for more details)

ISSUE #PMG-452-10889 Edit

**Slow pace of compensation disbursement in Darjeeling District ( 23.12 Km)**

**Pending With PMG**  
Assigned to Project Monitoring Group  
a month ago

Recipient State - **West Bengal**  
Recipient District/Department - **Darjeeling-WB**  
Issue Location - **West Bengal**  
Issue District/Department - **Darjeeling-WB**  
Issue Category - **Grant of Right of Use / Right of Way**  
Issue Sub-Category - **Grant of Right of Use (RoU)**  
Project Stage - **Construction**  
Phase - **Phase (V) - Barauni Guwahati Section**  
Milestone - **Construction**  
Responsible Authority - **SLAO, Darjeeling**  
Total Scope : 23.12 Km  
Land Compensation Disbursement: 10.0 Km

ravi agrawal | Created on 23/Sep/2022

Update Status/Comment

Add your comment here

Add Attachment ADD COMMENT

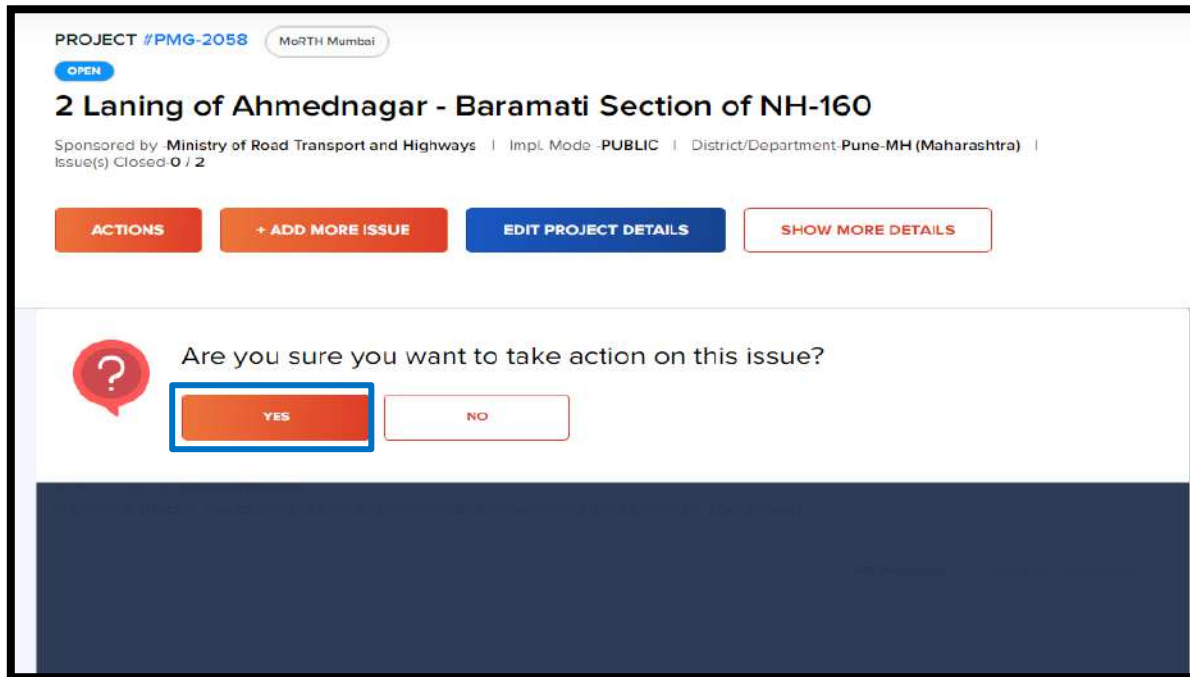
Action on Issue

**SEND TO RECIPIENT MINISTRY/STATE** REJECT ISSUE REASSIGN FOR CLARIFICATION

**Note:** Issue is assigned to the stakeholder who needs to take action. Here, the issue is assigned to PMG to verify it and assign to Recipient State/Ministry for further process

# Actions on Issue

**Step 4:** Click **Yes** to confirm action



PROJECT #PMG-2058 MoRTH Mumbai

OPEN

### 2 Laning of Ahmednagar - Baramati Section of NH-160

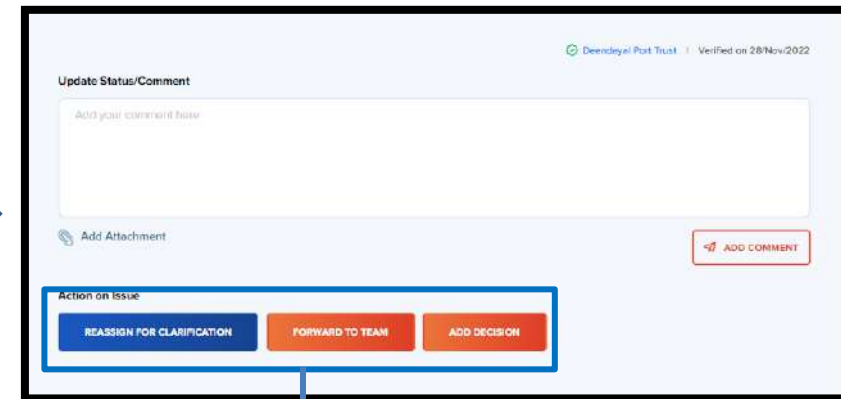
Sponsored by Ministry of Road Transport and Highways | Impl. Mode -PUBLIC | District/Department-Pune-MH (Maharashtra) | Issue(s) Closed-0 / 2

ACTIONS + ADD MORE ISSUE EDIT PROJECT DETAILS SHOW MORE DETAILS

Are you sure you want to take action on this issue?

YES NO

Status of issue changed to **Pending with RM/RS** and assigned to **RS** i.e. Maharashtra



Update Status/Comment

Add your comment here

Add Attachment

ADD COMMENT

Action on Issue

REASSIGN FOR CLARIFICATION FORWARD TO TEAM ADD DECISION

Other Actions available on Issue

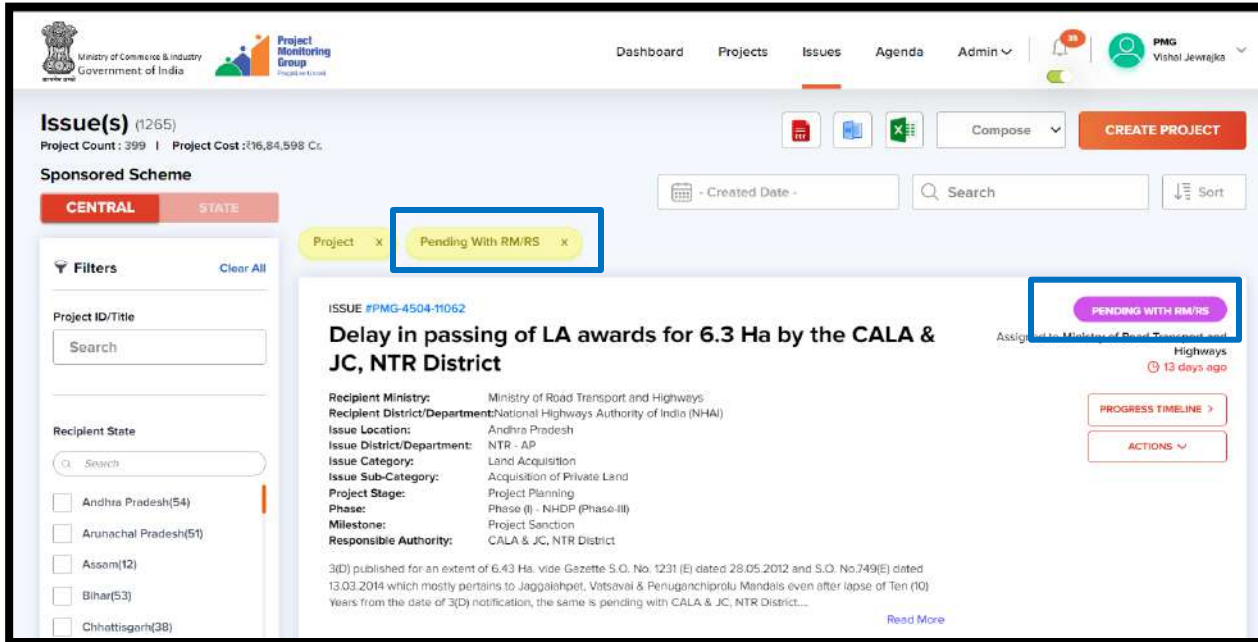


# Actions on Issue

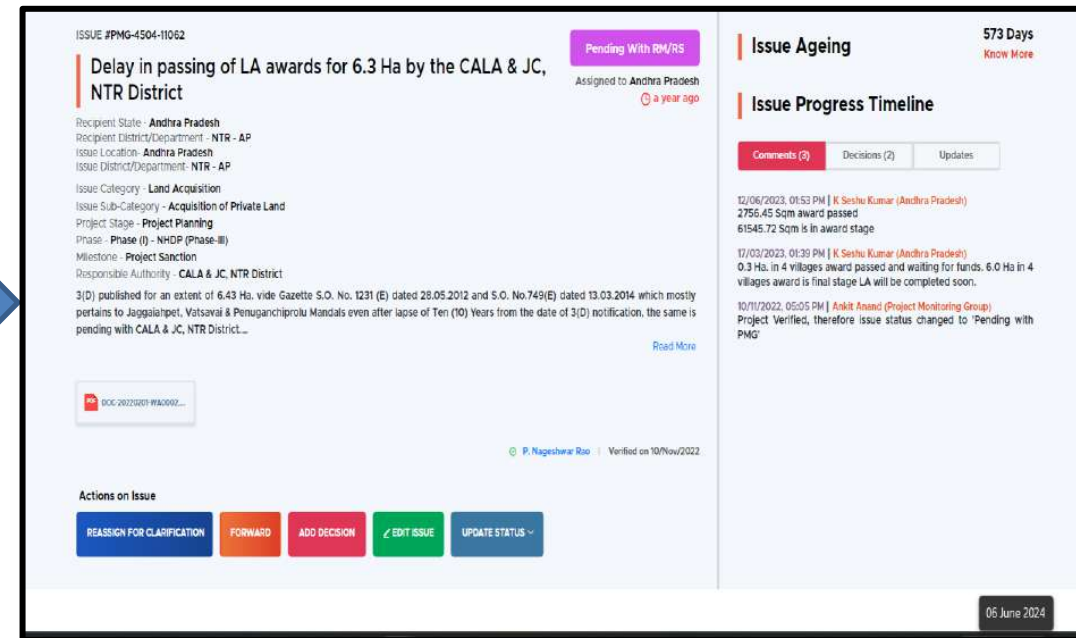
## Example 2 : To Resolve Issue whose stage is Pending with RM/RS

**Step 1:** Select relevant issue on which action needs to be taken

**Step 2:** Make sure all necessary information are mentioned in the issue. User can edit issue title and description (if required)



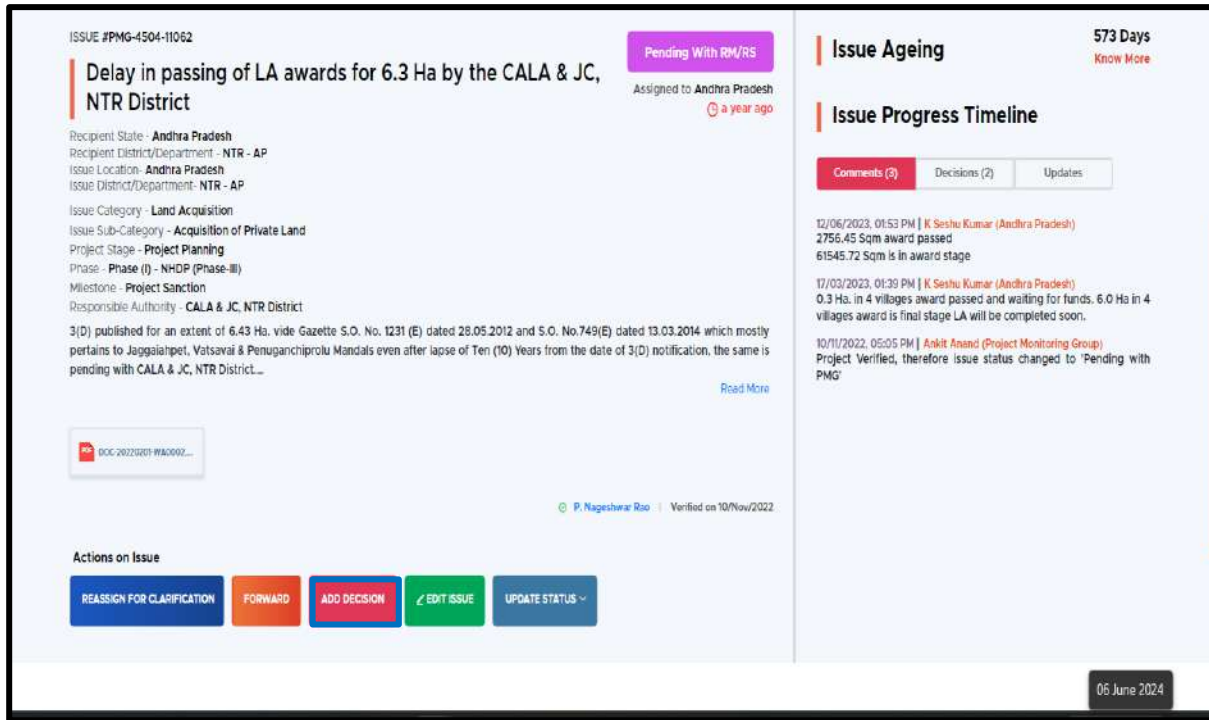
The screenshot shows the Project Monitoring Group dashboard. The 'Issues' tab is active. A filter for 'Pending With RM/RS' is selected. The issue 'Delay in passing of LA awards for 6.3 Ha by the CALA & JC, NTR District' is highlighted. The issue status is 'PENDING WITH RM/RS'. The issue details include: Recipient Ministry: Ministry of Road Transport and Highways; Recipient District/Department: National Highways Authority of India (NHAI); Issue Location: Andhra Pradesh; Issue District/Department: NTR - AP; Issue Category: Land Acquisition; Issue Sub-Category: Acquisition of Private Land; Project Stage: Project Planning; Phase: Phase (I) - NHDP (Phase-III); Milestone: Project Sanction; Responsible Authority: CALA & JC, NTR District. The issue is assigned to the Ministry of Road Transport and Highways and is 13 days old.



The screenshot shows the details of the issue 'Delay in passing of LA awards for 6.3 Ha by the CALA & JC, NTR District'. The issue is assigned to Andhra Pradesh and is in the 'Pending With RM/RS' status. The issue description includes: Recipient State: Andhra Pradesh; Recipient District/Department: NTR - AP; Issue Location: Andhra Pradesh; Issue District/Department: NTR - AP; Issue Category: Land Acquisition; Issue Sub-Category: Acquisition of Private Land; Project Stage: Project Planning; Phase: Phase (I) - NHDP (Phase-III); Milestone: Project Sanction; Responsible Authority: CALA & JC, NTR District. The issue is 13 days old. The progress timeline shows: 12/06/2023, 01:53 PM | K. Seshu Kumar (Andhra Pradesh) 2756.45 Sqm award passed 61545.72 Sqm is in award stage; 12/03/2023, 01:30 PM | K. Seshu Kumar (Andhra Pradesh) 0.3 Ha. in 4 Villages award passed and waiting for funds. 6.0 Ha in 4 villages award is final stage LA will be completed soon. 10/11/2022, 05:05 PM | Ankit Anand (Project Monitoring Group) Project Verified, therefore issue status changed to 'Pending with PMG'. The issue is verified by P. Nageshwar Rao on 10/Nov/2022. The actions on issue are: REASSIGN FOR CLARIFICATION, FORWARD, ADD DECISION, EDIT ISSUE, UPDATE STATUS.

# Actions on Issue

## Step 4: Click Add decision



ISSUE #PMG-4504-11062

**Delay in passing of LA awards for 6.3 Ha by the CALA & JC, NTR District**

Pending With RM/RS  
Assigned to Andhra Pradesh  
a year ago

573 Days  
Know More

**Issue Ageing**

**Issue Progress Timeline**

Comments (2) Decisions (2) Updates

12/06/2023, 01:53 PM | K. Seshu Kumar (Andhra Pradesh)  
2756.45 Sqm award passed  
61545.72 Sqm is in award stage

17/03/2023, 01:39 PM | K. Seshu Kumar (Andhra Pradesh)  
0.3 Ha. in 4 Villages award passed and waiting for funds. 6.0 Ha in 4 villages award is final stage LA will be completed soon.

10/11/2022, 05:05 PM | Ankit Anand (Project Monitoring Group)  
Project Verified, therefore issue status changed to 'Pending with PMG'

Read More

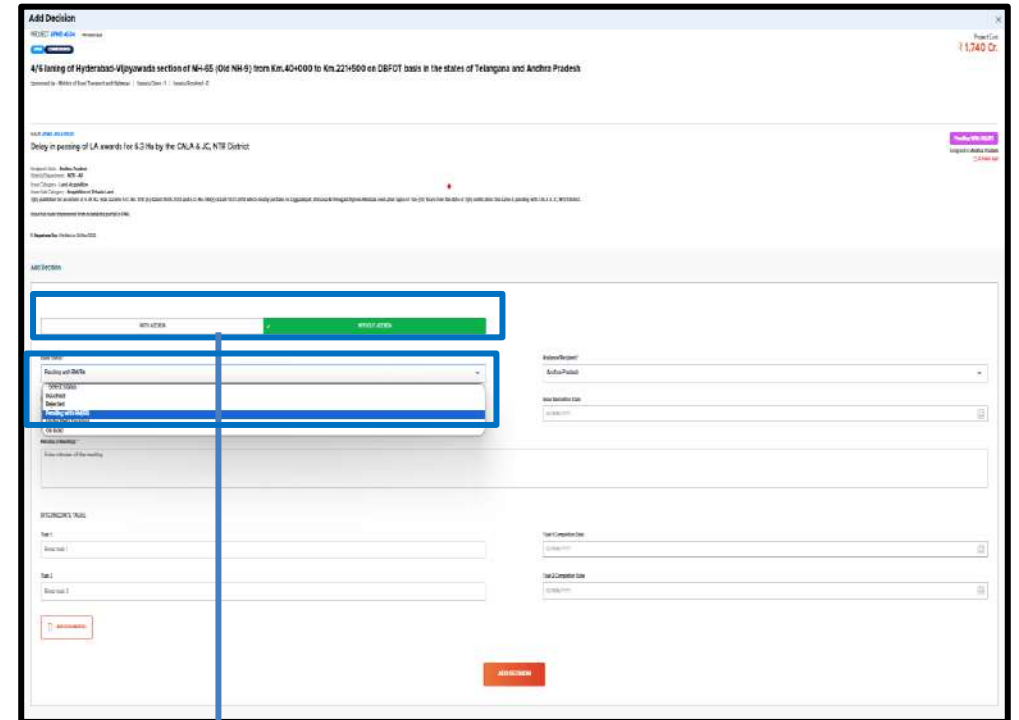
P. Nageshwar Rao | Verified on 10/Nov/2022

Actions on Issue

REASSIGN FOR CLARIFICATION FORWARD ADD DECISION EDIT ISSUE UPDATE STATUS

06 June 2024

## Step 5: Add decision and select Resolved



Add Decision

4/5 Laying of Hyderabad-Vijayawada section of NH-65 (Old NH-9) from Km.40+000 to Km.22+500 on DBFOT basis in the states of Telangana and Andhra Pradesh

Delay in passing of LA awards for 6.3 Ha by the CALA & JC, NTR District

ADD DECISION

Meeting

Resolved

1,1740 Cr.

ADD DECISION

Meeting

Resolved

ADD DECISION

User can select the meeting i.e. agenda to which this issue belongs to or can add decision without meeting

# Actions on Issue

**Step 6:** Click **Yes** to confirm

Marking the Issue Resolved will also resolve it's child issue(s).  
Once Resolved, status can't be reversed.  
Are you sure you want to do this?

**NO** **YES**

Status of issue stage changed to Resolved

ISSUE #PMG-4504-11062

**Delay in passing of LA awards for 6.3 Ha by the CALA & JC, NTR District**

Resolved by Project Monitoring Group on 06/Jun/2024

**Issue Ageing** 573 Days [Know More](#)

**Issue Progress Timeline**

**Comments (3)** Decisions (3) Updates

12/06/2023, 01:53 PM | [K Seshu Kumar \(Andhra Pradesh\)](#)  
2756.45 Sqm award passed  
61545.72 Sqm is in award stage

17/03/2023, 01:39 PM | [K Seshu Kumar \(Andhra Pradesh\)](#)  
0.3 Ha. in 4 villages award passed and waiting for funds. 6.0 Ha in 4 villages award is final stage LA will be completed soon.

10/11/2022, 05:05 PM | [Ankit Anand \(Project Monitoring Group\)](#)  
Project Verified, therefore issue status changed to 'Pending with PMG'

[Read More](#)

[P. Nageshwar Rao](#) | Verified on 10/Nov/2022

**Actions on Issue**

**EXIT ISSUE** **UPDATE STATUS**

# How to compose Email/SMS ?

- Project Tab
- Issue Tab
- Agenda



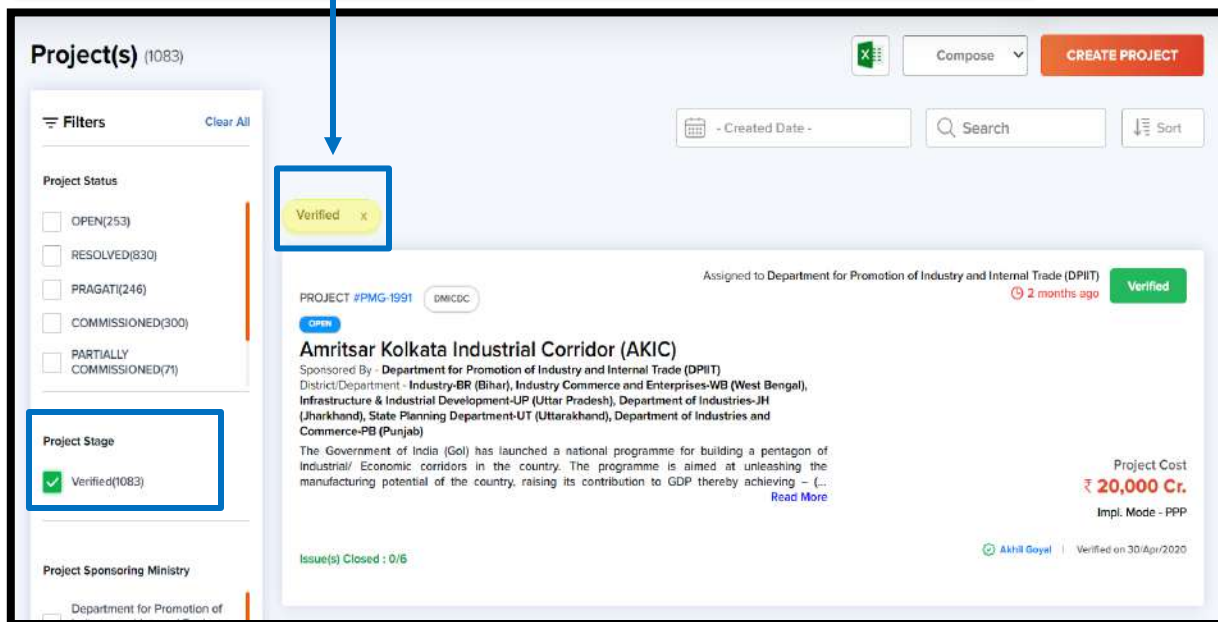


# Email/SMS from Project Tab

# i) Email from Project Tab

## Example: Email for Under Verification Projects of MoRTH

### Step 1: De-select Verified to have all Project Stages



Project(s) (1083)

Filters [Clear All](#)

Project Status

- OPEN(253)
- RESOLVED(830)
- PRAGATI(246)
- COMMISSIONED(300)
- PARTIALLY COMMISSIONED(71)

Project Stage

- Verified(1083)

Project Sponsoring Ministry

Department for Promotion of

PROJECT #PMG-1991 DMICDC Assigned to Department for Promotion of Industry and Internal Trade (DPIIT) 2 months ago **Verified**

**Amritsar Kolkata Industrial Corridor (AKIC)**

Sponsored By - Department for Promotion of Industry and Internal Trade (DPIIT)  
District/Department - Industry-BR (Bihar), Industry Commerce and Enterprises-WB (West Bengal), Infrastructure & Industrial Development-UP (Uttar Pradesh), Department of Industries-JH (Jharkhand), State Planning Department-UT (Uttarakhand), Department of Industries and Commerce-PB (Punjab)

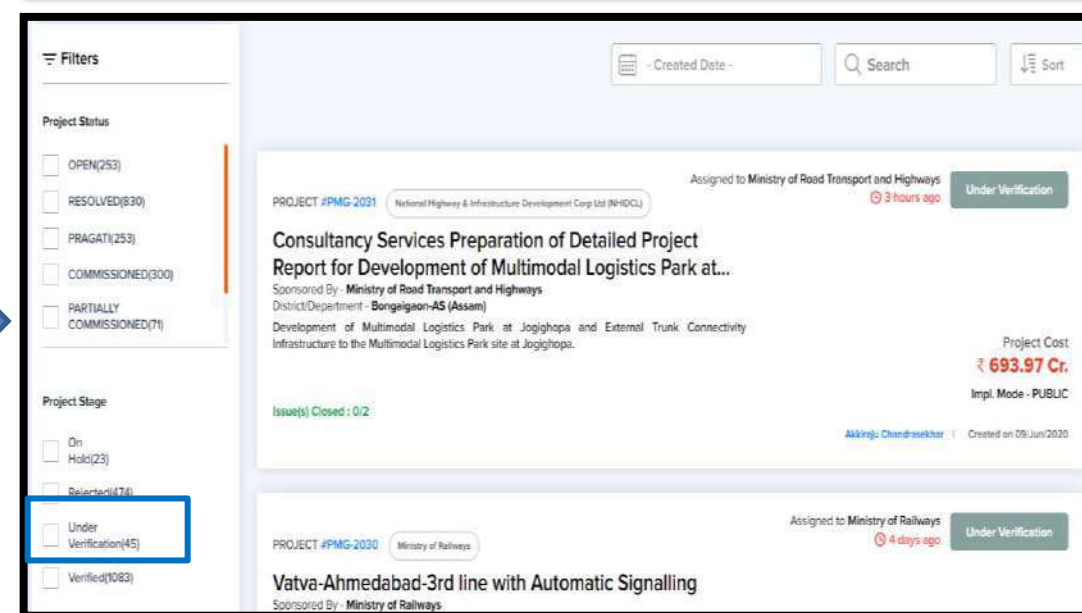
The Government of India (GoI) has launched a national programme for building a pentagon of Industrial/ Economic corridors in the country. The programme is aimed at unleashing the manufacturing potential of the country, raising its contribution to GDP thereby achieving - (...)

Project Cost **₹ 20,000 Cr.**  
Impl. Mode - PPP

Issue(s) Closed : 0/6

Akhil Gayal | Verified on 30/Apr/2020

### Step 2: Select Under Verification from Project Stage



Filters

Created Date - Search Sort

Project Status

- OPEN(253)
- RESOLVED(830)
- PRAGATI(253)
- COMMISSIONED(300)
- PARTIALLY COMMISSIONED(71)

Project Stage

- On Hold(23)
- Reluctant(476)
- Under Verification(45)
- Verified(1083)

PROJECT #PMG-2031 National Highway & Infrastructure Development Corp Ltd (NHIDCL) Assigned to Ministry of Road Transport and Highways 3 hours ago **Under Verification**

**Consultancy Services Preparation of Detailed Project Report for Development of Multimodal Logistics Park at...**

Sponsored By - Ministry of Road Transport and Highways  
District/Department - Bongaigaon-AS (Assam)  
Development of Multimodal Logistics Park at Jogighopa and External Trunk Connectivity Infrastructure to the Multimodal Logistics Park site at Jogighopa.

Project Cost **₹ 693.97 Cr.**  
Impl. Mode - PUBLIC

Issue(s) Closed : 0/2

Akshay Chandrasekhar | Created on 09/Jun/2020

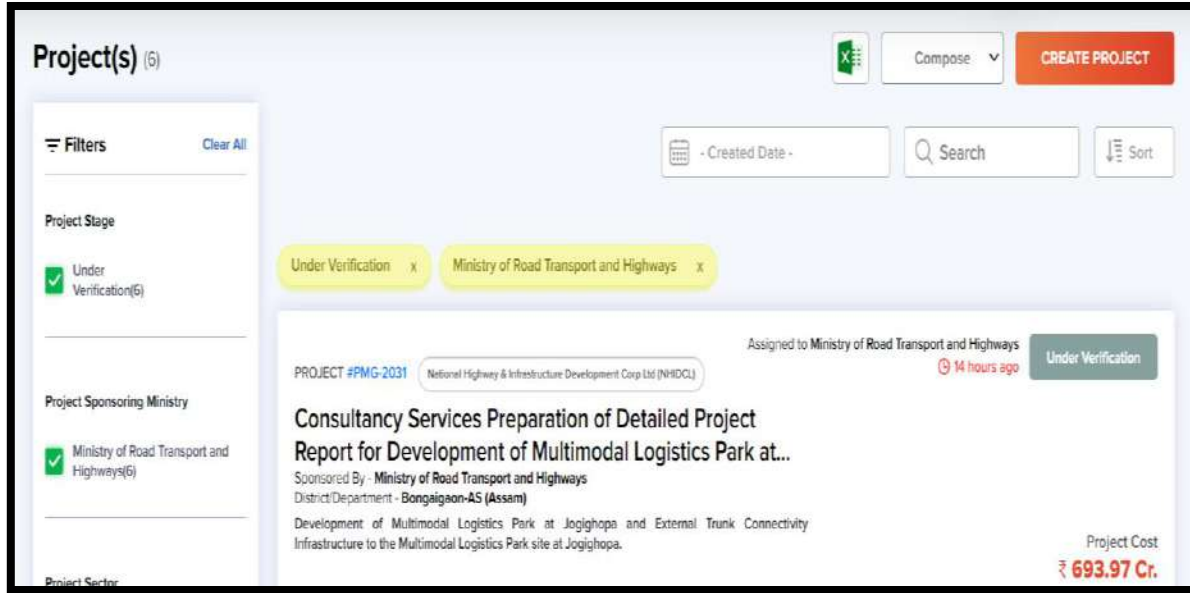
PROJECT #PMG-2030 Ministry of Railways Assigned to Ministry of Railways 4 days ago **Under Verification**

**Vatva-Ahmedabad-3rd line with Automatic Signalling**

Sponsored By - Ministry of Railways

# i) Email from Project Tab

## Step 3: Select MoRTH from Project Sponsoring Ministry



Project(s) (6)

Compose CREATE PROJECT

Filters Clear All

Project Stage

Under Verification(6)

Project Sponsoring Ministry

Ministry of Road Transport and Highways(5)

Under Verification x Ministry of Road Transport and Highways x

PROJECT #PMG-2031 National Highway & Infrastructure Development Corp Ltd (NHIDCL) Assigned to Ministry of Road Transport and Highways 14 hours ago Under Verification

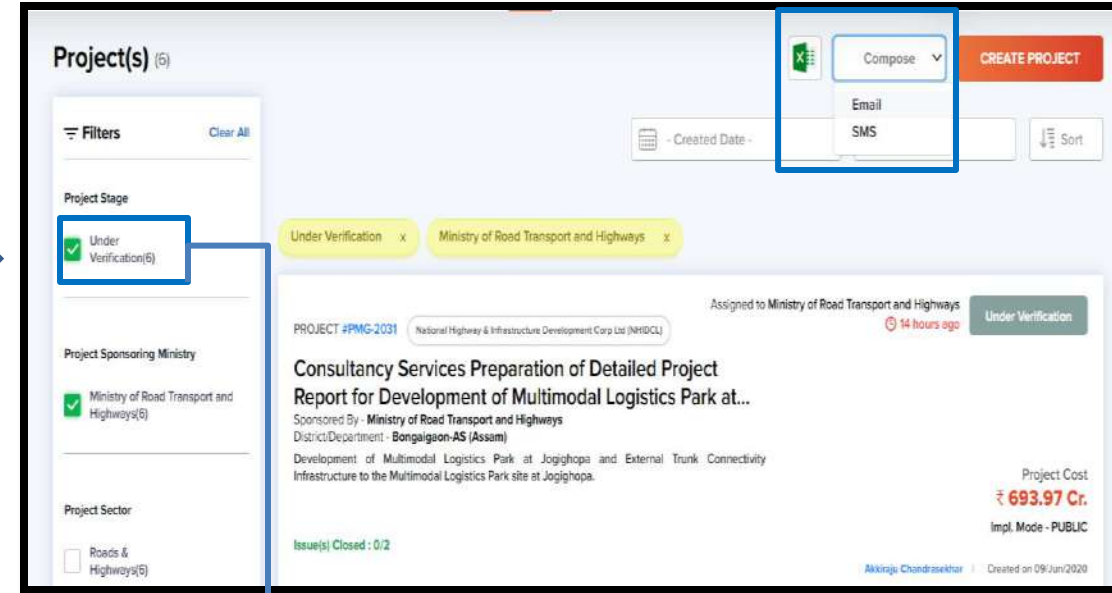
Consultancy Services Preparation of Detailed Project Report for Development of Multimodal Logistics Park at...

Sponsored By - Ministry of Road Transport and Highways  
District/Department - Bongaigaon-AS (Assam)

Development of Multimodal Logistics Park at Jogighopa and External Trunk Connectivity Infrastructure to the Multimodal Logistics Park site at Jogighopa.

Project Cost ₹ 693.97 Cr.

## Step 4: Select Compose then Email



Project(s) (6)

Compose CREATE PROJECT

Filters Clear All

Project Stage

Under Verification(6)

Project Sponsoring Ministry

Ministry of Road Transport and Highways(5)

Project Sector

Roads & Highways(5)

Under Verification x Ministry of Road Transport and Highways x

Assigned to Ministry of Road Transport and Highways 14 hours ago Under Verification

PROJECT #PMG-2031 National Highway & Infrastructure Development Corp Ltd (NHIDCL)

Consultancy Services Preparation of Detailed Project Report for Development of Multimodal Logistics Park at...

Sponsored By - Ministry of Road Transport and Highways  
District/Department - Bongaigaon-AS (Assam)

Development of Multimodal Logistics Park at Jogighopa and External Trunk Connectivity Infrastructure to the Multimodal Logistics Park site at Jogighopa.

Project Cost ₹ 693.97 Cr.  
Impl. Mode - PUBLIC

Issue(s) Closed : 0/2

Akkinji Chandrasekhar Created on 09/Jun/2020

**6 under verification** projects of MoRTH pending with Sponsoring Ministry (SM) for verification. Projects may be created by different Project Proponents (PPs).

### Point to Note:

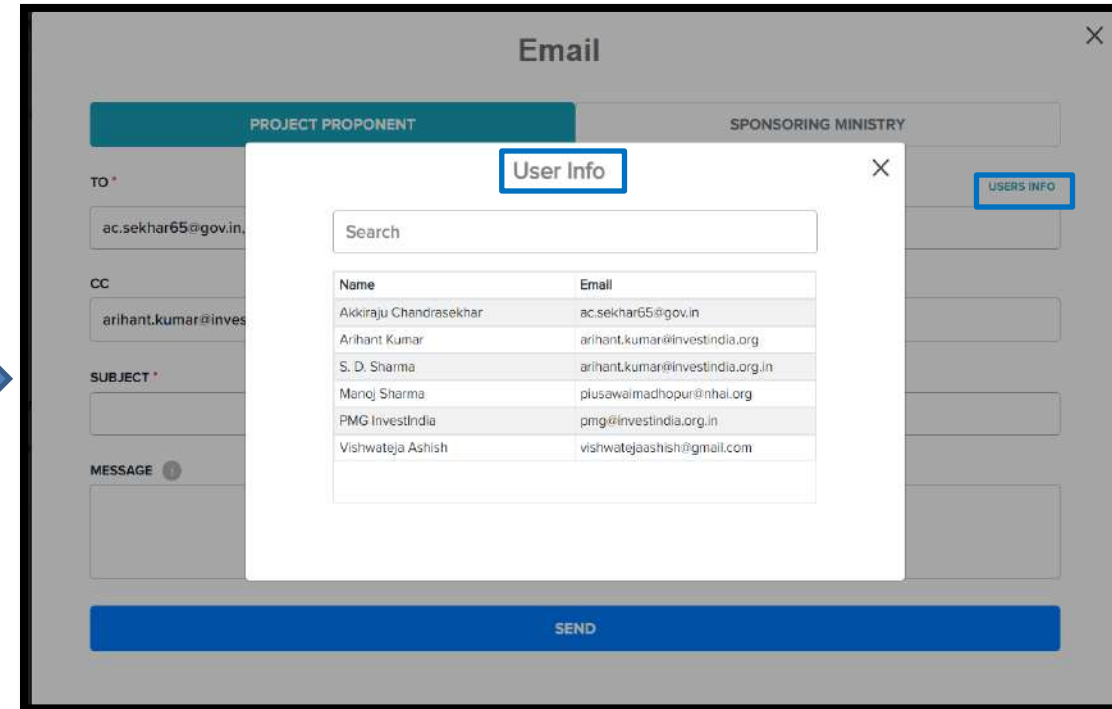
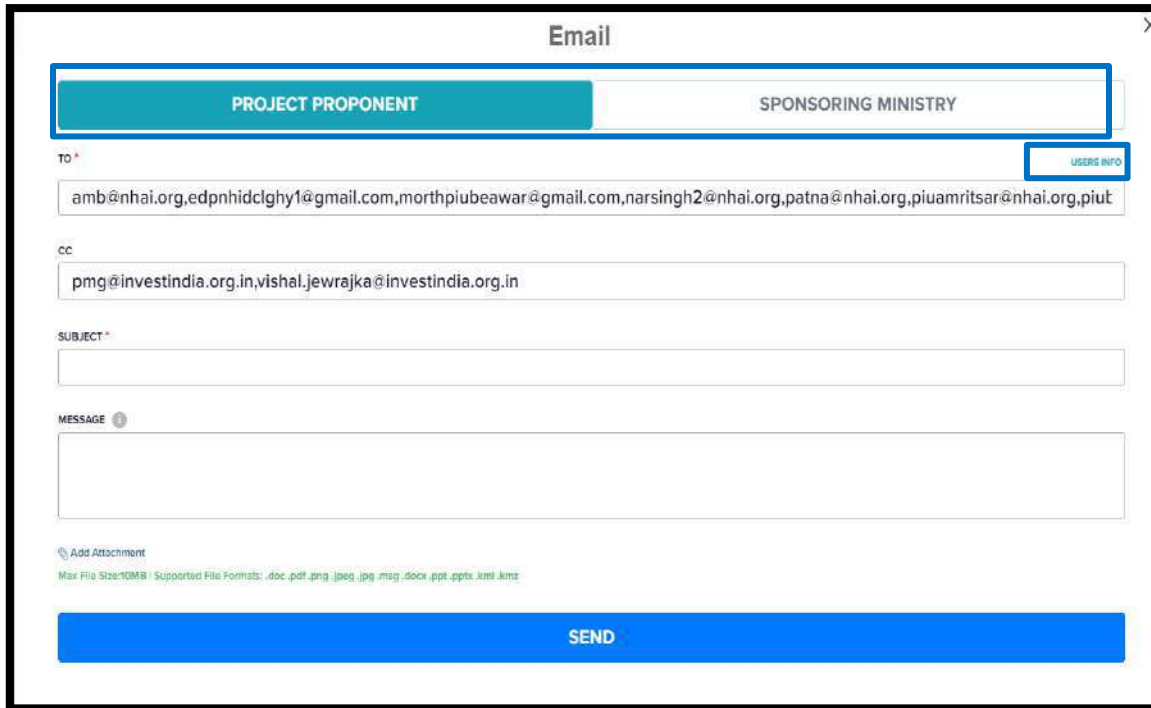
User can send the email either for one or multiple Projects



# i) Email from Project Tab

**Step 5:** User can send mail to **PP/SM**. The receiver will receive information related to their respective project(s). **Attachment** can be added with the message.

Click on **User Info** to see list of stakeholders (email ids and their name) to identify and remove users if required



Name	Email
Akkiraju Chandrasekhar	ac.sekhar65@gov.in
Arihant Kumar	arihant.kumar@investindia.org
S. D. Sharma	arihant.kumar@investindia.org.in
Manoj Sharma	piusawai@madhopur@nhai.org
PMG InvestIndia	pmg@investindia.org.in
Vishwateja Ashish	vishwatejaashish@gmail.com

## Points to Note:

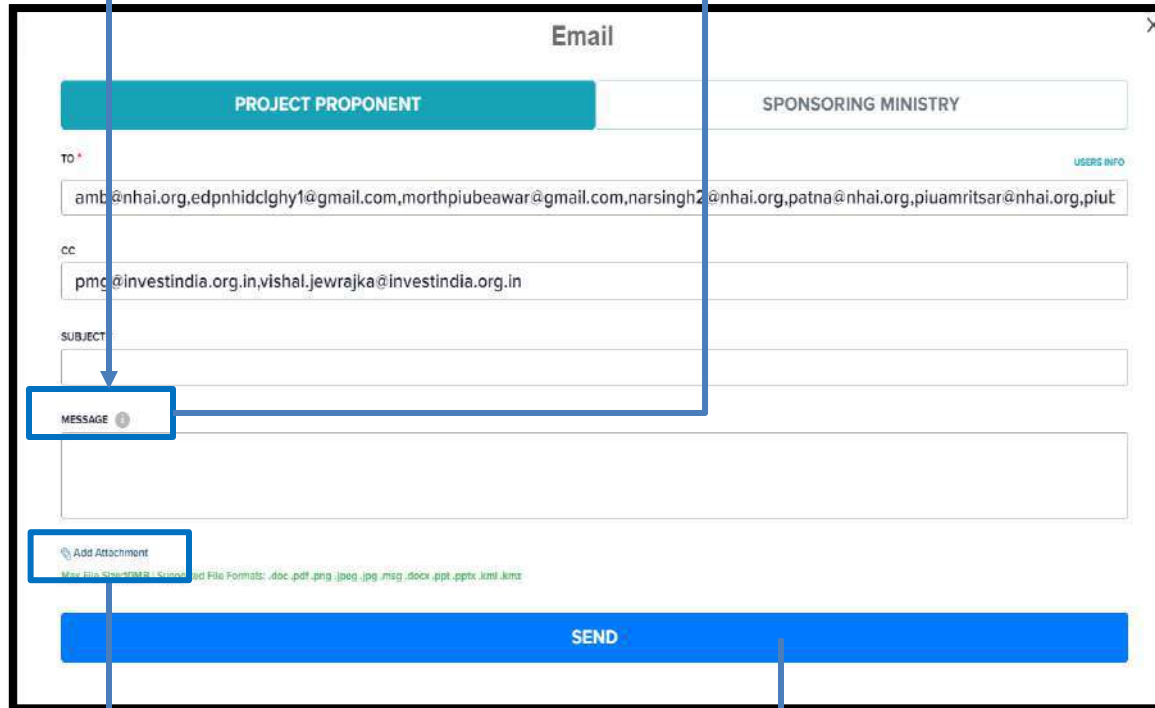
- User cannot add recipient in **TO** section but can remove them
- User can add/remove email id(s) from **CC** section





# i) Email from Project Tab

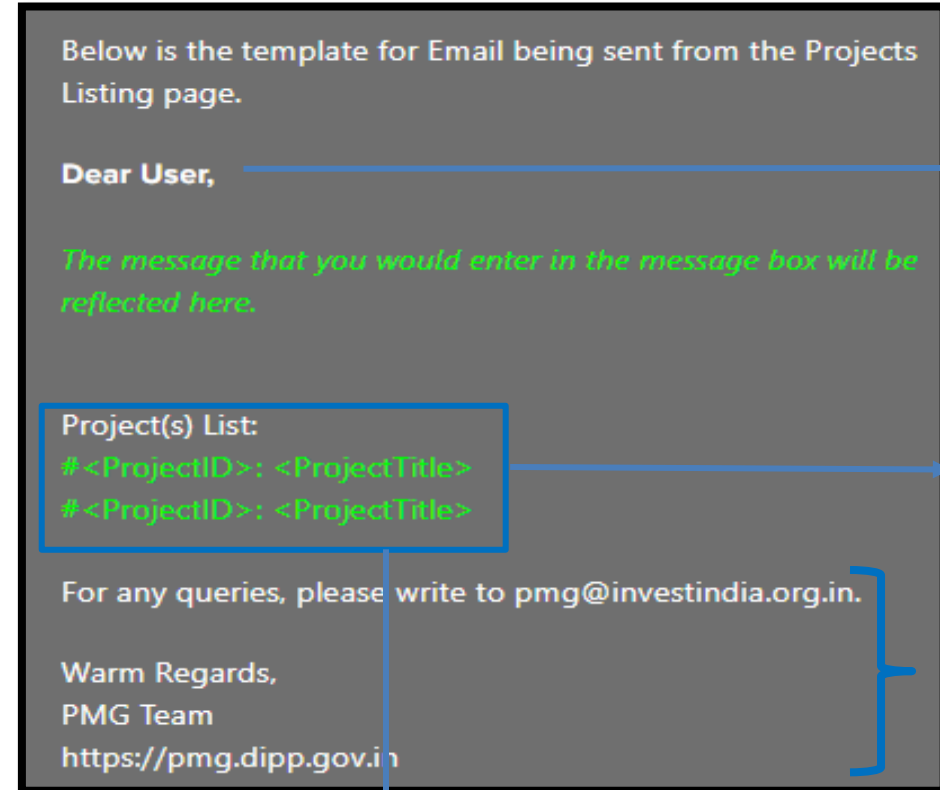
**Step 6:** Type message



Add Attachment (optional)

**Step 7:** Click Send button

Guide for writing message pops up on clicking 



Below is the template for Email being sent from the Projects Listing page.

Dear User, Static data

*The message that you would enter in the message box will be reflected here.*

Project(s) List:  
#<ProjectID>: <ProjectTitle>  
#<ProjectID>: <ProjectTitle> User specific Dynamic Data

For any queries, please write to [pmg@investindia.org.in](mailto:pmg@investindia.org.in). Static data

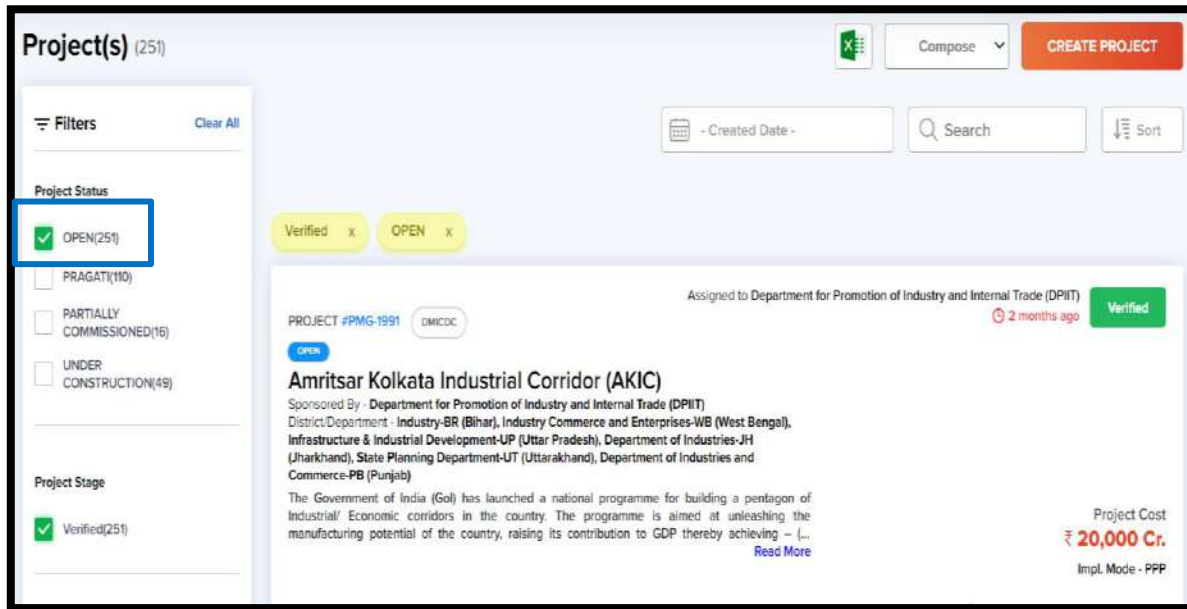
Warm Regards,  
PMG Team  
<https://pmg.dipp.gov.in>

Mail will be sent to only those users (PP/RM/RS/AG) whose Project Ids are filtered

# ii) SMS from Project Tab

## Example: SMS for Open Projects of Ministry of Shipping

### Step 1: Select Open



Project(s) (251)

Filters: Project Status

- OPEN(251)
- PRAGATI(110)
- PARTIALLY COMMISSIONED(16)
- UNDER CONSTRUCTION(49)

Project Stage:  Verified(251)

PROJECT #PMG-1991 DMICDC

Assigned to Department for Promotion of Industry and Internal Trade (DPIIT) 2 months ago Verified

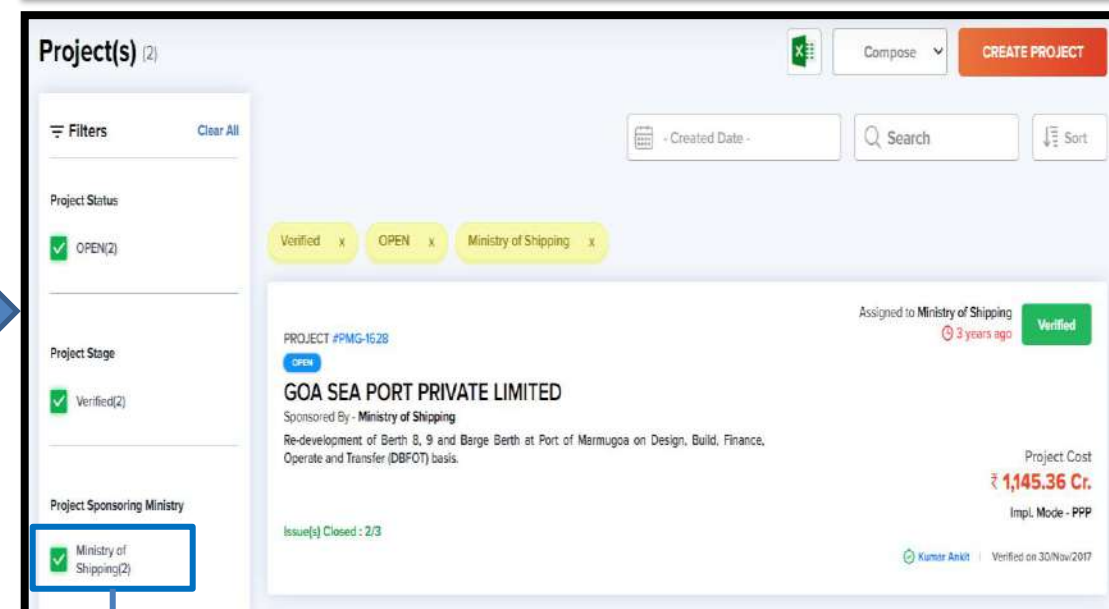
**Amritsar Kolkata Industrial Corridor (AKIC)**

Sponsored By - Department for Promotion of Industry and Internal Trade (DPIIT)  
District/Department - Industry-BR (Bihar), Industry Commerce and Enterprises-WB (West Bengal), Infrastructure & Industrial Development-UP (Uttar Pradesh), Department of Industries-JH (Jharkhand), State Planning Department-UT (Uttarakhand), Department of Industries and Commerce-PB (Punjab)

The Government of India (GoI) has launched a national programme for building a pentagon of Industrial/ Economic corridors in the country. The programme is aimed at unleashing the manufacturing potential of the country, raising its contribution to GDP thereby achieving - [...]

Project Cost ₹ 20,000 Cr.  
Impl. Mode - PPP

### Step 2: Select Ministry of Shipping from Project Sponsoring Ministry



Project(s) (2)

Filters: Project Status

- OPEN(2)

Project Stage:  Verified(2)

Project Sponsoring Ministry:  Ministry of Shipping(2)

PROJECT #PMG-1628

Assigned to Ministry of Shipping 3 years ago Verified

**GOA SEA PORT PRIVATE LIMITED**

Sponsored By - Ministry of Shipping

Re-development of Berth 8, 9 and Barge Berth at Port of Mormugao on Design, Build, Finance, Operate and Transfer (DBFOT) basis.

Project Cost ₹ 1,145.36 Cr.  
Impl. Mode - PPP

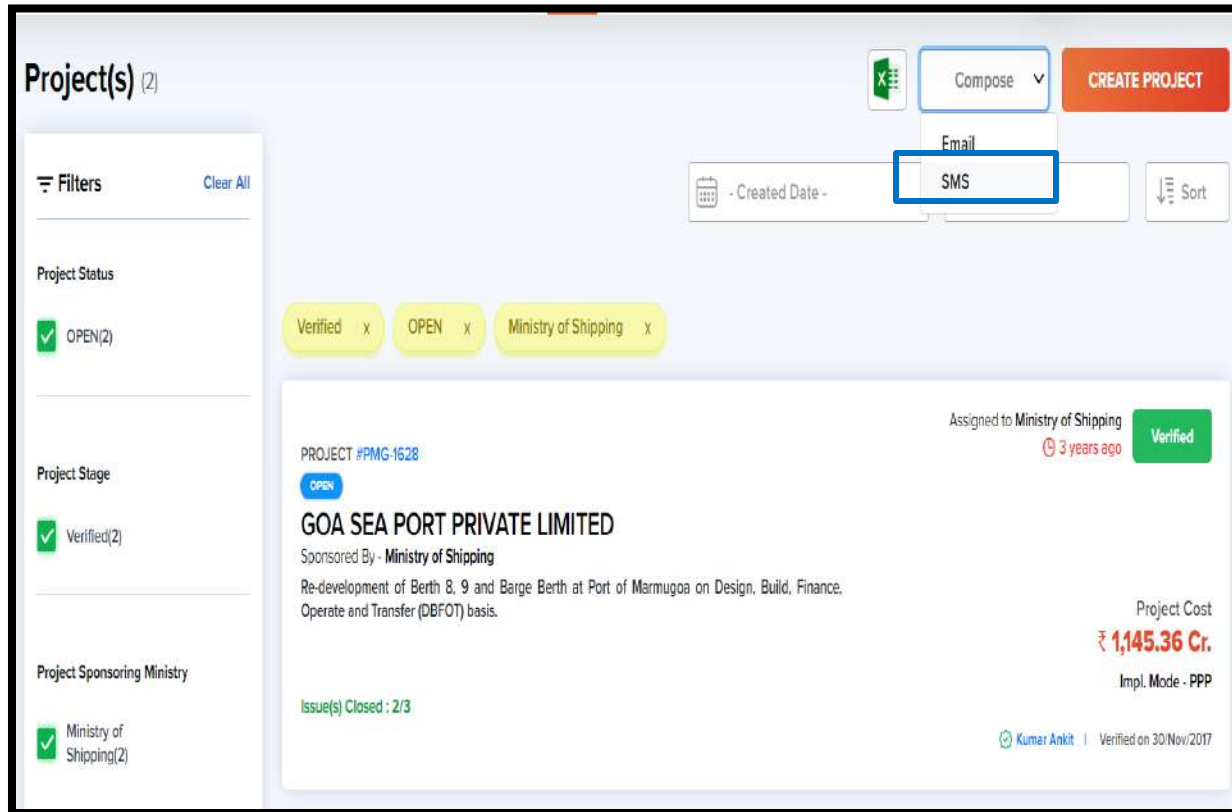
Issue(s) Closed: 2/3

Kumar Ankit | Verified on 30/Nov/2017

2 Open Projects of Ministry of Shipping pending for resolution. Project may be created by different Project Proponents (PPs)

# ii) SMS from Project Tab

**Step 3:** Select **Compose** then **SMS**



The screenshot shows the 'Project(s)' tab interface. On the left, there are filters for Project Status (OPEN(2)), Project Stage (Verified(2)), and Project Sponsoring Ministry (Ministry of Shipping(2)). The main content area displays a project card for 'GOA SEA PORT PRIVATE LIMITED', sponsored by the Ministry of Shipping, with a project cost of ₹ 1,145.36 Cr. The 'Compose' dropdown menu is open, and 'SMS' is selected. Other options include 'Email' and 'CREATE PROJECT'.

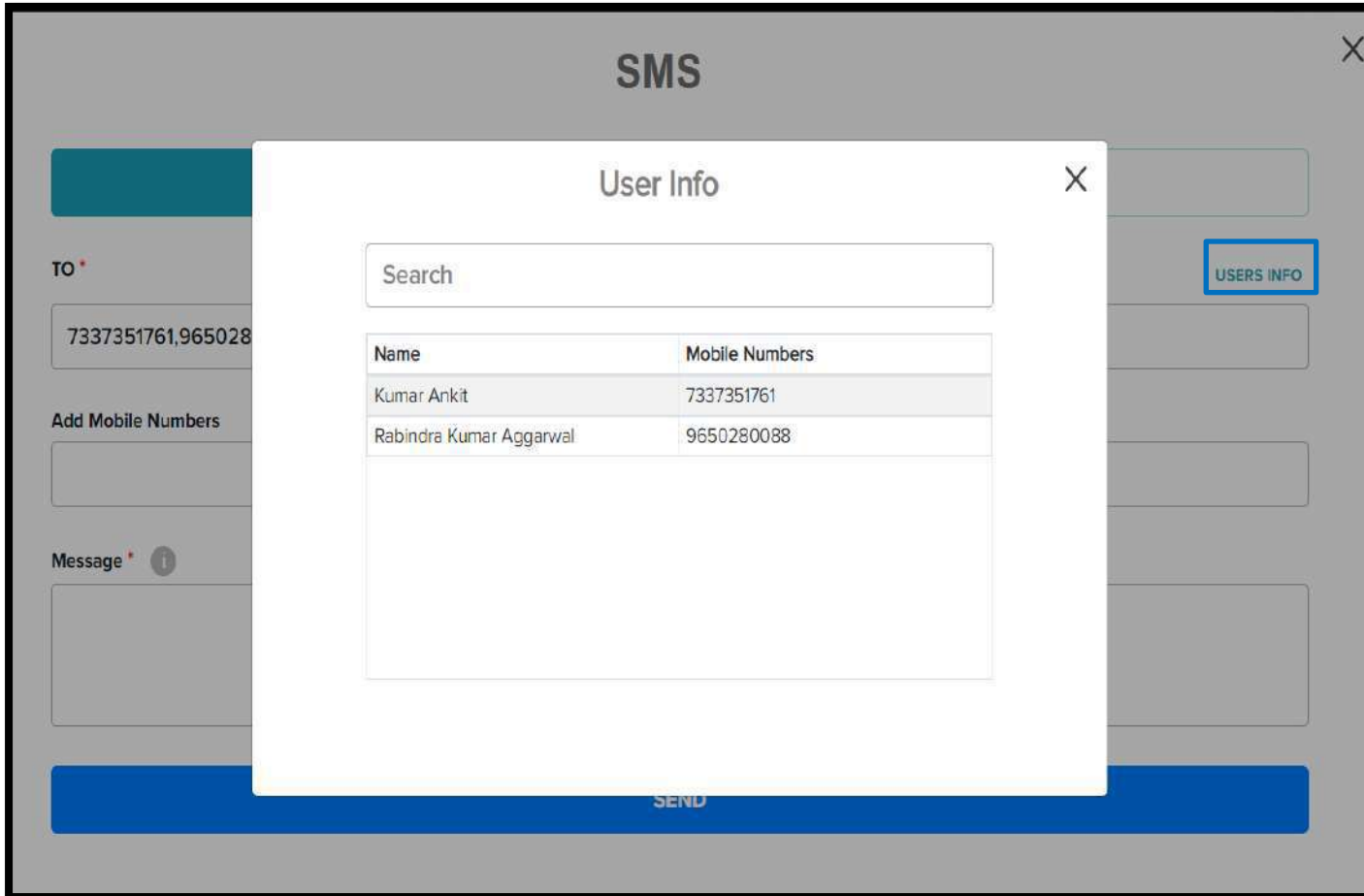
**Step 4:** User can send SMS to Project Proponent/Sponsoring Ministry. The receiver will receive information related to their respective project(s)



The screenshot shows the 'SMS' composition screen. It features a 'PROJECT PROPONENT' field with 'SPONSORING MINISTRY' selected. Below this, there is a 'TO' field containing a long list of mobile numbers. There are also fields for 'Add Mobile Numbers' and 'Message'. A large blue 'SEND' button is at the bottom.

## ii) SMS from Project Tab

Click on **User Info** to see list of mobile numbers and their name for reference



The screenshot shows the 'SMS' interface with a 'User Info' modal open. The modal contains a search bar and a table of user information.

Name	Mobile Numbers
Kumar Ankit	7337351761
Rabindra Kumar Aggarwal	9650280088

### **Points to Note:**

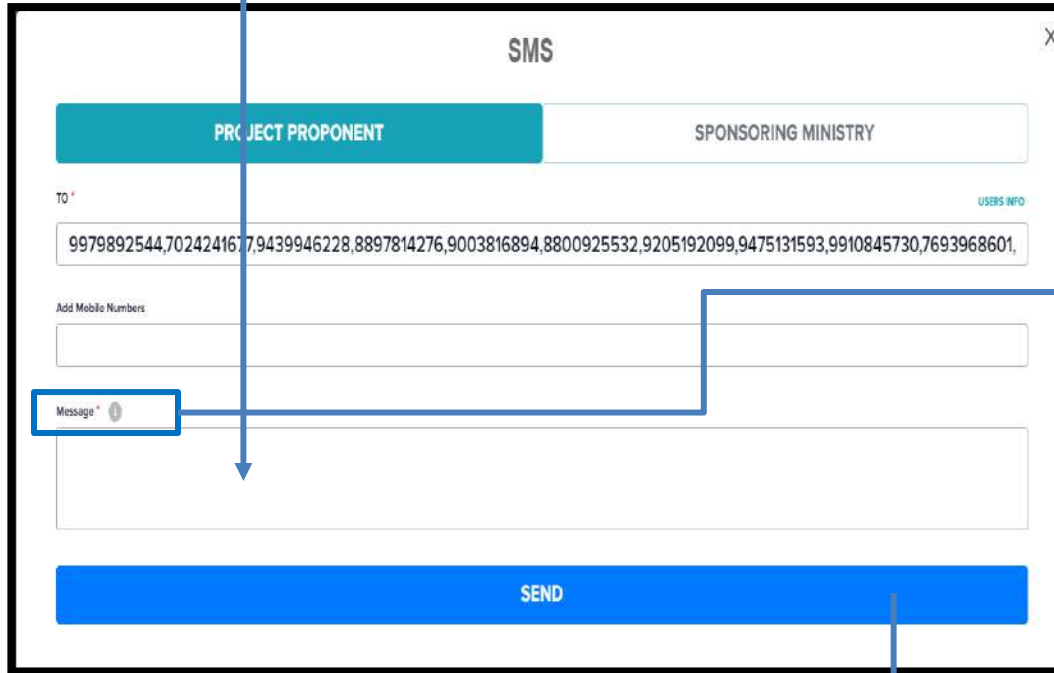
Admin user may also add mobile numbers other than the users of selected projects





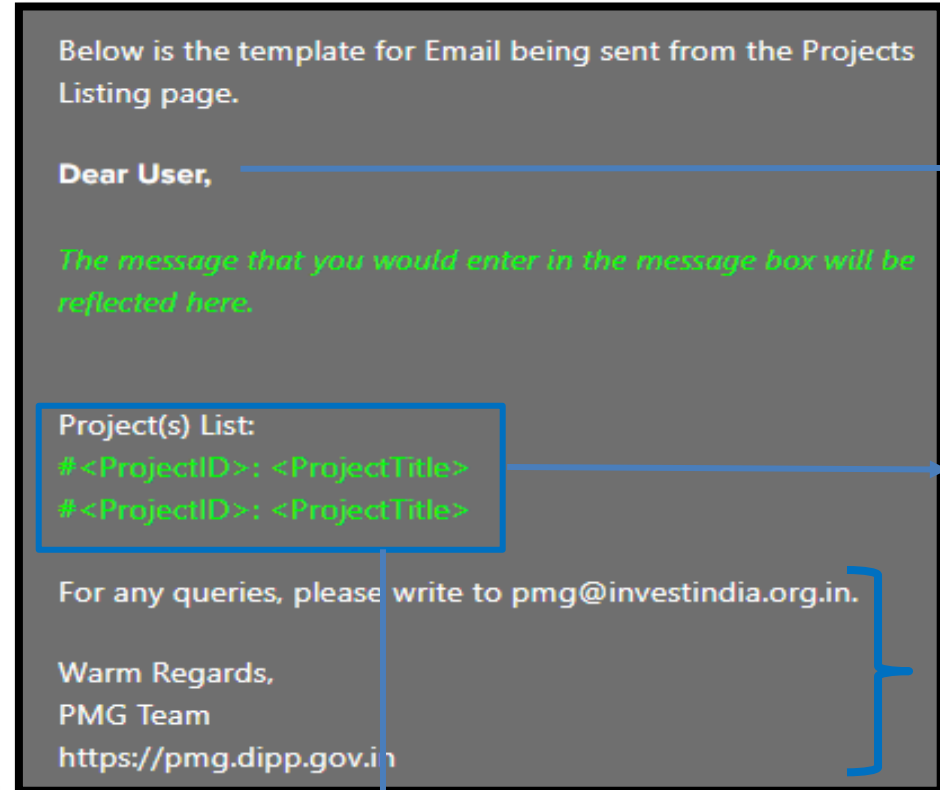
# ii) SMS from Project Tab

## Step 5: Type message



The screenshot shows an SMS composition window titled "SMS". It includes a "PROJECT PROPONENT" dropdown menu, a "SPONSORING MINISTRY" text field, a "TO\*" field with a "USERS INFO" link, and a "Add Mobile Numbers" field. A "Message\*" field with an information icon is highlighted by a blue box. A blue "SEND" button is at the bottom.

## Guide for writing message pops up on clicking



Below is the template for Email being sent from the Projects Listing page.

Dear User, Static data


*The message that you would enter in the message box will be reflected here.*

Project(s) List:  
#<ProjectID>: <ProjectTitle>  
#<ProjectID>: <ProjectTitle> User specific Dynamic Data

For any queries, please write to [pmg@investindia.org.in](mailto:pmg@investindia.org.in). Static data

Warm Regards,  
PMG Team  
<https://pmg.dipp.gov.in>

## Step 6: Click Send button

**Point to Note:** Maximum 160 characters are allowed for message 

SMS will be sent to only those users (PP/SM) whose Project IDs are filtered

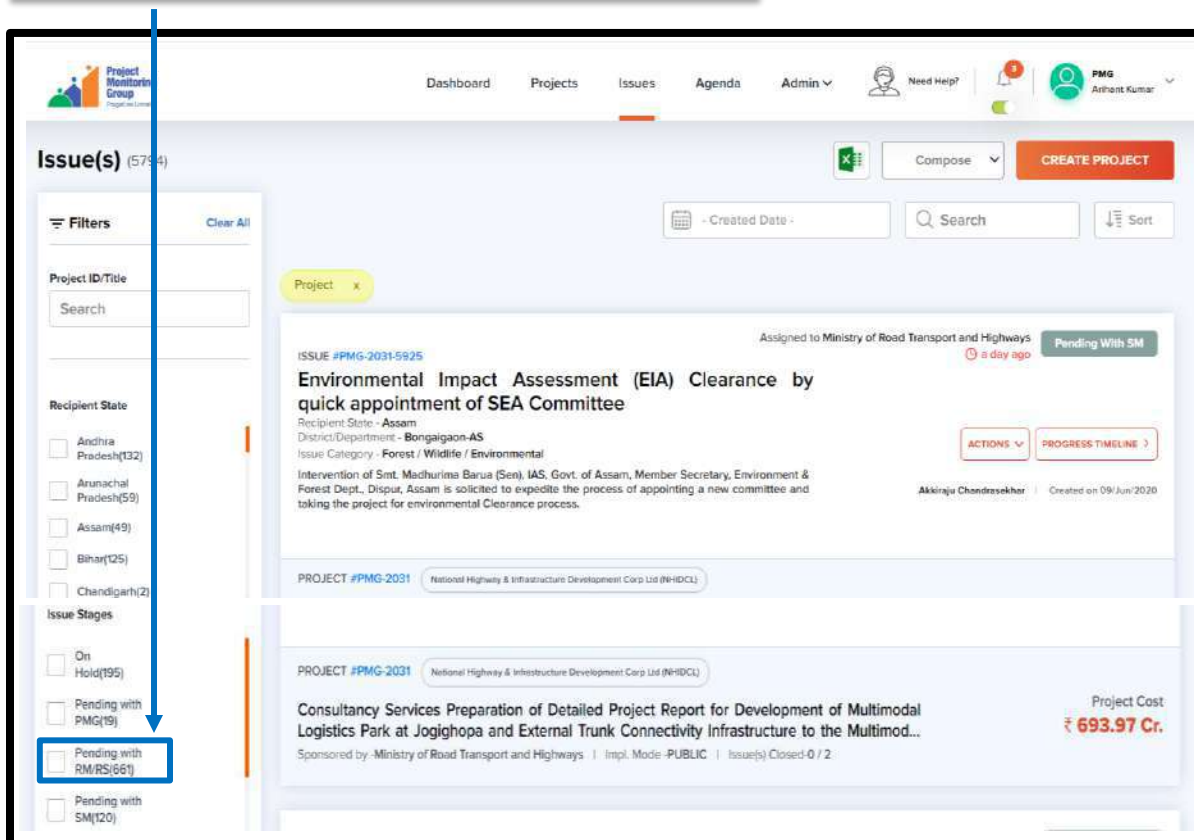


# Email/SMS from Issue Tab

# i) Email from Issue Tab

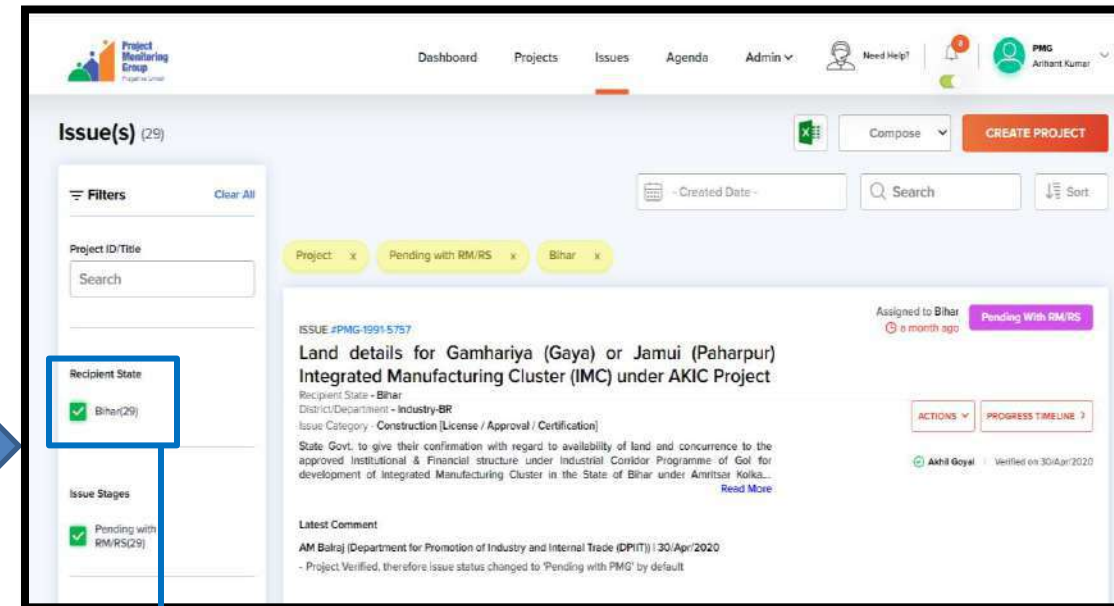
**Example: Email for Issue(s) pending with Bihar**

## Step 1: Select Pending with RM/RS



The screenshot shows the 'Issue(s)' page with 5794 issues. The filters are: Project (x), Pending with RM/RS (x), and Bihar (x). The 'Recipient State' filter is set to Bihar(125). The 'Issue Stages' filter is set to Pending with RM/RS(66). The main content area shows two issues: 'Environmental Impact Assessment (EIA) Clearance by quick appointment of SEA Committee' and 'Consultancy Services Preparation of Detailed Project Report for Development of Multimodal Logistics Park at Jogighopa and External Trunk Connectivity Infrastructure to the Multimod...'. The first issue is assigned to the Ministry of Road Transport and Highways and is pending with SM. The second issue is sponsored by the Ministry of Road Transport and Highways and has a project cost of ₹ 693.97 Cr.

## Step 2: Select Bihar from Recipient State

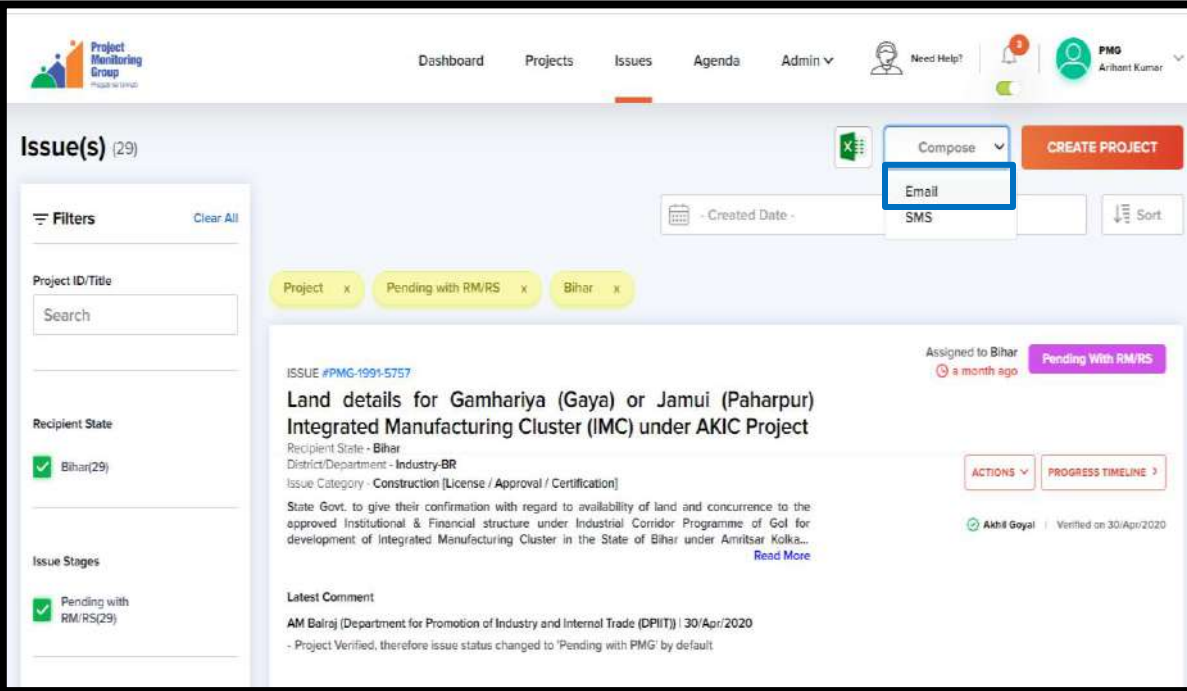


The screenshot shows the 'Issue(s)' page with 29 issues. The filters are: Project (x), Pending with RM/RS (x), and Bihar (x). The 'Recipient State' filter is set to Bihar(29). The main content area shows one issue: 'Land details for Gamhariya (Gaya) or Jamui (Paharpur) Integrated Manufacturing Cluster (IMC) under AKIC Project'. The issue is assigned to Bihar and is pending with RM/RS. The issue details include the recipient state (Bihar), district/department (Industry-BR), and issue category (Construction [License / Approval / Certification]). The state government is requested to give their confirmation with regard to availability of land and concurrence to the approved Institutional & Financial structure under Industrial Corridor Programme of Govt for development of Integrated Manufacturing Cluster in the State of Bihar under Amritsar Koika... The latest comment is from AM Bataj (Department for Promotion of Industry and Internal Trade (DPIT)) dated 30/Apr/2020, stating that the project is verified and the issue status is changed to 'Pending with PMG' by default.

29 issues of Bihar pending for resolution. This could be related to different Projects and in that case different Project Proponents (PPs) are involved.

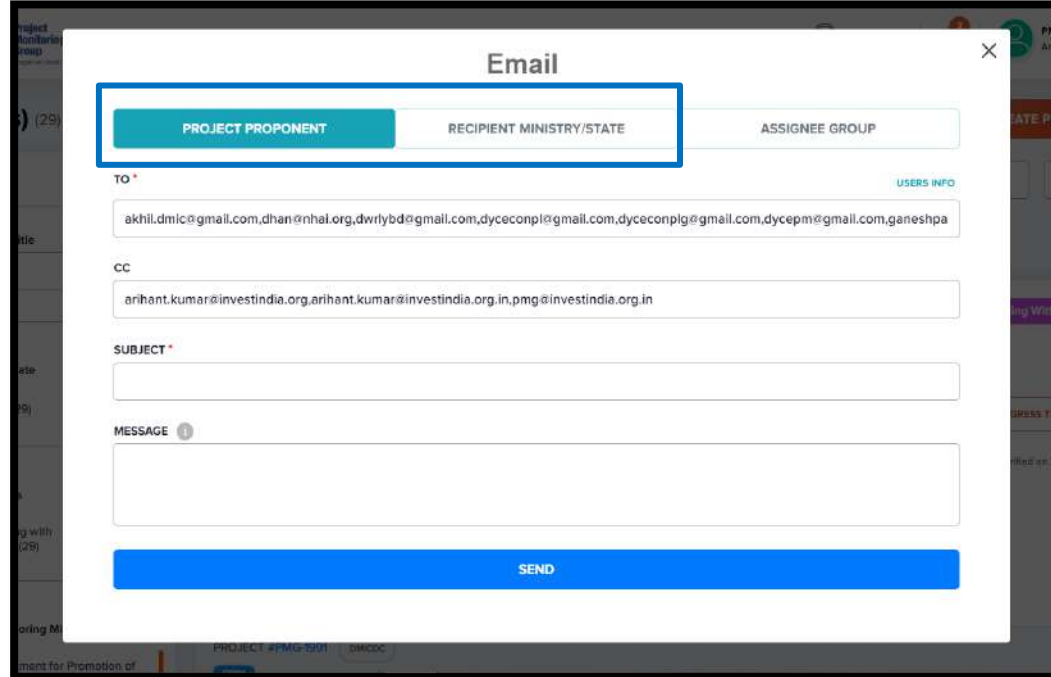
# i) Email from Issue Tab

## Step 3: Select Compose > Email



The screenshot shows the 'Issue(s)' tab with 29 issues. A 'Compose' dropdown menu is open, showing 'Email' and 'SMS' options. The 'Email' option is highlighted. The main content area displays details for 'ISSUE #PMG-1991-5757' regarding land details for an Integrated Manufacturing Cluster (IMC) under AKIC Project in Bihar.

## Step 4: User may send Email to PP/RM/RS



The screenshot shows the 'Email' modal form. It includes fields for 'PROJECT PROPONENT', 'RECIPIENT MINISTRY/STATE', and 'ASSIGNEE GROUP'. The 'TO' field contains email addresses, and the 'CC' field contains user email addresses. A 'SEND' button is visible at the bottom.

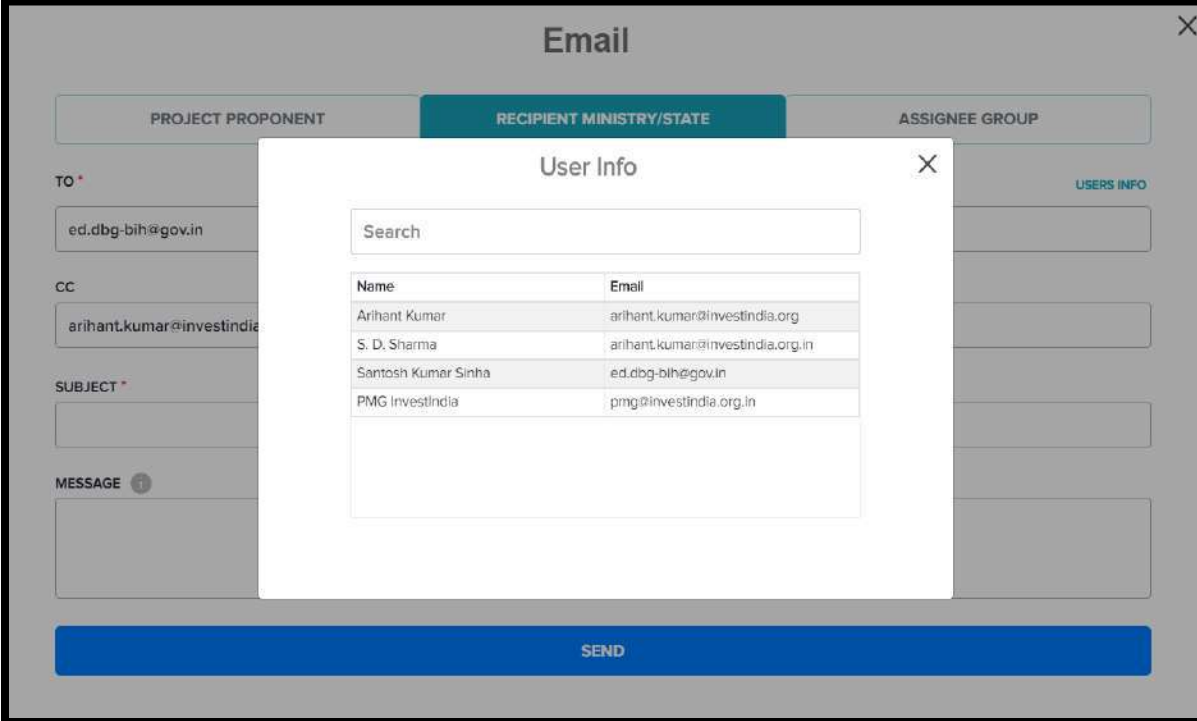
## Points to Note:

- User cannot add recipient in **TO** section but can remove them
- User can add/remove recipient from **CC** section



# i) Email from Issue Tab

Click on **User Info** to see list of stakeholders (email ids and their name) to identify and remove users if required



The screenshot shows an 'Email' form with three tabs: 'PROJECT PROPONENT', 'RECIPIENT MINISTRY/STATE' (selected), and 'ASSIGNEE GROUP'. The 'TO' field contains 'ed.dbg-bih@gov.in' and the 'CC' field contains 'arihant.kumar@investindia.org'. A 'User Info' modal is open, displaying a search bar and a table of users.

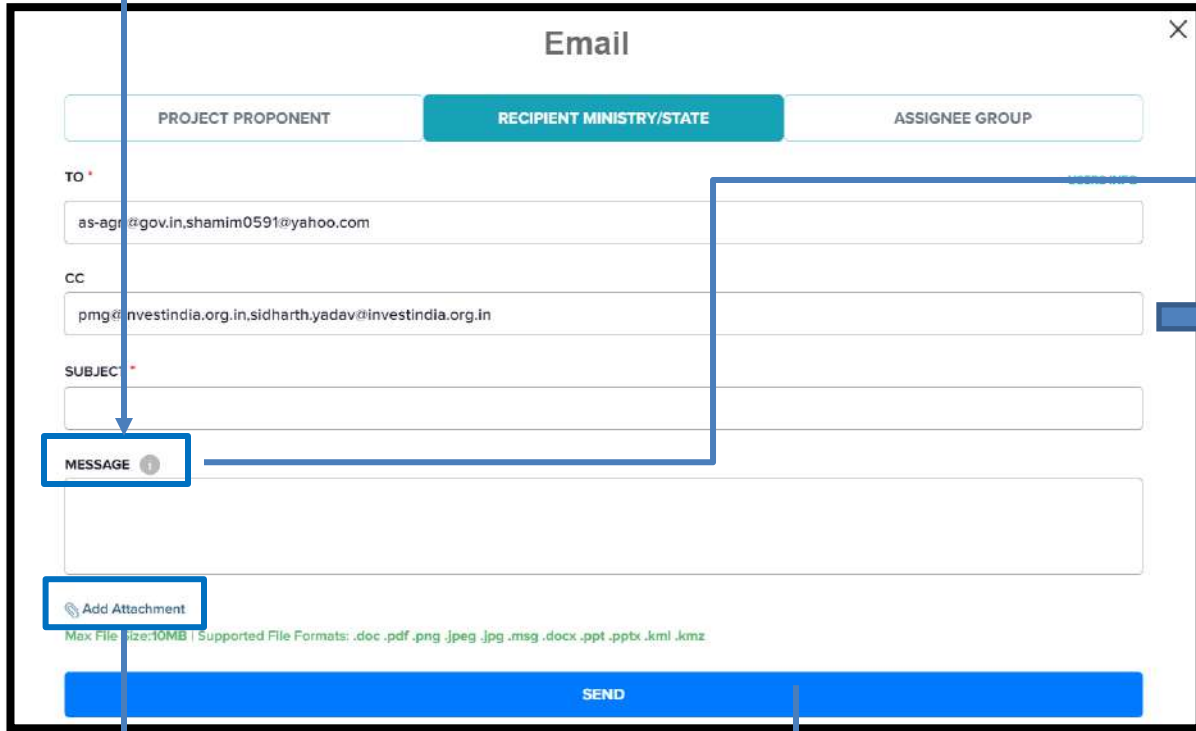
Name	Email
Arihant Kumar	arihant.kumar@investindia.org
S. D. Sharma	arihant.kumar@investindia.org.in
Santosh Kumar Sinha	ed.dbg-bih@gov.in
PMG InvestIndia	pmg@investindia.org.in

A 'SEND' button is located at the bottom of the form.



# i) Email from Issue Tab

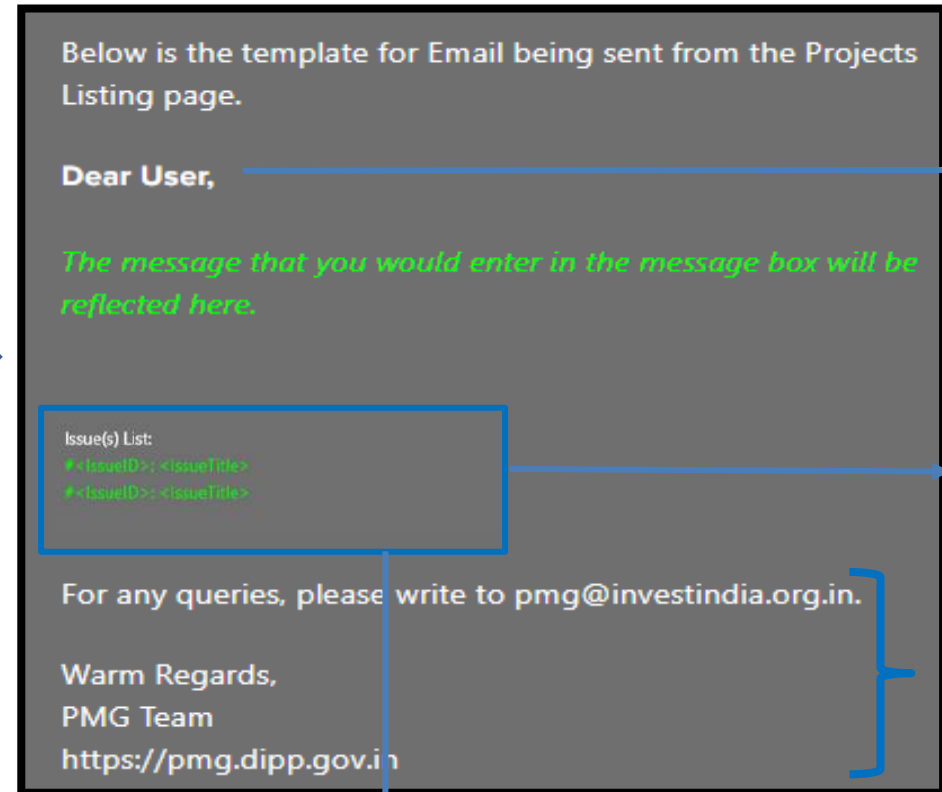
## Step 6: Type message



Add Attachment (optional)

Step 7: Click Send button

## Guide for writing message pops up on clicking



Static data

User specific Dynamic Data

Static data

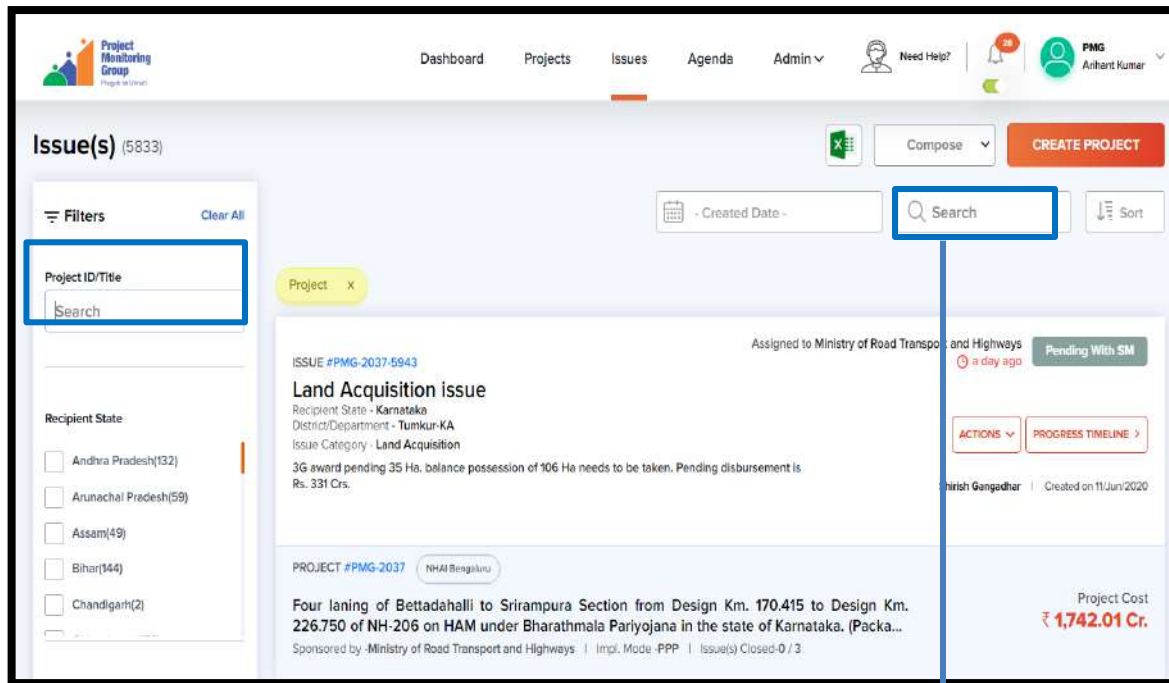
SMS will be sent to only those users (PP/RM/RS) whose issue Ids are filtered

# ii) SMS from Issue Tab

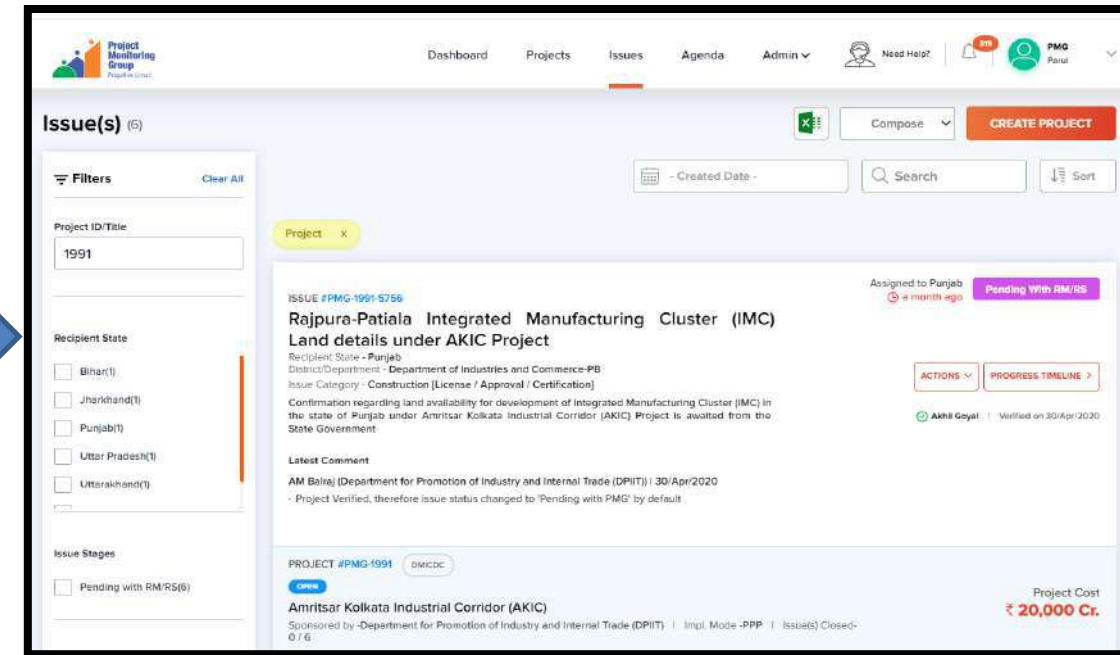
## Example: Message to Project Proponent (PP)

**Step 1:** Type Project ID or Project title to have all pending issues related to a Project

Example Project ID 1991, all issues grouped and listed related to this Project ID



The screenshot shows the 'Issue(s)' page with 5833 issues. A search bar is highlighted with a blue box. Below the search bar, there are filters for 'Project ID/Title' and 'Recipient State'. The main content area displays a list of issues, with one issue highlighted: 'Land Acquisition issue' (ISSUE #PMG-2037-5943) related to 'NHAI Bengaluru' project. The issue details include recipient state (Karnataka), district (Tumkur-KA), and issue category (Land Acquisition). The project cost is ₹ 1,742.01 Cr.

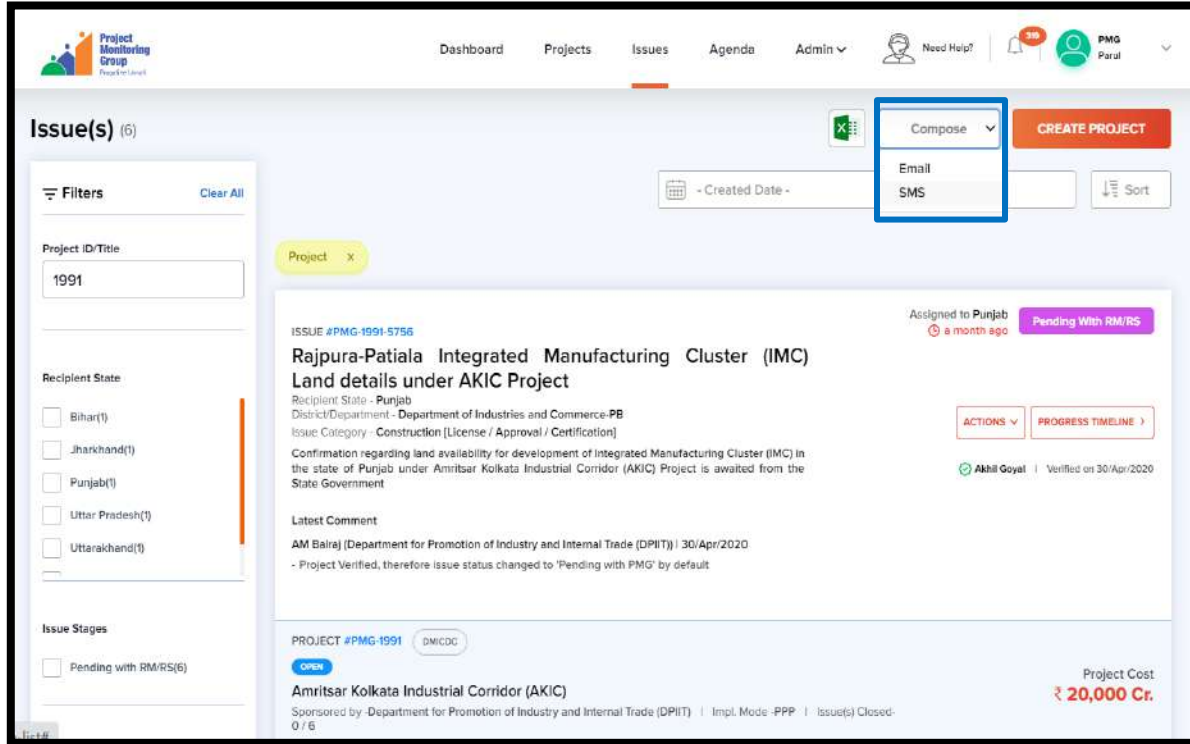


The screenshot shows the search results for Project ID 1991. The search bar contains '1991'. The results are filtered to show issues related to this project ID. The main content area displays a list of issues, with one issue highlighted: 'Rajpura-Patiala Integrated Manufacturing Cluster (IMC) Land details under AKIC Project' (ISSUE #PMG-1991-5756). The issue details include recipient state (Punjab), district (Department of Industries and Commerce-PB), and issue category (Construction (License / Approval / Certification)). The project cost is ₹ 20,000 Cr.

User can also type an Issue ID/Issue title to search an issue

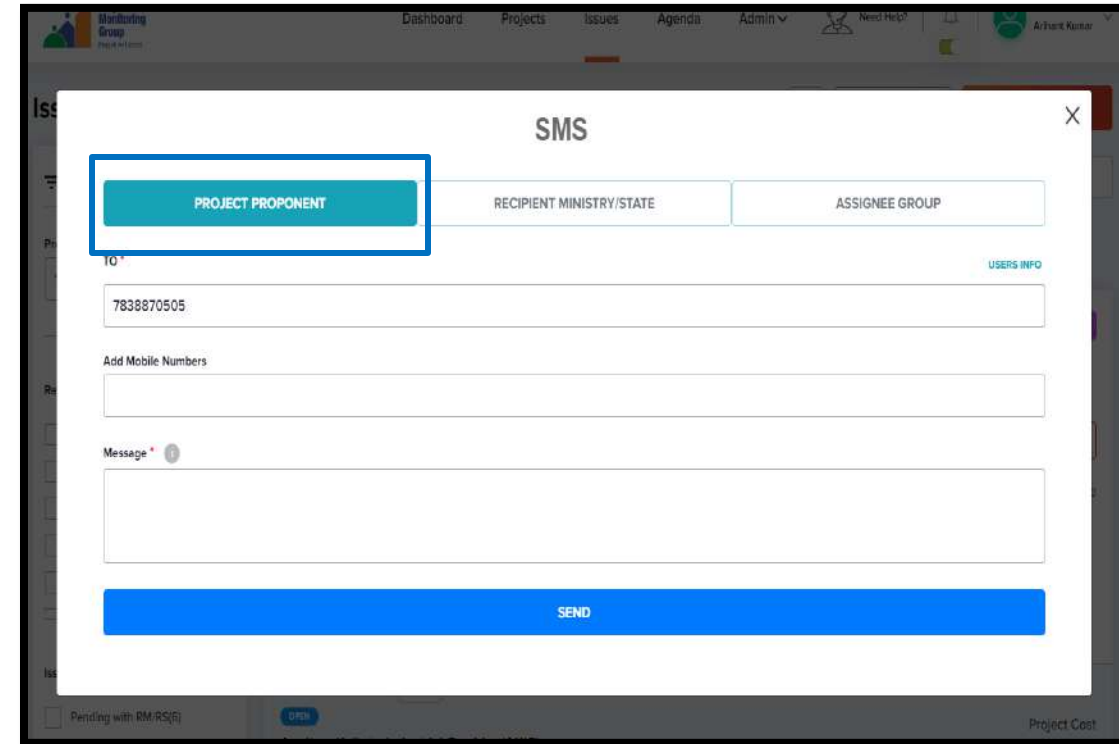
# ii) SMS from Issue Tab

## Step 2: Select Compose > SMS



The screenshot shows the 'Issue(s)' tab in the PMG system. A dropdown menu is open under the 'Compose' button, with 'SMS' selected. The main content area displays details for Issue #PMG-1991-5756, titled 'Rajpura-Patiala Integrated Manufacturing Cluster (IMC) Land details under AKIC Project'. The issue is assigned to Punjab and is in a 'Pending With RM/RS' status. The project cost is listed as ₹ 20,000 Cr.

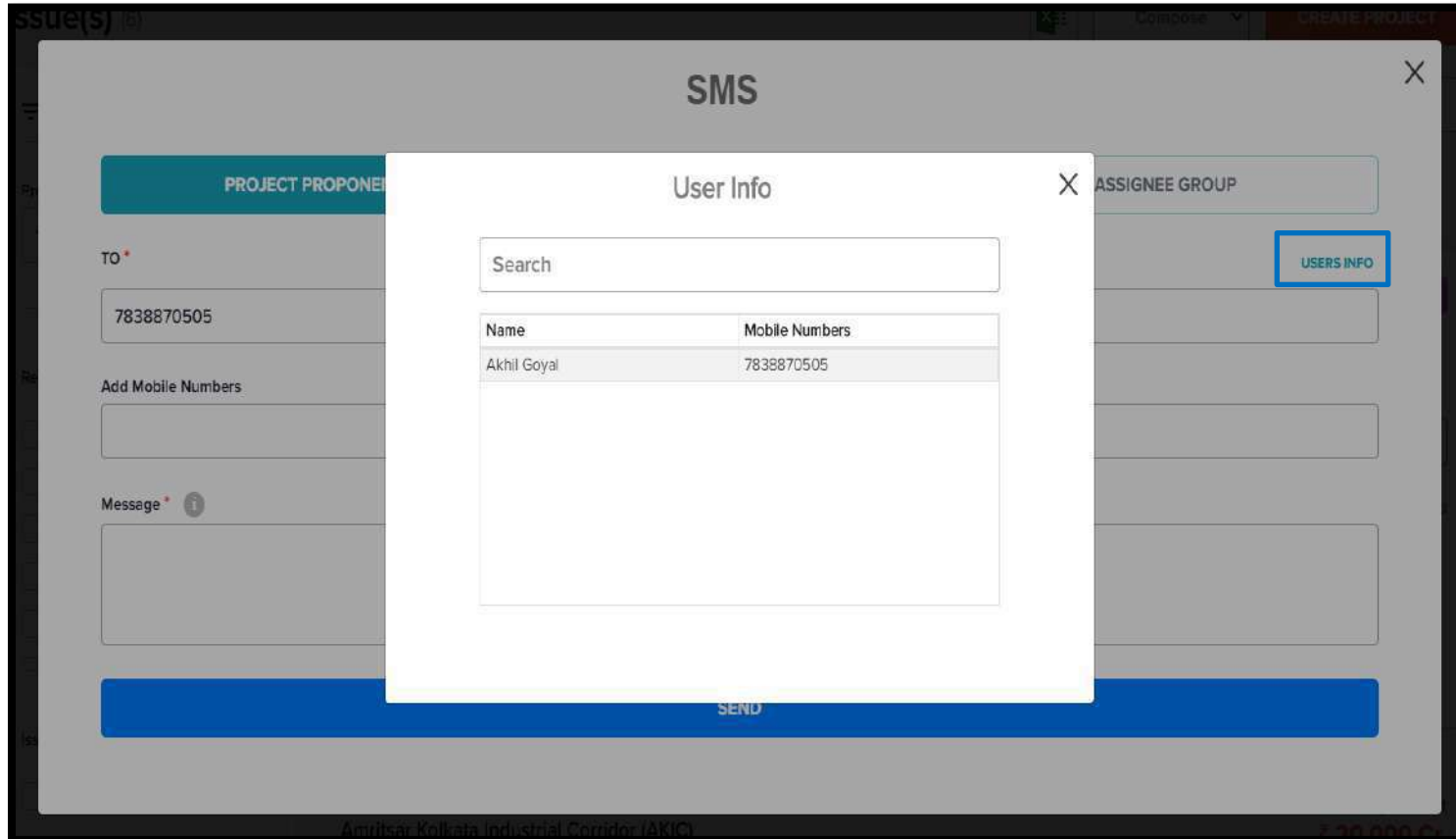
## Step 3: User can send SMS to Project Proponent/RM/RS



The screenshot shows the 'SMS' modal form. It has three input fields: 'PROJECT PROPONENT' (highlighted with a blue box), 'RECIPIENT MINISTRY/STATE', and 'ASSIGNEE GROUP'. Below these is a 'TO' field containing the number '7838870505'. There is also a field for 'Add Mobile Numbers'. A 'Message' text area is provided for the user to enter the SMS content. A large blue 'SEND' button is at the bottom of the modal.

## ii) SMS from Issue Tab

Click on **User Info** to see list mobile numbers and their name for reference



The screenshot shows the 'SMS' interface. A modal window titled 'User Info' is open, displaying a search bar and a table of user information. The table has two columns: 'Name' and 'Mobile Numbers'. One entry is visible: Akhil Goyal with mobile number 7838870505. The background interface includes a 'TO\*' field with the number 7838870505, an 'Add Mobile Numbers' field, a 'Message' field, and a 'SEND' button. A 'USERS INFO' button is highlighted in the background.

Name	Mobile Numbers
Akhil Goyal	7838870505

### **Points to Note:**

Admin user may also add mobile numbers other than the users of selected projects



# ii) SMS from Issue Tab

## Step 4: Type message

Guide for writing message pops up on clicking 

Below is the template for Email being sent from the Projects Listing page.

**Dear User,**

*The message that you would enter in the message box will be reflected here.*

Issue(s) List:  
\* <IssueID>: <IssueTitle>  
# <IssueID>: <IssueTitle>

For any queries, please write to [pmg@investindia.org.in](mailto:pmg@investindia.org.in).

Warm Regards,  
PMG Team  
<https://pmg.dipp.gov.in>

**Static data**

**User specific Dynamic Data**

**Static data**

## Step 5: Click Send button

### Point to Note:

Maximum 160 characters are allowed for message



SMS will be sent to only those users (PP/RM/RS) whose issue Ids are filtered

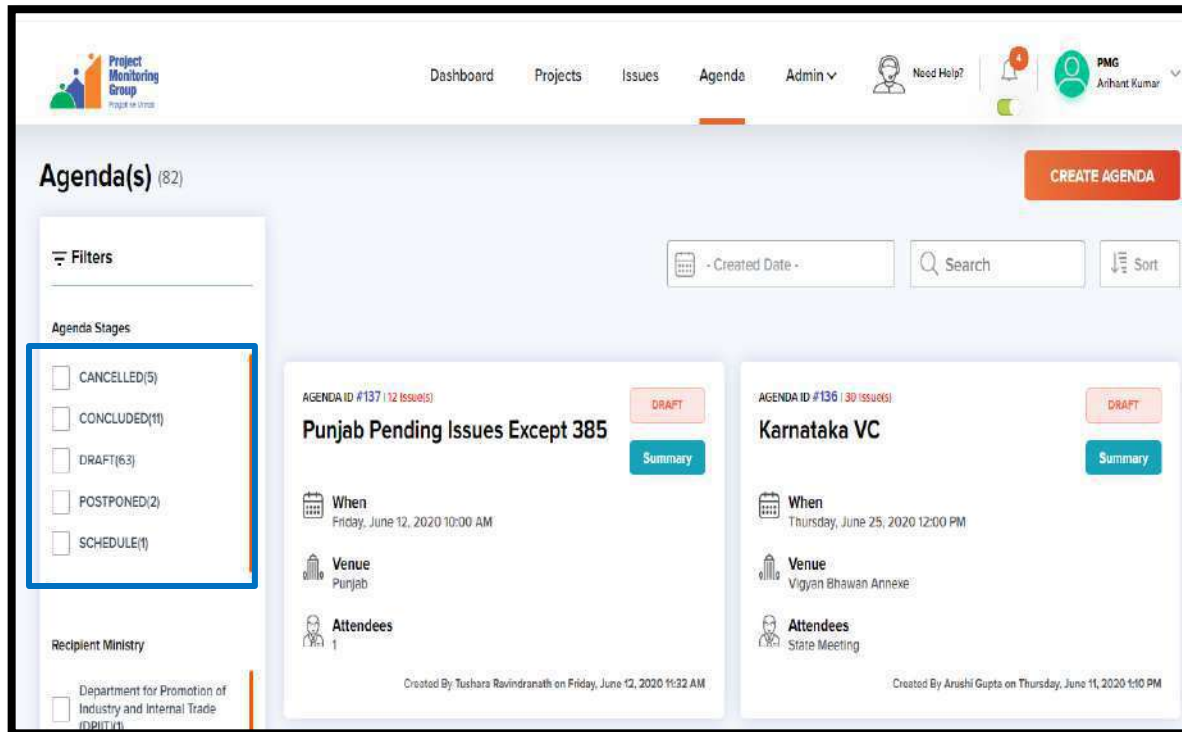


# Email/SMS from Agenda Tab

# i) Email from Agenda Tab

**Example: Email for Issue(s) pending with Andhra Pradesh**

**Step 1: Select Schedule from Agenda Stages**



Agenda(s) (82)

Filters

Agenda Stages

- CANCELLED(5)
- CONCLUDED(11)
- DRAFT(63)
- POSTPONED(2)
- SCHEDULE(1)

Recipient Ministry

- Department for Promotion of Industry and Internal Trade (DPIIT)(1)

AGENDA ID #137 | 12 Issue(s)

**Punjab Pending Issues Except 385**

DRAFT

Summary

When: Friday, June 12, 2020 10:00 AM

Venue: Punjab

Attendees: 1

Created By: Tushara Ravindranath on Friday, June 12, 2020 11:32 AM

AGENDA ID #136 | 30 Issue(s)

**Karnataka VC**

DRAFT

Summary

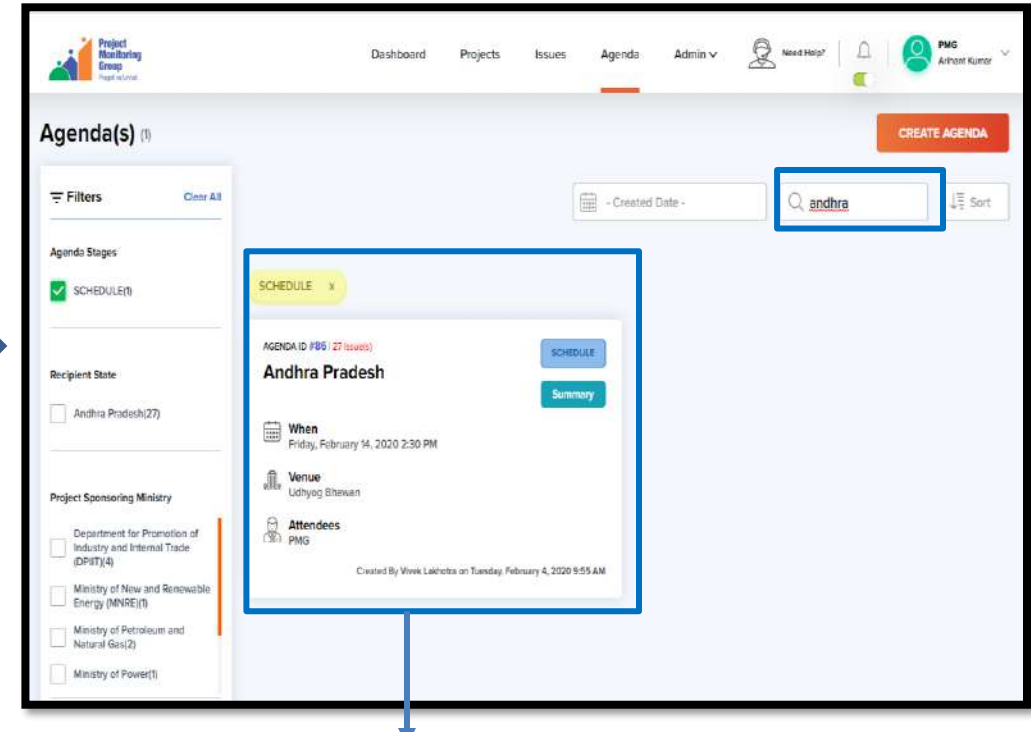
When: Thursday, June 25, 2020 12:00 PM

Venue: Vigyan Bhawan Annex

Attendees: State Meeting

Created By: Anushil Gupta on Thursday, June 11, 2020 1:10 PM

**Step 2: Select State in search column**



Agenda(s) (1)

Filters

Agenda Stages

- SCHEDULE(1)

Recipient State

- Andhra Pradesh(27)

Project Sponsoring Ministry

- Department for Promotion of Industry and Internal Trade (DPIIT)(4)
- Ministry of New and Renewable Energy (MNRE)(1)
- Ministry of Petroleum and Natural Gas(2)
- Ministry of Power(1)

AGENDA ID #85 | 27 Issue(s)

**Andhra Pradesh**

SCHEDULE

Summary

When: Friday, February 14, 2020 2:30 PM

Venue: Udyog Bhawan

Attendees: PMG

Created By: Vivik Lakshya on Tuesday, February 4, 2020 9:55 AM

**Selected Agenda**

**Point to Note:**

Admin user can also send an Email for concluded Agenda



# i) Email from Agenda Tab



## Step 3: Select Compose > Email

Meeting Type  
PMO

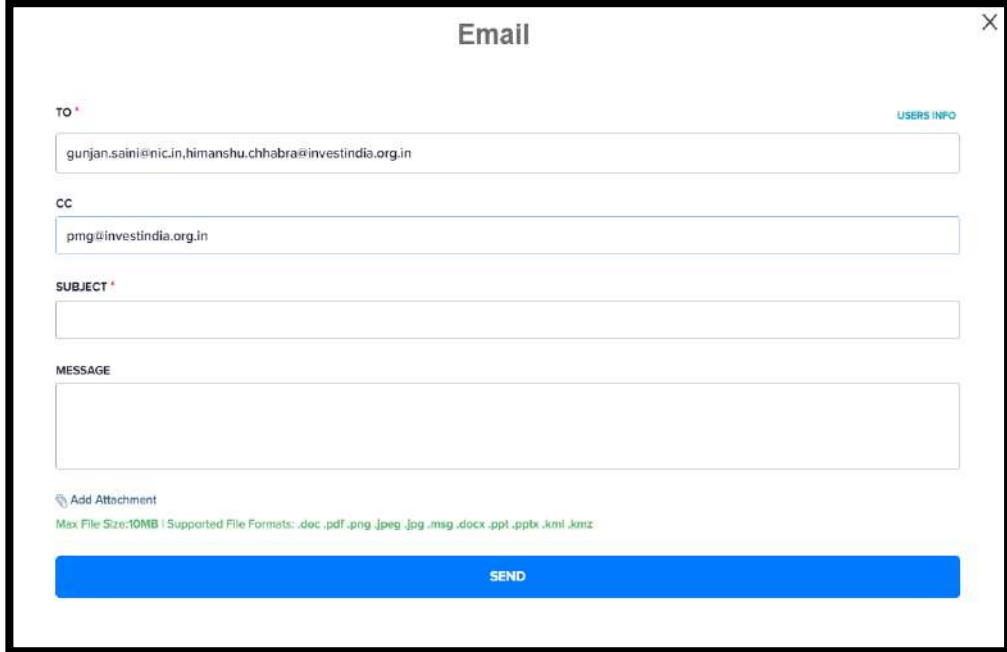
Agenda Sent From  
Project Monitoring Group

AGENDA SUMMARY

Created by Amit Mohan on Friday, 24/May/2024, 4:28 PM

Select   **PARTICIPANTS LIST** **Compose**

## Step 4: User can send Email to Recipient State/Ministry



The screenshot shows an 'Email' composition window with the following fields:

- TO:** gunjan.saini@nic.in,himanshu.chhabra@investindia.org.in
- CC:** pmg@investindia.org.in
- SUBJECT:** (Empty)
- MESSAGE:** (Empty)

Additional features include an 'Add Attachment' button and a 'SEND' button at the bottom. A note below the attachment button states: 'Max File Size:10MB | Supported File Formats: .doc .pdf .png .jpeg .jpg .msg .docx .ppt .pptx .kml .kmz'.

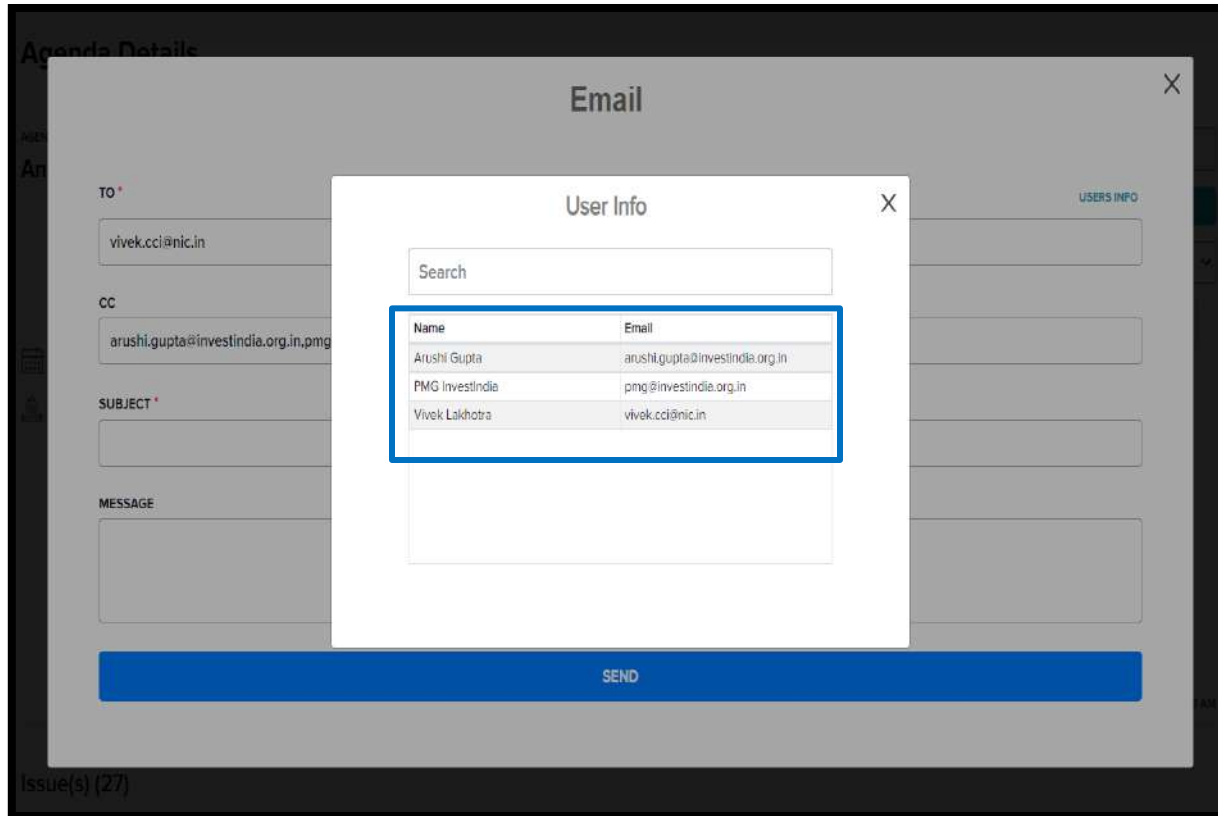
### Points to Note:

- User cannot add recipient in **TO** section but can remove them
- User can add/remove recipient from **CC** section



# i) Email from Agenda Tab

Click on **User Info** to see list of stakeholders (email ids and their name) to identify and remove users if required

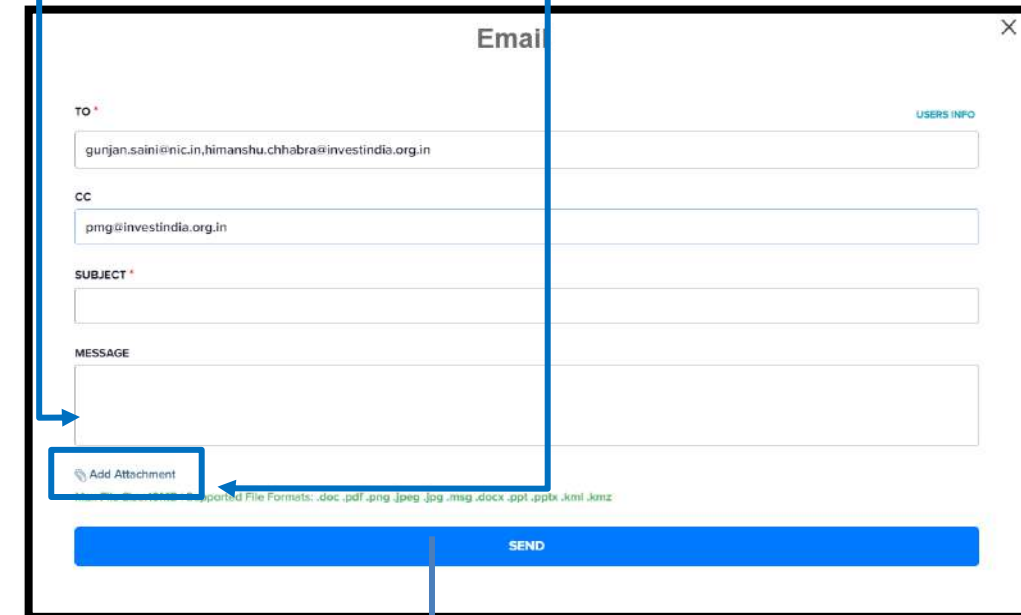


The screenshot shows the 'Email' form with a 'User Info' modal window open. The modal contains a search bar and a table of users. The table has two columns: 'Name' and 'Email'. The users listed are Arushi Gupta, PMG InvestIndia, and Vivek Lakhotra.

Name	Email
Arushi Gupta	arushi.gupta@investindia.org.in
PMG InvestIndia	pmg@investindia.org.in
Vivek Lakhotra	vivek.cci@nic.in

**Step 5:** Type message

**Add Attachment(optional)**



The screenshot shows the 'Email' form with the following fields filled:

- TO:** gunjan.saini@nic.in,himanshu.chhabra@investindia.org.in
- CC:** pmg@investindia.org.in
- MESSAGE:** (Empty text area)

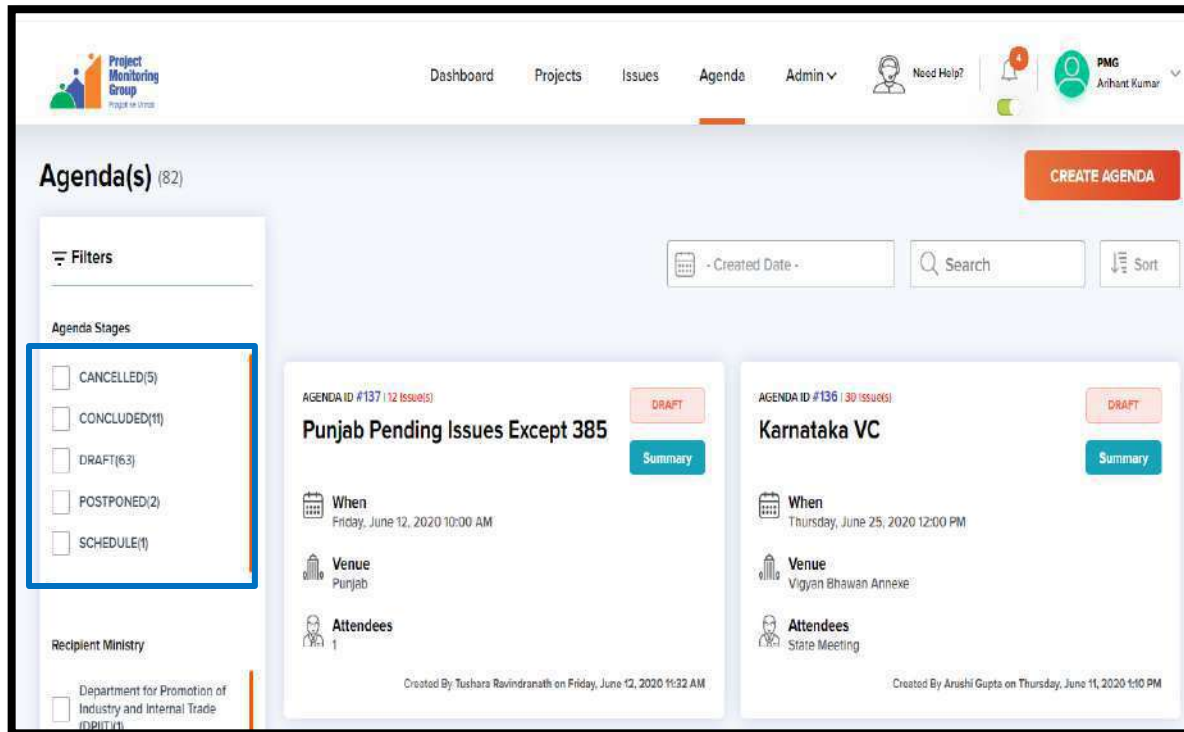
The 'Add Attachment' button is highlighted, and a list of supported file formats is shown below it: .doc, .pdf, .png, .jpeg, .jpg, .msg, .docx, .ppt, .pptx, .kml, .kmz.

**Step 6:** Click Send button

# ii) SMS from Agenda Tab

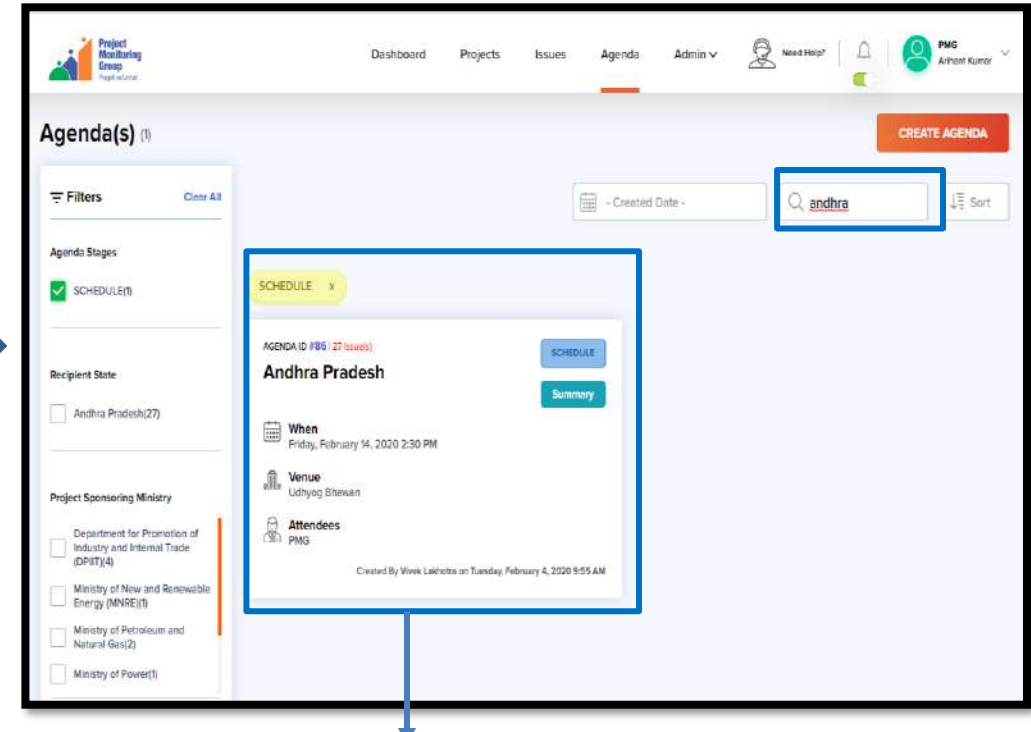
**Example: SMS for Issue(s) pending with Andhra Pradesh**

**Step 1: Select Schedule from Agenda Stages**




The screenshot shows the 'Agenda(s)' page with 82 items. The 'Agenda Stages' filter is expanded, and 'SCHEDULE(1)' is selected. Two agenda items are visible: 'Punjab Pending Issues Except 385' and 'Karnataka VC'. The 'SCHEDULE' filter is highlighted with a blue box.

**Step 2: Select State in search column**



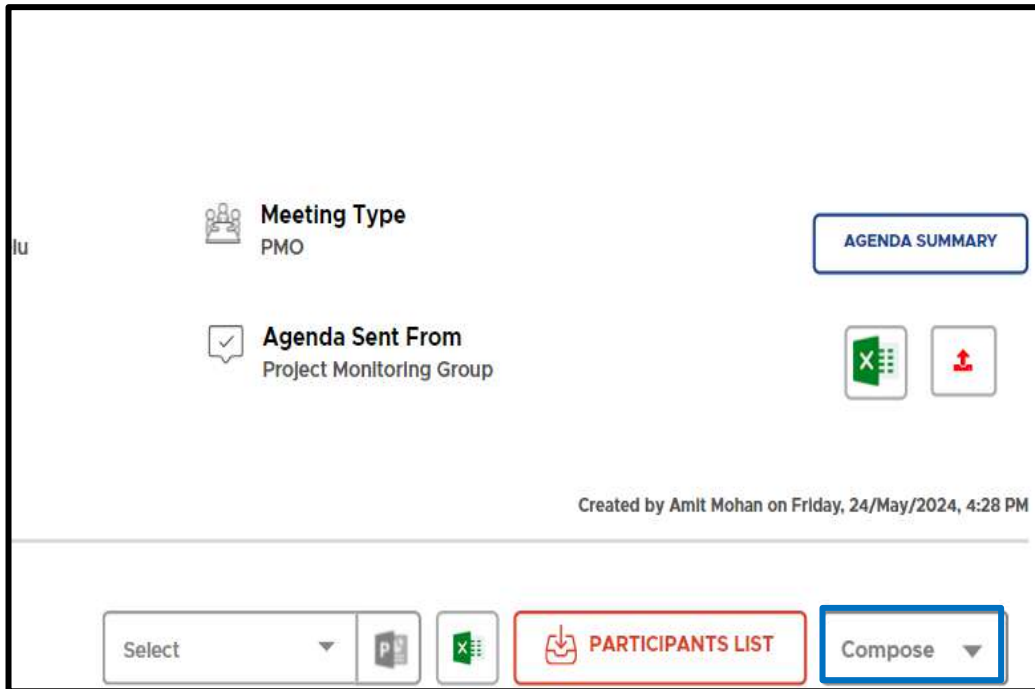
The screenshot shows the 'Agenda(s)' page with the search filter set to 'andhra'. The 'SCHEDULE' filter is selected, and the 'Andhra Pradesh' option under 'Recipient State' is highlighted with a blue box. A 'Selected Agenda' label points to the 'SCHEDULE' filter.

**Point to Note:**  
Admin user can also send message for concluded Agenda 



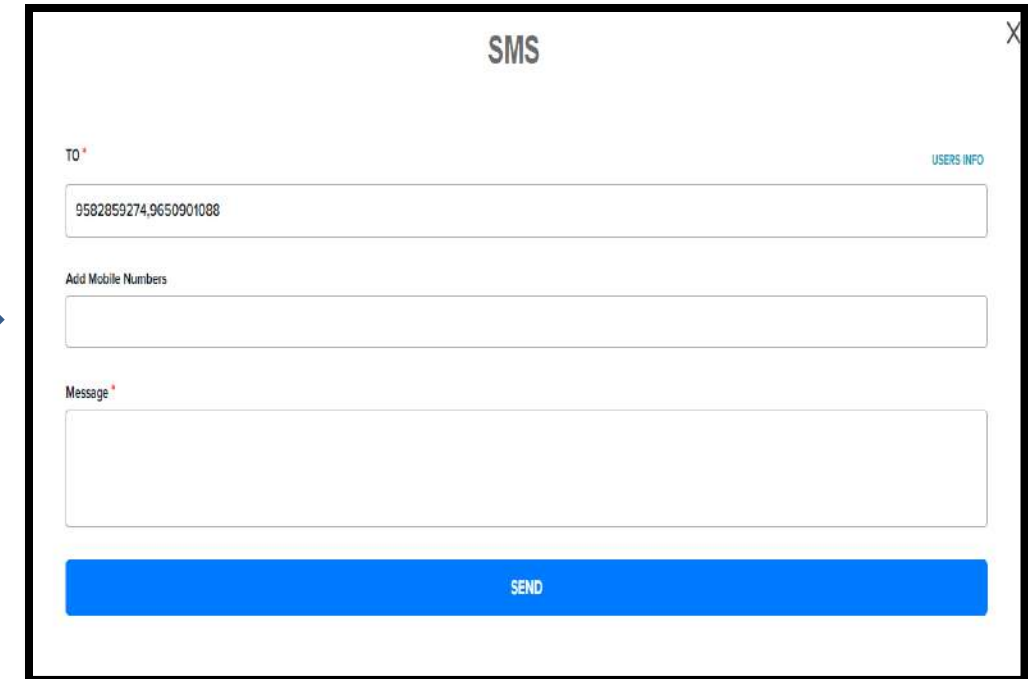
# ii) SMS from Agenda Tab

## Step 3: Select Compose > SMS



The screenshot shows the 'AGENDA SUMMARY' screen. It features a 'Meeting Type' section with 'PMO' and an 'Agenda Sent From' section with 'Project Monitoring Group'. There are icons for a meeting, a checkmark, a calendar, and a document. A 'PARTICIPANTS LIST' button is highlighted with a red border, and a 'Compose' button is highlighted with a blue border. The screen is created by Amit Mohan on Friday, 24/May/2024, at 4:28 PM.

## Step 4: User can send message to Recipient State/Ministry



The screenshot shows the 'SMS' composition screen. It has a 'TO\*' field with '9582859274,9650901088' and a 'USERS INFO' link. Below it is an 'Add Mobile Numbers' field. The 'Message\*' field is empty. A large blue 'SEND' button is at the bottom.

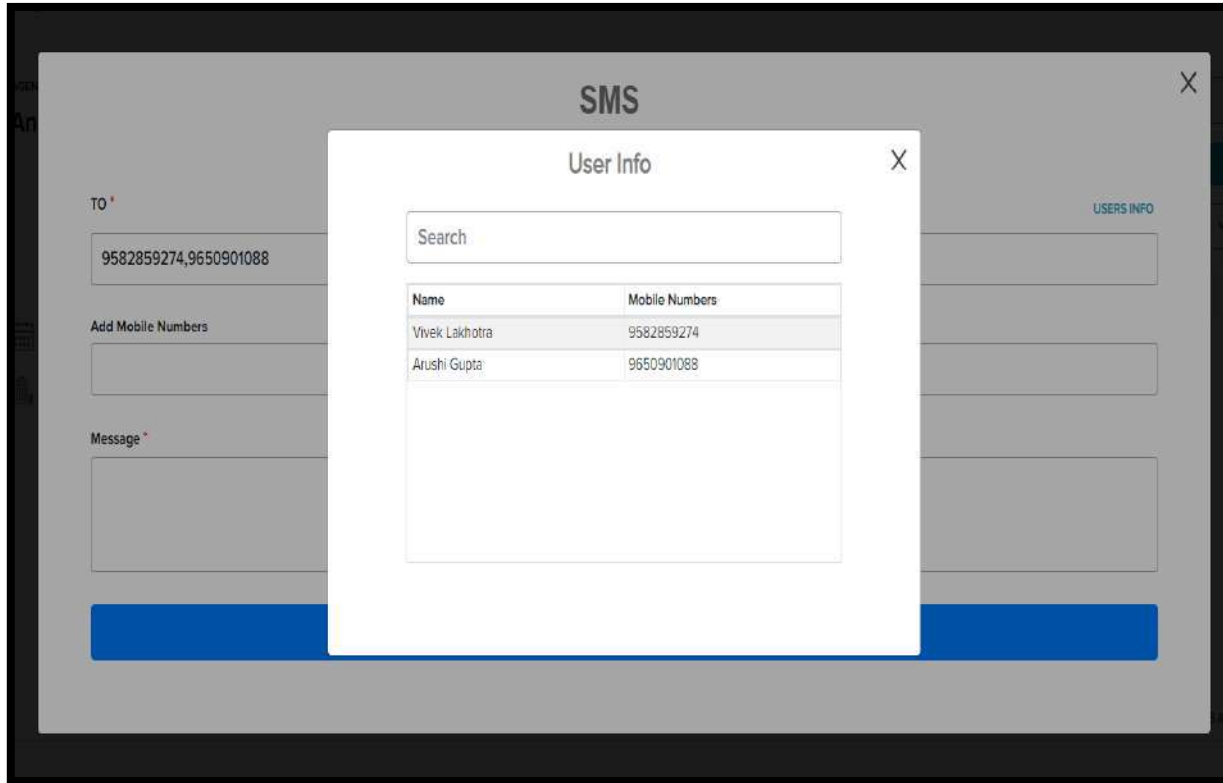
### Points to Note:

Admin user may also add mobile numbers other than the users of selected projects



# ii) SMS from Agenda Tab

Click on **User Info** to see list of attendees (email ids and their name) for reference

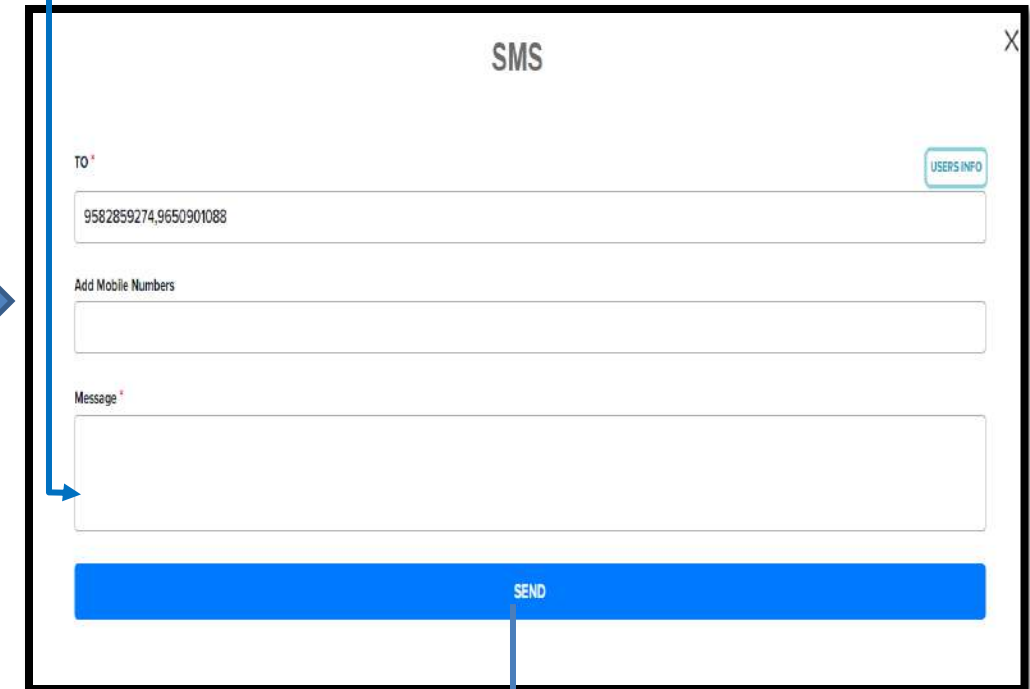


The screenshot shows the SMS interface with a modal window titled "User Info" open. The modal contains a search bar and a table with the following data:

Name	Mobile Numbers
Vivek Lakhotra	9582859274
Arushi Gupta	9650901088

The background interface shows the "TO" field with the number 9582859274,9650901088, an "Add Mobile Numbers" field, and a "Message" field. A blue "SEND" button is visible at the bottom.

**Step 5:** Type message



The screenshot shows the SMS interface with the "Message" field active. The "TO" field contains the number 9582859274,9650901088. A blue "SEND" button is visible at the bottom.

**General Point to Note:**

Maximum 160 characters are allowed for message



**Step 6:** Click Send button

# How to create Project & add Issues ?


# How to Create Project ?



## Page 1

### Create Project \* Mandatory Fields

Fill the information carefully as Sponsoring Ministry/State will review and verify your project.

#### PROJECT DETAILS


Project Awarded by\* 





Sponsoring Ministry\*  
- Select Ministry Name -


Project Name\*  
Enter Project Name  
Remaining characters : 185

Brief Project Description\*  
More about Project

CIN Number   
Enter CIN Number


Project Sector\*  
- Select Sector -

Project Cost (in crores)\*  
Original Cost\* ₹ Cr.  Revised Cost ₹ Cr. 


Location\*  
- Select Location - 


Implementation Mode\*  
- Select Mode -

Upload project map\*  
Supported image types: .png, .jpg, .jpeg  
Max image size: 10MB



 ADD IMAGE

## Page 2

Date of Financial Closure Expected DD/MM/YYYY 

Date of Financial Closure Actual DD/MM/YYYY 

#### IMPLEMENTATION DETAILS


Project Classification\*  
 Brown Field  Green Field




Project Stage\*  
Implementation Not Started Under Implementation Completed

Anticipated Employment Generation  
Direct Indirect

#### PROJECT SUPPORTING DOCUMENT

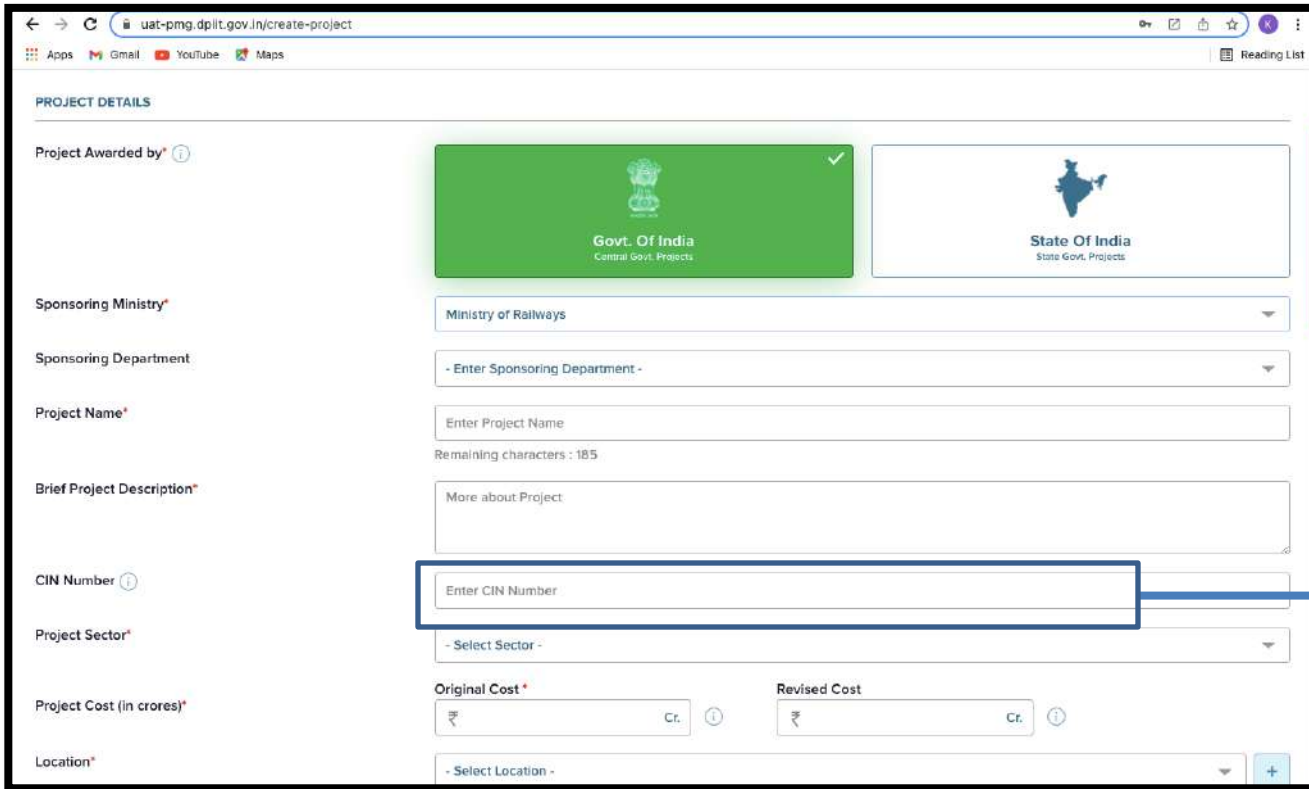
Multiple selection of attachment is allowed with max size of each attachment as 10 MB. Supported type of files are .doc, .pdf, .png, .jpeg, .jpg, .msg, .docx, .ppt, .pptx, .xmi, .amz.

 ADD DOCUMENT

# How to Create Project ?

## Step 1: Fill all the mandatory fields (Project details)



The screenshot shows a web form titled "PROJECT DETAILS" on the URL "uat-pmg.dpil.gov.in/create-project". The form includes the following fields:

- Project Awarded by\***: Two radio buttons for "Govt. Of India" (selected) and "State Of India".
- Sponsoring Ministry\***: A dropdown menu with "Ministry of Railways" selected.
- Sponsoring Department**: A dropdown menu with "- Enter Sponsoring Department -" selected.
- Project Name\***: A text input field with "Enter Project Name" and "Remaining characters : 185".
- Brief Project Description\***: A text area with "More about:Project".
- CIN Number**: A text input field with "Enter CIN Number", highlighted with a blue box and an arrow pointing to the validation example.
- Project Sector\***: A dropdown menu with "- Select Sector -" selected.
- Project Cost (in crores)\***: Two input fields for "Original Cost" and "Revised Cost", each with a "₹" symbol and a "Cr." unit.
- Location\***: A dropdown menu with "- Select Location -" selected.

## Project Details

- **Project Awarded by:** Select if the project is Awarded/sponsored by **Govt. of India** or a State.
- **Sponsoring Ministry:** Select the Ministry to which the project belongs to (e.g. Ministry of Housing/Petroleum etc.)
- **Sponsoring department :** Select the sponsoring department of the project.
- **Project Name:** Complete name of the Project
- **Brief Project Description:** All relevant details of the project
- **CIN:** Fill Company Identification Number (a unique 21 digit alpha-numeric number given to all Private Limited Company by Ministry of Corporate Affairs). This is not mandatory for Government Agency/PSU



The screenshot shows a validation interface for a CIN number. It includes a "Validate" button and the following information:

CIN Number	U45100BR1986PTC002480
Company Name	A.K. BUILDERS PRIVATE LIMITED
Incorporation Date	21 Jan 1986

**Example**

## General Points to Note:

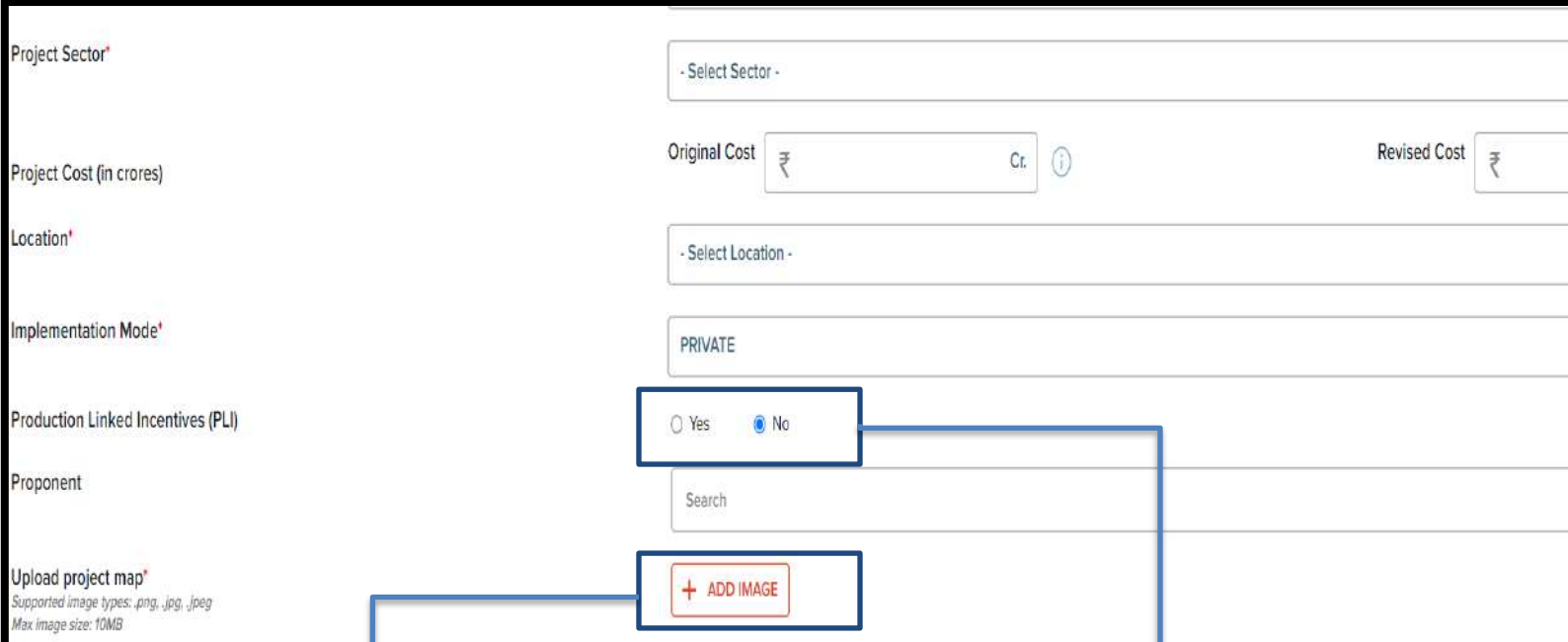
- User need to Validate the CIN number after filling up the same
- Duplicated Projects cannot be created on Portal





# How to Create Project ?

## Step 1: Fill all the mandatory fields (Project details)



The screenshot shows a web form for creating a project. The fields are: Project Sector\* (dropdown), Project Cost (in crores) (Original Cost and Revised Cost, both with ₹ symbols and Cr. units), Location\* (dropdown), Implementation Mode\* (dropdown with 'PRIVATE' selected), Production Linked Incentives (PLI) (radio buttons for Yes and No, with 'No' selected), Proponent (text input with a search button), and Upload project map\* (with a '+ ADD IMAGE' button). Annotations include a box around the 'No' radio button with an arrow pointing to a callout box, and a box around the '+ ADD IMAGE' button with an arrow pointing to another callout box.

Upload **Project Map** image file  
(png, .jpg, .jpeg)

Select **Yes** in case of PLI project

## Project Details

- **Project Sector & Sub sector** : Select sector (e.g. Roads & Highways/Railways/Defence/Agriculture) and sub sector of the project
- **Project Cost (in crores)**: Fill anticipated investment for the Project (500 crore and above)
- **Location**: Fill location of the project. Add multiple locations in case of linear Project (if required)
- **Implementation Mode**: Fill Private/Public/PPP depends upon the project

## Point to Note:

PMG Admin user need to add the name of Project Proponent (PP) (as PMG admin is creating the project on behalf of PP)



# How to Create Project ?

## Step 1: Fill all the mandatory fields (Project details)


**PROJECT FINANCE DETAILS**

Sponsoring Bank / NBFC Name


Q Search

- ABN Amro Bank
- Allahabad Bank
- Andhra Bank
- Axis Bank
- Bandhen Bank

Date of Financial Closure Expected

DD/MM/YYYY 

Date of Financial Closure Actual

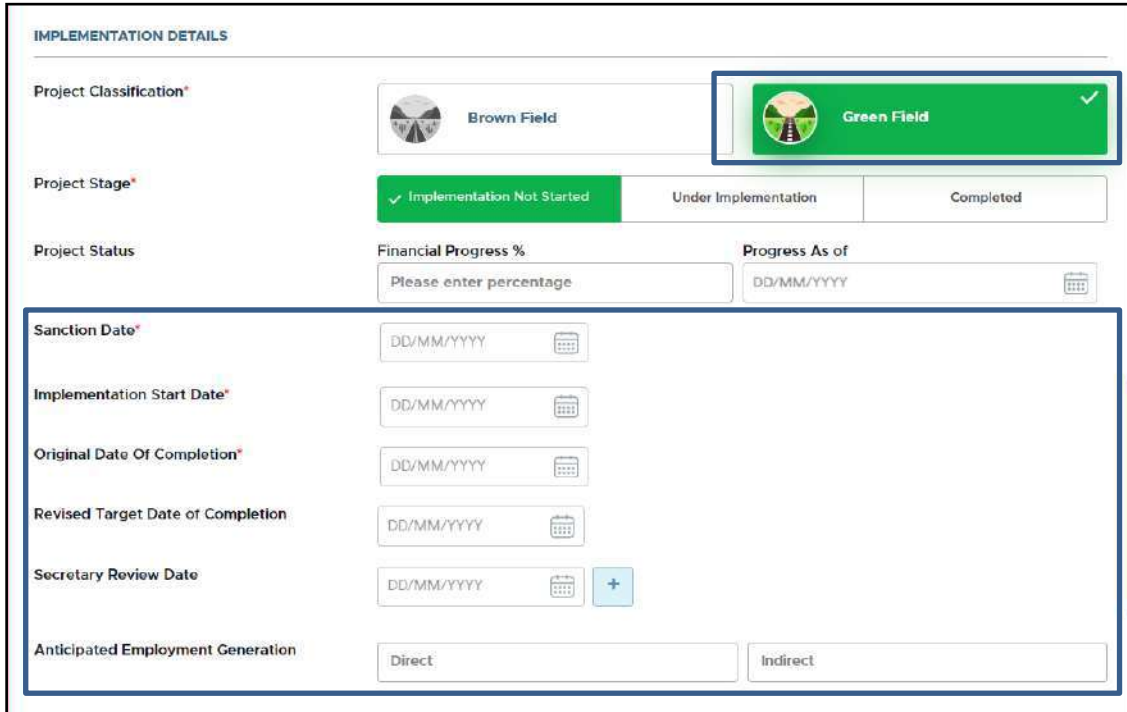
DD/MM/YYYY 

### Project finance details

- **Sponsoring bank** : Select the bank name (e g: Axis bank)
- **Date of Financial closure expected:** Fill anticipated date of closure
- **Date of financial closure actual** : Fill the actual date of closure

# How to Create Project ?

## Step 2: Fill all the mandatory fields (Implementation details)



The screenshot shows a web form titled "IMPLEMENTATION DETAILS". The form includes the following fields and options:

- Project Classification:** Radio buttons for "Brown Field" and "Green Field". The "Green Field" option is selected and highlighted with a green box.
- Project Stage:** Three buttons: "Implementation Not Started" (selected with a green checkmark), "Under Implementation", and "Completed".
- Project Status:** Two input fields: "Financial Progress %" with the placeholder "Please enter percentage" and "Progress As of" with a date format "DD/MM/YYYY" and a calendar icon.
- Sanction Date:** Input field with date format "DD/MM/YYYY" and a calendar icon.
- Implementation Start Date:** Input field with date format "DD/MM/YYYY" and a calendar icon.
- Original Date Of Completion:** Input field with date format "DD/MM/YYYY" and a calendar icon.
- Revised Target Date of Completion:** Input field with date format "DD/MM/YYYY" and a calendar icon.
- Secretary Review Date:** Input field with date format "DD/MM/YYYY", a calendar icon, and a "+" button.
- Anticipated Employment Generation:** Two radio buttons for "Direct" and "Indirect".

### Points to Note:

- The **projects** on the unused lands where there is no need to remodel or demolish an existing structure are called **Green Field Projects**
- The **projects** which are modified or upgraded are called **Brown Field projects**



### Implementation Details

- **Project Classification:** Select Brown Field/Green Field
- **Project Stage:**
  - Implementation Not Started:** If work on the Project has not started
  - Under Implementation:** If work on the Project has started
  - COMPLETED:** If the project is completed
- **Project Status:**
  - Select **Under Construction**, if project is under implementation
  - Select **Provisionally Commissioned**, if the project is provisionally commissioned
- **Sanction Date:** Enter sanction date of the project
- **Implementation Start Date** – Enter implementation start date for the project
- **Original Date of Completion** – Enter original/anticipated date of completion for the project
- **Revised Target Date of Completion** – Enter (if any) revised target date of completion
- **Anticipated Employment Generation :** Direct and Indirect employment
- **Secretary Review Date:** Enter dates on which the project was reviewed at the Secretary level of the Sponsoring Ministry

# How to Create Project ?

## Step 3: Fill the Milestone Monitoring form

**Project Stages**  
(Common for all sectors)

**Project Milestones Section**  
(Sector specific)



Completed  Not Completed

Phase 1 ADD PHASE

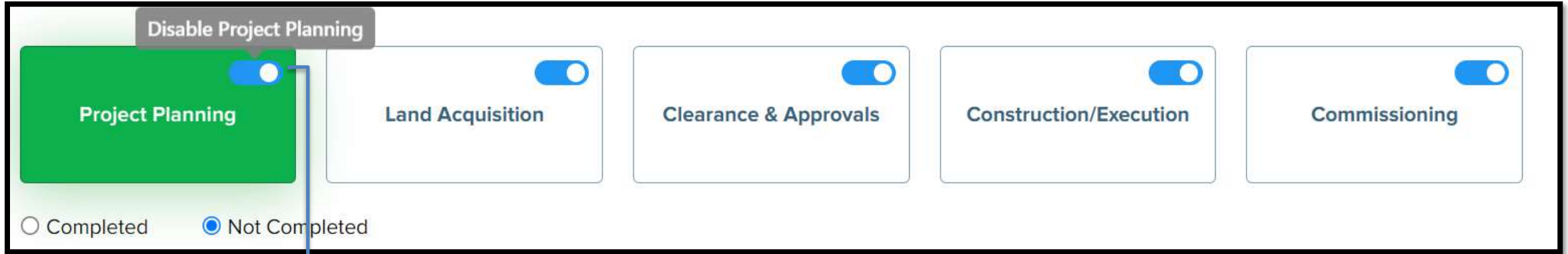
Mark as complete	S.No	Measurable Milestone / Activity	Scheduled date of start		Scheduled date of finish		Responsible Agency/ Authority Involved*	Reason For Delay	Dependency Type*	Linked Activity*	Actions
			Original*	Revised	Original*	Revised					
<input type="checkbox"/>	1	Detailed Project Report (DPR)	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="SELECT"/>	ADD	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	2	Final Location Survey (FLS)	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="SELECT"/>	ADD	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	3	Project Sanction	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="SELECT"/>	ADD	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input checked="" type="checkbox"/>

ADD MILESTONE/ACTIVITY

**If the project stage is in progress:** All stages are by default marked as 'Not completed'. Select the stage and enter the milestone related information in Project milestone section below

# How to Create Project ?

## Step 3: Fill the Milestone Monitoring form



Disable Project Planning

Project Planning

Land Acquisition

Clearance & Approvals

Construction/Execution

Commissioning

Completed  Not Completed

**If the project stage is not applicable:** If the project stage is not valid/applicable in any specific project, only then the stage should be disabled by clicking the slider on top right of the stage and entering the reason for disabling



# How to Create Project ?

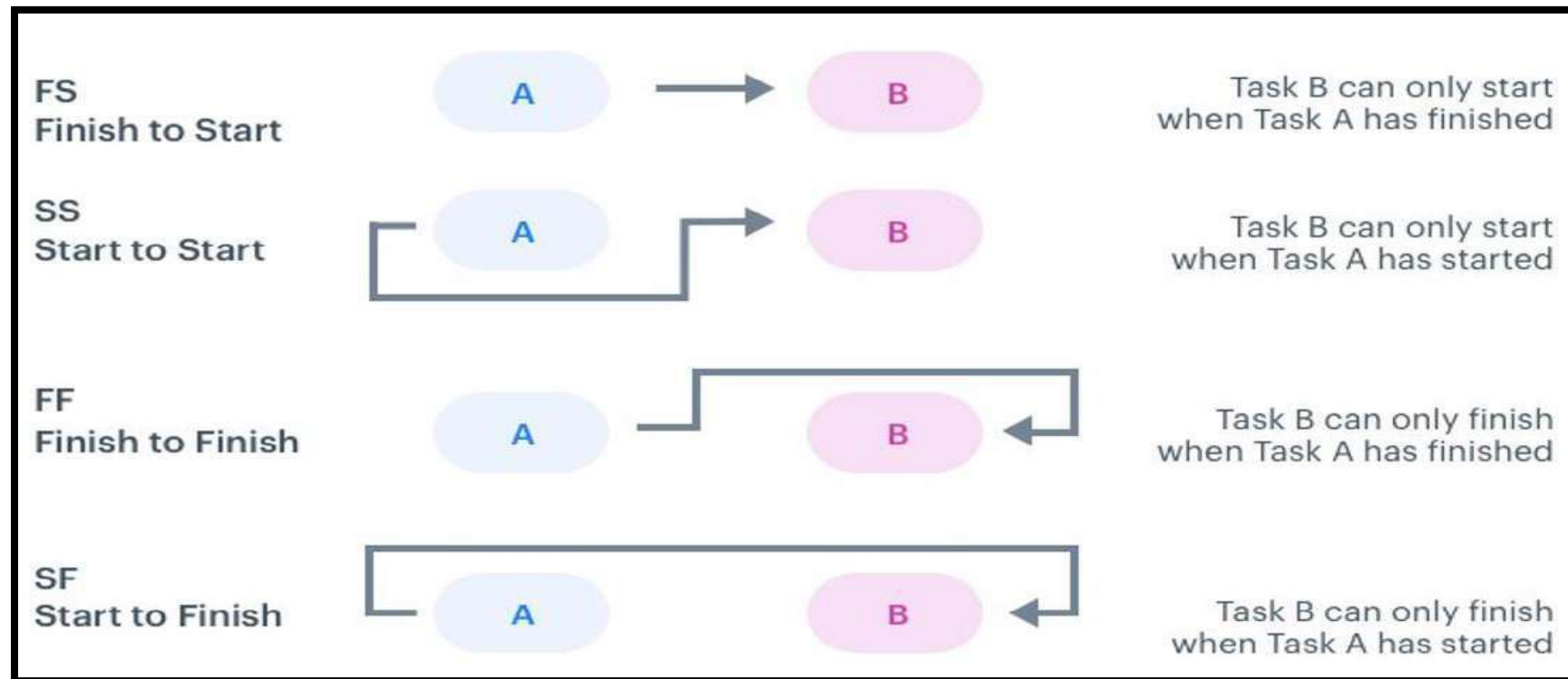
## Step 3: Fill the Milestone Monitoring form

- 1. Mark as complete:** Check this box if a milestone is already completed or as and when it gets completed in future. Entering the scheduled date of start and finish is mandatory even if the milestone is complete
  - If all milestones in a Project Stage are marked as complete, then that project stage will automatically be marked as complete
- 2. Measurable Milestone/Activity:** Standardized list of milestones shared by the Ministries. Additional milestones (if any) can also be added.
  - To change the order of any milestone, click on the name, hold and drag it to its correct position
- 3. Scheduled Date of Start:** Enter the *Original date of start* and *Revised date of start*. Please note, the original date of start can not be changed once entered. Only the revised date of start can be periodically updated
- 4. Scheduled Date of Finish:** Enter the *Original date of finish* and *Revised date of finish* Please note, the original date of finish can not be changed once entered. Only revised date of finish can be periodically updated
- 5. Responsible Agency/Authority Involved:** Select the authority/agency responsible for completion/execution of the milestone from the dropdown menu. Select 'Others' in case the authority is not available in the dropdown
- 6. Reasons for delay:** Click on 'Add' and enter the detailed reasons for delay in the milestone (if any)

# How to Create Project ?

## Step 3: Fill the Milestone Monitoring form

7. **Dependency Type:** Mark if the milestone is dependent on any other milestone. From the dropdown menu:
  - a. Select 'Independent' if the milestone is executed independently
  - b. Select the dependency type if the milestone is dependent on any other milestone using the chart below



# How to Create Project ?

## Step 3: Fill the Milestone Monitoring form

- 8. Linked Activity:** Select the Milestone/Activity on which that milestone is dependent after selecting the Dependency Type from the dropdown

E.g.: If Milestone 'Submission of Land Acquisition Proposal' can only be started after the Milestone 'Joint Survey' has finished, select Dependency Type as 'Finish to Start (FS)' and select the Milestone 'Joint Survey' in the 'Linked Activity' from the dropdown as highlighted below:

PHASE (I)											ADD PHASE
Mark as complete	S.No	Measurable Milestone / Activity	Scheduled date of start		Scheduled date of finish		Responsible Agency/ Authority Involved*	Reason For Delay	Dependency Type*	Linked Activity*	Actions
			Original*	Revised	Original*	Revised					
<input type="checkbox"/>	1	Joint Survey	01/11/2021	03/11/2021	11/11/2021	13/11/2021	Project Proj	ADD	INDEPENC	SELECT	
<input type="checkbox"/>	2	Submission of Land Acquisition Proposal	17/11/2021	19/11/2021	25/11/2021	26/11/2021	Project Proj	ADD	FINISH TO	Joint Survi	
<input type="checkbox"/>	3	Land Acquisition - 3A notification	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	SELECT	ADD	SELECT	SELECT	<input type="checkbox"/>

# How to Create Project ?

## Step 3: Fill the Milestone Monitoring form

- 9. Actions:** Click the slider to disable the milestone if it is not applicable/valid in any specific project with reason for disabling
- 10. Add Milestone/Activity:** Click on 'Add Milestone/Activity' at the bottom if you want to add any milestone which is not already listed. Click the 'delete' icon in the 'Actions' column if you have mistakenly added a new milestone

Mark as complete	S.No	Measurable Milestone / Activity	Scheduled date of start		Scheduled date of finish		Responsible Agency/ Authority Involved*	Reason For Delay	Dependency Type*	Linked Activity*	Actions
			Original*	Revised	Original*	Revised					
<input type="checkbox"/>	1	Detailed Project Report (DPR)	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	SELECT ▾	ADD	SELECT ▾	SELECT ▾	<input checked="" type="checkbox"/>
<input type="checkbox"/>	2	Project Sanction	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	SELECT ▾	ADD	SELECT ▾	SELECT ▾	<input checked="" type="checkbox"/>
<input type="checkbox"/>	3	SFC appraisal	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	SELECT ▾	ADD	SELECT ▾	SELECT ▾	<input checked="" type="checkbox"/>
<input type="checkbox"/>	4	Ministry approval	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	SELECT ▾	ADD	SELECT ▾	SELECT ▾	<input checked="" type="checkbox"/>
<input type="checkbox"/>	5	New Milestone	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	SELECT ▾	ADD	SELECT ▾	SELECT ▾	<input type="checkbox"/>
ADD MILESTONE/ACTIVITY											

# How to Create Project ?

## Step 3: Fill the Milestone Monitoring form

11. **Add Phase:** Click on 'Add Phase' if the Project is executed in different phases, sections or packages. By adding another phase, the same list of milestone will be repeated in the next phase as well. However, new milestones can be added if required.

Project Planning

Land Acquisition

Clearance & Approvals

Construction

Commissioning

Completed  Not Completed

PHASE (I)

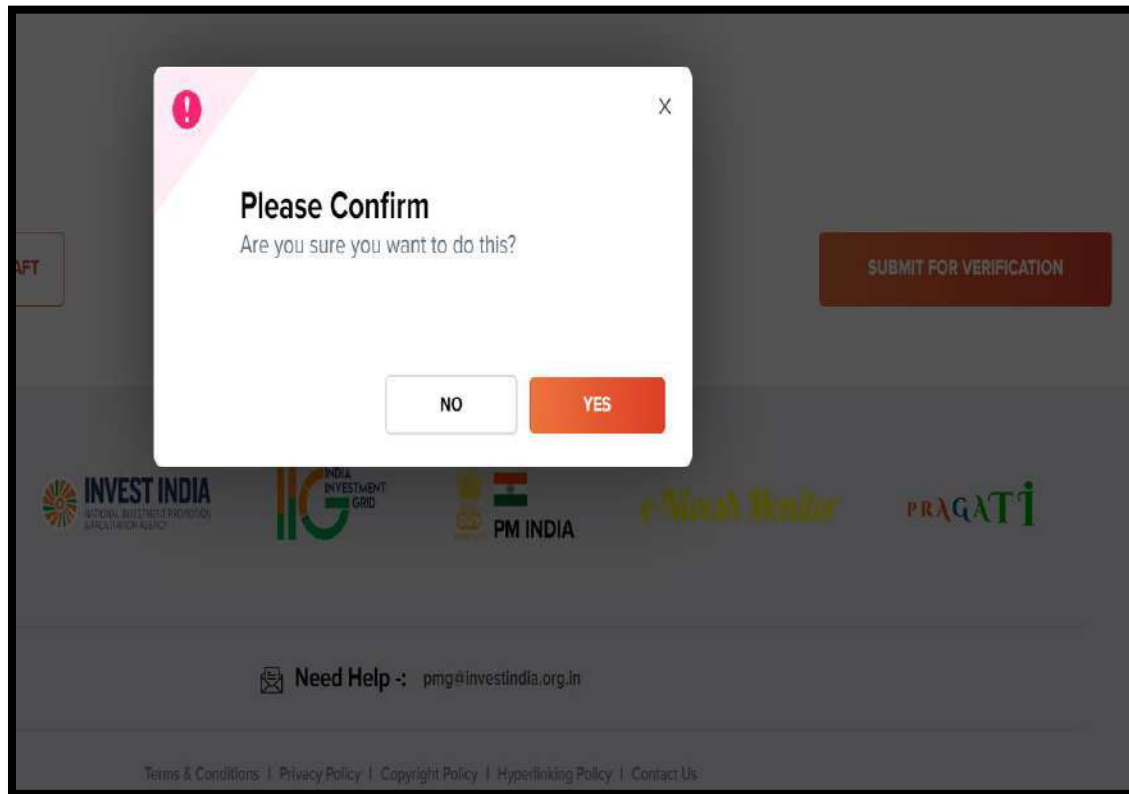
ADD PHASE

Mark as complete	S.No	Measurable Milestone / Activity	Scheduled date of start		Scheduled date of finish		Responsible Agency/ Authority Involved*	Reason For Delay	Dependency Type*	Linked Activity*	Actions
			Original*	Revised	Original*	Revised					
<input type="checkbox"/>	1	Detailed Project Report (DPR)	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="SELECT"/>	ADD	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input checked="" type="checkbox"/>



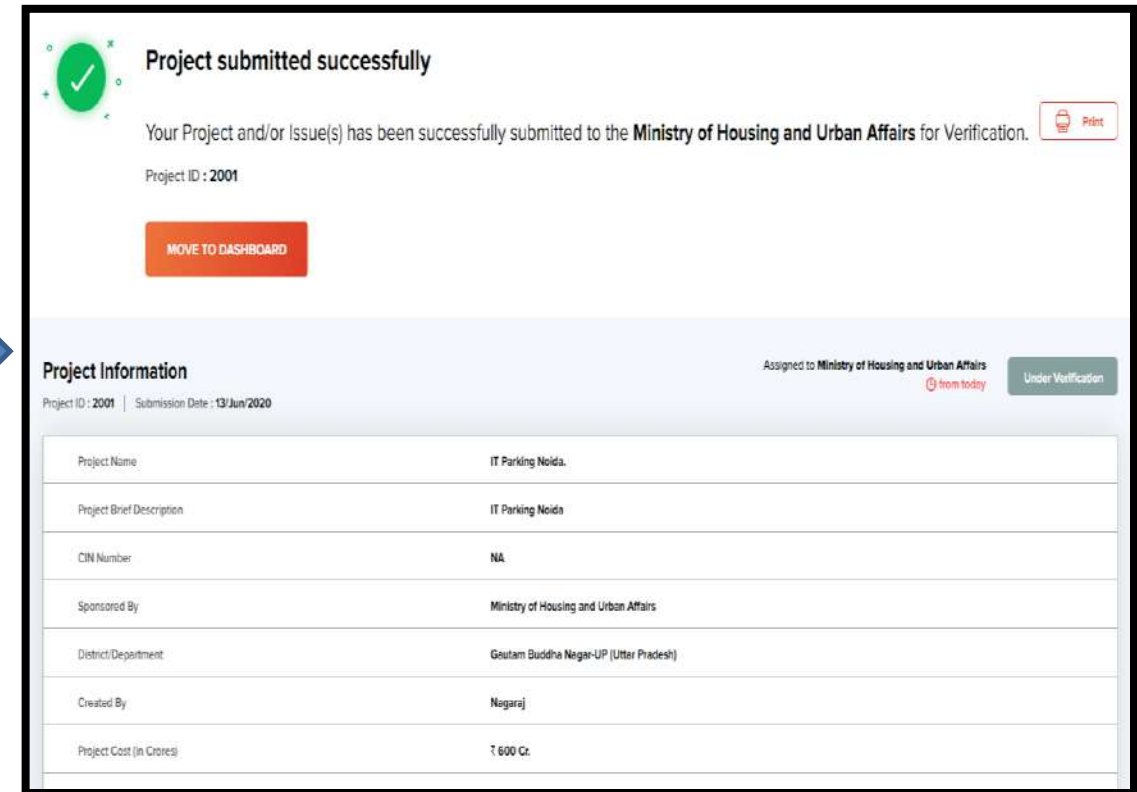
# How to Create Project ?

## Step 3: Submit for verification > Confirm Yes



A confirmation dialog box is displayed over a dark background. The dialog box has a white background and a pink triangle in the top-left corner containing a red exclamation mark. The text inside the dialog box reads: "Please Confirm" followed by "Are you sure you want to do this?". Below the text are two buttons: a white "NO" button and an orange "YES" button. In the background, a "SUBMIT FOR VERIFICATION" button is visible. At the bottom of the page, there are logos for "INVEST INDIA", "INDIA INVESTMENT GRID", "PM INDIA", "e-Nirman Monitor", and "PRAGATI". A "Need Help" link with the email "pmg@investindia.org.in" is also present.

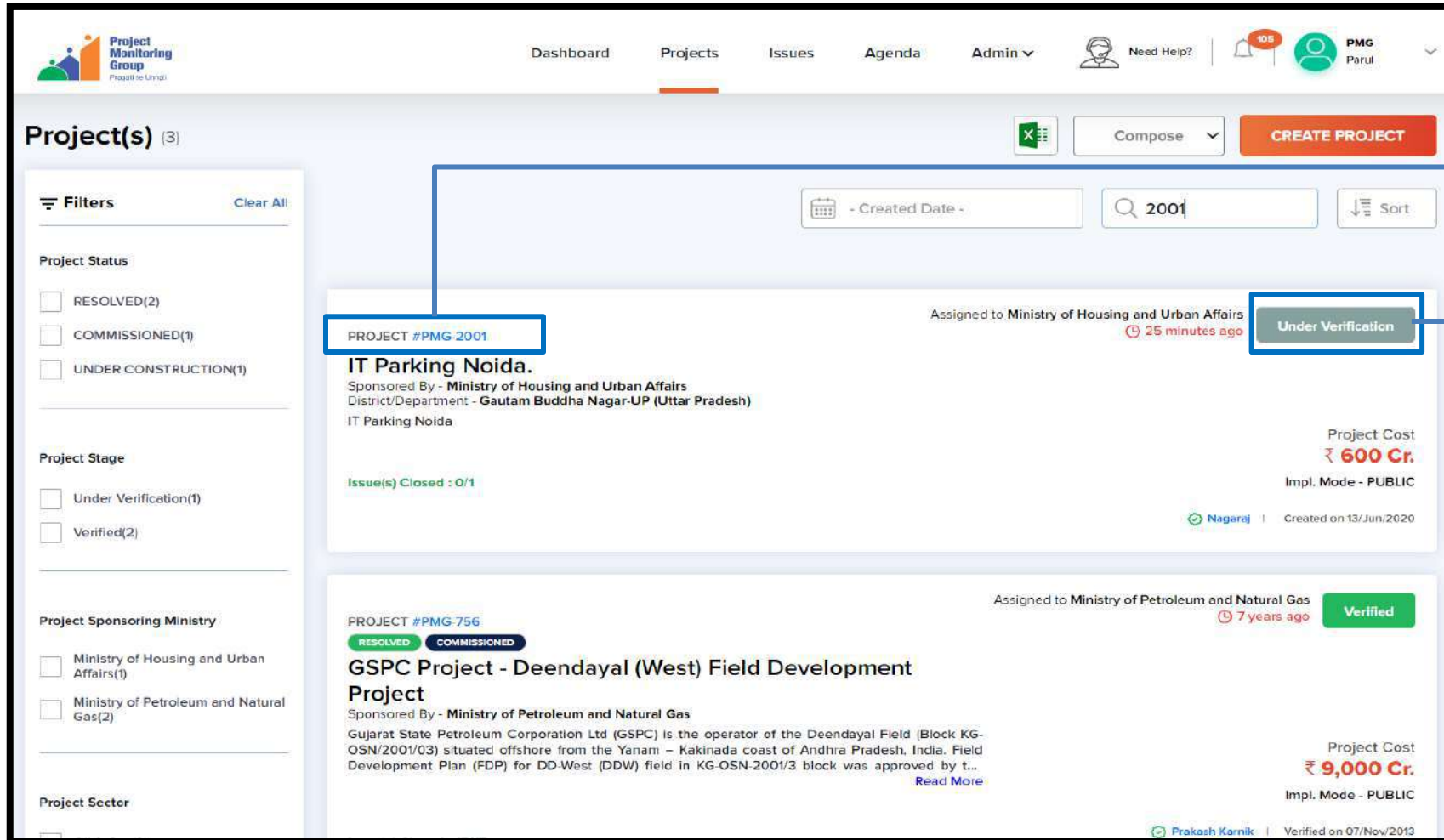
## Project is successfully created if data is filled correctly



A confirmation page titled "Project submitted successfully" with a green checkmark icon. The text states: "Your Project and/or Issue(s) has been successfully submitted to the Ministry of Housing and Urban Affairs for Verification." Below this, it shows "Project ID : 2001" and a "MOVE TO DASHBOARD" button. A "Print" icon is also visible. The page includes a "Project Information" section with the following details:

Project Information		Assigned to Ministry of Housing and Urban Affairs	Under Verification
Project ID	: 2001	Submission Date	: 13/Jun/2020
Project Name	IT Parking Noida.		
Project Brief Description	IT Parking Noida		
CIN Number	NA.		
Sponsored By	Ministry of Housing and Urban Affairs		
District/Department	Gautam Buddha Nagar-UP (Uttar Pradesh)		
Created By	Nagaraj		
Project Cost (in Crores)	₹ 600 Cr.		

# How to Create Project ? : New Project moved to Project Tab



The screenshot displays the Project Monitoring Group interface. At the top, there is a navigation bar with 'Dashboard', 'Projects', 'Issues', 'Agenda', and 'Admin'. A 'CREATE PROJECT' button is prominently displayed in red. Below the navigation, a search bar contains the text '2001'. The main content area shows a list of projects. The first project, 'IT Parking Noida', is highlighted with a blue box around its ID 'PROJECT #PMG-2001' and its status 'Under Verification'. The second project, 'GSPC Project - Deendayal (West) Field Development Project', is also highlighted with a blue box around its status 'Verified'.

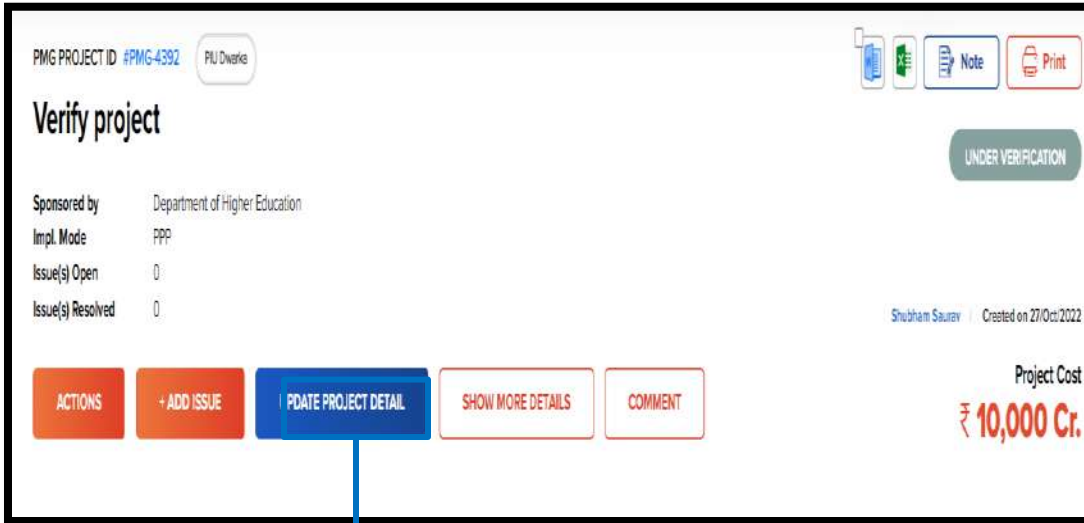
Unique ID is allotted to the project after its creation. This helps the user to search required project

Status of Project is **Under Verification** as it is pending for verification with the relevant **Sponsoring Ministry**

# How to Edit Project Details

## Edit Project Details – Page 1

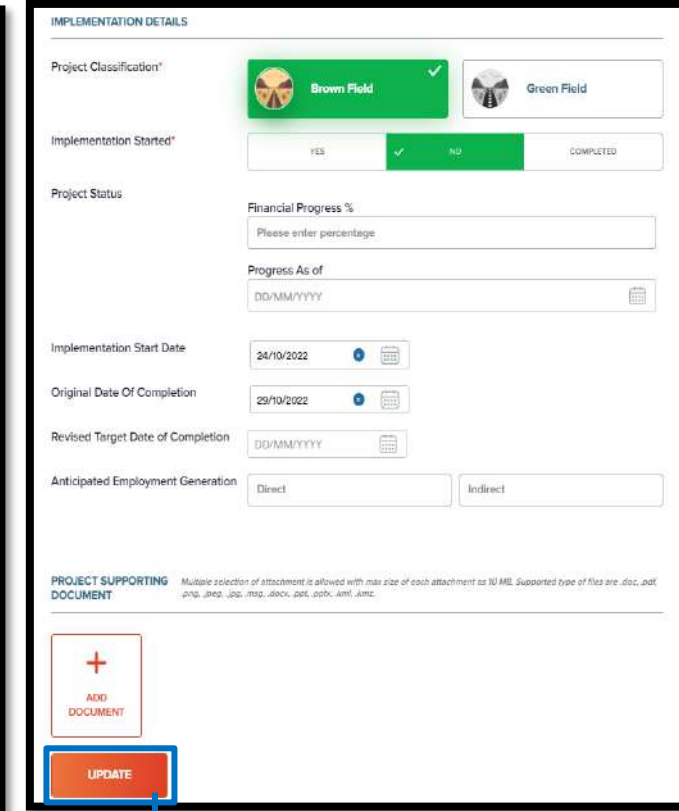
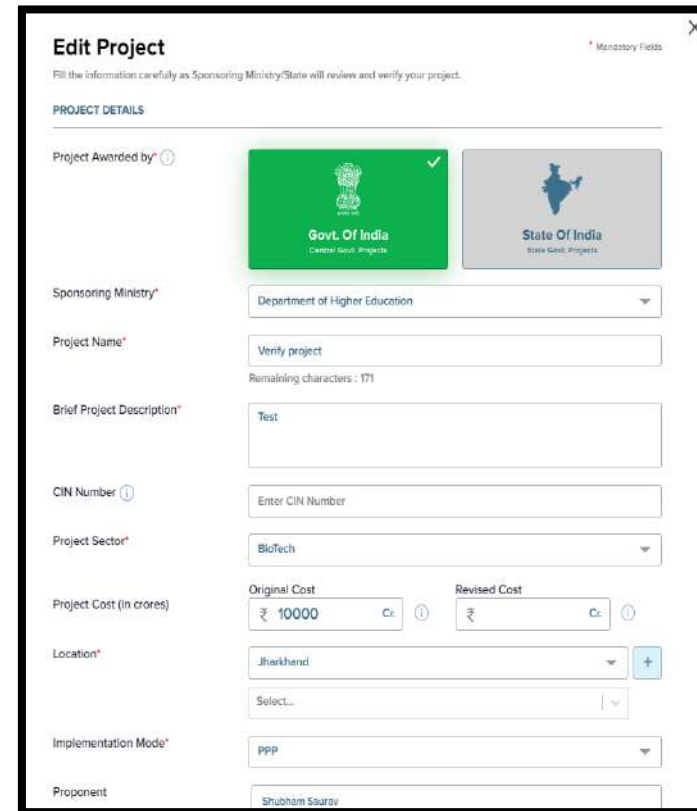
## Edit Project Details – Page 2



Select the Project ID whose details needs to be edited then click on **Update Project Details**

### **Point to Note:**

PMG Admin user can edit the project details of all Project Stage (verified/under verification/on hold) except **Rejected projects**



After making necessary changes click on **Update**

# How to Add Issue(s) ?

## A\_Regression Testing Project

OFEN

Sponsored by Ministry of Road Transport and Highways  
Sponsoring Department National Highway & Infrastructure Development Corp Ltd (NHIDCL)  
Project Location(s) Maharashtra  
Implementation Mode PUBLIC  
Issue(s) Open 5  
Issue(s) Resolved 2

Physical Progress: - Target Date of Completion: 28/Jun/2024

[Show more details](#) v

ACTIONS **+ ADD ISSUE** UPDATE PROJECT DETAIL MEETING DECISIONS (0) COMMENT

Click on **+Add Issue** button

VERIFIED

Project Cost  
**₹ 4,35,454 Cr.**  
Sanjay Patil | Verified on 03/Jun/2024



### Add Issue

Issue can be related to multiple Ministries/States. One issue should be tagged with one Ministry/State only. For tagging another Ministry/State, click on 'Add Issue' button and tag another Ministry/State.

**Issue Recipient**  
Central State

**State** State District/Department  
- Select State - - Select All -

**Issue Category** Issue Sub Category  
- Issue Category - - Issue Sub Category -

**Project Stage** Phase  
- Project Stage - - Phase -

**Milestone/Activity** Responsible Authority  
- Milestone/Activity - Enter Responsible Authority

**Proponent**  
Sidharth Yadav (sidharthy)

**Issue Title**  
Issue Title

**Issue Description**  
Issue Description

Add Attachment

**+ ADD ISSUE** RESET ISSUE

**SUBMIT FOR VERIFICATION**

Click to add more issues

Fill all the relevant data to create issue and the click on **Submit for verification**

# How to Add Issue(s)

### Add Issue

Issue can be related to multiple Ministries/States. One issue should be tagged with one Ministry/State only. For tagging another Ministry/State, click on 'Add Issue' button and tag another Ministry/State.

**Issue Recipient** #1

Central  State

**State**  **State District/Department**

- Select State - -- Select All --

**Issue Category**  **Issue Sub Category**

- Issue Category - - Issue Sub Category -

**Project Stage**  **Phase**

- Project Stage - - Phase -

**Milestone/Activity**  **Responsible Authority**

- Milestone/Activity - Enter Responsible Authority

**Proponent**

Shubham Saurav (piudwarka\_ss)

**Issue Title**

Issue Title

**Issue Description**

Issue Description

## Add Issue(s)

- Select central/state depending on where the issue is pending
- Select relevant **Central/State** from the list
- Select appropriate **Issue category & Sub Category** out from exhaustive list (there are 9 Issue categories with 98 Issue sub categories)
- Select **District/Department** to identify where the issue is pending

Select the execution stage of the project affected.

Select the phase of the project affected

Fill the name of Responsible Authority (e.g. CALA)

Select the activity/milestone for the phase selected

PMG Admin user has to add the name of Project Proponent (PP) (as PMG admin is creating the issue on behalf of a PP)

Give Title for the issue (e.g. Land acquisition for 20 acres is pending)

Fill in brief detail of the issue and where it is pending

Add documents (images/word/ PDF) if required



# How to create Agenda ?

# Life Cycle of Agenda

**Draft** ➡ **Schedule** ➡ **Concluded**

## Key Features of Agenda at different Stages

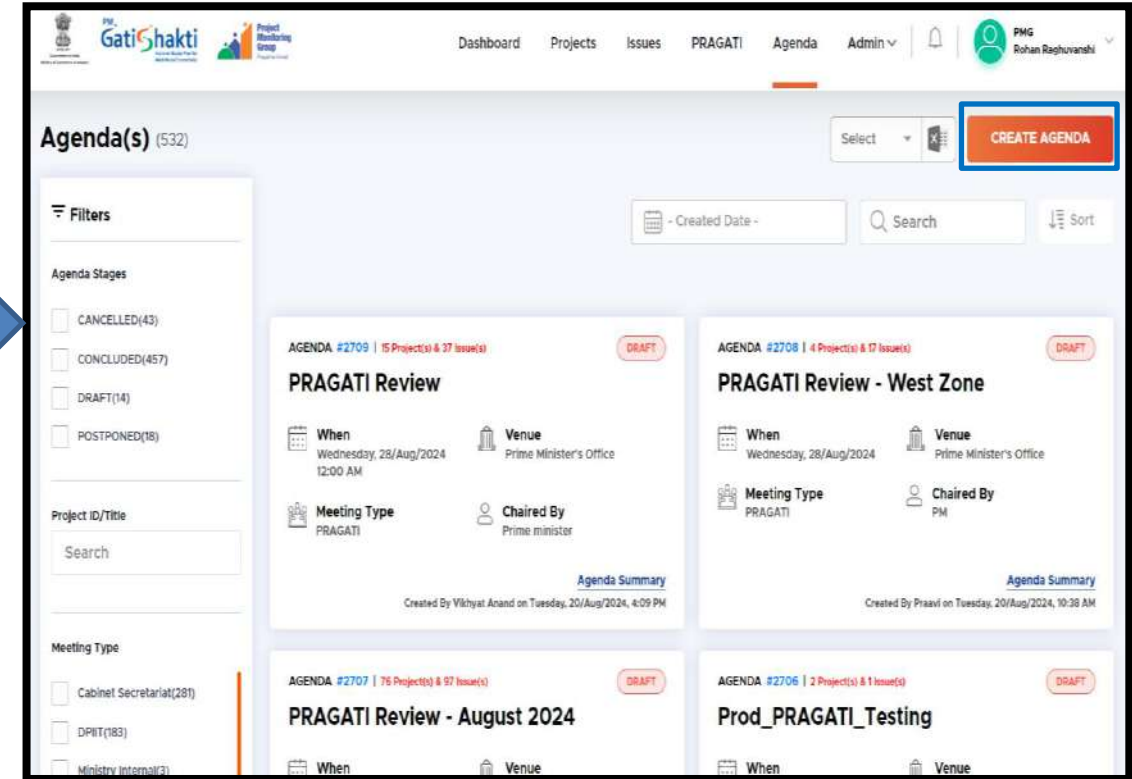
Draft Agenda	Schedule Agenda	Concluded Agenda
<ul style="list-style-type: none"> <li>Add/Delete issues</li> </ul>	<ul style="list-style-type: none"> <li>Postpone the meeting</li> </ul>	<ul style="list-style-type: none"> <li>Concluded agenda cannot be edited</li> </ul>
<ul style="list-style-type: none"> <li>Agenda details are editable</li> </ul>	<ul style="list-style-type: none"> <li>Cancel the meeting</li> </ul>	<ul style="list-style-type: none"> <li>Download minutes of meeting</li> </ul>
<ul style="list-style-type: none"> <li>Save draft agenda</li> </ul>	<ul style="list-style-type: none"> <li>Download scheduled agenda</li> </ul>	<ul style="list-style-type: none"> <li>Send minutes to the selected guest(s)</li> </ul>
<ul style="list-style-type: none"> <li>Select/Edit guest list</li> </ul>	<ul style="list-style-type: none"> <li>Upload decisions through CSV files option</li> </ul>	<ul style="list-style-type: none"> <li>OM and approved minutes can be attached in Agenda</li> </ul>
<ul style="list-style-type: none"> <li>Download draft agenda in word document template</li> </ul>	<ul style="list-style-type: none"> <li>Add decision manually</li> </ul>	
<ul style="list-style-type: none"> <li>Delete agenda</li> </ul>	<ul style="list-style-type: none"> <li>Decision of resolved issues can be edited</li> </ul>	
<ul style="list-style-type: none"> <li><b>Draft agenda &gt; Schedule agenda</b></li> </ul>	<ul style="list-style-type: none"> <li>Decisions and other details can be edited</li> </ul>	
	<ul style="list-style-type: none"> <li><b>Schedule agenda &gt; Conclude Agenda</b></li> </ul>	

# How to create Agenda ?

**Step 1:** Click on Agenda button



**Step 2:** Click on **Create Agenda**



# How to create Agenda ?

## Step 3: Fill required fields (Page 1)

### Create Agenda

Calendar August 29, 2024

#### Agenda Details

**Meeting Date\***  
29/08/2024

**Meeting Start Time\*** **Meeting End Time**

**Agenda Name\*** e.g. Haryana State/Railway Subgroup Meeting  
Enter Agenda Name

**Meeting Type\***  
Select meeting type

**Meeting Chaired By\***  
Enter meeting chaired by

**Meeting Venue\***  
Choose Venue

**Meeting Mode\***  
 Video conference  In-person

Select Meeting date

Select meeting start and end time

Select Meeting Type from the dropdown

Select meeting type

- DPIIT
- PMO
- PRAGATI
- Cabinet Secretariat
- Ministry Internal
- State Internal

**Agenda Name:** Give title to the Agenda e.g. East Delhi sub group meeting, etc.

# How to create Agenda ?

## Fill required fields (Page 1)

### Create Agenda

Calendar August 29, 2024

#### Agenda Details

Meeting Date\*  
29/08/2024

Meeting Start Time\* Meeting End Time

Agenda Name\*  
Enter Agenda Name

Meeting Type\*  
Select meeting type

Meeting Chaired By\*  
Enter meeting chaired by

Meeting Venue\*  
Choose Venue

Meeting Mode\*  
 Video conference  In-person

#### Attach OM

ADD

Add details of the Chairperson of the meeting

Meeting Venue: Select location of the meeting

- Choose Venue
- Andhra Pradesh
  - Assam
  - Bihar
  - Chhattisgarh
  - Chief Secretary Chamber, Telganagna
  - Gujarat
  - Haryana
  - Himachal Pradesh
  - Jammu and Kashmir
  - Jharkhand
  - Karnataka
  - Madhya Pradesh
  - Maharashtra
  - Meghalaya
  - Odisha
  - Puducherry
  - Punjab
  - Rajasthan
  - Rajasthan -2

Attach relevant OM (Office memorandum) required for the meeting



# How to create Agenda ?

## Step 4: Add Project(s) (Page 2)

Add Projects & Issues

**+ ADD PROJECT(S)**  
Issues can be added after selecting the Projects

User can first add project(s) followed by Issue(s) in the next step.

**Note:** It is mandatory to select projects before selecting their Issues

### Select Project(s) (2589)

**CENTRAL** | STATE

Select All | - Created Date - | Search

**Filters**

**Monitoring Flag**

- MARCH 24(582)
- PRAGATI(474)
- NIP(773)
- PM FOUNDATION STONE(145)
- PM GATISHAKTI(270)

**Project Status**

- OPEN(276)

<input type="checkbox"/>	<b>PROJECT #PMG-5641</b> WATER RESOURCE DEPARTMENT MP <span>UNDER VERIFICATION</span> <b>Sher Irrigation complex Project District Seoni MP</b> Sponsoring Ministry - Department of Water Resources, River Development, & Ganga Rejuvenation Project Location - Madhya Pradesh Implementation Mode - PUBLIC Issue(s) Open - 0   Issue(s) Resolved - 0 <b>Project Cost ₹ 1,600 Cr.</b> Prabhat Kumar Pathak   Created on 24/Aug/2024
<input type="checkbox"/>	<b>PROJECT #PMG-5638</b> RIU MORADABAD <span>UNDER VERIFICATION</span> <b>Moradabad - Thakurdwara - Kashipur: "Package-I: Moradabad Bypass" (Length= 33.724 km)</b> UNDER CONSTRUCTION Sponsoring Ministry - Ministry of Road Transport and Highways Sponsoring Department - National Highways Authority of India (NHAI) Project Location - Uttar Pradesh Implementation Mode - PUBLIC Project Cost

Selected Projects: 0

**SELECT ISSUES** | **CANCEL**

# How to create Agenda ?

## Filters to select projects

### Select Project(s) (2589)

**CENTRAL** STATE

**Filters**

**Monitoring Flag**

- MARCH 24(582)
- PRAGATI(474)
- NIP(773)
- PM FOUNDATION STONE(145)
- PM GATISHAKTI(270)

**Project Status**

- OPEN(276)
- RESOLVED(1309)
- NO ISSUES(996)
- UNDER CONSTRUCTION(1181)
- PROVISIONALLY COMMISSIONED(66)

**Project Stage**

- UNDER VERIFICATION(8)
- VERIFIED(2581)

**Project Sponsoring Ministry**

Search

- Department for Promotion of Industry and Internal Trade (DPIIT)(50)
- Department of Atomic Energy (DAE)(3)
- Department of Commerce(8)
- Department of Defence Production MoD(4)

**Project Sponsoring Department**

Search

- Airports Authority of India(18)
- Bharat Petroleum Corporation Limited (BPCL)(3)
- Cement Division(12)
- Central Organisation for Railway Electrification (CORE)(1)
- Central Railway (CR) -

**Project Sector**

Search

- Agriculture(65)
- Aviation & Aviation Infrastructure(28)
- Cement(23)
- Chemicals(6)

**Project Location**

Search

- Andaman and Nicobar Islands(10)
- Andhra Pradesh(180)
- Arunachal Pradesh(30)
- Assam(86)
- Bihar(145)

**Implementation Mode**

- NA(29)
- PPP(598)
- Private(186)
- Public(1776)

**Project Cost**

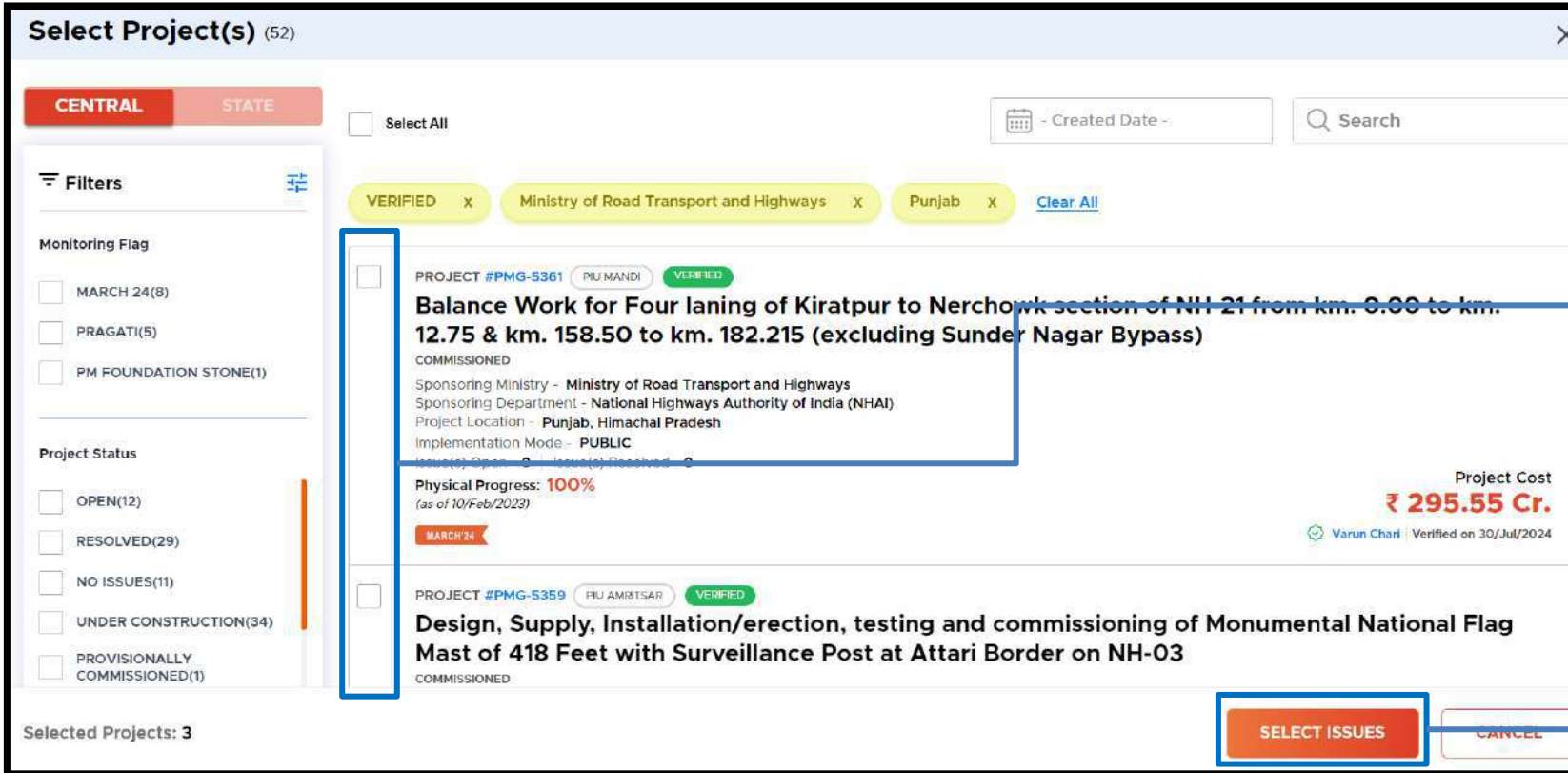
- ₹500Cr. and less(572)
- ₹500Cr. - ₹1000Cr.(686)
- ₹1000Cr. - ₹2000Cr.(693)
- ₹2000Cr. - ₹3000Cr.(236)
- ₹3000Cr. and more(402)

## User can select projects using the following filters:

- Monitoring Flag
- Project Status
- Project Stage
- Project Sponsoring Ministry
- Project Sponsoring Department
- Project Sector
- Project Location
- Implementation Mode
- Project Cost
- Delayed Project
- Recipient Ministry/State
- Project Cost Overrun (%)
- Milestone Status
- Execution Stage Status
- Execution Stage
- Project Proponent

# How to create Agenda ?

## Step 4: Add Project(s)



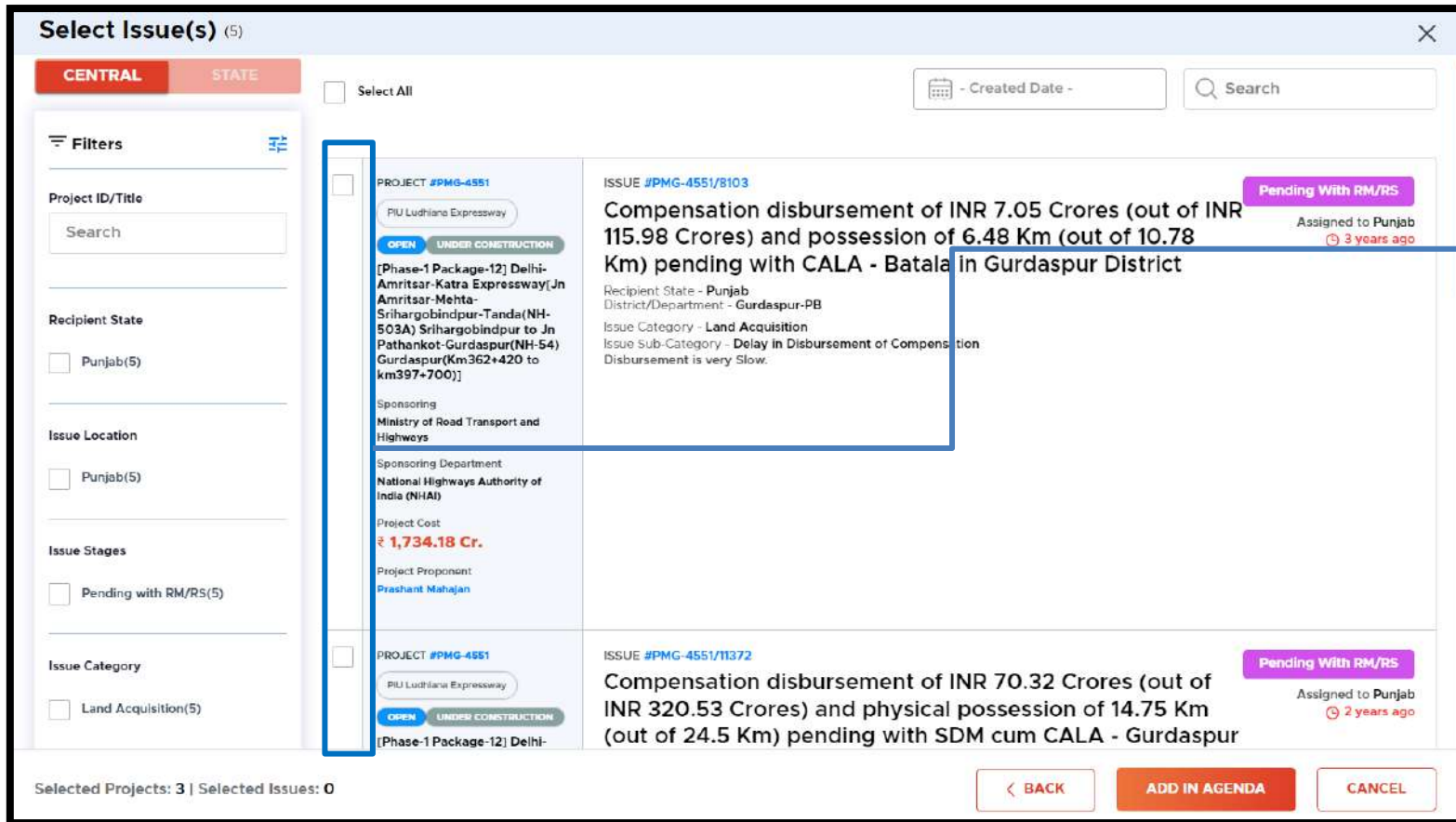
The screenshot displays the 'Select Project(s)' interface with the following details:

- Filters:** CENTRAL, STATE, Select All, - Created Date -, Search.
- Active Filters:** VERIFIED, Ministry of Road Transport and Highways, Punjab, Clear All.
- Monitoring Flag:** MARCH 24(8), PRAGATI(5), PM FOUNDATION STONE(1).
- Project Status:** OPEN(12), RESOLVED(29), NO ISSUES(11), UNDER CONSTRUCTION(34), PROVISIONALLY COMMISSIONED(1).
- Selected Projects:** 3
- Project 1:** PROJECT #PMG-5361 (PIU MANDI, VERIFIED). Title: Balance Work for Four laning of Kiratpur to Nerchowk section of NH 21 from km. 0.00 to km. 12.75 & km. 158.50 to km. 182.215 (excluding Sunder Nagar Bypass). Physical Progress: 100% (as of 10/Feb/2023). Project Cost: ₹ 295.55 Cr. Verified on 30/Jul/2024.
- Project 2:** PROJECT #PMG-5359 (PIU AMRITSAR, VERIFIED). Title: Design, Supply, Installation/erection, testing and commissioning of Monumental National Flag Mast of 418 Feet with Surveillance Post at Attari Border on NH-03.

Once the required projects have been selected, the user can click on the **Select Issues** button to proceed to issues selection screen.

# How to create Agenda ?

## Step 4: Add Issue(s)



The screenshot displays the 'Select Issue(s)' interface. On the left, there are filters for 'Project ID/Title', 'Recipient State', 'Issue Location', 'Issue Stages', and 'Issue Category'. The main area shows a list of issues. A blue box highlights the first issue, and a blue arrow points from it to a callout box on the right.

Project ID/Title	Issue ID/Title	Status	Assigned To
PROJECT #PMG-4551 PIU Ludhiana Expressway [Phase-1 Package-12] Delhi-Amritsar-Katra Expressway(Jn Amritsar-Mehta-Srihargobindpur-Tanda(NH-503A) Srihargobindpur to Jn Pathankot-Gurdaspur(NH-54) Gurdaspur(Km362+420 to km397+700)] Sponsoring Ministry of Road Transport and Highways Sponsoring Department National Highways Authority of India (NHAI) Project Cost ₹ 1,734.18 Cr. Project Proponent Prashant Mahajan	ISSUE #PMG-4551/8103 Compensation disbursement of INR 7.05 Crores (out of INR 115.98 Crores) and possession of 6.48 Km (out of 10.78 Km) pending with CALA - Batala in Gurdaspur District Recipient State - Punjab District/Department - Gurdaspur-PB Issue Category - Land Acquisition Issue Sub-Category - Delay in Disbursement of Compensation Disbursement is very Slow.	Pending With RM/RS	Assigned to Punjab 3 years ago
PROJECT #PMG-4551 PIU Ludhiana Expressway [Phase-1 Package-12] Delhi-	ISSUE #PMG-4551/11372 Compensation disbursement of INR 70.32 Crores (out of INR 320.53 Crores) and physical possession of 14.75 Km (out of 24.5 Km) pending with SDM cum CALA - Gurdaspur	Pending With RM/RS	Assigned to Punjab 2 years ago

Selected Projects: 3 | Selected Issues: 0

Buttons: < BACK, ADD IN AGENDA, CANCEL

User can select the Issues only from the Projects selected in the previous step

# How to create Agenda ?

## Filters to select Issues

### Select Issue(s) (5)

CENTRAL STATE

#### Filters

Project ID/Title

Search

Recipient State

Punjab(5)

Issue Location

Punjab(5)

Issue Stages

Pending with RM/RS(5)

Issue Category

Land Acquisition(5)

#### Compliance

Past Completion date(1)

Completion Date not available(4)

#### Milestone Status

Completed(5)

#### Execution Stage Status

Completed(5)

#### Execution Stage

Land Acquisition(5)

#### Issue Sponsoring Ministry

Ministry of Road Transport and Highways(5)

#### Issue Sponsoring Department

National Highways Authority of India (NHAI)(5)

#### Project Status

UNDER CONSTRUCTION(5)

NOT COMMISSIONED(5)

#### Project Stage

VERIFIED(5)

#### Delayed Project

1 Year and less(2)

#### Project Cost

₹500Cr. and less(1)

₹1000Cr. - ₹2000Cr.(2)

₹2000Cr. - ₹3000Cr.(2)

Project Cost Overrun (%)

Proponent

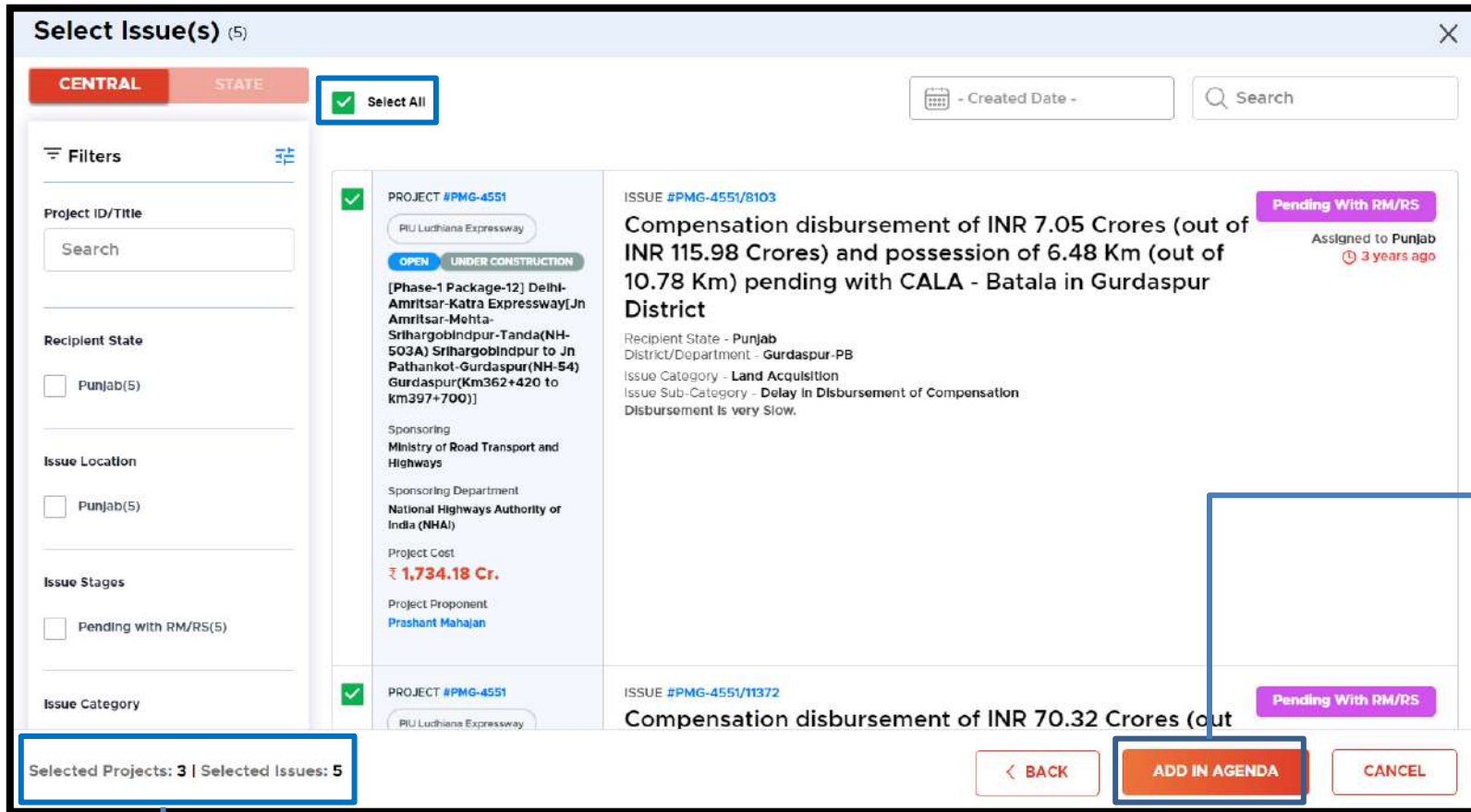
## User can select issues using the following filters:

- Recipient Ministry/State
- Issue location
- Issue Stage
- Issue category
- Project Status
- Project Stage
- Compliance
- Milestone Status
- Execution Stage
- Execution Stage Status
- Issue Sponsoring Ministry (i.e. Project SM)
- Issue sponsoring department
- Delayed project
- Project cost
- Project cost overrun(%)
- Project Proponent



# How to create Agenda ?

## Step 5: Click Select All



**Select Issue(s) (5)**

**CENTRAL STATE**  Select All

**Filters**

Project ID/Title  
Search

Recipient State  
 Punjab(5)

Issue Location  
 Punjab(5)

Issue Stages  
 Pending with RM/RS(5)

Issue Category

<input checked="" type="checkbox"/> PROJECT #PMG-4551 RIU Ludhiana Expressway [Phase-1 Package-12] Delhi-Amritsar-Katra Expressway[Jn Amritsar-Mehta-Srihargobindpur-Tanda(NH-503A) Srihargobindpur to Jn Pathankot-Gurdaspur(NH-54) Gurdaspur(Km362+420 to km397+700)] Sponsoring Ministry of Road Transport and Highways Sponsoring Department National Highways Authority of India (NHAI) Project Cost ₹ 1,734.18 Cr. Project Proponent Prashant Mahajan	ISSUE #PMG-4551/8103 Compensation disbursement of INR 7.05 Crores (out of INR 115.98 Crores) and possession of 6.48 Km (out of 10.78 Km) pending with CALA - Batala in Gurdaspur District Recipient State - Punjab District/Department - Gurdaspur-PB Issue Category - Land Acquisition Issue Sub-Category - Delay In Disbursement of Compensation Disbursement is very Slow. Pending With RM/RS Assigned to Punjab 3 years ago
<input checked="" type="checkbox"/> PROJECT #PMG-4551 RIU Ludhiana Expressway	ISSUE #PMG-4551/11372 Compensation disbursement of INR 70.32 Crores (out of INR 115.98 Crores) and possession of 6.48 Km (out of 10.78 Km) pending with CALA - Batala in Gurdaspur District Recipient State - Punjab District/Department - Gurdaspur-PB Issue Category - Land Acquisition Issue Sub-Category - Delay In Disbursement of Compensation Disbursement is very Slow. Pending With RM/RS

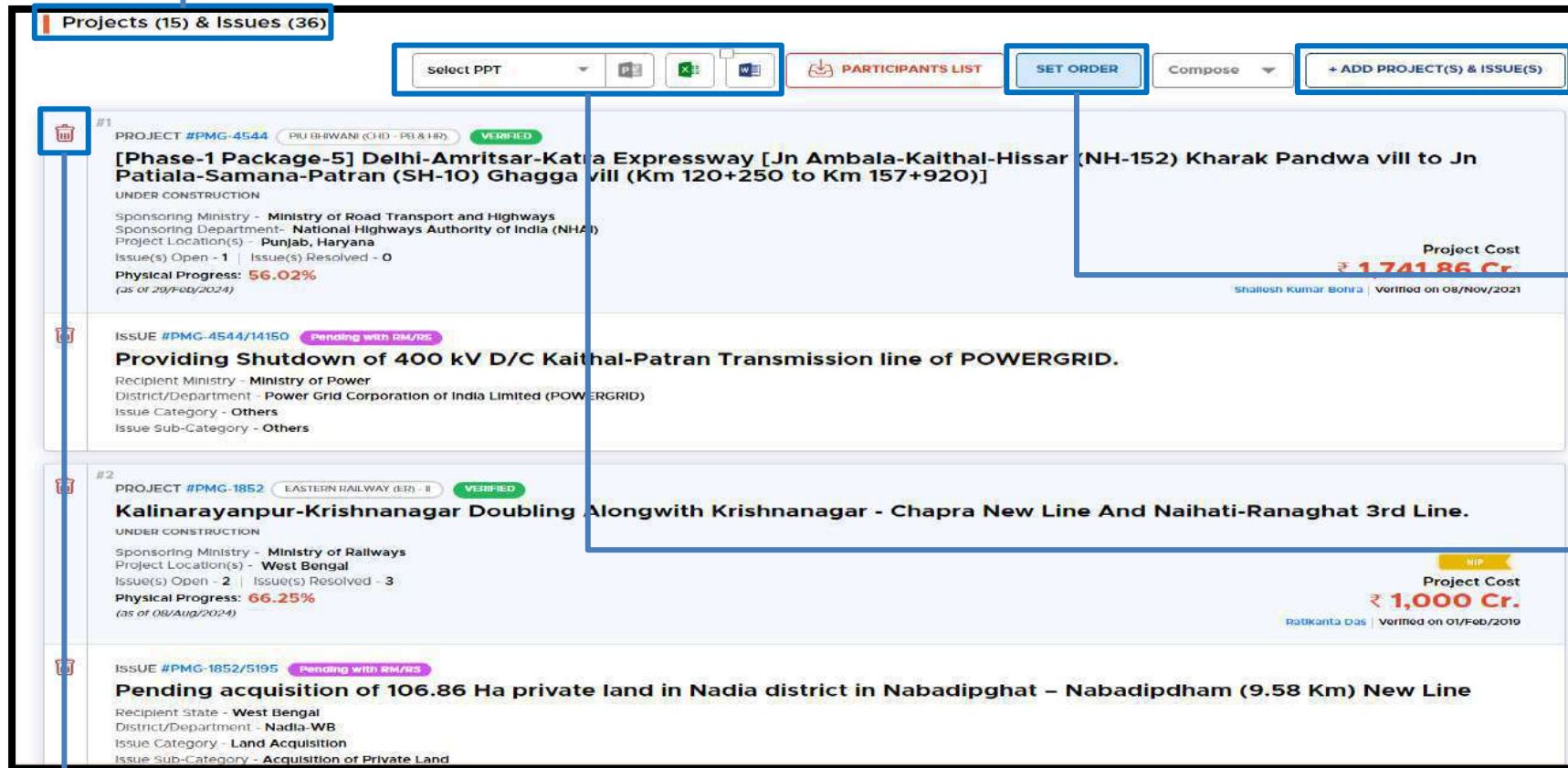
Selected Projects: 3 | Selected Issues: 5

## Step 6: Click Add in Agenda

Total selected projects and issues for agenda

# Add/Delete Project/Issue from Agenda

Total Project(s) & Issue(s) added in Agenda



User can add more Issue(s) post selection of Project(s)

User can set the order of projects and their issues

User can download report/flat file for the agenda

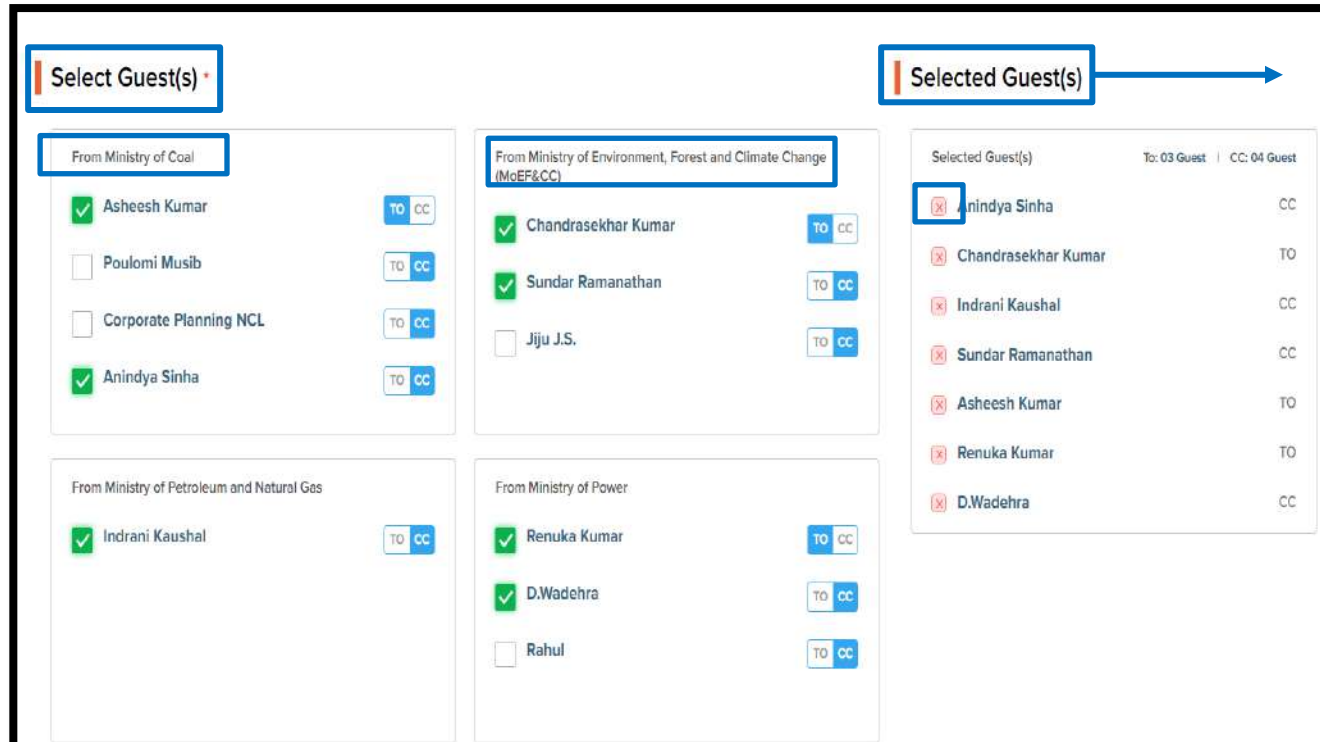
User can delete any Project(s) or Issue(s) from the selected range.  
**Note:** Deleting the project will also delete its selected issues

## Point to Note:

Only 'Verified' and 'Under Verification' Projects, and Issues with status 'Pending with SM', 'Pending with PMG', 'Pending with RM/RS' and 'Under PMG Decision' can be added in the Agenda

# Select Guest(s) for Meeting

**Step 7:** Send email invite to selected stakeholders for the meeting



The interface shows a 'Select Guest(s)' section with a dropdown menu and a 'Selected Guest(s)' list. The dropdown menu is categorized by ministry:

- From Ministry of Coal:** Asheesh Kumar (checked), Poulomi Musib (unchecked), Corporate Planning NCL (unchecked), Anindya Sinha (checked).
- From Ministry of Environment, Forest and Climate Change (MoEF&CC):** Chandrasekhar Kumar (checked), Sundar Ramanathan (checked), Jju J.S. (unchecked).
- From Ministry of Petroleum and Natural Gas:** Indrani Kaushal (checked).
- From Ministry of Power:** Renuka Kumar (checked), D.Wadehra (checked), Rahul (unchecked).

The 'Selected Guest(s)' list shows the following guests:

- Anindya Sinha (checked)
- Chandrasekhar Kumar (unchecked)
- Indrani Kaushal (unchecked)
- Sundar Ramanathan (unchecked)
- Asheesh Kumar (unchecked)
- Renuka Kumar (unchecked)
- D.Wadehra (unchecked)

Summary: To: 03 Guest | CC: 04 Guest

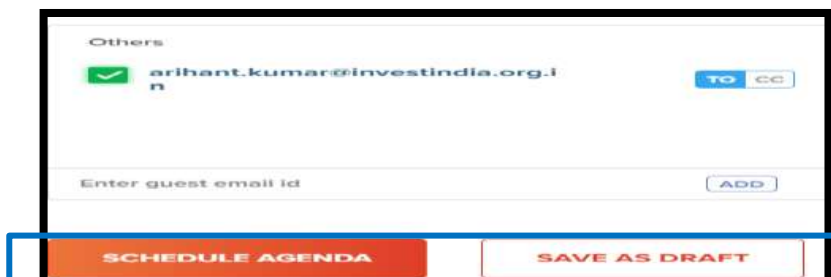
- Selected invitees are listed here
- User may delete any guest by clicking on **cancel**, if added by mistake

## **Points to Note:**

- All the stakeholders involved in a project are listed
- User has the option to select which guest they want to invite

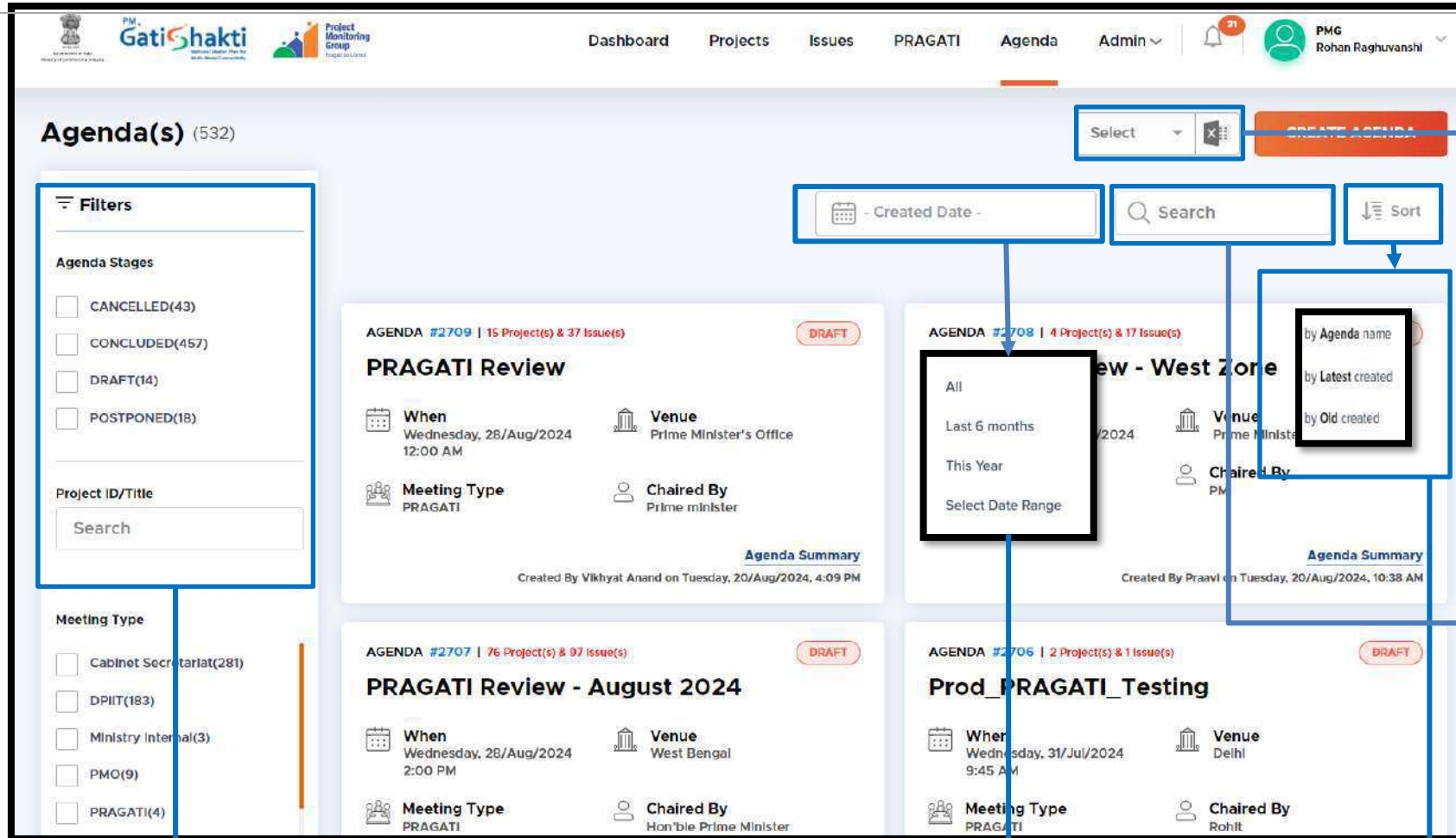


**Step 8:** User may **Schedule Agenda** or **Save as Draft** (if user need to make further changes)



The 'Others' section includes an email input field with the text 'arihant.kumar@investindia.org.in' and an 'ADD' button. Below the input field are two buttons: 'SCHEDULE AGENDA' and 'SAVE AS DRAFT'.

# Agenda: Basic Features



The screenshot displays the 'Agenda(s)' management page with 532 items. It includes a navigation bar with 'Dashboard', 'Projects', 'Issues', 'PRAGATI', 'Agenda', and 'Admin'. A user profile for Rohan Raghuvansi is visible. The main content area features a 'Filters' sidebar on the left, a search bar, and a 'Sort' dropdown. The agenda items are displayed in a grid, each showing details like agenda number, project/issue counts, title, date, venue, meeting type, and chairperson. A 'CREATE AGENDA' button is located at the top right.

User can **download** the excel reports based on agenda, project & issue.

User can **search** the issue on the basis of issue ID or issue description

Select any filter as per requirement

**Created Date filter:** User can choose custom date range (*from issue creation date*) to filter the required data

**Sort:** Arrangement of issues based on Project cost and issue created date



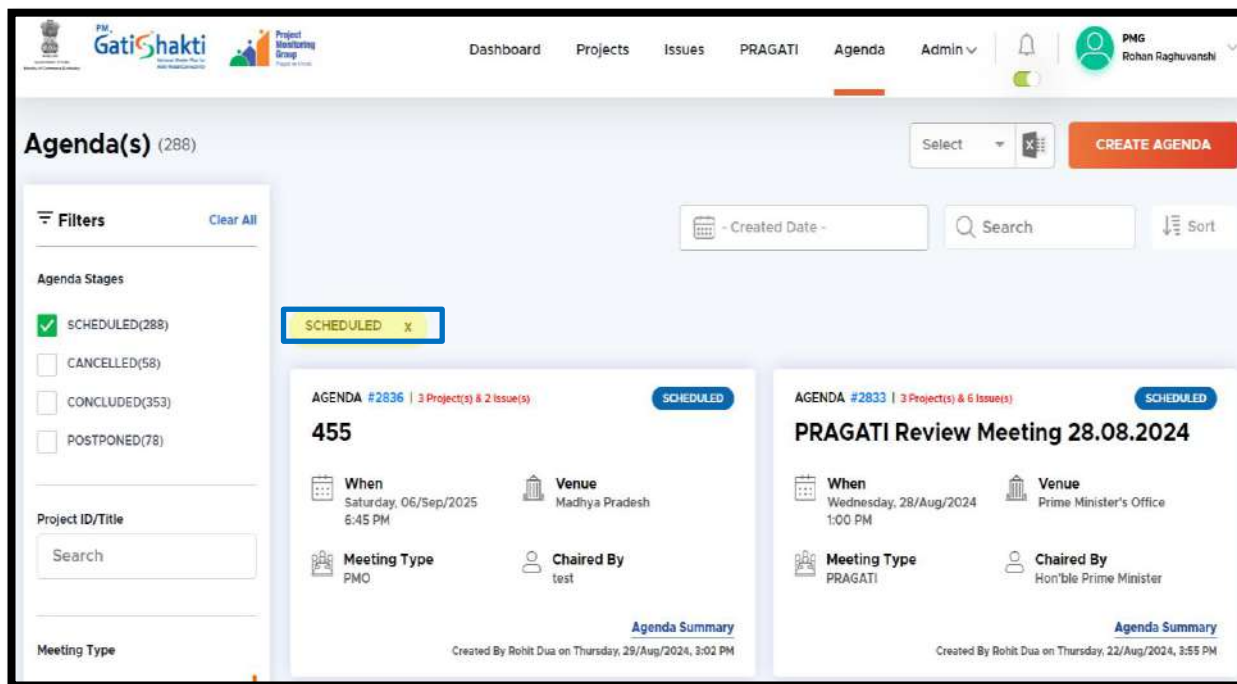
# How to update Minutes of the Meeting (MoM)?



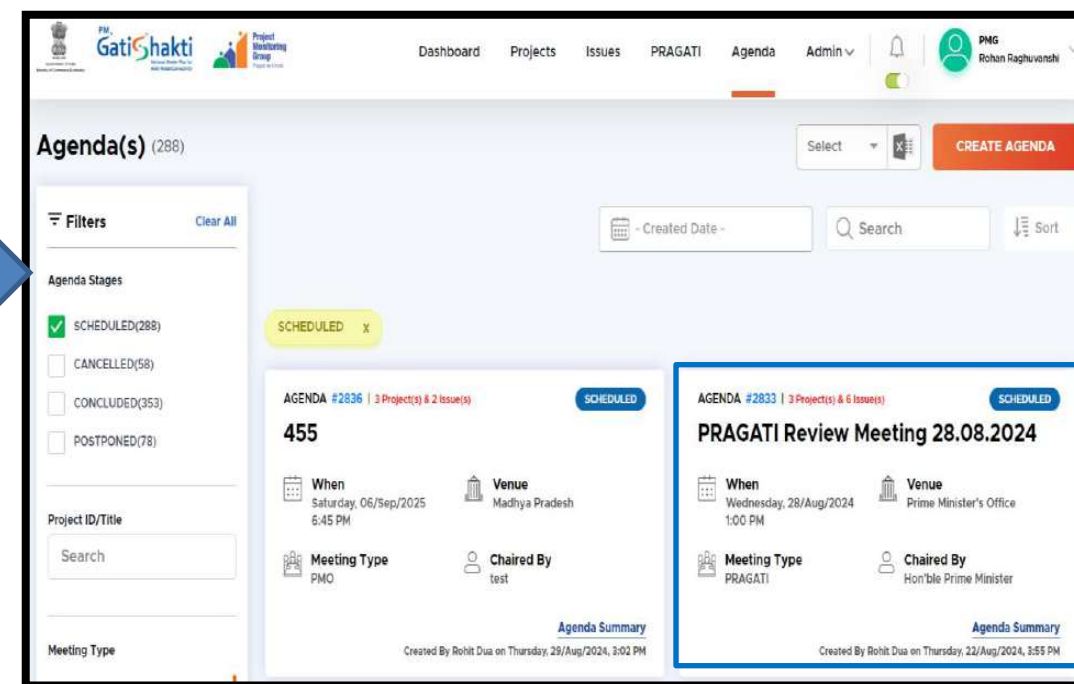
# How to Update MOM ?

**Step 1:** Click on Agenda button and select Schedule from Agenda Stages filter

**Step 2:** Select Agenda on which user need to add decisions



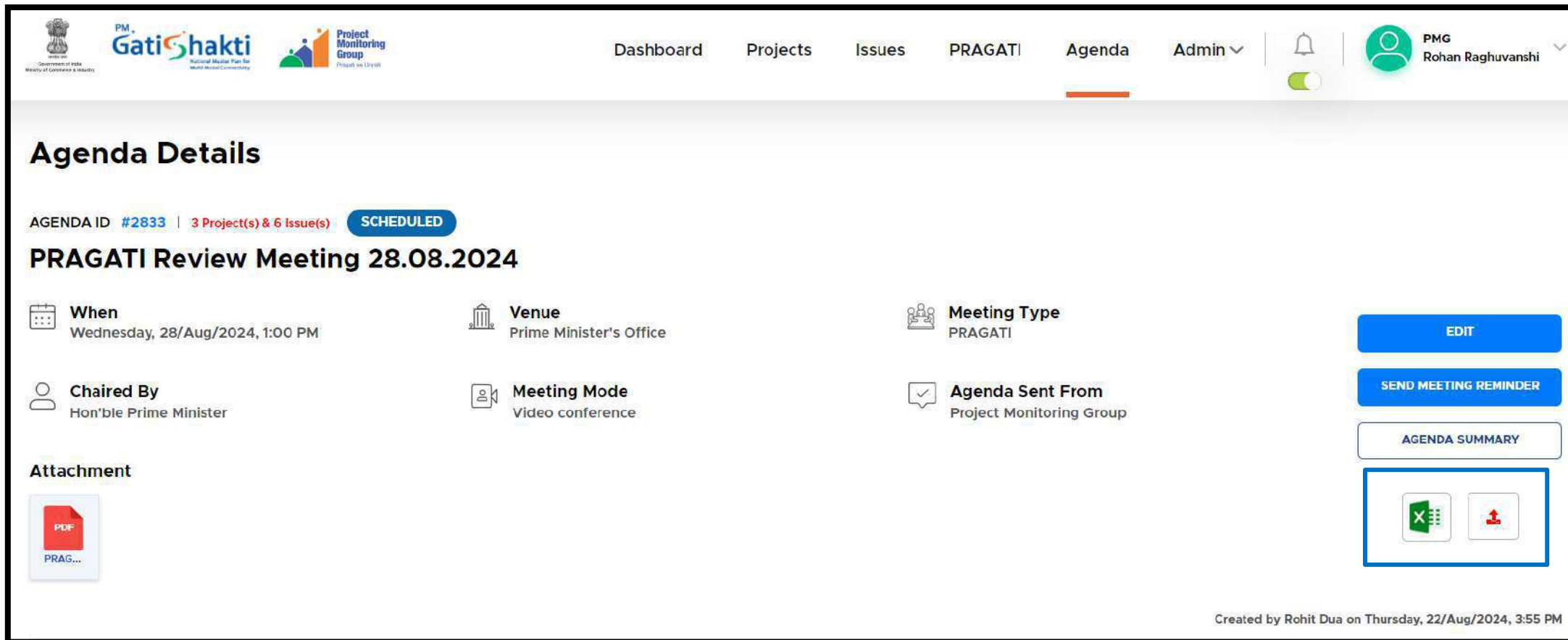
The screenshot shows the 'Agenda(s) (288)' page. On the left, the 'Agenda Stages' filter is expanded, and the 'SCHEDULED(288)' option is selected with a checkmark. A yellow box highlights the 'SCHEDULED' filter. Below the filter, two agenda cards are visible. The first card is for 'AGENDA #2836 | 3 Project(s) & 2 Issue(s)' with a 'SCHEDULED' tag. The second card is for 'AGENDA #2833 | 3 Project(s) & 6 Issue(s)' with a 'SCHEDULED' tag. The interface includes a top navigation bar with 'Dashboard', 'Projects', 'Issues', 'PRAGATI', and 'Agenda' (highlighted), and a user profile for 'PMG Rohan Raghuvanshi'.



The screenshot shows the same 'Agenda(s) (288)' page. The 'SCHEDULED' filter is still selected. A blue border highlights the 'AGENDA #2833 | 3 Project(s) & 6 Issue(s)' card, which is titled 'PRAGATI Review Meeting 28.08.2024'. The card details include: When: Wednesday, 28/Aug/2024 1:00 PM; Venue: Prime Minister's Office; Meeting Type: PRAGATI; Chaired By: Hon'ble Prime Minister. The interface elements are consistent with the previous screenshot.

# How to Update MOM ?

**Step 3:** Download Decision form by clicking on **Excel** for uploading multiple decisions



The screenshot displays the 'Agenda Details' page in the PMG system. At the top, there is a navigation bar with links for Dashboard, Projects, Issues, PRAGATI, and Agenda. The user profile for Rohan Raghuvanshi is visible in the top right corner. The main content area shows the agenda ID #2833, which is associated with 3 projects and 6 issues, and is marked as 'SCHEDULED'. The agenda title is 'PRAGATI Review Meeting 28.08.2024'. Key details include: When: Wednesday, 28/Aug/2024, 1:00 PM; Venue: Prime Minister's Office; Meeting Type: PRAGATI; Chaired By: Hon'ble Prime Minister; Meeting Mode: Video conference; Agenda Sent From: Project Monitoring Group. On the right side, there are buttons for 'EDIT', 'SEND MEETING REMINDER', and 'AGENDA SUMMARY'. Below the agenda summary, there are icons for downloading the agenda in Excel and PDF formats. An attachment section on the left shows a PDF file named 'PRAG...'. The footer of the page indicates it was created by Rohit Dua on Thursday, 22/Aug/2024, at 3:55 PM.

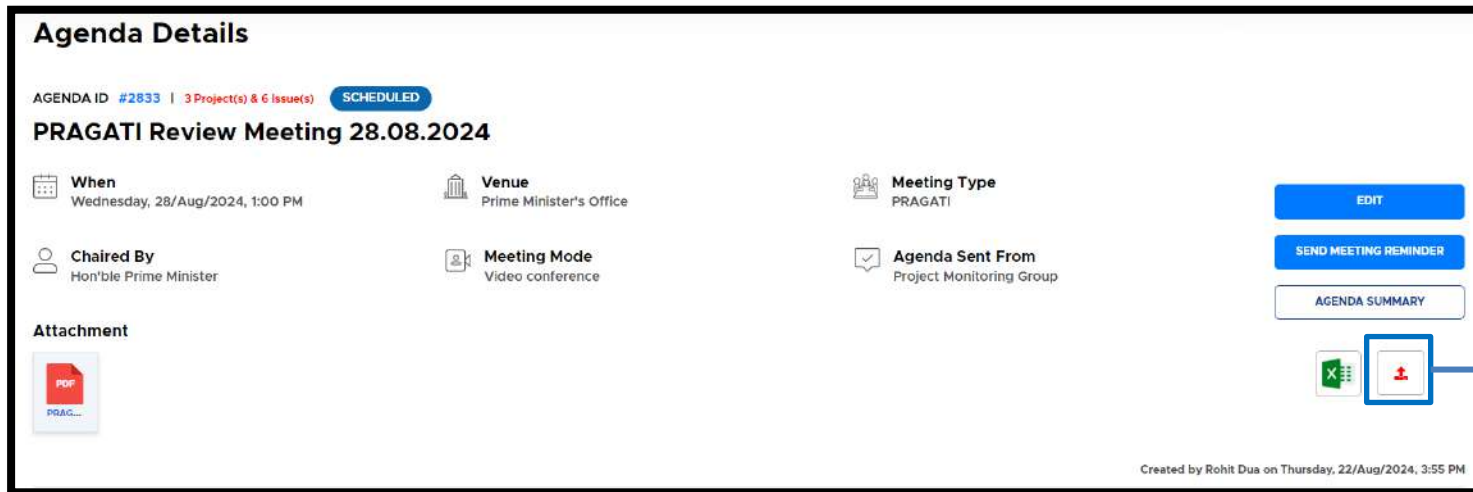
# How to Update MOM ?

## Step 4: Update minutes in downloaded file (CSV)

Project ID*	Project Title	Project Decision	Issue ID*	Issue Title	Issue Status*	Recipient / Assignee*	Issue Decision*	Issue Resolution Date (dd/MM/yyyy)	Task 1	Task 1 Completion Date (dd/MM/yyyy)	Task 2	Task 2 Completion Date (dd/MM/yyyy)
3123	BharatNet cnadkv update draft testing		11802	No electric connection in 591 GPs (across 11 districts) in Jharkhand	Pending with RM/RS	Jharkhand						
3123	BharatNet cnadkv update draft testing		11874	No electric connection in 1453 Gram Panchayats where Bharatnet equipment is installed	Pending with RM/RS	Bihar						
3123	BharatNet cnadkv update draft testing		11877	Non-availability of electric connection in 660 locations in 13 districts	Pending with RM/RS	Jammu & Kashmir						
3123	BharatNet cnadkv update draft testing		11897	Pending provision of electric connection in 53 GPs across 19 districts	Under PMG Decision	Rajasthan						
3123	BharatNet cnadkv update draft testing		11911	ROW permission pending from NHAI affecting commissioning of 2 GPs (Dalkhola & Raniganj) in West Bengal	Under PMG Decision	Ministry of Road Transport and Highways						

- **Project ID:** Non editable
- **Project Title:** Non editable
- **Project Decision:** Project level decisions to be added here. If the project appears multiple times, only the minutes against the first record will be considered.
- **Issue ID:** Non editable
- **Issue Title:** Non editable
- **Issue Status:** User can **edit** the status according the decision taken in Meeting e.g. if issue get resolved then user need to update the status of issue from Pending with RM/RS to Resolved
- **Recipient/Assignee:** User can change the Recipient of the issue based on the decision taken in the Meeting
- **Issue Decision, Task 1 & Task 2:** Issue level minutes, followed by Intermediate Tasks as decided in the meeting are to be added here
- **Issue Resolution Date, Task 1 Completion Date, Task 2 Completion Date:** Issue resolution date followed by Task 1 and Task 2 completion date decided in the meeting to be added here. Note: It is mandatory to add **Task completion date** if a **task is added**

# How to Update MOM ?



**Agenda Details**

AGENDA ID #2833 | 3 Project(s) & 6 Issue(s) **SCHEDULED**

**PRAGATI Review Meeting 28.08.2024**

**When**  
Wednesday, 28/Aug/2024, 1:00 PM

**Venue**  
Prime Minister's Office

**Meeting Type**  
PRAGATI

**Chaired By**  
Hon'ble Prime Minister

**Meeting Mode**  
Video conference

**Agenda Sent From**  
Project Monitoring Group

**Attachment**

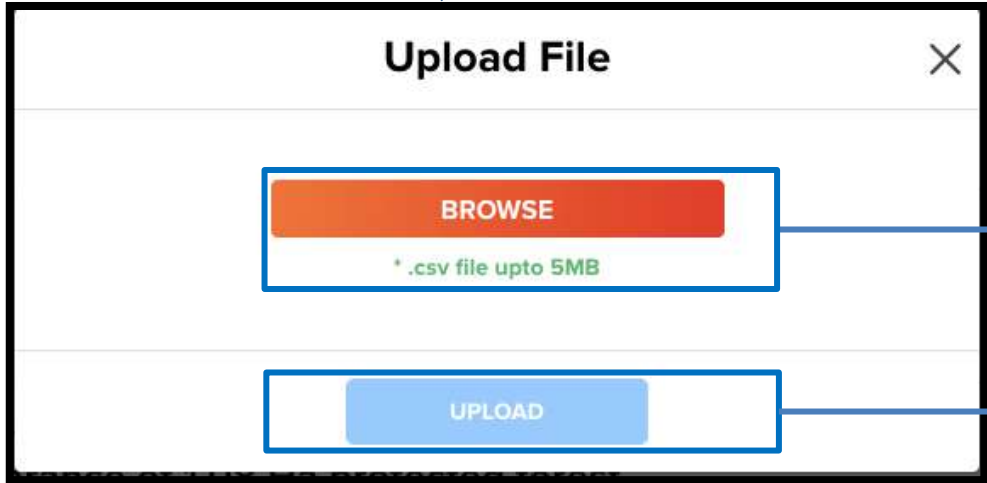
PDF  
PRAG...

**Buttons:** EDIT, SEND MEETING REMINDER, AGENDA SUMMARY

Created by Rohit Dua on Thursday, 22/Aug/2024, 3:55 PM

**Step 5:** Click on the upload button to upload updated CSV file

**Point to Note:** User can add the decisions in 'Pending With RM/RS' and 'Under PMG Decision' Issues only. 'Pending with SM' and 'Pending with PMG' issues must be verified before adding decisions



**Upload File**


**BROWSE**  
\*.csv file upto 5MB

**UPLOAD**

Click **Browse**, select the relevant minutes file, and click **Upload**

# How to Update MOM ?

User can also update the decisions manually by clicking on **Add Decision** for against each **Project & Issue** in the Agenda

#2  PROJECT #PMG-3311 DEPARTMENT OF WATER RESOURCES-MH - II VERIFIED

## Gosikhurd Project

UNDER CONSTRUCTION


Sponsoring Ministry - Department of Water Resources, River Development, & Ganga Rejuvenation  
Sponsoring Department- PMKSY  
Project Location(s) - Maharashtra  
Issue(s) Open - 1 | Issue(s) Resolved - 1

Physical Progress: **35.91%**  
*(as of 23/May/2023)*

**ADD DECISION**

PM Gatishakti NIP

Project Cost  
**₹ 12,770.1 Cr.**  
Ankur Desai | Verified on 16/Dec/2021

 ISSUE #PMG-3311/12438 Pending with RM/RS

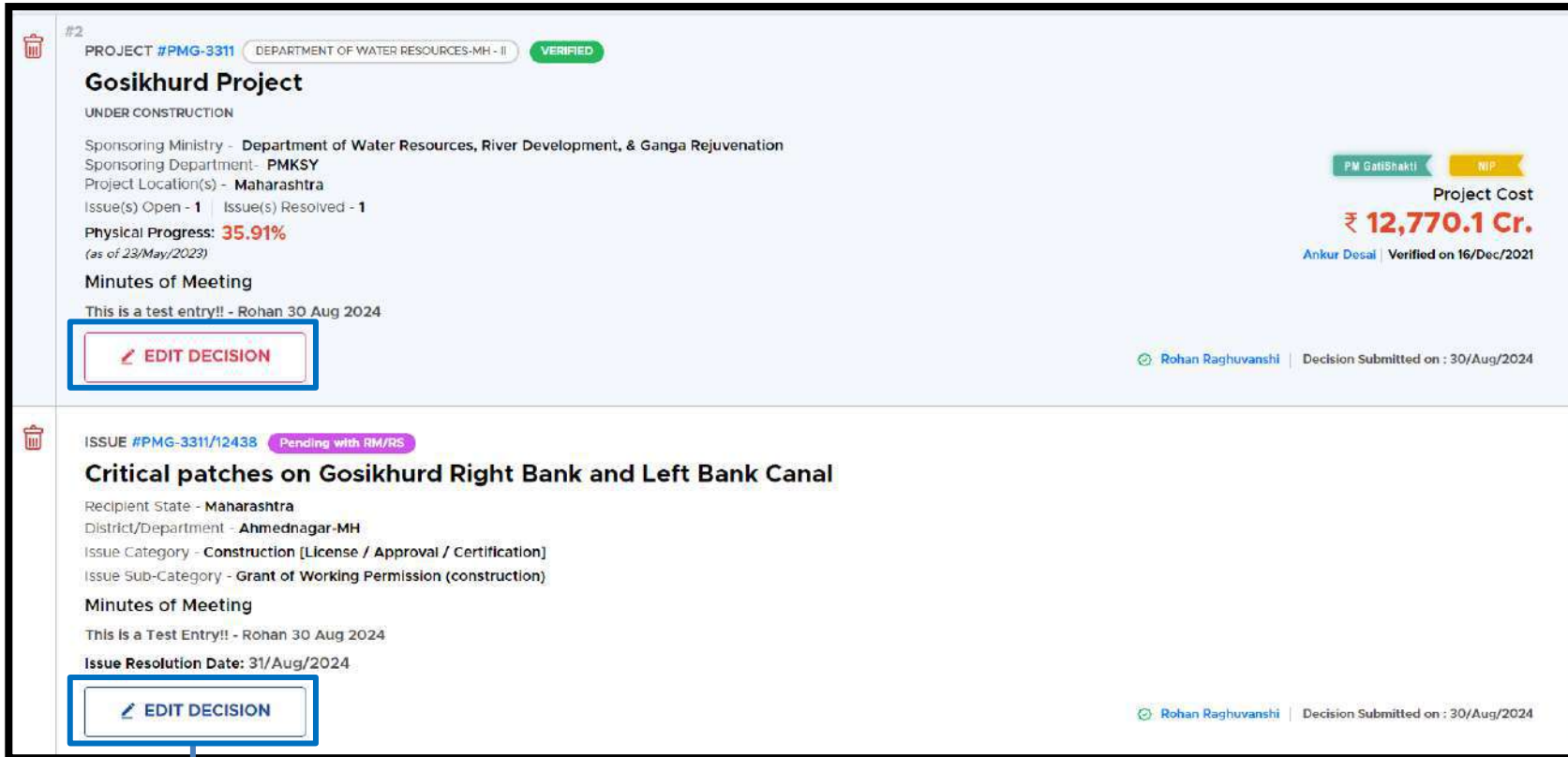
## Critical patches on Gosikhurd Right Bank and Left Bank Canal

Recipient State - Maharashtra  
District/Department - Department of water resources-MH  
Issue Category - Construction [License / Approval / Certification]  
Issue Sub-Category - Grant of Working Permission (construction)

**ADD DECISION**



# How to edit Decisions ?



#2 PROJECT #PMG-3311 DEPARTMENT OF WATER RESOURCES-MH - II **VERIFIED**

### Gosikhurd Project

UNDER CONSTRUCTION

Sponsoring Ministry - Department of Water Resources, River Development, & Ganga Rejuvenation  
Sponsoring Department - PMKSY  
Project Location(s) - Maharashtra  
Issue(s) Open - 1 Issue(s) Resolved - 1  
Physical Progress: **35.91%**  
(as of 23/May/2023)

Minutes of Meeting  
This is a test entry!! - Rohan 30 Aug 2024

**EDIT DECISION**

Project Cost: ₹ 12,770.1 Cr.  
Ankur Desai | Verified on 16/Dec/2021

Rohan Raghuvanshi | Decision Submitted on : 30/Aug/2024

---

ISSUE #PMG-3311/12438 **Pending with RM/RS**

### Critical patches on Gosikhurd Right Bank and Left Bank Canal

Recipient State - Maharashtra  
District/Department - Ahmednagar-MH  
Issue Category - Construction [License / Approval / Certification]  
Issue Sub-Category - Grant of Working Permission (construction)

Minutes of Meeting  
This is a Test Entry!! - Rohan 30 Aug 2024  
Issue Resolution Date: 31/Aug/2024

**EDIT DECISION**

Rohan Raghuvanshi | Decision Submitted on : 30/Aug/2024


## Point to Note:

User has the option to edit the decisions in scheduled agenda only



User has the option to edit the decisions after updating the them

# How to Conclude Agenda?

 ISSUE #PMG-3123/11911 Under PMG Decision


### ROW permission pending from NHAI affecting commissioning of 2 GPs (Dalkhola & Raniganj) in West Bengal

Recipient Ministry - Ministry of Road Transport and Highways  
District/Department - National Highways Authority of India (NHA)  
Issue Category - Grant of Right of Use / Right of Way  
Issue Sub-Category - Grant of Right of Way (RoW)

**ADD DECISION**

#### Guests

<b>PMG</b>	<b>Project Proponent</b>
Project Monitoring Group	Project Monitoring Group
Rohit Dua <small>cc</small>	Rohit Dua <small>TO</small>

**MEETING CONCLUDED** **MEETING POSTPONED** **MEETING CANCELLED**  **SAVE CHANGES**

After successful updating all the decisions, user can conclude the meeting by clicking on **Meeting Concluded**

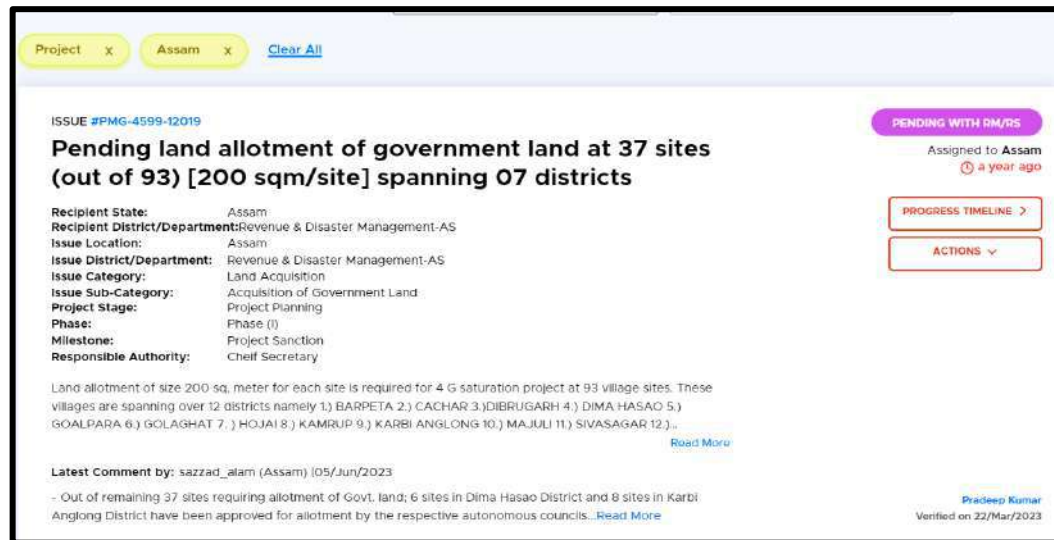
# How to Add Decisions without Agenda?

## Point to Note:

If any issue (existing on PMG or new issue) discussed in the meeting which is not the part of agenda, user can still make that issue part of agenda by **adding decisions** from issue tab and selecting **with meeting** and the relevant agenda



## Step 1: Select issue on which action needs to be taken



The screenshot shows the issue details page for 'Pending land allotment of government land at 37 sites (out of 93) [200 sqm/site] spanning 07 districts'. The issue is assigned to Assam and is in the 'PENDING WITH RM/RS' status. The page includes a filter bar with 'Project' and 'Assam' selected. The issue details are as follows:

- ISSUE #PMG-4599-12019
- Recipient State: Assam
- Recipient District/Department: Revenue & Disaster Management-AS
- Issue Location: Assam
- Issue District/Department: Revenue & Disaster Management-AS
- Issue Category: Land Acquisition
- Issue Sub-Category: Acquisition of Government Land
- Project Stage: Project Planning
- Phase: Phase (I)
- Milestone: Project Sanction
- Responsible Authority: Chief Secretary

The description states: 'Land allotment of size 200 sq. meter for each site is required for 4 G saturation project at 93 village sites. These villages are spanning over 12 districts namely 1.) BARPETA 2.) CACHAR 3.) DIBRUGARH 4.) DIMA HASAO 5.) GOALPARA 6.) GOLAGHAT 7.) HOJAI 8.) KAMRUP 9.) KARBI ANGLONG 10.) MAJULI 11.) SIVASAGAR 12.) ...'. The latest comment by sazzad\_alam (Assam) dated 05/Jun/2023 mentions that 6 sites in Dima Hasao District and 8 sites in Karbi Anglong District have been approved for allotment.

## Step 2: Click Add Decision

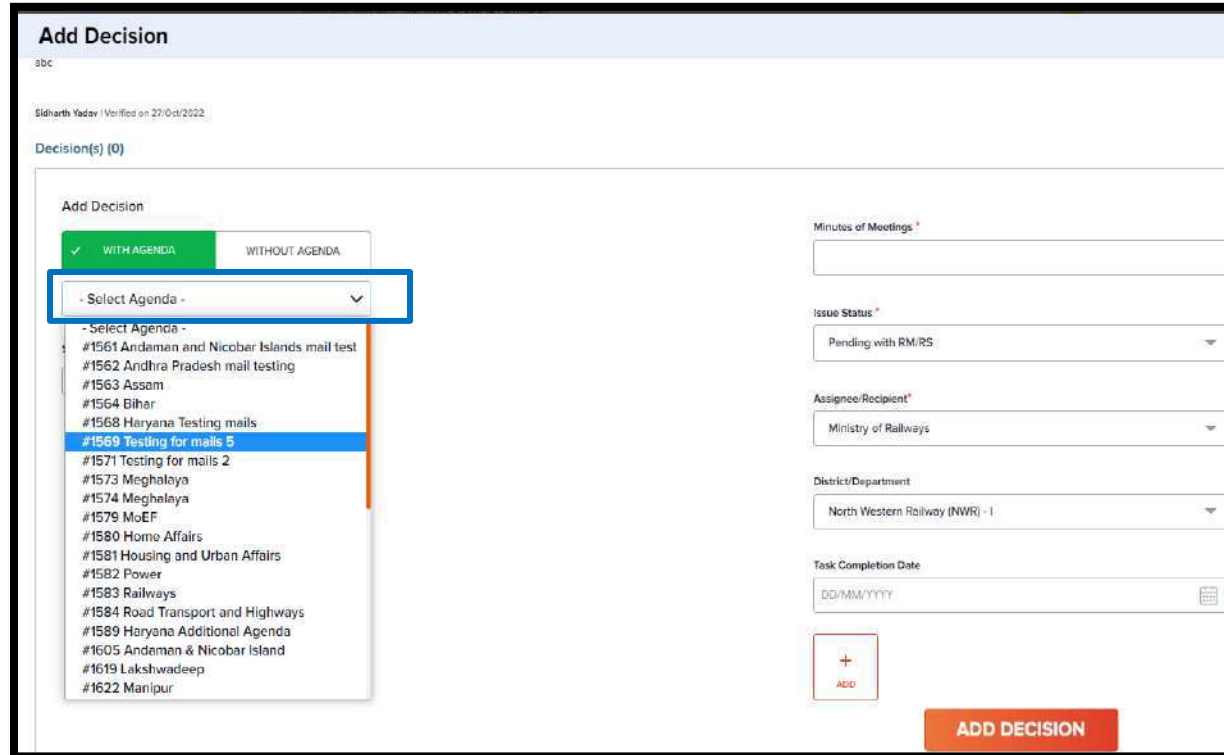


The screenshot shows the 'Actions on Issue' section of the issue page. The issue is 'Pending land allotment of government land at 37 sites (out of 93) [200 sqm/site] spanning 07 districts'. The status is 'Pending With RM/RS' and it is assigned to Assam. The 'Actions on Issue' section includes the following buttons:

- REASSIGN FOR CLARIFICATION
- FORWARD
- ADD DECISION** (highlighted)
- EDIT ISSUE
- UPDATE STATUS
- MARK DUPLICATE

# How to Add Decisions without Agenda?

**Step 3:** Click **with meeting** and select relevant **Agenda**



**Add Decision**

abc

Sidharth Yadav | Verified on 27/Oct/2022

Decision(s) (0)

**Add Decision**

WITH AGENDA WITHOUT AGENDA

- Select Agenda -

- Select Agenda -
- #1561 Andaman and Nicobar Islands mail test
- #1562 Andhra Pradesh mail testing
- #1563 Assam
- #1564 Bihar
- #1568 Haryana Testing mails
- #1569 Testing for mails 5
- #1571 Testing for mails 2
- #1573 Meghalaya
- #1574 Meghalaya
- #1579 MoEF
- #1580 Home Affairs
- #1581 Housing and Urban Affairs
- #1582 Power
- #1583 Railways
- #1584 Road Transport and Highways
- #1589 Haryana Additional Agenda
- #1605 Andaman & Nicobar Island
- #1619 Lakshwadeep
- #1622 Manipur

Minutes of Meetings \*

Issue Status \*

Pending with RM/RS

Assignee/Recipient \*

Ministry of Railways

District/Department

North Western Railway (NWR) - I

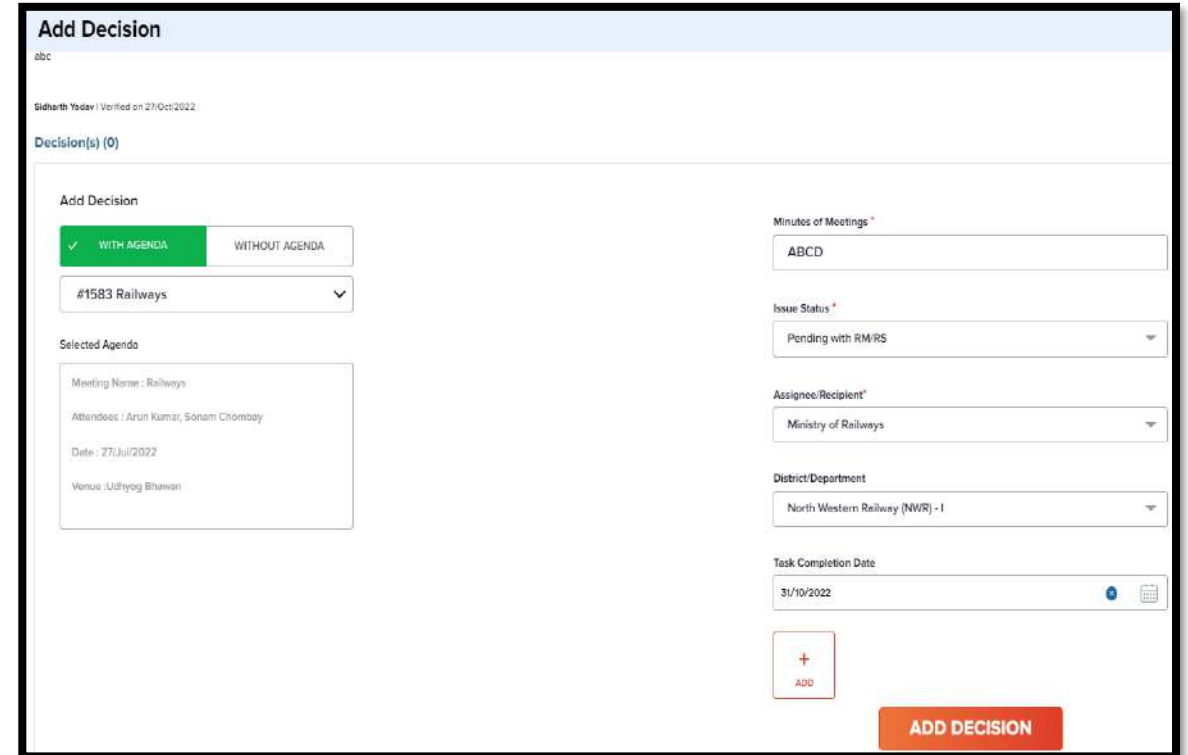
Task Completion Date

DD/MM/YYYY

ADD

**ADD DECISION**

**Step 4:** Update decision and issue status and upload relevant file if needed, then click on **Add Decision** button



**Add Decision**

abc

Sidharth Yadav | Verified on 27/Oct/2022

Decision(s) (0)

**Add Decision**

WITH AGENDA WITHOUT AGENDA

#1583 Railways

Selected Agenda

Meeting Name : Railways

Attendees : Arun Kumar, Sonam Chombay

Date : 27/Jul/2022

Venue : Udhyog Bhawan

Minutes of Meetings \*

ABCD

Issue Status \*

Pending with RM/RS

Assignee/Recipient \*

Ministry of Railways

District/Department

North Western Railway (NWR) - I

Task Completion Date

31/10/2022

ADD

**ADD DECISION**

**Note:** In case of new issue user need to create that issue, verify the same and follow these steps

# Agenda Summary

### Agenda Details

AGENDA ID #2688 | 5 Issue(s) **CONCLUDED**

#### Mizoram Review by Secretary (Coordination)

**When**  
Wednesday, 15/May/2024, 10:30 AM

**Venue**  
Cabinet Secretariat

**Meeting Type**  
Cabinet Secretariat

**Chaired By**  
Secretary (Coordination)

**Meeting Mode**  
Video conference

**Agenda Sent From**  
Project Monitoring Group

**AGENDA SUMMARY**

Created by Mehul Sharma on Wednesday, 29/May/2024, 12:00 PM



### Agenda Summary

AGENDA ID #2318 | 13 Issue(s) | 11 Project(s) | ₹ 547311.80 Cr. **SCHEDULED**

#### Mizoram Review by Secretary (Coordination), Cabinet Secretariat

**When**  
Monday, 03/Jul/2023, 12:15 PM

**Venue**  
Cabinet Secretariat

**Meeting Type**  
Cabinet Secretariat

**Chaired by**  
sds3423

**Pragati** 3 SECTOR(S) | 5 ISSUE(S) | 4 PROJECT(S) | ₹ 17432.77 Crores

Sector Name	No. of Issue(s)	No. of Project(s)	Cost
Railways	1	1	₹ 8605.00 Cr.
Power Transmission & Distribution	1	1	₹ 6700.00 Cr.
Roads & Highways	3	2	₹ 2127.77 Cr.

**Non-Pragati** 3 SECTOR(S) | 8 ISSUE(S) | 7 PROJECT(S) | ₹ 529879.03 Crores

Sector Name	No. of Issue(s)	No. of Project(s)	Cost
Metro	1	1	₹ 5000.00 Cr.
IT/ITES	2	2	₹ 87425.00 Cr.
Roads & Highways	5	4	₹ 437454.03 Cr.

Created By Praavi on Monday, 26/Jun/2023, 12:58 PM

To see Summary of Agenda click on Agenda summary

### Agenda Summary gives brief description about Agenda i.e.

- When was the meeting held
- Venue
- Attendees
- Pragati Project Issues Details
- Non-Pragati Project Issues Details





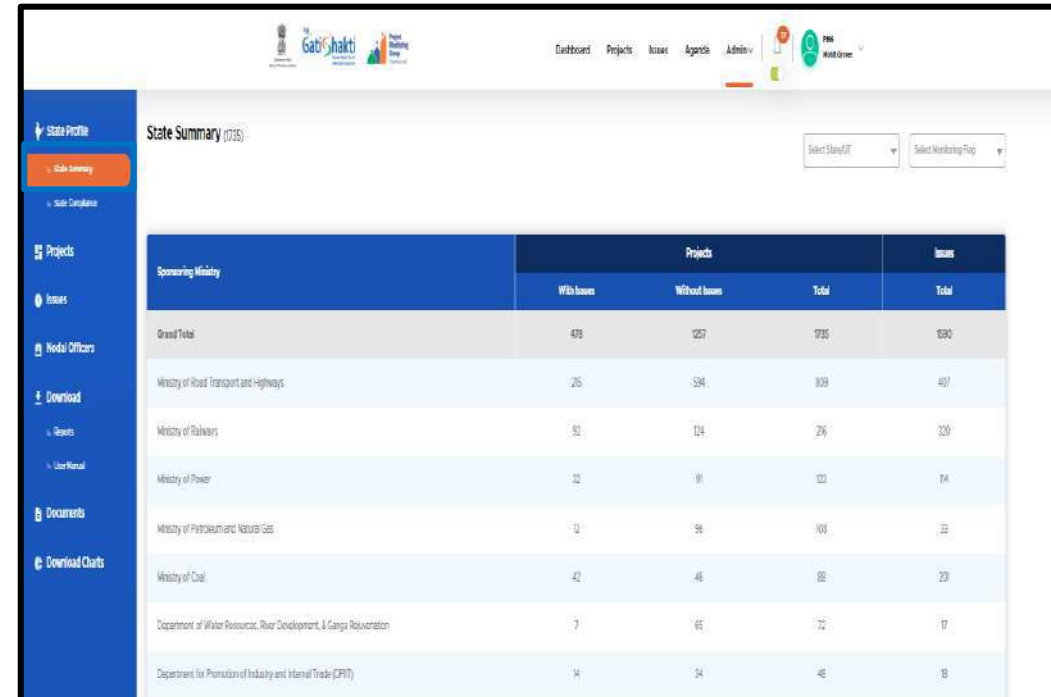
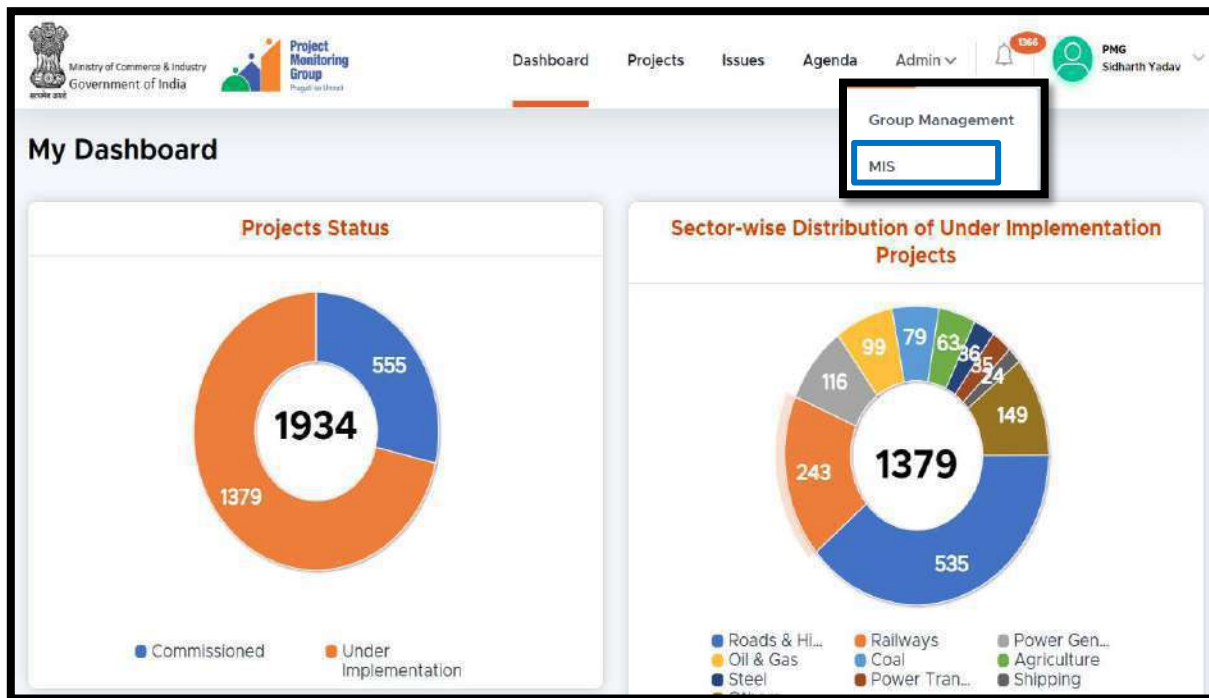
# How to view state summary and download compliance report?

# a) State Summary

**Login → Admin → MIS → State Profile → State Summary → Select Filters**

**Step 1: Select “MIS” from “Admin”**

**Step 2: Select “State Summary ” from “State Profile”**

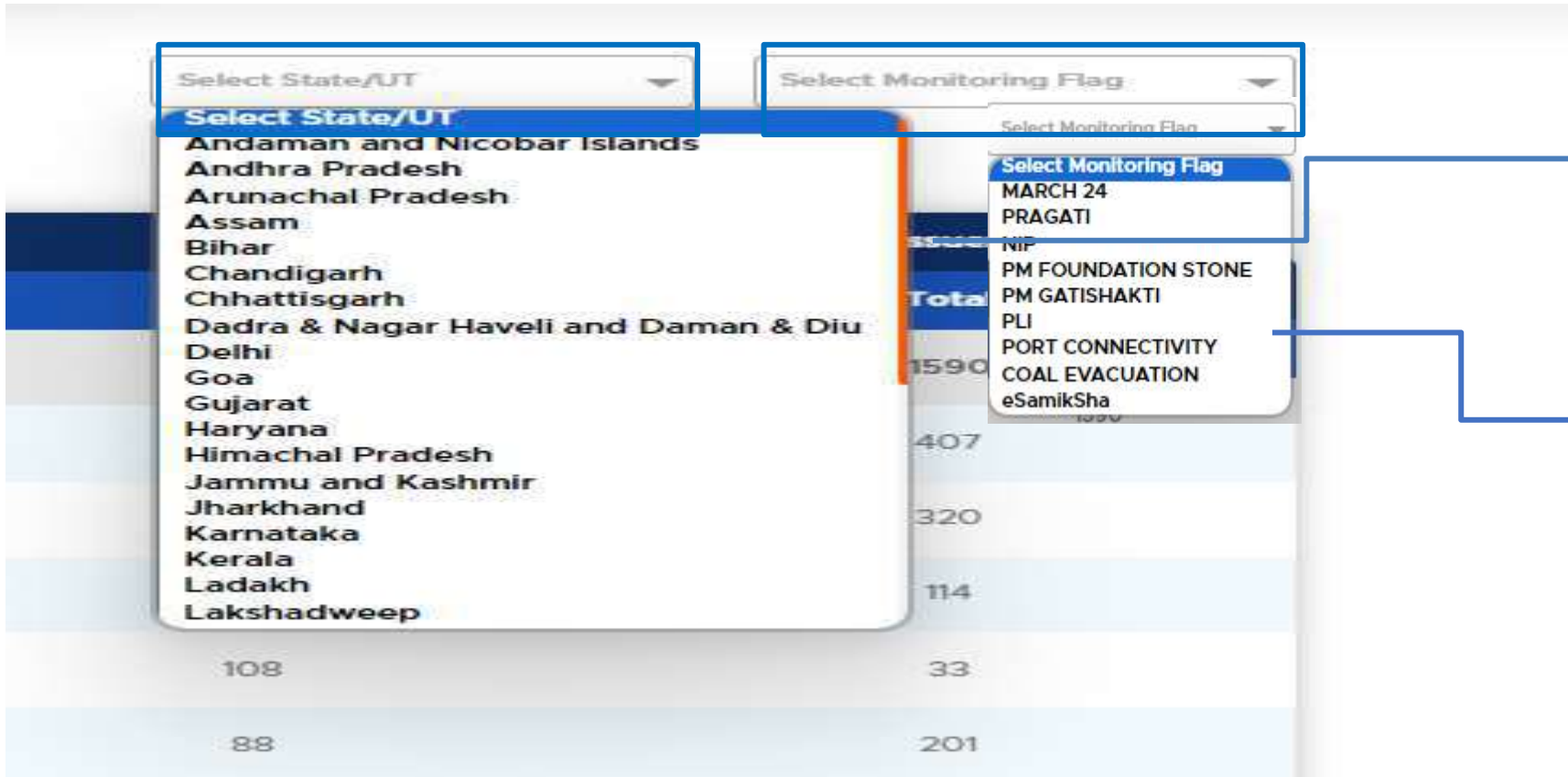


The screenshot shows the State Summary page with a table of projects categorized by Sponsoring Ministry. The table includes columns for With Issues, Without Issues, Total Projects, and Total Issues.

Sponsoring Ministry	Projects		Total	Issues
	With Issues	Without Issues		
Grand Total	478	1257	1735	1590
Ministry of Road Transport and Highways	25	594	619	497
Ministry of Railways	92	124	216	200
Ministry of Power	22	91	113	74
Ministry of Petroleum and Natural Gas	12	98	110	22
Ministry of Coal	42	46	88	23
Department of Water Resources, River Development, & Gangs Rejuvenation	7	65	72	17
Department for Promotion of Industry and Internal Trade (DPIIT)	14	34	48	18

# a) State Summary

## Filters to get customised project data



Select State/UT	Select Monitoring Flag
Andaman and Nicobar Islands	MARCH 24
Andhra Pradesh	PRAGATI
Arunachal Pradesh	NIP
Assam	PM FOUNDATION STONE
Bihar	PM GATISHAKTI
Chandigarh	PLI
Chhattisgarh	PORT CONNECTIVITY
Dadra & Nagar Haveli and Daman & Diu	COAL EVACUATION
Delhi	eSamikSha
Goa	
Gujarat	
Haryana	
Himachal Pradesh	
Jammu and Kashmir	
Jharkhand	
Karnataka	
Kerala	
Ladakh	
Lakshadweep	

- User can also view the data by selecting the state whose summary is to be viewed.

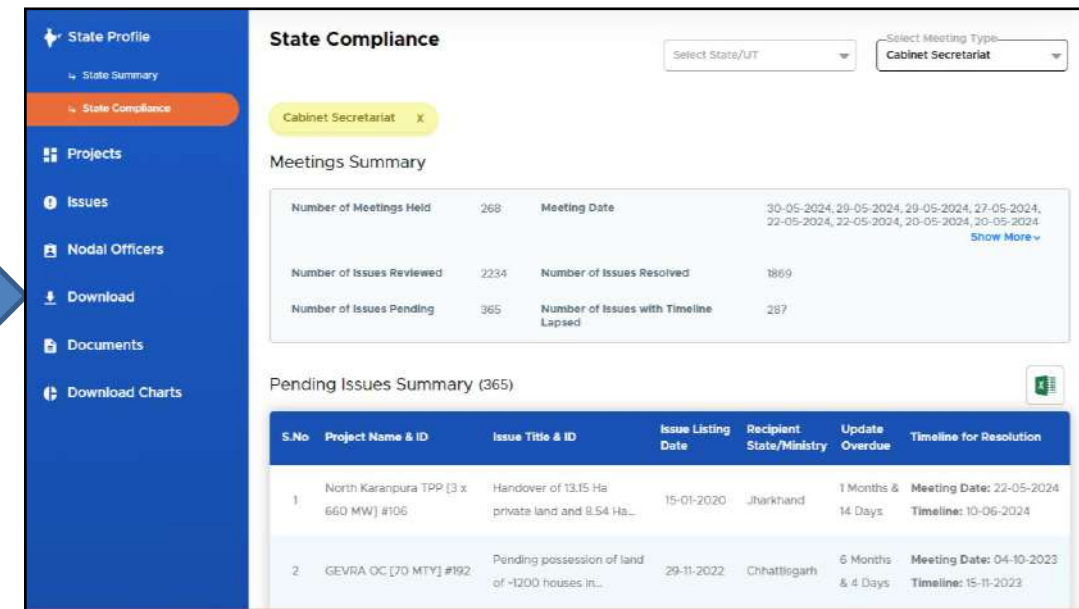
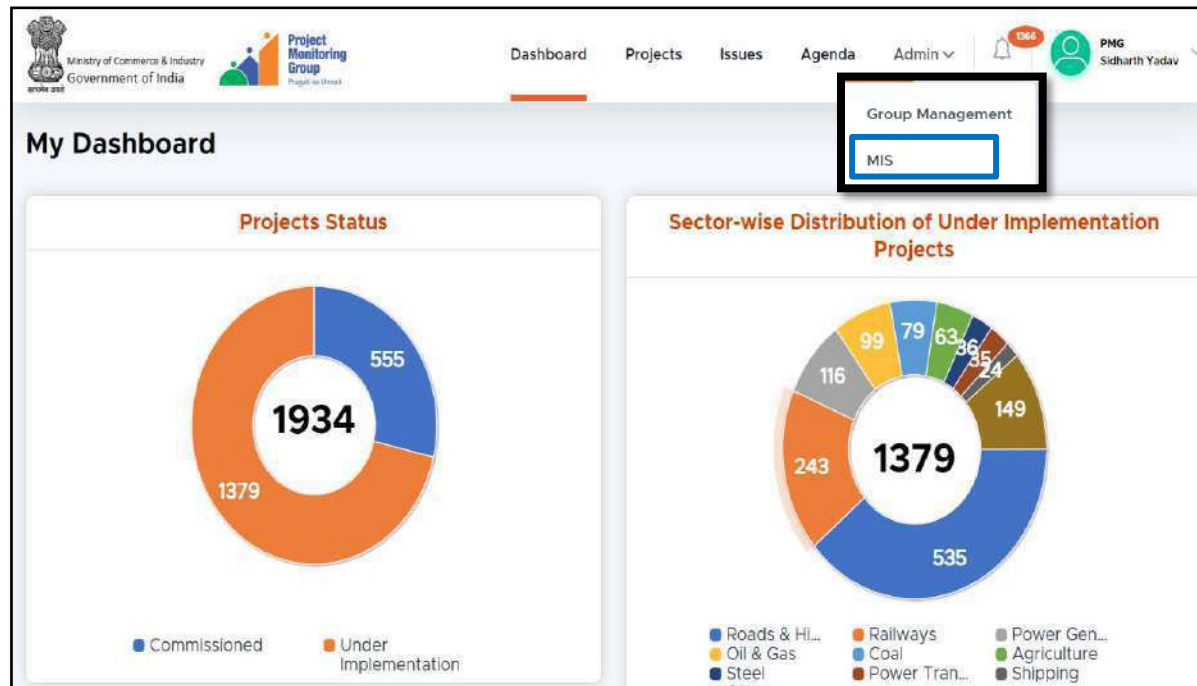
- Data can also be filtered according to monitoring flag.

# b) Pending issues summary report

**Login → Admin → MIS → State Profile → State compliance → Select state and meeting type**

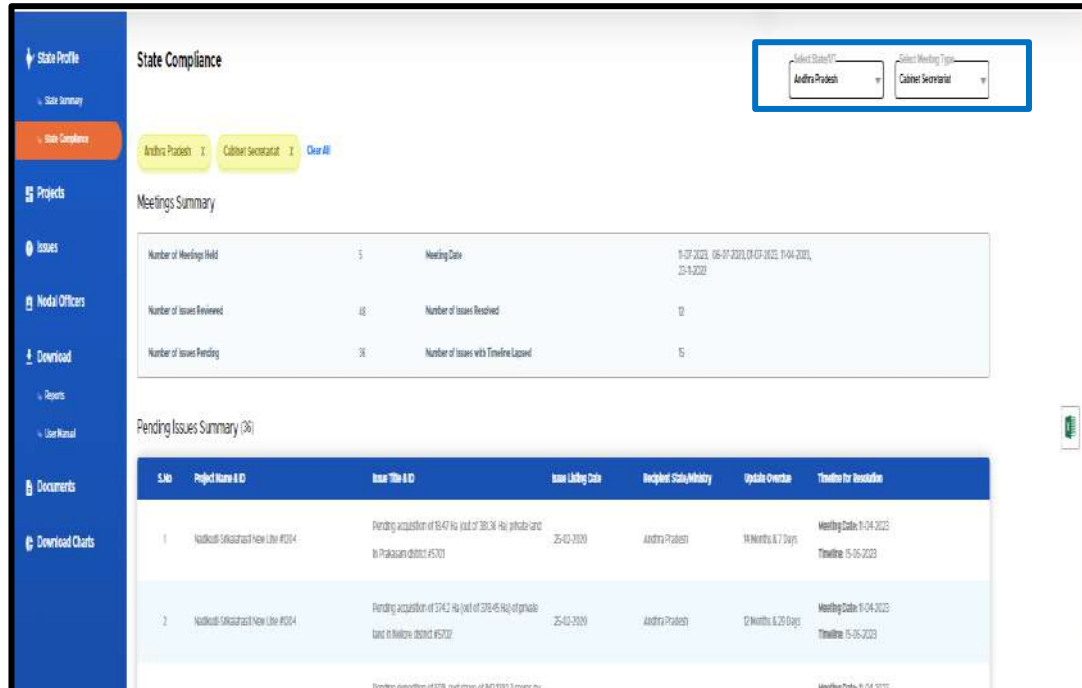
**Step 1: Select “MIS” from “Admin”**

**Step 2: Select “State Compliance” from “State Profile”**



# b) Pending issues summary report

## Step 3: Select state and meeting type



State Compliance

Select State: **Andhra Pradesh** | Select Meeting Type: **Cabinet Secretariat**

Andhra Pradesh | Cabinet Secretariat | Clear All

Meetings Summary

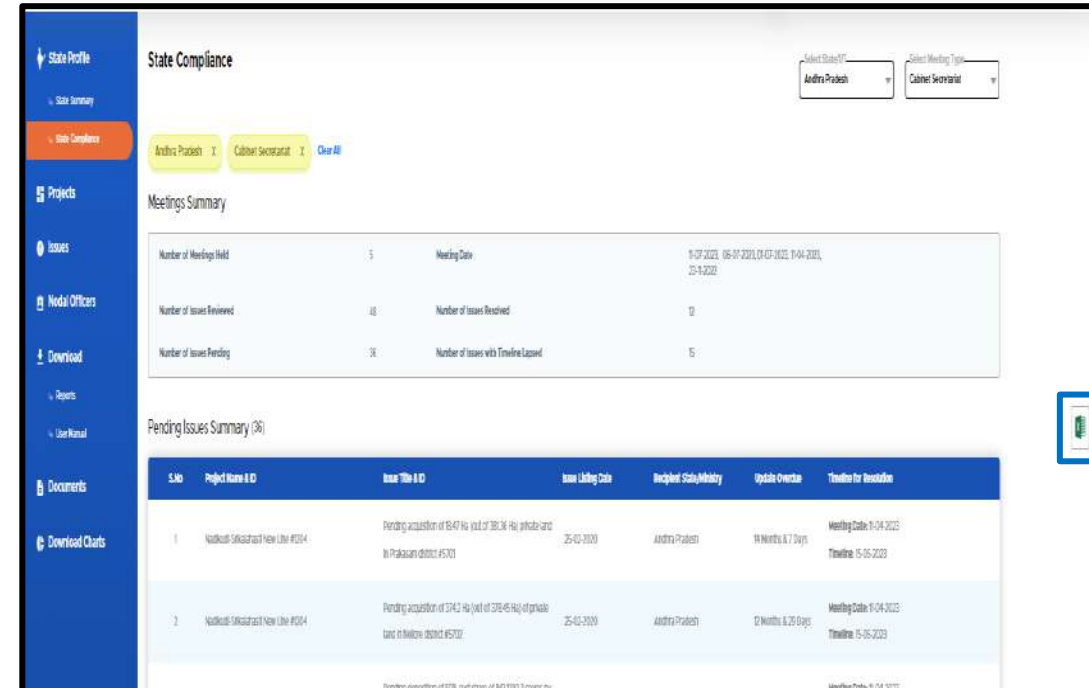
Number of Meetings Held	5	Meeting Date	01-07-2022, 06-07-2022, 08-07-2022, 09-07-2022, 10-07-2022, 13-07-2022
Number of Issues Reviewed	48	Number of Issues Resolved	12
Number of Issues Pending	36	Number of Issues with Timeline Lapsed	15

Pending Issues Summary (36)

S.No	Project Name & ID	Issue Title & ID	Issue Listing Date	Responsible State/Ministry	Update Overdue	Timeline for Resolution
1	Nalond-Sikarachi New Line #204	Pending acquisition of 1847 Ha (out of 38.34 Ha) private land in Pakasani district #5701	25-02-2019	Andhra Pradesh	18 Months & 7 Days	Meeting Date: 01-04-2022 Timeline: 15-05-2022
2	Nalond-Sikarachi New Line #204	Pending acquisition of 1742 Ha (out of 328.45 Ha) of private land in Malluri district #5702	25-02-2019	Andhra Pradesh	12 Months & 25 Days	Meeting Date: 01-04-2022 Timeline: 15-05-2022



## Step 4: Click on the excel icon and download the file



State Compliance

Select State: **Andhra Pradesh** | Select Meeting Type: **Cabinet Secretariat**

Andhra Pradesh | Cabinet Secretariat | Clear All

Meetings Summary

Number of Meetings Held	5	Meeting Date	01-07-2022, 06-07-2022, 08-07-2022, 09-07-2022, 10-07-2022, 13-07-2022
Number of Issues Reviewed	48	Number of Issues Resolved	12
Number of Issues Pending	36	Number of Issues with Timeline Lapsed	15

Pending Issues Summary (36)

S.No	Project Name & ID	Issue Title & ID	Issue Listing Date	Responsible State/Ministry	Update Overdue	Timeline for Resolution
1	Nalond-Sikarachi New Line #204	Pending acquisition of 1847 Ha (out of 38.34 Ha) private land in Pakasani district #5701	25-02-2019	Andhra Pradesh	18 Months & 7 Days	Meeting Date: 01-04-2022 Timeline: 15-05-2022
2	Nalond-Sikarachi New Line #204	Pending acquisition of 1742 Ha (out of 328.45 Ha) of private land in Malluri district #5702	25-02-2019	Andhra Pradesh	12 Months & 25 Days	Meeting Date: 01-04-2022 Timeline: 15-05-2022



# How to Download Reports ?

# Reports at Project level

a) Project Summary

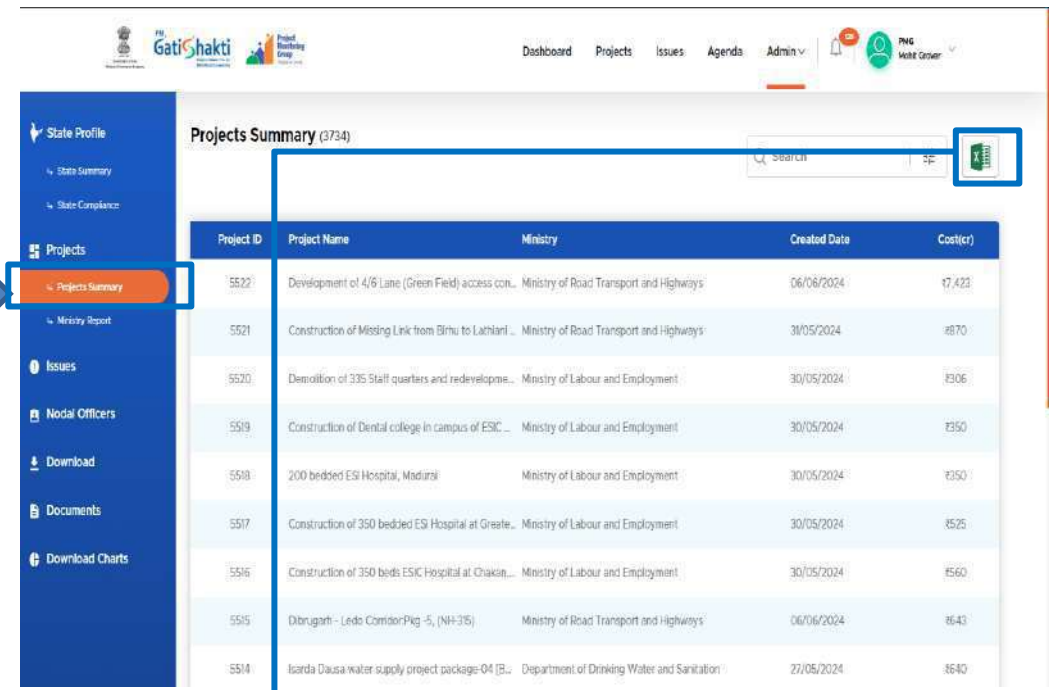
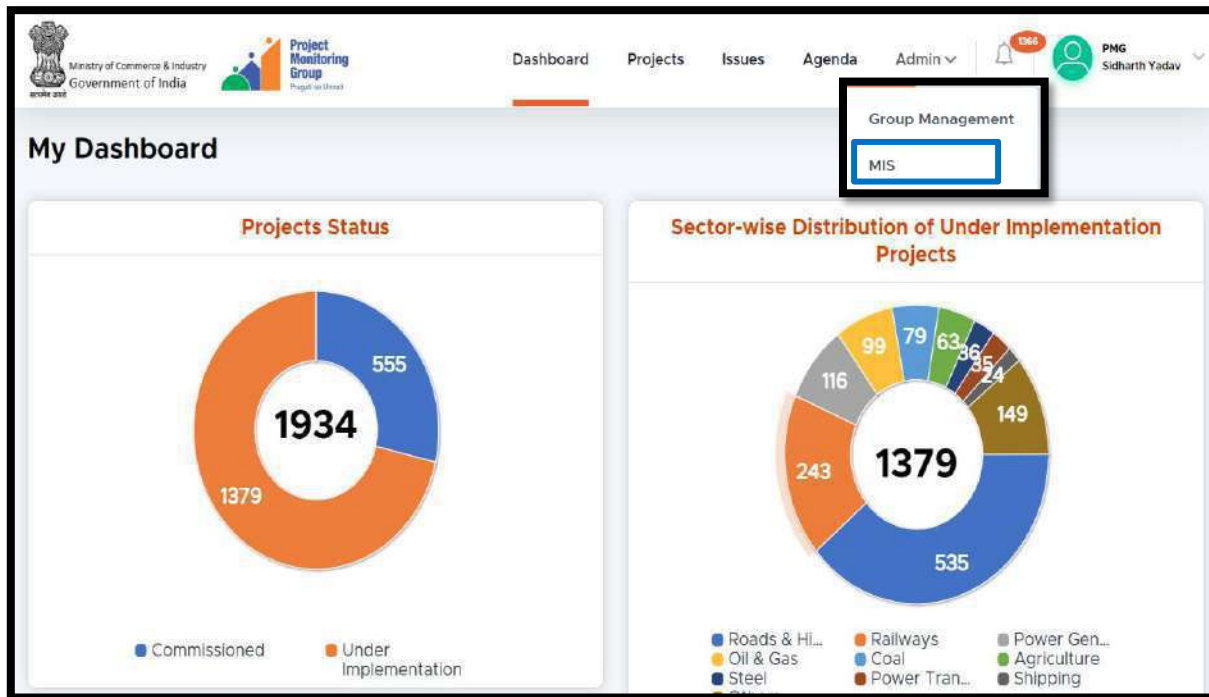
b) Ministry

# a) Project Summary Report

**Login → Admin → MIS → Projects → Project Summary → Select Filter → Download Excel**

**Step 1: Select "MIS" from "Admin"**

**Step 2: Select "Project Summary" from "Projects"**



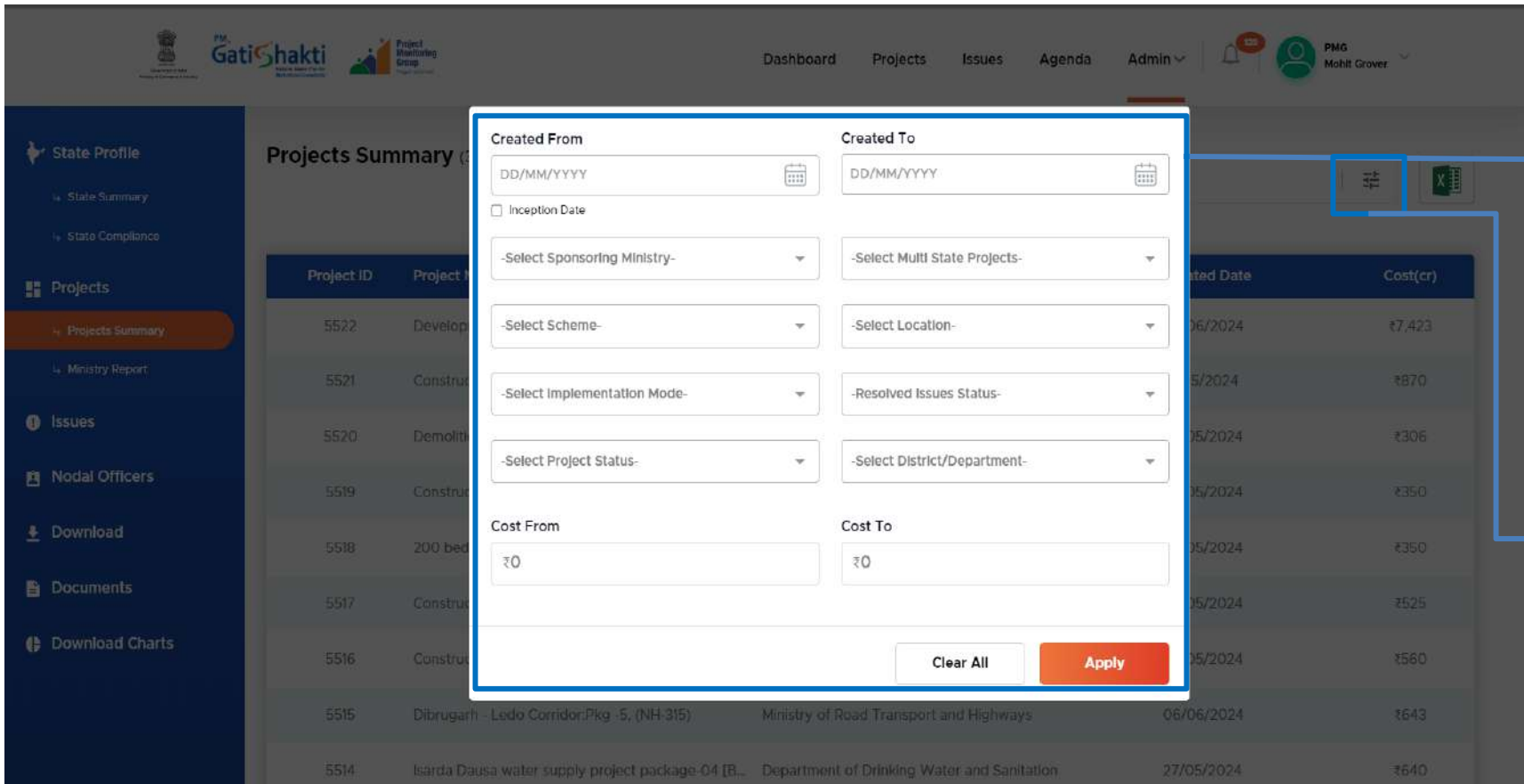
The screenshot shows the 'Projects Summary' page with a table of projects. A blue box highlights the 'Project Summary' option in the left sidebar. A blue arrow points from the 'Download' icon in the top right corner of the table to the text box below.

Project ID	Project Name	Ministry	Created Date	Cost(₹)
5522	Development of 4/6 Lane (Green Field) access con...	Ministry of Road Transport and Highways	06/06/2024	17,423
5521	Construction of Missing Link from Birhu to Lakhlan...	Ministry of Road Transport and Highways	31/05/2024	4870
5520	Demolition of 335 Staff quarters and redevelopme...	Ministry of Labour and Employment	30/05/2024	1906
5519	Construction of Dental college in campus of ESIC ...	Ministry of Labour and Employment	30/05/2024	1350
5518	200 bedded ESI Hospital, Madurai	Ministry of Labour and Employment	30/05/2024	1350
5517	Construction of 350 bedded ESI Hospital at Greete...	Ministry of Labour and Employment	30/05/2024	1525
5516	Construction of 350 beds ESI Hospital at Ovakian...	Ministry of Labour and Employment	30/05/2024	1560
5515	Dibrugarh - Ledo Corridor/Proj-5, (NH-35)	Ministry of Road Transport and Highways	06/06/2024	1643
5514	Isarda Dausa water supply project package-04 (B...	Department of Drinking Water and Sanitation	27/05/2024	1640

User can download the whole data point on excel without applying any filters

# a) Project Summary Report

## Filters to get customised project data



The screenshot shows the 'Projects Summary' page in the PMG system. A modal window is open for filtering projects. The modal contains the following fields:

- Created From:** DD/MM/YYYY (with a calendar icon)
- Created To:** DD/MM/YYYY (with a calendar icon)
- Inception Date
- Sponsoring Ministry:** -Select Sponsoring Ministry-
- Multistate Projects:** -Select Multistate Projects-
- Scheme:** -Select Scheme-
- Location:** -Select Location-
- Implementation Mode:** -Select Implementation Mode-
- Resolved Issues Status:** -Resolved Issues Status-
- Project Status:** -Select Project Status-
- District/Department:** -Select District/Department-
- Cost From:** ₹0
- Cost To:** ₹0

Buttons for 'Clear All' and 'Apply' are at the bottom of the modal. A table of project data is visible in the background, with columns for Project ID, Project Name, Start Date, and Cost (cr).

- User can also download the data by adding the customized date range between **Created From and Created To**
- User also has the option of **Inception date** for Project Created From along with various project related filters.
- Various filters can be applied by clicking the selected icon.

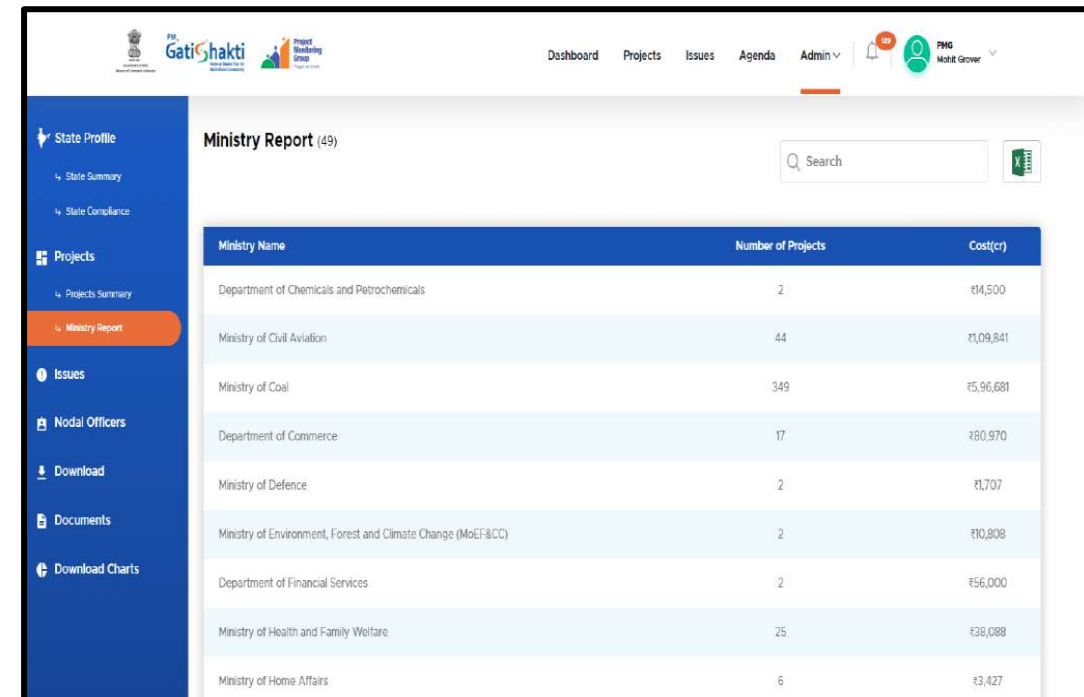
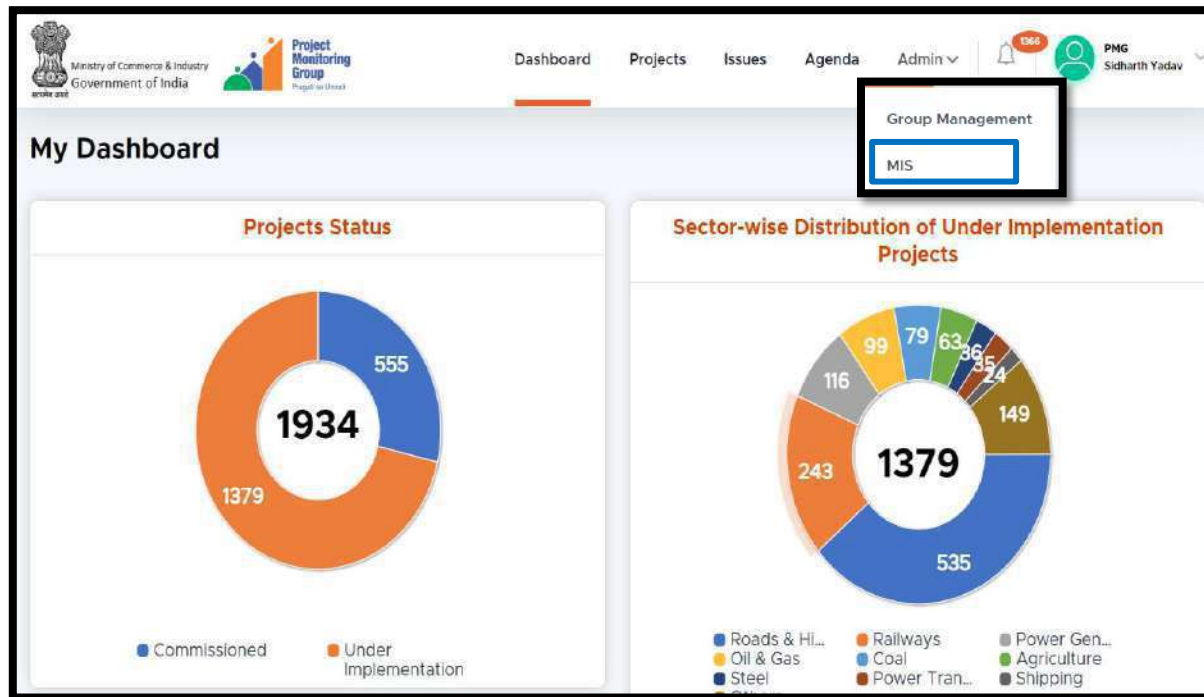


# b) Ministry Report

**Login → Admin → MIS → Projects → Ministry → Download Excel**

**Step 1: Select MIS from Admin**

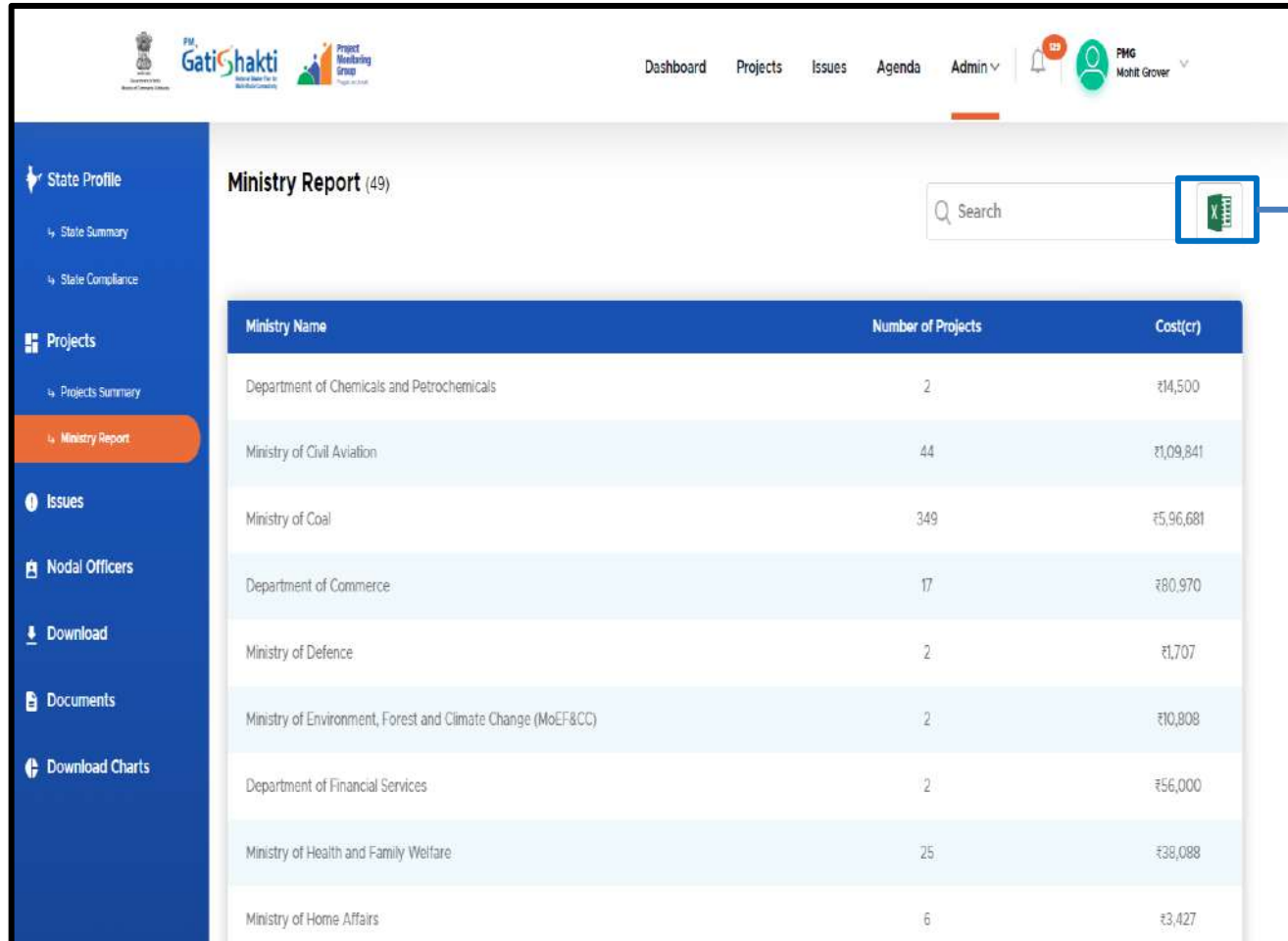
**Step 2: Select Ministry from Projects**





# b) Ministry Report

Count of projects with anticipated investment for all central ministries since inception i.e. from June 2013 till date



The screenshot shows a web application interface for the Ministry Report. The top navigation bar includes 'Dashboard', 'Projects', 'Issues', 'Agenda', 'Admin', and a user profile for 'PMG Mohit Grover'. The left sidebar contains menu items: 'State Profile', 'Projects', 'Issues', 'Nodal Officers', 'Download', 'Documents', and 'Download Charts'. The 'Ministry Report' page displays a table with the following data:

Ministry Name	Number of Projects	Cost(cr)
Department of Chemicals and Petrochemicals	2	₹14,500
Ministry of Civil Aviation	44	₹1,09,841
Ministry of Coal	349	₹5,96,681
Department of Commerce	17	₹80,970
Ministry of Defence	2	₹1,707
Ministry of Environment, Forest and Climate Change (MoEF&CC)	2	₹10,808
Department of Financial Services	2	₹56,000
Ministry of Health and Family Welfare	25	₹38,088
Ministry of Home Affairs	6	₹3,427

User may download the shown report on excel

# Reports at Issue level

**c) Flat File**

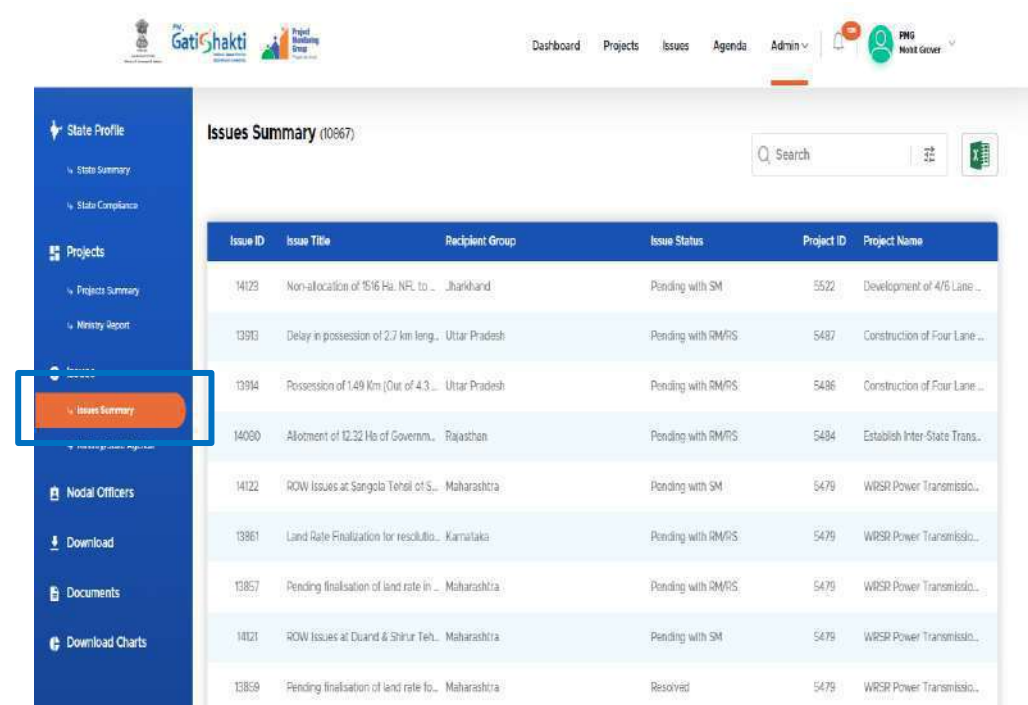
**d) Ministry/State**

# c) Customised Issue Flat File

Login → Admin → MIS → Issues → Flat File → Select Filter → Download Excel

**Step 1:** Select MIS from Admin

**Step 2:** Select Issues summary from Issues

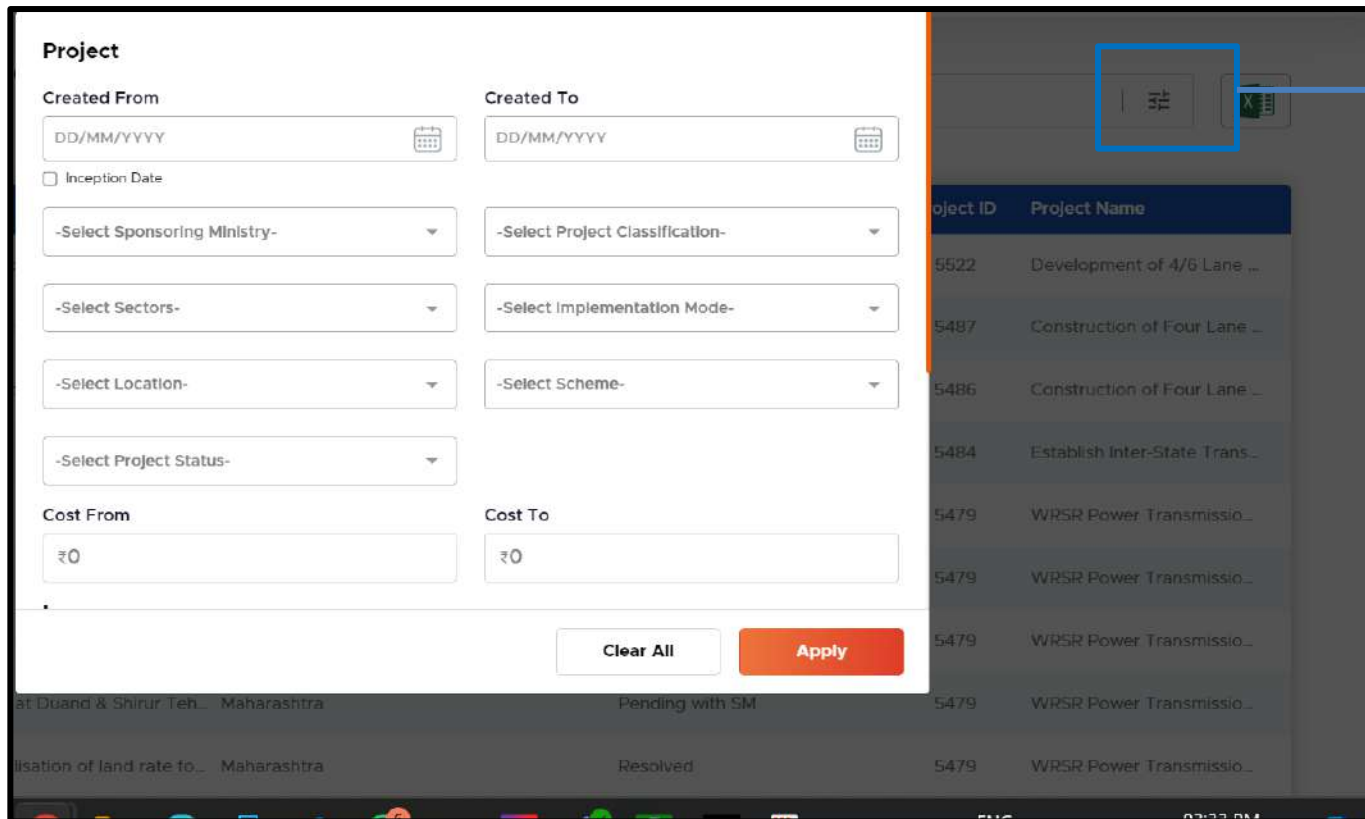


The screenshot shows the 'Issues Summary' page with a table of issues. The 'Issues Summary' option is highlighted in the left sidebar.

Issue ID	Issue Title	Recipient Group	Issue Status	Project ID	Project Name
14129	Non-allocation of 1516 Ha. NR. to ...	Jharkhand	Pending with SM	5522	Development of 4/6 Lane ...
13913	Delay in possession of 2.7 km long...	Uttar Pradesh	Pending with RM/RS	5487	Construction of Four Lane ...
13914	Possession of 1.49 Km (Out of 4.3 ...	Uttar Pradesh	Pending with RM/RS	5486	Construction of Four Lane ...
14080	Abotment of 12.32 Ha of Governm...	Rajasthan	Pending with RM/RS	5484	Establish Inter-State Trans...
14122	ROW Issues at Sangola Tehsil of S...	Maharashtra	Pending with SM	5479	WRSP Power Transmissio...
13861	Land Rate Finalization for resolutio...	Karnataka	Pending with RM/RS	5479	WRSP Power Transmissio...
13857	Pending finalisation of land rate in ...	Maharashtra	Pending with RM/RS	5479	WRSP Power Transmissio...
14121	ROW Issues at Diwand & Shirur Teh...	Maharashtra	Pending with SM	5479	WRSP Power Transmissio...
13859	Pending finalisation of land rate fo...	Maharashtra	Resolved	5479	WRSP Power Transmissio...

# c) Customised Issue Flat File

## Step 3: Apply required filters



The screenshot shows a web application interface for project monitoring. A filter overlay is open on the left side, titled "Project". It contains several filter categories:

- Created From**: DD/MM/YYYY (with a calendar icon)
- Created To**: DD/MM/YYYY (with a calendar icon)
- Inception Date
- Sponsoring Ministry**: -Select Sponsoring Ministry-
- Project Classification**: -Select Project Classification-
- Sectors**: -Select Sectors-
- Implementation Mode**: -Select Implementation Mode-
- Location**: -Select Location-
- Scheme**: -Select Scheme-
- Project Status**: -Select Project Status-
- Cost From**: ₹0
- Cost To**: ₹0

At the bottom of the filter overlay are "Clear All" and "Apply" buttons. A blue box highlights a download icon (resembling a document with a download arrow) in the top right corner of the data table area. A blue arrow points from this icon to the text box on the right.

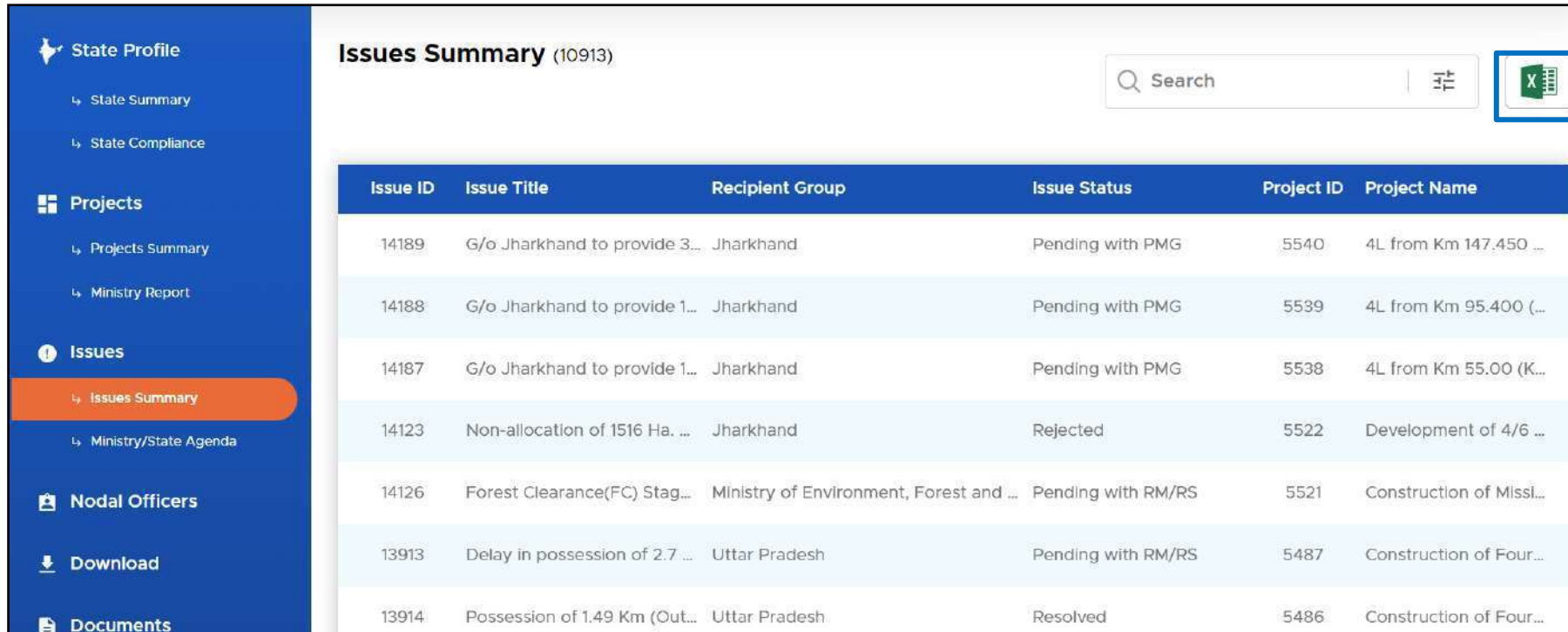
Project ID	Project Name
5522	Development of 4/6 Lane ...
5487	Construction of Four Lane ...
5486	Construction of Four Lane ...
5484	Establish Inter-State Trans...
5479	WRSR Power Transmissio...
5479	WRSR Power Transmissio...
5479	WRSR Power Transmissio...
5479	WRSR Power Transmissio...
5479	WRSR Power Transmissio...

- User can also download the data by adding the customized date range between **Created From and Created To**
- User also has the option of **Inception date for Project Created From**

### Various filters to get customized data at project level:

- Sponsoring Ministry
- Project classification (Green field/Brownfield)
- Project Sectors
- Project implementation mode (Private, Public, Public Private Partnership)
- Project location
- Scheme (if any project is part of any scheme)
- Project Status (*Rejected, On Hold, Under verification, terminated and Verified*)
- Cost range

# c) Customised Issue Flat File



The screenshot displays the 'Issues Summary' dashboard for 10913 issues. The interface includes a left-hand navigation menu with categories like State Profile, Projects, Issues, Nodal Officers, Download, and Documents. The 'Issues Summary' link is highlighted. The main content area features a search bar, a filter icon, and a Microsoft Excel download icon. Below these is a table with columns for Issue ID, Issue Title, Recipient Group, Issue Status, Project ID, and Project Name. The table lists several issues, including those from Jharkhand and Uttar Pradesh with various statuses like 'Pending with PMG', 'Rejected', and 'Resolved'.

Issue ID	Issue Title	Recipient Group	Issue Status	Project ID	Project Name
14189	G/o Jharkhand to provide 3...	Jharkhand	Pending with PMG	5540	4L from Km 147.450 ...
14188	G/o Jharkhand to provide 1...	Jharkhand	Pending with PMG	5539	4L from Km 95.400 (...)
14187	G/o Jharkhand to provide 1...	Jharkhand	Pending with PMG	5538	4L from Km 55.00 (K...
14123	Non-allocation of 1516 Ha. ...	Jharkhand	Rejected	5522	Development of 4/6 ...
14126	Forest Clearance(FC) Stag...	Ministry of Environment, Forest and ...	Pending with RM/RS	5521	Construction of Missi...
13913	Delay in possession of 2.7 ...	Uttar Pradesh	Pending with RM/RS	5487	Construction of Four...
13914	Possession of 1.49 Km (Out...	Uttar Pradesh	Resolved	5486	Construction of Four...

User may download the data with applied filters



# Flat File Headers

## Headers of downloadable excel file

Header	Explanation
Group code	Helps in identification of central/state sponsored project
Project ID	Unique ID number generated and assigned at the time of project creation
Project Name	Project title
Description	Project detailed description with economic & social impact
Project Cost (Rs. Cr.)	<b>Original cost:</b> Initial anticipated project investment cost
	<b>Revised cost:</b> Revised anticipated project investment cost
Sponsoring Ministry	Project line Ministry: e.g. Highway projects comes under Ministry of Road Transport and Highways
Sector	Project sector: e.g. Railways, Real Estate, Oil Gas
Sub Sector	Project sub sector: e.g. Transportation & Storage/Pipelines
Pragati	Project of National importance reviewed by PM
Project Scheme	Name of associated national development scheme: e.g. Bharat Mala
Location	Project location can be single or multiple

# Flat File Headers

Header		Explanation
Multi - State Project PM Foundation Stone Port Connectivity Coal Evacuation	NIP PM GatiShakti PLI	Yes/No
Implementation Mode		Public/Private/PPP
Project Classification		<p><b><u>Brownfield/Greenfield</u></b></p> <ul style="list-style-type: none"> <li>• <b>Greenfield Projects:</b> Projects on unused land where there is no need to remodel or demolish an existing structure</li> <li>• <b>Brownfield projects:</b> Projects which are modified or upgraded</li> </ul>
Project Stage		<ul style="list-style-type: none"> <li>• <b>Under Verification:</b> Count of projects awaited to be verified either by Sponsoring Ministry or PMG for further process</li> <li>• <b>Verified:</b> Count of projects whose legitimacy has been approved by SM/PMG and its issue reviewed and assigned to PMG for further process</li> <li>• <b>Rejected:</b> Count of projects which are not valid and outside the ambit of PMG</li> <li>• <b>On Hold:</b> Count of projects which PMG cannot take at that point in time</li> </ul>
Project Created Date		Project creation date on PMG portal
PMG/SM Project Verified Date		Date (time stamp) on which project verified by PMG/SM

# Flat File Headers

Header	Explanation
<b>Project Open/Resolved</b>	<ul style="list-style-type: none"> <li>• <b>Open:</b> Project whose either one or all issues are pending for resolution are marked as Open</li> <li>• <b>Resolved:</b> Project whose all issues are closed i.e. (Resolved and/or Rejected)</li> </ul> <p><i>User can get the list of Resolved/Open projects from this column</i></p>
<b>Project Resolved Date</b>	Date (time stamp) on which last issue of project got resolved
<b>Implementation Started</b>	Construction on Project is started <b>Yes/No</b>
<b>Implementation Start Date</b>	Date (time stamp) on which physical work on project started
<b>Anticipated Target Date of Completion</b>	Date on which project is forecasted to be completed (i.e. 100% physical progress)
<b>Revised Target Date of Completion</b>	Any changes in Target date of completion is updated here
<b>Project Status</b>	<ul style="list-style-type: none"> <li>• <b>Commissioned:</b> Physical progress project is 100% and is operational for use</li> <li>• <b>Partially Commissioned:</b> Partial section/phase of project is completed and operational for use</li> <li>• <b>Under Construction:</b> Physical progress on project is in process</li> </ul>

# Flat File Headers

Header	Explanation
<b>Project Status as of/Commissioned Date</b>	Date as on physical progress % of the project
<b>Physical progress %</b>	Physical progress % of project
<b>Number of Issues</b>	Total number of issues related to a project (status of issue may be Pending with PMG/SM/RM/RS, Resolved, Rejected or On Hold)
<b>Issues Closed</b>	Count of issues on which actions has been taken i.e. Resolved or Rejected
<b>Issues Resolved</b>	Count of issues resolved under PMG mechanism
<b>Issues Rejected</b>	Count of issues not valid or out side the ambit of PMG
<b>CIN</b>	Company Identification Number (a unique 21 digit alpha-numeric number given to all Private Limited Company by Ministry of Corporate Affairs)
<b>Bank</b>	Financing bank name
<b>Direct Employment</b>	Anticipated number of employment that will generate from this project directly
<b>Indirect Employment</b>	Anticipated number of employment that will generate from this project indirectly

# Flat File Headers

Header	Explanation
<b>Issue ID</b>	Unique id generated at the time of issue creation for its identification
<b>Issue Title</b>	One line description of the issue
<b>Issue Description</b>	Brief description about issue
<b>Recipient Ministry/State</b>	Ministry/State to which is issue assigned for resolution
<b>Issue Assigned To</b>	Issue assigned to relevant Stakeholder to take action
<b>Department/District</b>	Recipient state or Ministry forward the issue to Department/District to update status
<b>Issue category</b>	There are 9 categories on PMG for issues to identify type of issue e.g. Land Acquisition
<b>Issue Sub Category</b>	There 98 issue sub category to identify exact issue e.g. Acquisition of Private land is issue sub category and Land Acquisition is Issue category
<b>Issue Status</b>	Pending with SM/PMG, RM/RS, Resolved, Rejected or On Hold
<b>Issue Creation Date</b>	Issue entry date on PMG
<b>Issue Pending With PMG Date</b>	Date on which Issue reviewed by SM and assigned to PMG for further process



# Flat File Headers

Header	Explanation
<b>Issue Verification Date</b>	Date on which Issue status has been changed from Pending with PMG to RM/RS i.e. Issue reviewed by PMG for further process
<b>Issue Pending With RM/RS Date</b>	Date on which Issue verified by PMG
<b>Issue Under PMG Decision Date</b>	Date on which State/Ministry resolved the issue and assign to PMG for final step
<b>Issue Resolved Date</b>	Date on which issue is marked resolved
<b>Issue On Hold Date</b>	Date on which issue is marked On-Hold
<b>Issue Rejected Date</b>	Date on which issue is marked rejected
<b>Latest Issue Comments</b>	Latest comment of the issue
<b>Latest Meeting Decision Date</b>	Date on which latest meeting decision (MoM) is updated
<b>Latest Meeting Decision</b>	Latest decision updated for an issue
<b>Latest Meeting Decision Task Completion Date</b>	Task completion date decided in the meeting
<b>Total number of Decisions</b>	Total number of decisions taken on issue

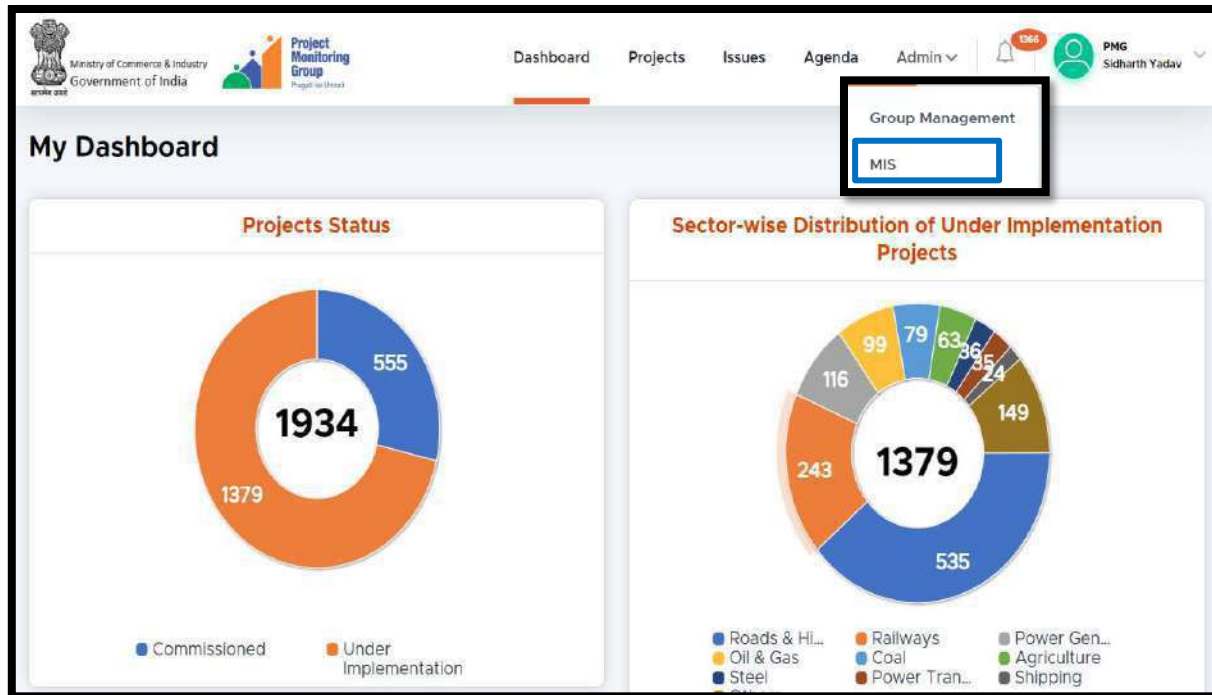
# Flat File Headers

Header	Explanation
<b>User Name</b>	Login credentials of user i.e. User ID
<b>Name</b>	Name of the User (e.g. State/District/Private PP/PSU PP user)
<b>Mobile Number</b>	Mobile no. of user
<b>Email</b>	Email id of user
<b>Organization/Group</b>	Organization/Group to which user belongs to

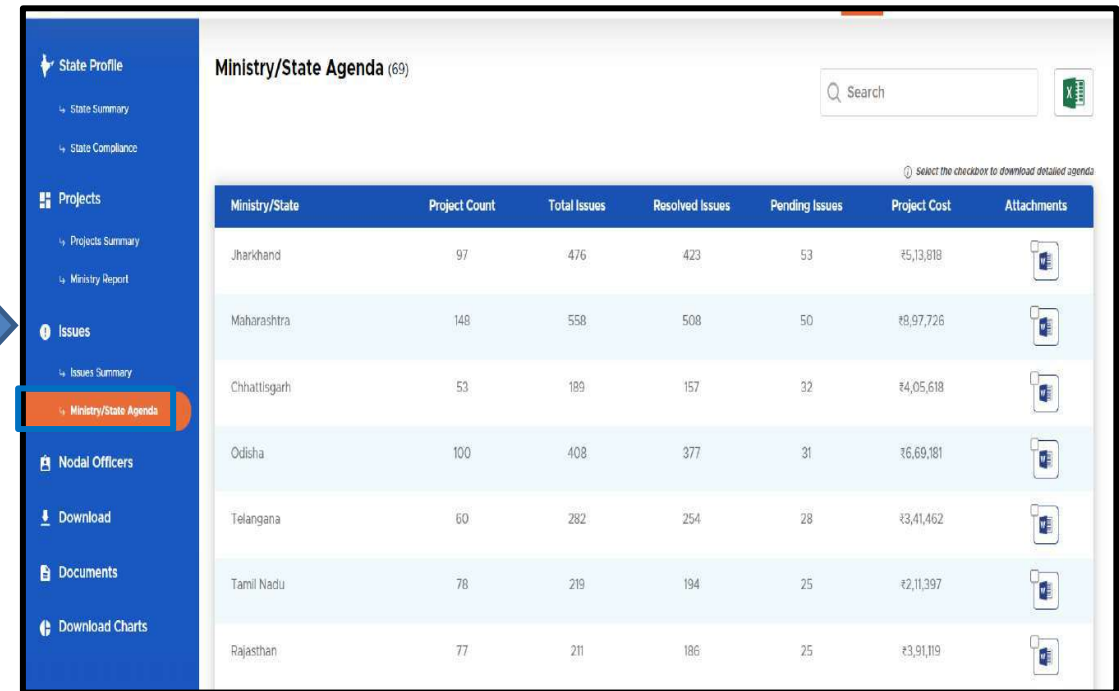
# d) Ministry/State Report

**Login → Admin → MIS → Issues → Ministry/State → Download Report**

**Step 1: Select MIS from Admin**



**Step 2: Select Ministry/State Agenda from Issues**

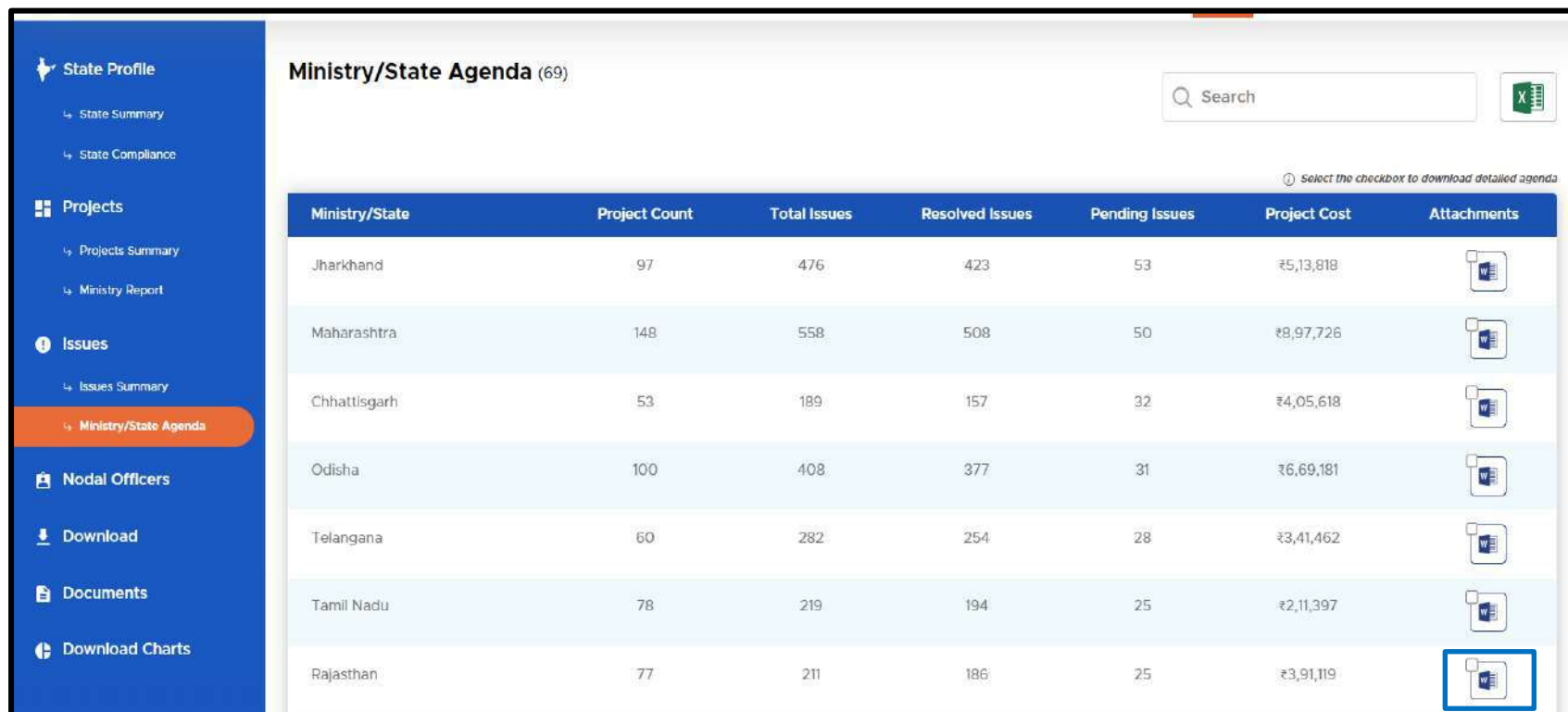


**Ministry/State Agenda (69)**


Ministry/State	Project Count	Total Issues	Resolved Issues	Pending Issues	Project Cost	Attachments
Jharkhand	97	476	423	53	₹5,13,818	
Maharashtra	148	558	508	50	₹8,97,726	
Chhattisgarh	53	189	157	32	₹4,05,618	
Odisha	100	408	377	31	₹6,69,181	
Telangana	60	282	254	28	₹3,41,462	
Tamil Nadu	78	219	194	25	₹2,11,397	
Rajasthan	77	211	186	25	₹3,91,119	

# d) Ministry/State Report








**Step 3:** Select relevant Ministry/State and then click on attachment for the selected Ministry/ State (example Himachal Pradesh)



**Ministry/State Agenda (69)**

Search 

Select the checkbox to download detailed agenda

Ministry/State	Project Count	Total Issues	Resolved Issues	Pending Issues	Project Cost	Attachments
Jharkhand	97	476	423	53	₹5,13,818	
Maharashtra	148	558	508	50	₹8,97,726	
Chhattisgarh	53	189	157	32	₹4,05,618	
Odisha	100	408	377	31	₹6,69,181	
Telangana	60	282	254	28	₹3,41,462	
Tamil Nadu	78	219	194	25	₹2,11,397	
Rajasthan	77	211	186	25	₹3,91,119	

# d) Ministry/ State Report

Downloaded document will provide all pending issues with their project details for selected Ministry/ State

## Annexure:

Project ID	Project Name	Cost (₹ Cr.)	Sponsoring Ministry	Issue Title	Issue Recipient	Pending Since
5268  PRIVATE	Bhadane Warehousing and Logistics Park	₹2,150	Department for Promotion of Industry and Internal Trade (DPIIT)	<b>Issue ID 13149:</b> Pending chapter VI notification by MIDC for compulsory acquisition of land	Maharashtra Industrial Development Corporation - MH	20.12.2023
				<b>Issue ID 13150:</b> Pending handover of govt. land for access road	Thane-MH	20.12.2023

Issue(s) Details



## Other Reports

**e) Nodal officer summary report**

**f) General reports**

**i) PMG report**

**ii) User report**

**iii) Issue with comments**

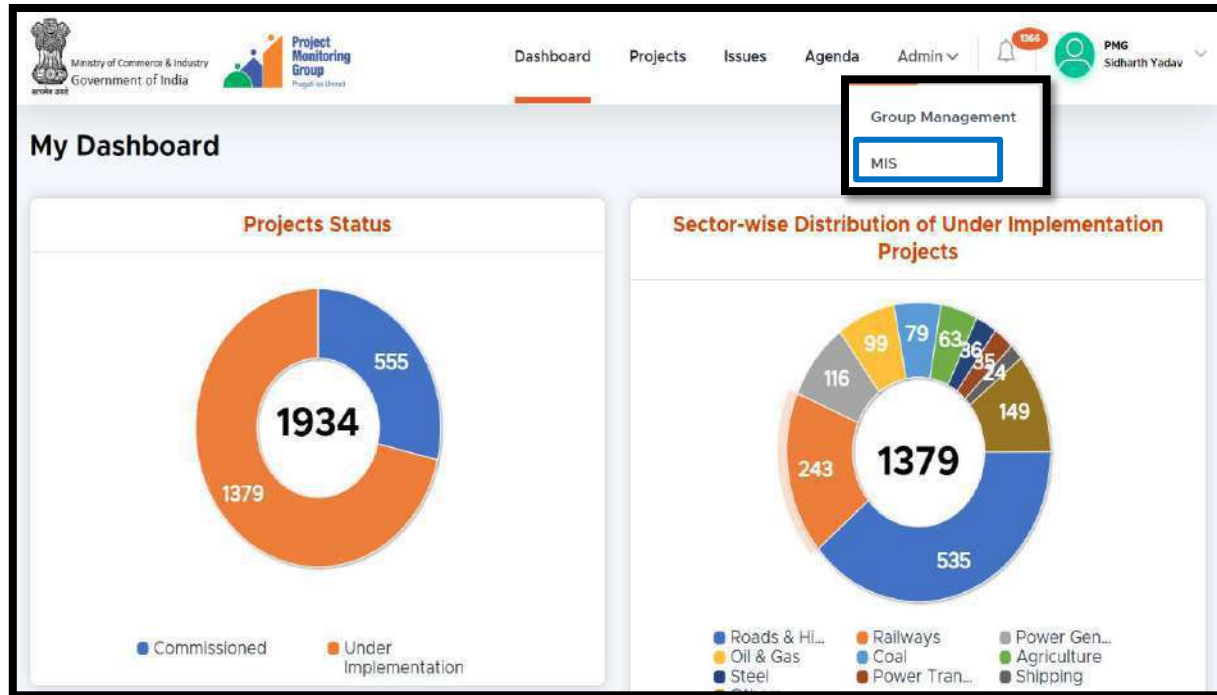
**iv) Issue with decisions**

# e) Nodal Officers Summary Report

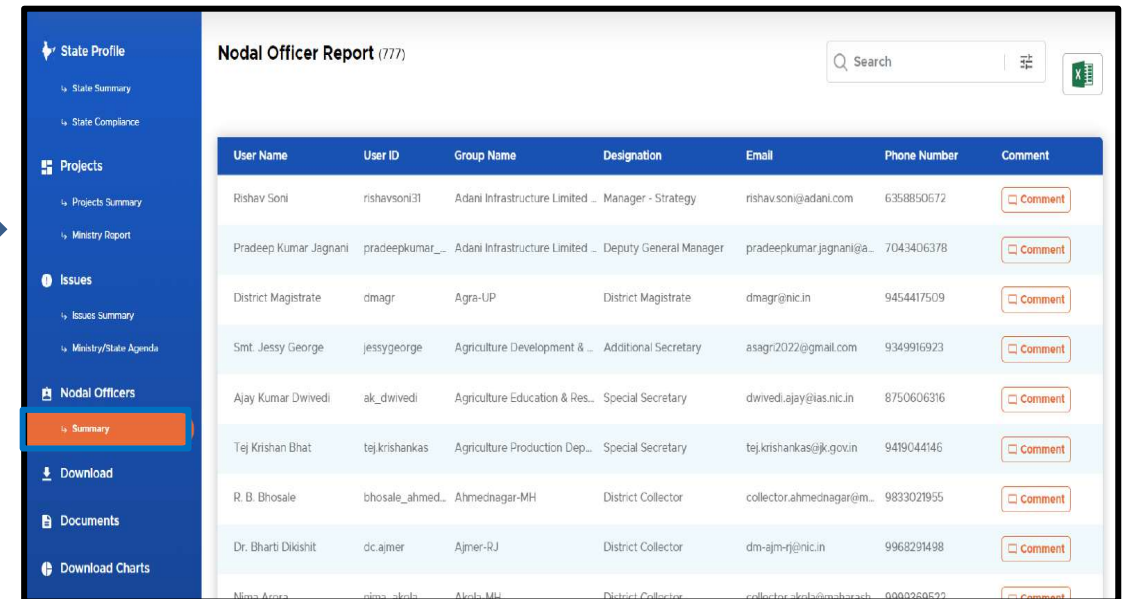
**Login → Admin → MIS → Nodal Officers → Summary → Download Report**

User may get contact details, designation & group of Nodal officers and any other additional information that PMG may have mentioned in comment

**Step 1:** Select MIS from Admin



**Step 2:** Select Summary from Nodal Officers



The screenshot shows the 'Nodal Officer Report (777)' page with a search bar and a table of nodal officers. The table has columns for User Name, User ID, Group Name, Designation, Email, Phone Number, and Comment. The 'Summary' option is selected in the left sidebar.

User Name	User ID	Group Name	Designation	Email	Phone Number	Comment
Rishav Soni	rishavsoni31	Adani Infrastructure Limited ...	Manager - Strategy	rishavsoni@adani.com	6358850672	<a href="#">Comment</a>
Pradeep Kumar Jagnani	pradeepkumar_...	Adani Infrastructure Limited ...	Deputy General Manager	pradeepkumar.jagnani@a...	7043406378	<a href="#">Comment</a>
District Magistrate	dmagr	Agra-UP	District Magistrate	dmagr@nic.in	9454417509	<a href="#">Comment</a>
Smt. Jessy George	jessygeorge	Agriculture Development & ...	Additional Secretary	asagr2022@gmail.com	9349916923	<a href="#">Comment</a>
Ajay Kumar Dwivedi	ak_dwivedi	Agriculture Education & Res...	Special Secretary	dwivedi.ajay@ias.nic.in	8750606316	<a href="#">Comment</a>
Tej Krishan Bhat	tejkrishankas	Agriculture Production Dep...	Special Secretary	tej.krishankas@jk.gov.in	9419044146	<a href="#">Comment</a>
R. B. Bhosale	bhosale_ahmed...	Ahmednagar-MH	District Collector	collector.ahmednagar@em...	9833021955	<a href="#">Comment</a>
Dr. Bharti Dikshit	dc.ajmer	Ajmer-RJ	District Collector	dm-ajm-rj@nic.in	9968291498	<a href="#">Comment</a>
M. Anand	m.anand	Ahmednagar-MH	District Collector	collector.ahmednagar@em...	9902280522	<a href="#">Comment</a>

# e) Nodal Officers Summary Report

- State Profile
  - State Summary
  - State Compliance
- Projects
  - Projects Summary
  - Ministry Report
- Issues
  - Issues Summary
  - Ministry/State Agenda
- Nodal Officers**
  - Summary**
- Download
- Documents
- Download Charts

## Nodal Officer Report (777)

Nodal officer can be searched by its **Name**




User Name	User ID	Group Name	Designation	Email	Phone Number	Comment
Rishav Soni	rishavsoni31	Adani Infrastructure Limited ...	Manager - Strategy	rishav.soni@adani.com	6358850672	<input type="button" value="Comment"/>
Pradeep Kumar Jagnani	pradeepkumar_...	Adani Infrastructure Limited ...	Deputy General Manager	pradeepkumar.jagnani@a...	7043406378	<input type="button" value="Comment"/>
District Magistrate	dmagr	Agra-UP	District Magistrate	dmagr@nic.in	9454417509	<input type="button" value="Comment"/>
Smt. Jessy George	jessygeorge	Agriculture Development & ...	Additional Secretary	asagri2022@gmail.com	9349916923	<input type="button" value="Comment"/>
Ajay Kumar Dwivedi	ak_dwivedi	Agriculture Education & Res...	Special Secretary	dwivedi.ajay@ias.nic.in	8750606316	<input type="button" value="Comment"/>
Tej Krishan Bhat	tej.krishankas	Agriculture Production Dep...	Special Secretary	tej.krishankas@jk.gov.in	9419044146	<input type="button" value="Comment"/>
R. B. Bhosale	bhosale_ahmed...	Ahmednagar-MH	District Collector	collector.ahmednagar@m...	9833021955	<input type="button" value="Comment"/>
Dr. Bharti Dikshit	dc.ajmer	Ajmer-RJ	District Collector	dm-ajm-rj@nic.in	9968291498	<input type="button" value="Comment"/>
Nima Arora	nima_akola	Akola-MH	District Collector	collector.akola@maharash...	9992360522	<input type="button" value="Comment"/>

Users can be searched by its **Group**, all users of the searched group will be filtered out

Download option for excel

User may add additional nodal officers details in comment i.e. Nodal officer's office details, PS contact number

### General Points to Note:

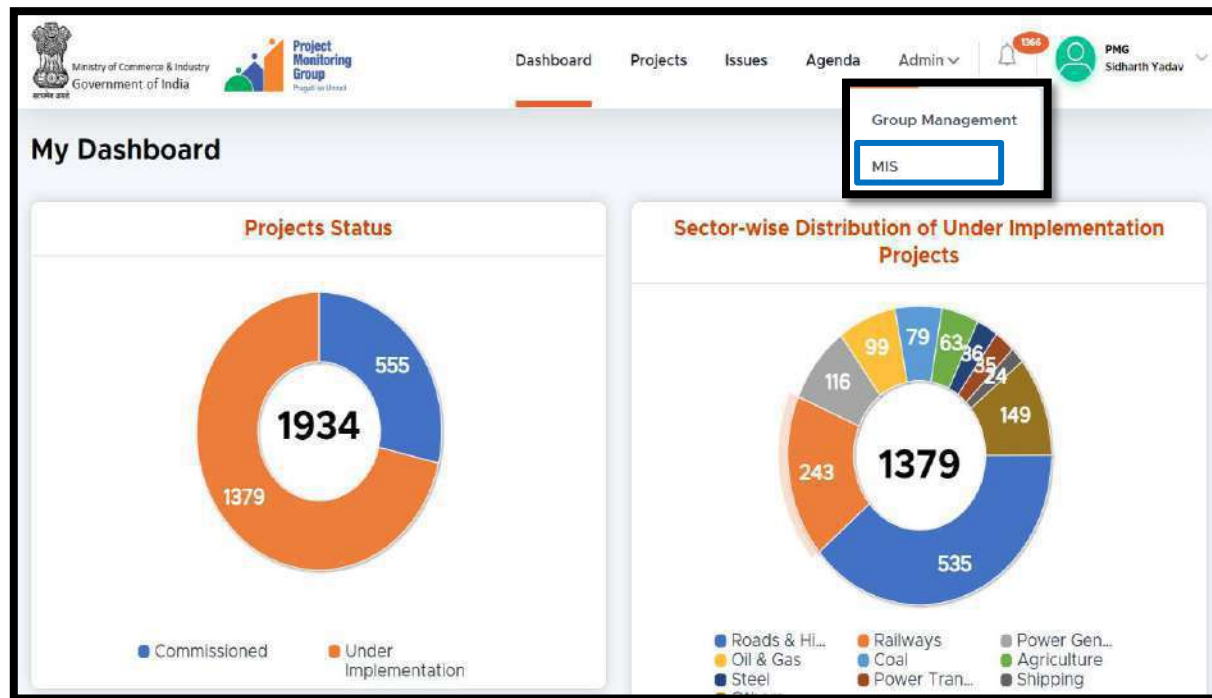
- Group is a set of users, **example:** Assam is a Group and there could be multiple users in that Group
- In every group one/multiple user can be marked as Nodal officer by PMG who is considered as SPOC for that group and will receive all notifications/reminders related to projects/issues



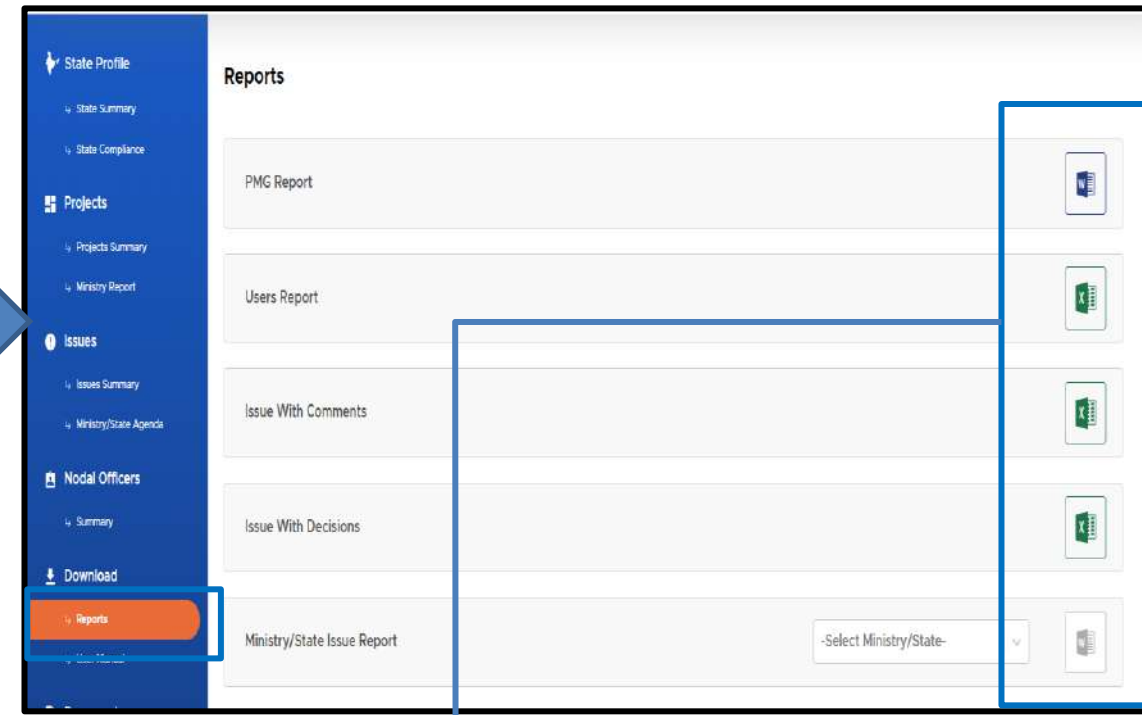
# f) General Reports

**Login → Admin → MIS → Download → Reports → Select required report → Download Report**

**Step 1:** Select **MIS** from **Admin**



**Step 2:** Click on **Download** and then on **Reports**




User can download different reports



# f) General Reports

## i) PMG Report



**Department for Promotion of Industry and Internal Trade**  
**Project Monitoring Group**  
**Dashboard (as on 12 June 2020)**  
\*\*\*\*\*

**I. Total No. of Projects Accepted for Resolution since inception June-2013 to 12 June 2020: 1,093**  
Total No. of Issues: 4,295  
Anticipated Investment: ₹ 43,70,607.21 Cr.

**II. Total No. of Resolved Projects since inception June-2013 to 12 June 2020: 833**  
Total No. of Issues since inception: 3,603  
Anticipated Investment: ₹ 32,93,475.97 Cr.


**III. Total No. of Under Consideration Projects (as on 12 June 2020): 260**  
Total No. of Issues Pending: 692  
Anticipated Investment: ₹ 10,77,131.25 Cr.

**IV. Breakup of total number of Issues Under Consideration**

Label	Less than 3 Months	Between 3-6 Months	Between 6-9 Months	Between 9-12 Months	Between 12-18 Months	Between 18-24 Months	More than 24 Months	Grand Total
No of Issues	155	75	81	62	80	78	161	692

**V. Cumulative number of Issues resolved**

1



Label	Till November 2019	Till December 2019	Till January 2020	Till February 2020	Till March 2020	Till April 2020	Till May 2020	Till June 2020
No of Issues	3,483	3,488	3,521	3,528	3,538	3,540	3,580	3,603

**VI. Breakup of total number of Projects Under Consideration- 260**

Label	Less than 3 Months	Between 3-6 Months	Between 6-9 Months	Between 9-12 Months	Between 12-18 Months	Between 18-24 Months	More than 24 Months	Grand Total
No of Projects	24	4	11	14	18	53	136	260
Anticipated Investment (₹ Cr.)	70,750.72	9,706	47,775.07	46,451.37	27,588.36	1,26,129.79	7,48,729.94	10,77,131.25

**VII. Cumulative number of Projects resolved**

Label	Till January 2020	Till February 2020	Till March 2020	Till April 2020	Till May 2020	Till June 2020
No of Projects	809	809	815	816	827	833
Anticipated Investment (₹ Cr.)	32,45,330.8	32,45,330.8	32,55,552.8	32,57,552.8	32,76,296.03	32,93,475.97

2

Automated dynamic document with real time summary about projects, investment and their issues



# f) General Reports

## ii) Users Report

S.No.	ID	User ID	Name	Designation	Email	Mobile No	Active/Inac	Group/Orga	Parent Gr	Roles/Permissions
1	1	nicpvt	Cabinet Inte	Cabinet Inte	pmgproject	9.81E+09	Active	Project Mor	Project M	PP,CREATE CENTRAL
2	2	jscabsec	JS	JS	shubhag@n	1.11E+09	Inactive	Project Mor		PMG ADMIN,PMG U
3	28	jscoal	M. Nagaraju	Addl Secret	m.nagaraju	9.44E+09	Active	Ministry of (	Project M	CENTER USER
4	29	jschemical	Chemicals a	Economic At	r.kale@nic.i	9.81E+09	Active	Department	Ministry o	CENTER DEPARTME
5	30	jscivilaviatio	Arun Kumar	Joint Secret	arun.kumar	8.53E+09	Active	Ministry of (	Project M	CENTER USER
6	31	jscommerce	JSGPM	Joint Secret	gp.mohapat	1.11E+09	Active	Department	Project M	CENTER DEPARTMEN
7	32	jsdipp	Shailendra S	Joint Secret	abc@gmail.	9.81E+09	Inactive	Department	Project M	CENTER USER
8	33	jsmines	Sanjeev Ver	Under Secre	ak.mallik@r	9.81E+09	Inactive	Ministry of I	Project M	CENTER USER

**List of all active users on PMG portal:**

**ID:** User unique number

**User Name:** User login ID

**Name:** Name of user

**Email:** Registered email id

**Mobile no.:** Registered mobile number

## iii) Issue with comments Report

issuelid	creationDate	status	projectId	comment	commentDate	commentAddedBy	total
5485	26-6-19 16:01	Pending with RM/RS	1942	The issue was taken up in the PMG meeting held	22-11-19 15:44	LarsenToubro	5817
5485	26-6-19 16:01	Pending with RM/RS	1942	Matter pending before M/o Mines for prior app	27-11-19 17:51	akshatg	5817
5485	26-6-19 16:01	Pending with RM/RS	1942	Ministry of Mines referred the proposal to IBM	17-1-20 16:30	jsmines	5817

**Issue comment trail**

Example: Issue ID 5485

A complete trail of comment corresponding to issue

## iv) Issue with Decision Report

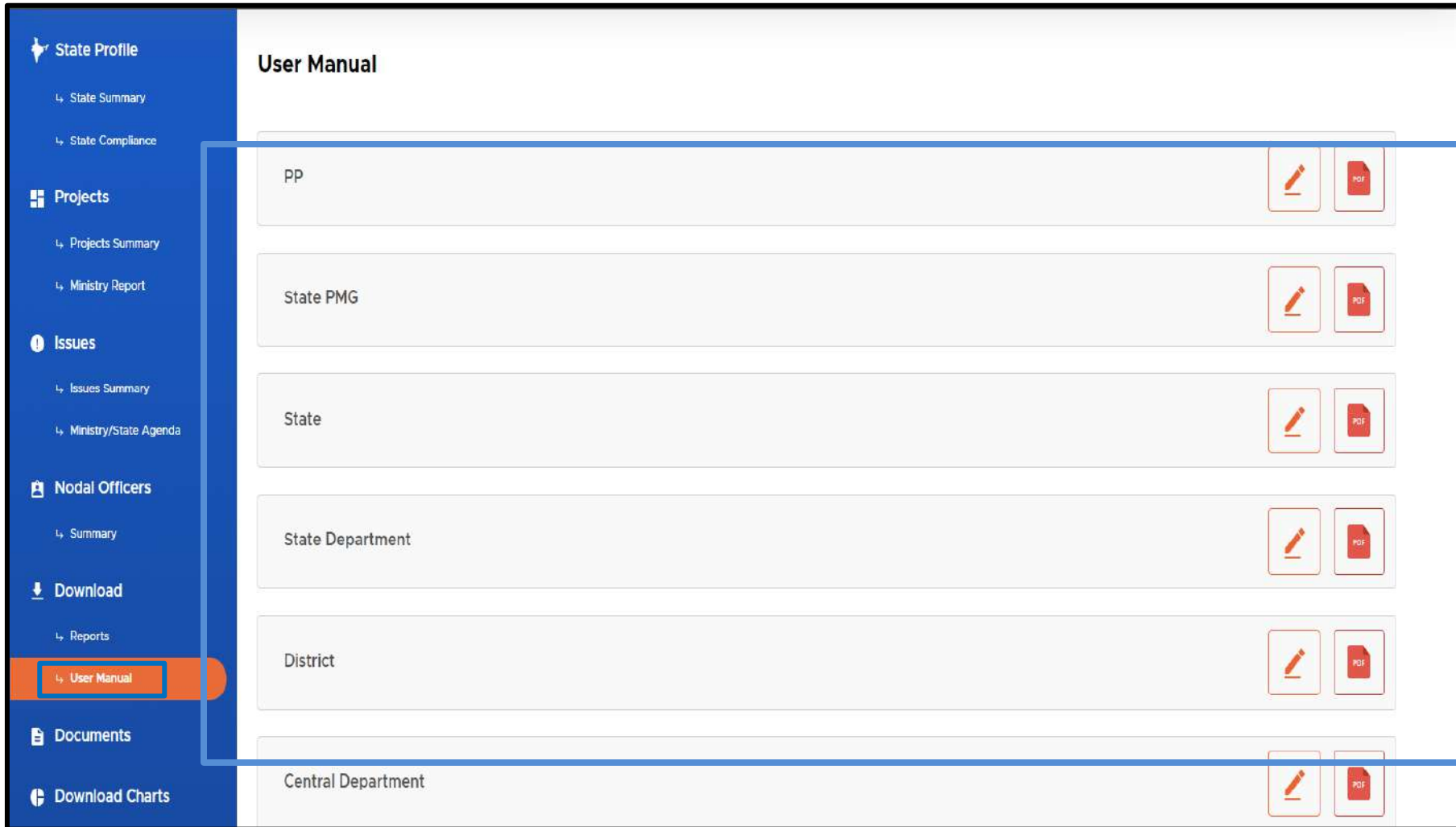
issuelid	creationDate	status	projectId	decision	decisionDate	decisionAddedBy	total
4946	25-7-18 0:00	Pending with RM/RS	589	In the meeting held on 2nd February 2020, it	27-5-20 12:36	DJPMG	5817
4946	25-7-18 0:00	Pending with RM/RS	589	In the meeting held on 5th February 2020 unc	29-2-20 15:10	DJPMG	5817
4946	25-7-18 0:00	Pending with RM/RS	589	In the meeting held on 5th February 2020 unc	29-2-20 15:10	DJPMG	5817
4946	25-7-18 0:00	Pending with RM/RS	589	In the meeting held on 5th February 2020 unc	29-2-20 15:04	DJPMG	5817
4946	25-7-18 0:00	Pending with RM/RS	589	In the meeting held on 5th February 2020 unc	29-2-20 15:04	DJPMG	5817
4946	25-7-18 0:00	Pending with RM/RS	589	In the meeting held on 5th February 2020 unc	29-2-20 15:04	DJPMG	5817

**Issue decision trail**

Example: Issue ID 4946

A complete trail of decision corresponding to issue (MoM)

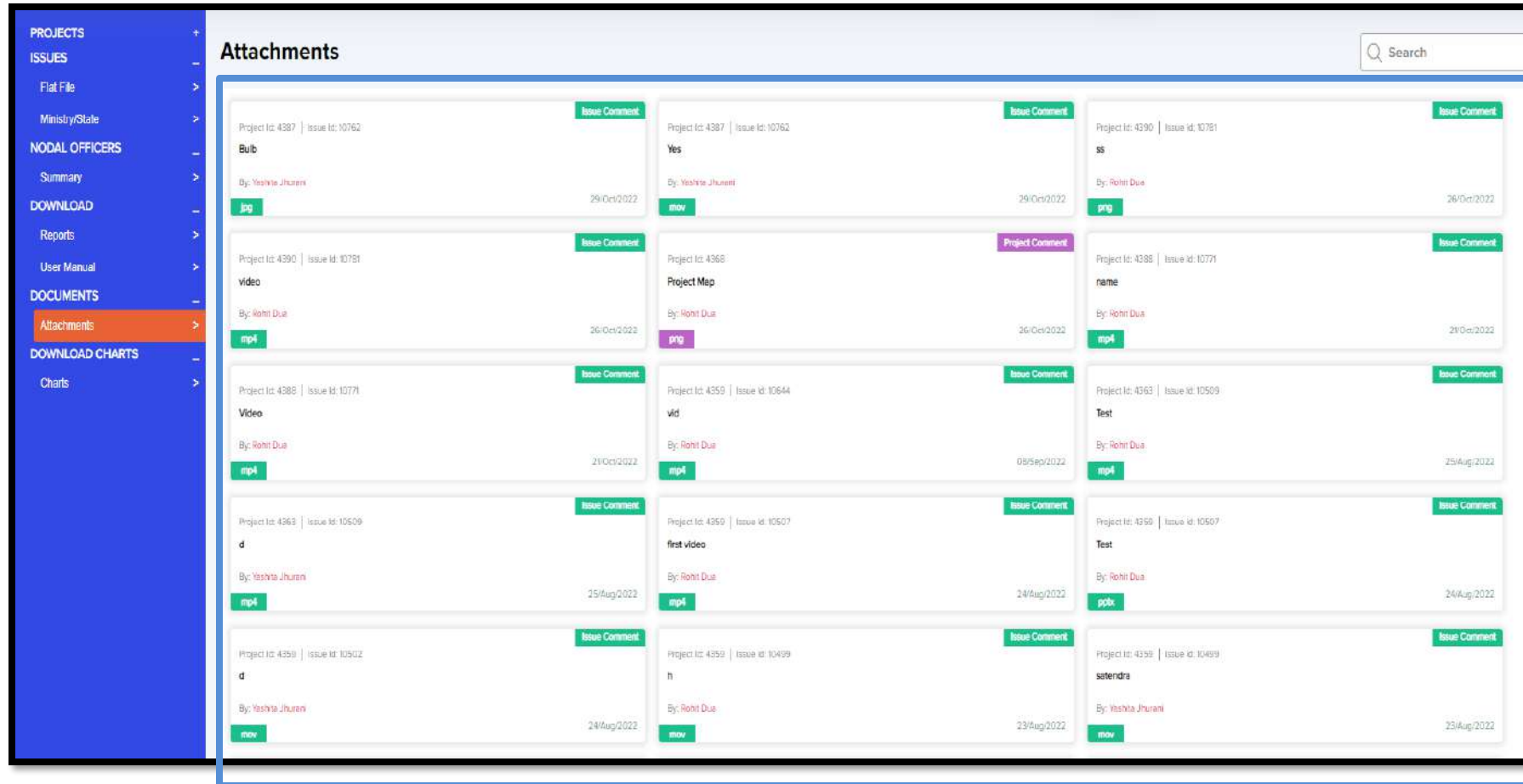
# g) User Manual



The screenshot shows a web application interface with a blue sidebar on the left and a main content area. The sidebar contains the following menu items: State Profile (with sub-items State Summary and State Compliance), Projects (with sub-items Projects Summary and Ministry Report), Issues (with sub-items Issues Summary and Ministry/State Agenda), Nodal Officers (with sub-item Summary), Download (with sub-item Reports), User Manual (highlighted with an orange bar), Documents, and Download Charts. The main content area is titled "User Manual" and displays a list of user manual categories: PP, State PMG, State, State Department, District, and Central Department. Each category has a corresponding PDF icon and a pencil icon, indicating that each manual can be downloaded or edited.

Download different user manuals for different user groups/stakeholders

# h) Documents



**Attachments** Search

Project Id	Issue Id	Attachment Name	Author	Date	Format
4387	10762	Bulb	Yashita Jhurani	29/Oct/2022	jpg
4387	10762	Yes	Yashita Jhurani	29/Oct/2022	mov
4390	10781	ss	Rohit Dua	26/Oct/2022	png
4390	10781	video	Rohit Dua	26/Oct/2022	mp4
4388	10771	name	Rohit Dua	21/Oct/2022	mp4
4388	10771	Project Map	Rohit Dua	26/Oct/2022	png
4388	10771	Video	Rohit Dua	21/Oct/2022	mp4
4359	10644	vid	Rohit Dua	09/Sep/2022	mp4
4363	10509	Test	Rohit Dua	25/Aug/2022	mp4
4369	10509	d	Yashita Jhurani	25/Aug/2022	mp4
4359	10507	first video	Rohit Dua	24/Aug/2022	mp4
4359	10507	Test	Rohit Dua	24/Aug/2022	png
4359	10502	d	Yashita Jhurani	24/Aug/2022	mov
4359	10499	h	Rohit Dua	23/Aug/2022	mov
4359	10499	satendra	Yashita Jhurani	23/Aug/2022	mov

Download required Attachments by clicking on attachment tab

# i) Charts



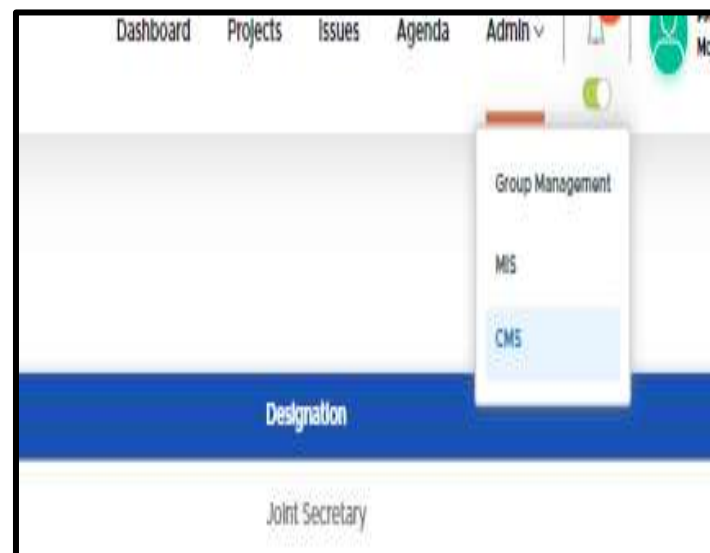
User can view PMG statistics on different dynamic charts

# How to add members in 'PMG Team' section and add Updates in 'PMG Updates' section of landing page?

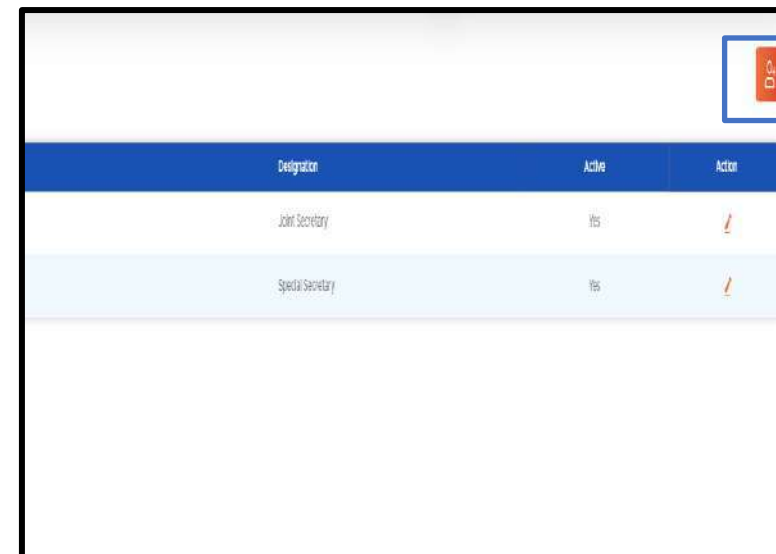


# How to add members and add PMG Updates



**Step 1: Select Admin > CMS**

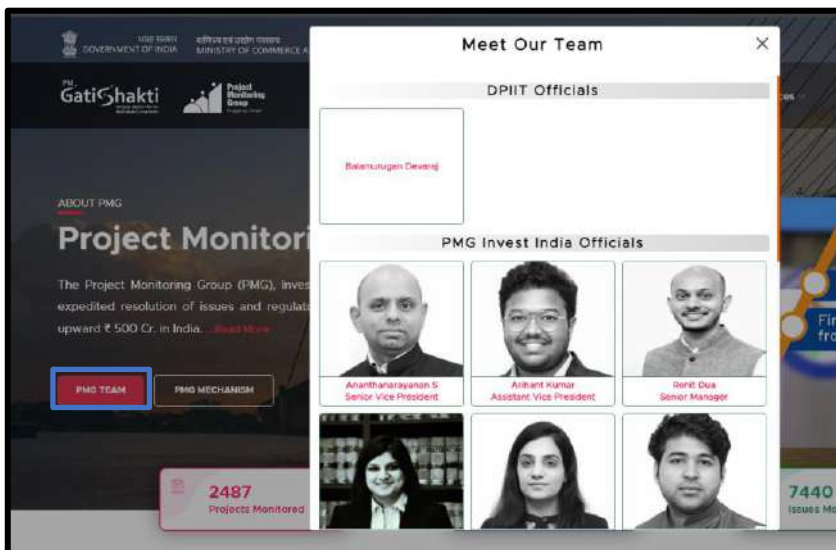


**Step 2: Click on the relevant section from the left, PMG Team or PMG Updates click on the 'Add new' button.**



The screenshot shows a table with columns for 'Designation', 'Active', and 'Action'. An 'Add new' button is highlighted in the top right corner. The table contains two rows of data.

Designation	Active	Action
Joint Secretary	Yes	
Special Secretary	Yes	



# How to add members and add PMG Updates

**Step 3: Fill in the required details and click on add.**

### Add Members ×

**Name\***

**Designation\***

**Email\***

**Contact Number\***  
 Mobile Number  Landline Number

**Address\***

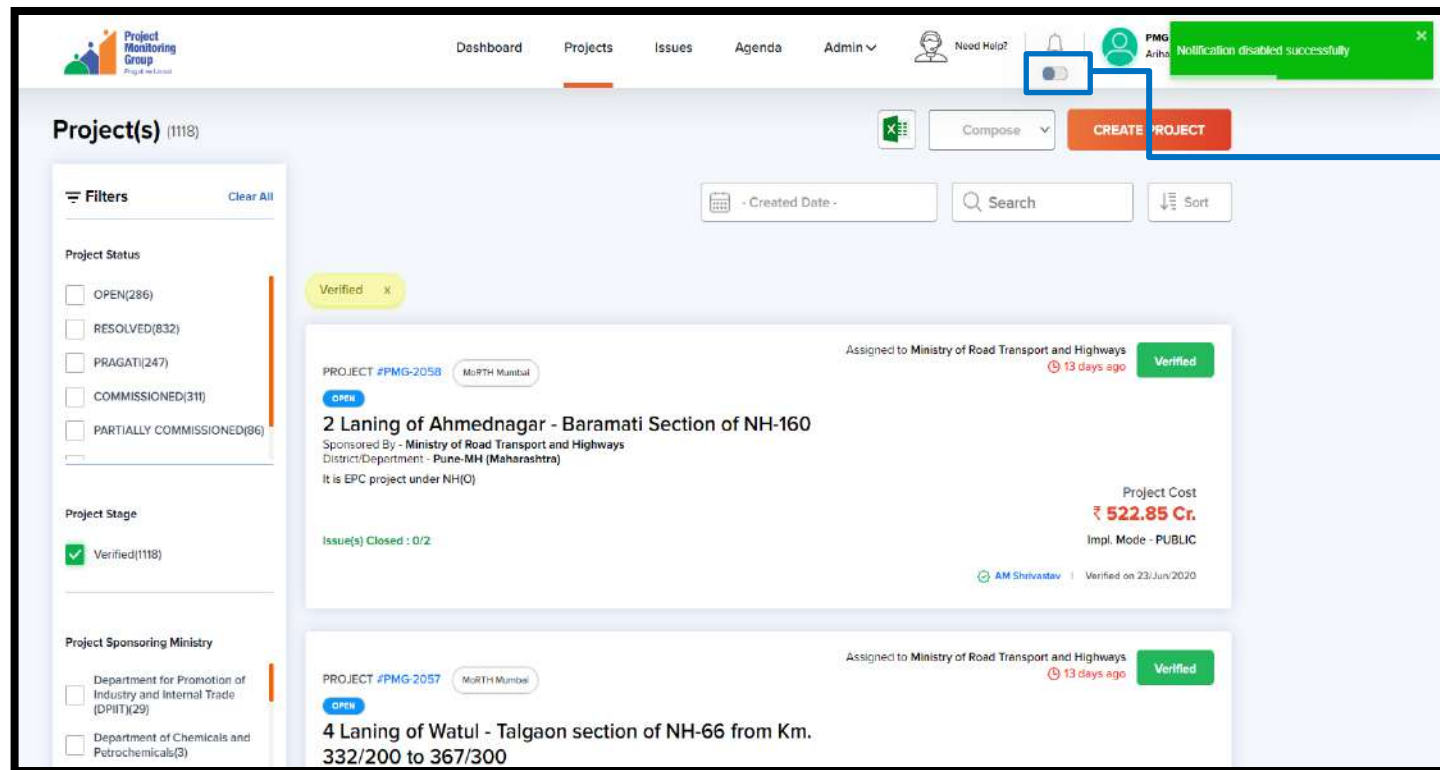
**Upload Photograph**

Supported image types: .png, .jpg, .jpeg  
Max image size: 10MB

# Additional Rights of PMG Super Admin

# Super Admin Rights

## 1. PMG Super Admin can enable/disable the notifications which are sent to the stakeholders



The screenshot displays the PMG Super Admin dashboard. At the top, there is a navigation bar with 'Dashboard', 'Projects', 'Issues', 'Agenda', 'Admin', and user profile options. A notification banner at the top right states 'Notification disabled successfully'. Below the navigation, there is a 'CREATE PROJECT' button and a search bar. The main content area shows a list of projects. The first project is '2 Laning of Ahmednagar - Baramati Section of NH-160', which is 'OPEN' and 'Verified'. It is sponsored by the Ministry of Road Transport and Highways and has a cost of ₹ 522.85 Cr. The second project is '4 Laning of Watul - Talgaon section of NH-66 from Km. 332/200 to 367/300', also 'OPEN' and 'Verified', sponsored by the Ministry of Road Transport and Highways. A blue box highlights a toggle switch in the top right corner of the dashboard, which is currently turned off. A blue arrow points from this toggle switch to a text box on the right.

Click this button to enable/disable notifications (messages and mail) which are sent to stakeholders

# Super Admin Rights

## 2. PMG Super Admin can re-open the 'Resolved' issues and change the status back to its previous State

**Example:** Change the status of Issue Pending with RM/RS to Pending with PMG

### Step 1: Open a 'Resolved' Issue

ISSUE #PMG-5644-14302

**Pending issuance of allotment letter for 7 acres (government land) in Sambhajinagar District**

Recipient Ministry - Ministry of Civil Aviation  
Recipient District/Department - Airports Authority of India  
Issue Location- Maharashtra  
Issue District/Department- Ahmednagar-MH  
Issue Category - Financial Issue  
Issue Sub-Category - External Commercial Borrowings (ECB) & Trade Credits  
Responsible Authority - State

Pending issuance of allotment letter for 7 acres (government land) in Sambhajinagar District

Resolved

Resolved by Project Monitoring Group  
on 25/Aug/2024

Dharmendra | Verified on 25/Aug/2024

**Actions on Issue**

ADD DECISION EDIT ISSUE UPDATE STATUS

### Point to Note:

The use of this functionality should be restricted





# Super Admin Rights

## Step 2: Click on Add Decision

ISSUE #PMG-5644-14302

**Pending issuance of allotment letter for 7 acres (government land) in Sambhajinagar District**

Resolved Resolved by Project Monitoring Group on 25/Aug/2024

Recipient Ministry - Ministry of Civil Aviation  
Recipient District/Department - Airports Authority of India  
Issue Location - Maharashtra  
Issue District/Department - Ahmednagar-MH  
Issue Category - Financial Issue  
Issue Sub-Category - External Commercial Borrowings (ECB) & Trade Credits  
Responsible Authority - State

Pending issuance of allotment letter for 7 acres (government land) in Sambhajinagar District

✓ Dharmendra | Verified on 25/Aug/2024

**Actions on Issue**

**ADD DECISION** EDIT ISSUE UPDATE STATUS

Click on **Add Decision**

## Step 3: Select the available Issue status from Dropdown

**Add Decision**

WITH AGENDA ✓ WITHOUT AGENDA

**Issue Status \***

- Select Status -  
- Select Status -  
Pending with RM/RS  
District/Department

Airports Authority of India

**Assignee/Recipient \***

Ministry of Civil Aviation

**Issue Resolution Date**

DD/MM/YYYY

**Minutes of Meetings \***

Enter minutes of the meeting

Add relevant reason for changing the Issue Status and Click on **Add Decision**

# Super Admin Rights

## Step 4: Select Yes to confirm

### Add Decision

Mutation work for the land acquired in Patola District is pending in some villages. It is requested to transfer the balance titles of land acquired in favour of Indian Railways.

MN Modi | Verified on 24/Jun/2020

Decision(s) (0)

Add Decision

WITH MEETING | **WITHOUT MEETING**

Minutes of Meetings \*

xyz

Action Items

DD/MM/YYYY

Issue Status \*

Pending with PMG

Task Completion Date

DD/MM/YYYY

**ADD DECISION** | SAVE AS DRAFT

Adding decision will update the recipient and status of the issue.  
Are you sure you want to do this?

**NO** | **YES**

## Step 5: Status of issue changed to Pending with RM/RS

ISSUE #PMG-5644-14302

**Pending With RM/RS**

Assigned to Ministry of Civil Aviation  
9 days ago

Recipient Ministry - Ministry of Civil Aviation  
Issue Location - Maharashtra  
Issue District/Department - Ahmednagar-MH  
Issue Category - Financial Issue  
Issue Sub-Category - External Commercial Borrowings (ECB) & Trade Credits  
Responsible Authority - State

Pending issuance of allotment letter for 7 acres (government land) in Sambhajinagar District

Dharmendra | Verified on 25/Aug/2024

Actions on Issue

**REASSIGN FOR CLARIFICATION** | **FORWARD** | **ADD DECISION** | **EDIT ISSUE** | **UPDATE STATUS** | **MARK DUPLICATE**

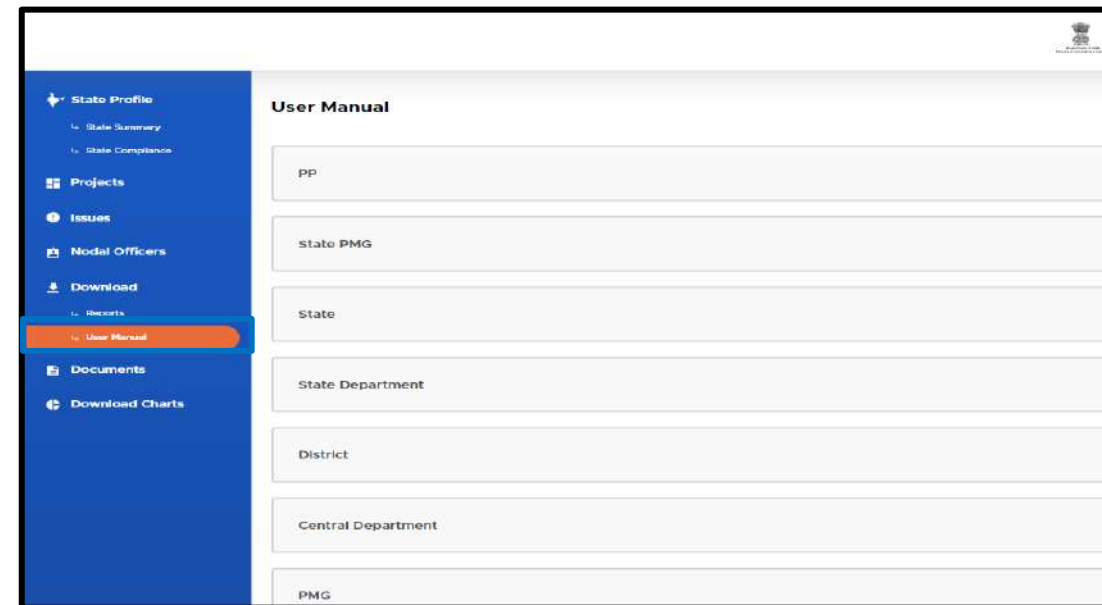
# Super Admin Rights

## 3. PMG Super Admin user can upload manuals on Portal

### Step 1: Select **MIS** from Admin





### Step 2: Select **User Manual** from download




# Super Admin Rights

**Step 3: Choose Category** of manual to be uploaded > click edit option

User Manual	
IT	 
State PWC	 
State	 
State Department	 
Division	 
Central Department	 
PMG	 
Central	 
Industrial	 
Other	 

**Step 4: Click on browse** and choose the file to be uploaded > Click upload

### Upload File

**BROWSE**

Only pdf file format is supported

**UPLOAD**

# Super Admin Rights

## 4. PMG Super Admin can edit the headers in CMS

Step 1. Select CMS from Admin.



Step 2. Click on required tab whose header needs to be changed > click on the edit option.





# Super Admin Rights

Step 3. Type the desired name and click on the checkmark



PMG Invest India Team

# Super Admin Rights

## 5. PMG Super Admin can reorder the names of officials in CMS

**Step 1. Select CMS from Admin.**




**Step 2. Click on relevant section from left in which reordering is to be done.**



# Super Admin Rights

## 5. PMG Super Admin can reorder the names of officials in CMS

Step 4. Drag the desired name to the position it is to be kept.

PMG Invest India Team   ACTIVE USERS

S No.	Name
1	Ankit Anand
2	Rahul Agarwal
3	Yashita Jhurani
4	Shreya Chaudhary
5	Arushi Gupta
6	Rohit Dua
7	Aanchal Singh
8	Jyotika Singh



S No.	Name
1	Rahul Agarwal
2	Yashita Jhurani
3	Ankit Anand
4	Shreya Chaudhary
5	Arushi Gupta
6	Rohit Dua
7	Aanchal Singh
8	Jyotika Singh
9	Prabhat Singh

# How to Create Group(s) and Their User(s) ?

# Definitions

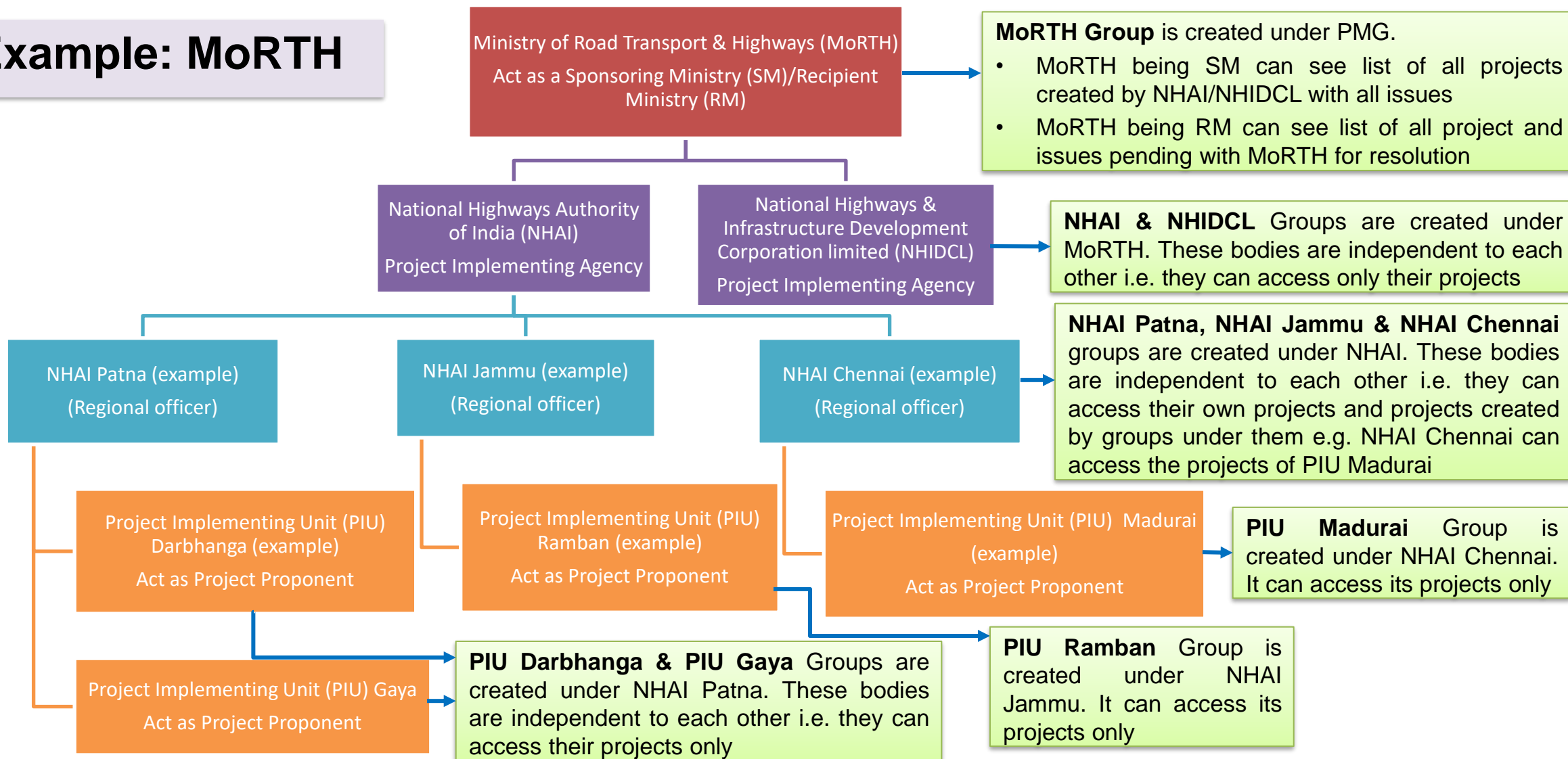
**Group**: Group is a class of users to identify particular user type e.g. Uttar Pradesh, Lucknow, NHA are groups. It is necessary to create a user within that group for defining hierarchy and process flow. Group admin user has the right to create a group within its group

**Users**: Users are created within a particular group. Roles assigned to a user depends upon the attributes of the Group. Group admin user has the right to create users within the same group or child group



# How to create Hierarchy of Group(s) ?

## Example: MoRTH



# Admin: Create User/Group/Role

Login → Admin → Group Management → Create Group/User/Role



## Group Management

This feature helps the user to create multiple Groups of State/State Department/District/Ministry/Ministry Department and their users



### This includes:

- Creation of Group
- Creation of users for the Group (State/State Department/District/Ministry/Ministry Department)

*Admin user of every group may further create user within it's same group and may also create group/user under its own group to assign roles as per hierarchy*



**Group Management**

**Group (3208)**

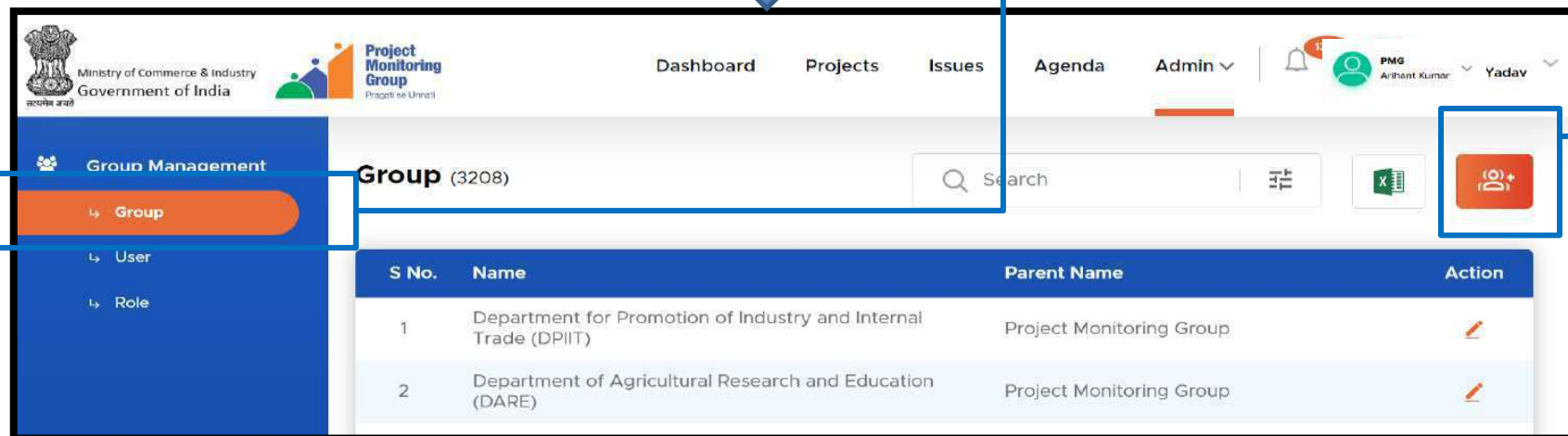
S No.	Name	Parent Name	Action
1	Department for Promotion of Industry and Internal Trade (DPIIT)	Project Monitoring Group	
2	Department of Agricultural Research and Education (DARE)	Project Monitoring Group	

# How to create Group ?



The dashboard includes a navigation bar with 'Dashboard', 'Projects', 'Issues', 'Agenda', and 'Admin'. A dropdown menu under 'Admin' is open, highlighting 'Group Management'. The main content area features two donut charts: 'Projects Status' showing 1934 total projects (555 Commissioned, 1379 Under Implementation) and 'Sector-wise Distribution of Under Implementation Projects' showing 1379 projects across various sectors like Roads & HI..., Oil & Gas, Steel, Railways, Coal, Power Gen..., Agriculture, and Shipping.

**Step 1: Select Group Management**



The 'Group Management' page shows a sidebar with 'Group Management' selected, containing sub-items 'Group', 'User', and 'Role'. The main area displays 'Group (3208)' with a search bar and a table of existing groups. A red button with a plus sign and a person icon is highlighted in the top right corner.

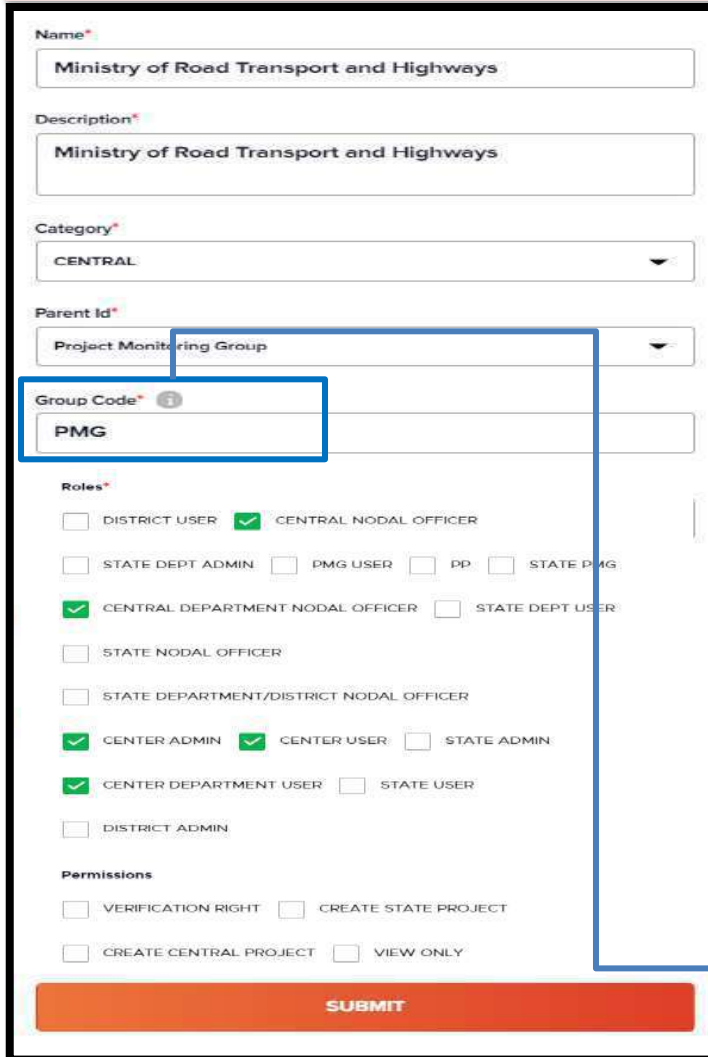
S No.	Name	Parent Name	Action
1	Department for Promotion of Industry and Internal Trade (DPIIT)	Project Monitoring Group	
2	Department of Agricultural Research and Education (DARE)	Project Monitoring Group	

**Step 2: Select Group**

**Step 3: Select Create Group**

# How to create Group ?

## Group A: Creation of MoRTH Group



**Name\***  
Ministry of Road Transport and Highways

**Description\***  
Ministry of Road Transport and Highways

**Category\***  
CENTRAL

**Parent Id\***  
Project Monitoring Group

**Group Code\***  
PMG

**Roles\***

<input type="checkbox"/> DISTRICT USER	<input checked="" type="checkbox"/> CENTRAL NODAL OFFICER
<input type="checkbox"/> STATE DEPT ADMIN	<input type="checkbox"/> PMG USER
<input type="checkbox"/> PP	<input type="checkbox"/> STATE PMG
<input checked="" type="checkbox"/> CENTRAL DEPARTMENT NODAL OFFICER	<input type="checkbox"/> STATE DEPT USER
<input type="checkbox"/> STATE NODAL OFFICER	
<input type="checkbox"/> STATE DEPARTMENT/DISTRICT NODAL OFFICER	
<input checked="" type="checkbox"/> CENTER ADMIN	<input checked="" type="checkbox"/> CENTER USER
<input type="checkbox"/> STATE ADMIN	
<input checked="" type="checkbox"/> CENTER DEPARTMENT USER	<input type="checkbox"/> STATE USER
<input type="checkbox"/> DISTRICT ADMIN	

**Permissions**

<input type="checkbox"/> VERIFICATION RIGHT	<input type="checkbox"/> CREATE STATE PROJECT
<input type="checkbox"/> CREATE CENTRAL PROJECT	<input type="checkbox"/> VIEW ONLY

**SUBMIT**

### Step 4A: Fill necessary details:

- Name:** Name of the Ministry (e.g. Ministry of Road Transport & Highways)
- Description:** Brief about Ministry
- Category:** Select Central since it is a Central Ministry
- Parent ID:** Select Project Monitoring Group (as per hierarchy)
- Group code:** Fill PMG

### Step 5A: Assign Roles: (marked roles will be available while creating the users of the Group)

- Center User:** Enables user to submit comments on pending issue and verify projects & issues. May be provided to JS office user
- Center Admin:** Enables user to create more users at the same level or below them which includes all rights of center user
- Central Nodal Officer:** Enables PMG to identify SPOC for Central Ministry in case of multiple admin users
- Center Department User:** Enables user to submit comments on pending issue. In case of implementing agency user will be able to create projects/issues. May be provided to scientist/director
- Central Department Nodal Officer:** Enables PMG to identify SPOC for that department in case of multiple users

Ministry of Road Transport and Highways (MoRTH) is immediate organisation is **PMG**. All **Central Sponsored projects** are mapped with group code as **PMG**

# How to create Group ?

**Name\***  
Ministry of Road Transport and Highways

**Description\***  
Ministry of Road Transport and Highways

**Category\***  
CENTRAL

**Parent Id\***  
Project Monitoring Group

**Group Code\*** ⓘ  
PMG

**Roles\***

DISTRICT USER  CENTRAL NODAL OFFICER

STATE DEPT ADMIN  PMG USER  PP  STATE PMG

CENTRAL DEPARTMENT NODAL OFFICER  STATE DEPT USER

STATE NODAL OFFICER

STATE DEPARTMENT/DISTRICT NODAL OFFICER

CENTER ADMIN  CENTER USER  STATE ADMIN

CENTER DEPARTMENT USER  STATE USER

DISTRICT ADMIN

**Permissions**

VERIFICATION RIGHT  CREATE STATE PROJECT

CREATE CENTRAL PROJECT  VIEW ONLY

**SUBMIT**

**Assign Permissions:** Enables user to give additional rights or permissions to the user group as per requirement (it is mandatory to assign a role to the user group before giving any permission )


## Permissions:

- **Create State Project:** Enables User to create State sponsored projects
- **Create Central Project:** Enables User to create centrally sponsored projects
- **Verification Right:** Enables user to verify projects/issues
- **View Only:** Grant user only the right to view projects/issues



# How to create Group ?

**Step 6A:** Click Yes to confirm



**Please Confirm**  
Are you sure you want to do this?

Category\*  
CENTRAL

Parent Id\*  
Project Monitoring Group

Group Code\*  
PMG

Roles\*

- Search Roles -

CENTER USER  DISTRICT ADMIN  STATE NODAL OFFICER

PMG ADMIN  STATE DEPARTMENT/DISTRICT NODAL OFFICER

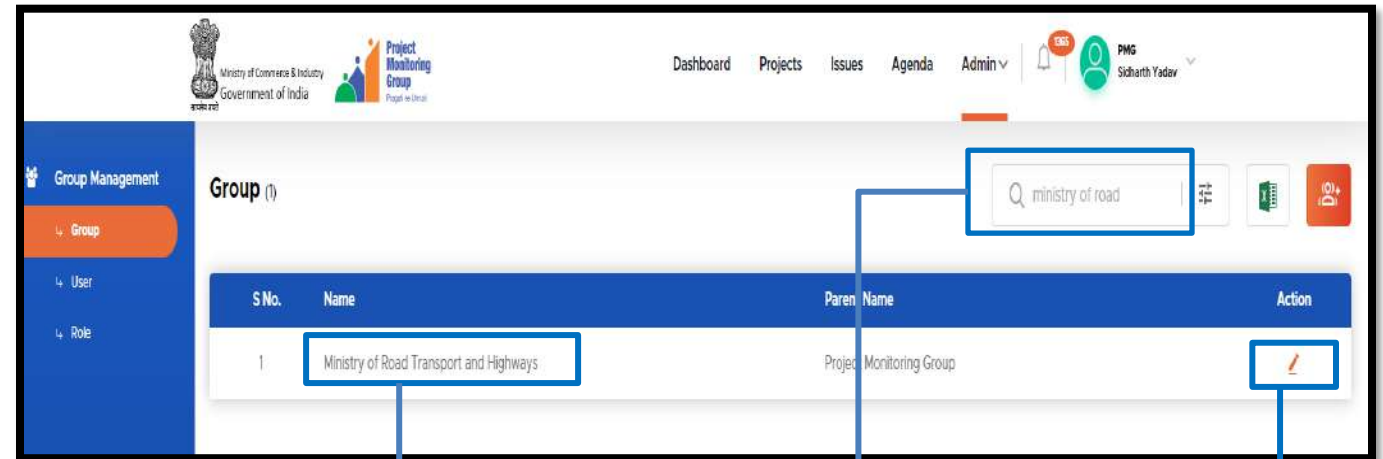
STATE DEPT USER  CENTER ADMIN  PMG USER

STATE USER  PP  PMG SUPER ADMIN

STATE ADMIN  CENTRAL DEPARTMENT NODAL OFFICER

CENTER DEPARTMENT USER  CENTRAL NODAL OFFICER


STATE DEPT ADMIN  DISTRICT USER



Group Management

Group (1)

Search: ministry of road

S No.	Name	Parent Name	Action
1	Ministry of Road Transport and Highways	Project Monitoring Group	

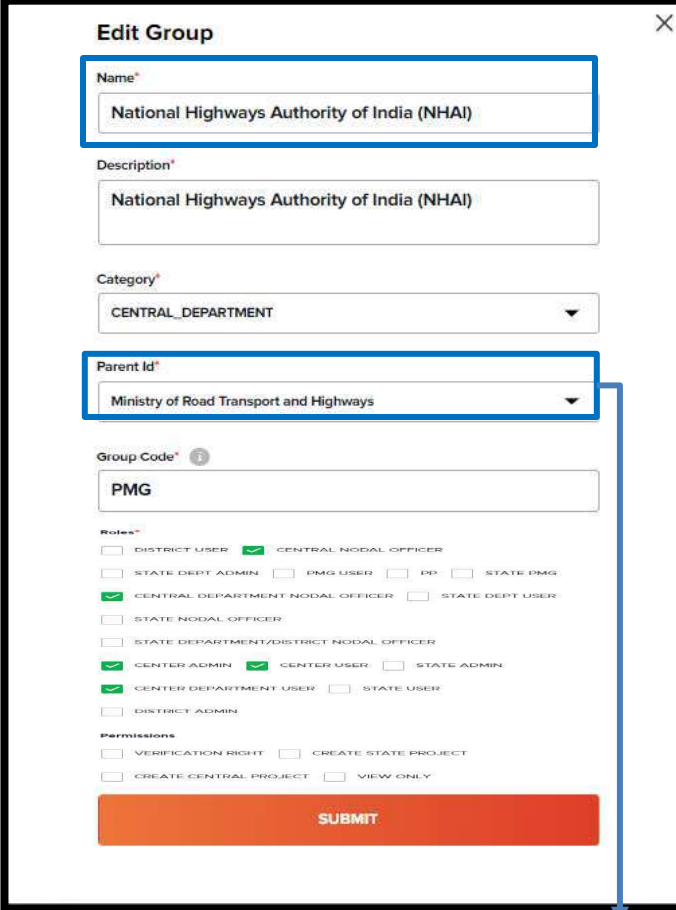
Newly created group

Search group

User can edit the Group details

# How to create Group ?

## Group B: Creation of NHAI Group



**Edit Group**

Name\*  
National Highways Authority of India (NHAH)

Description\*  
National Highways Authority of India (NHAH)

Category\*  
CENTRAL\_DEPARTMENT

Parent Id\*  
Ministry of Road Transport and Highways

Group Code\*  
PMG

Roles\*

DISTRICT USER  CENTRAL NODAL OFFICER  
 STATE DEPT ADMIN  PMG USER  DP  STATE PMG  
 CENTRAL DEPARTMENT NODAL OFFICER  STATE DEPT USER  
 STATE NODAL OFFICER  
 STATE DEPARTMENT/DISTRICT NODAL OFFICER  
 CENTER ADMIN  CENTER USER  STATE ADMIN  
 CENTER DEPARTMENT USER  STATE USER  
 DISTRICT ADMIN

Permissions

VERIFICATION RIGHT  CREATE STATE PROJECT  
 CREATE CENTRAL PROJECT  VIEW ONLY

SUBMIT

### Step 4B: Fill necessary Details:

- Name:** Name of the Project Implementing Agency (e.g. National Highways Authority of India)
- Description:** Brief about Agency
- Category:** Select Central Department since it is a Department of Central Ministry
- Parent ID:** Select Ministry of Road Transport and Highways (as per hierarchy)
- Group code:** Fill PMG

### Step 5B: Assign Roles: (marked roles will be available while creating the users of the Group)

- Center User:** Enables user to submit comments on pending issue and to create project(s). May be provided to JS office user
- Center Admin:** Enables user to create more users at the same level or below them which includes all rights of center user
- Central Nodal Officer:** Enables PMG to identify SPOC for Central Ministry in case of multiple admin users
- Center Department User:** Enables user to submit comments on pending issue. In case of implementing agency user will be able to create projects/issues. May be provided to scientist/director
- Central Department Nodal Officer:** Enables PMG to identify SPOC for that department in case of multiple users

NHAI's immediate organisation is **Ministry of Road Transport and Highways (MoRTH)**

# How to create Group ?

## Group B: Creation of NHA Group



The screenshot shows a web interface for creating a user group. It is divided into two main sections: 'Roles' and 'Permissions'. The 'Roles' section contains a list of roles with checkboxes, some of which are checked. The 'Permissions' section is highlighted with a blue box and contains three checkboxes, two of which are checked. A blue arrow points from the 'Permissions' section to the right.

**Roles\***

- DISTRICT USER
- CENTRAL NODAL OFFICER
- STATE DEPT ADMIN
- PMG USER
- PP
- STATE PMG
- CENTRAL DEPARTMENT NODAL OFFICER
- STATE DEPT USER
- STATE NODAL OFFICER
- STATE DEPARTMENT/DISTRICT NODAL OFFICER
- CENTER ADMIN
- CENTER USER
- STATE ADMIN
- CENTER DEPARTMENT USER
- STATE USER
- DISTRICT ADMIN

**Permissions**

- VERIFICATION RIGHT
- CREATE STATE PROJECT
- CREATE CENTRAL PROJECT
- VIEW ONLY

**Assign Permissions:** Enables user to give additional rights or permissions to the user as per requirement (it is mandatory to assign a role to the user before giving permissions)

### Permissions:

- **Create State Project:** Enables User to create State sponsored projects
- **Create Central Project:** Enables User to create Centrally sponsored projects
- **Verification Right:** Enables user to verify projects/issues
- **View Only:** Grant user only the right to view projects/issues

# How to create Group ?

**Step 6B:** Click Yes to confirm

**Please Confirm**  
Are you sure you want to do this?

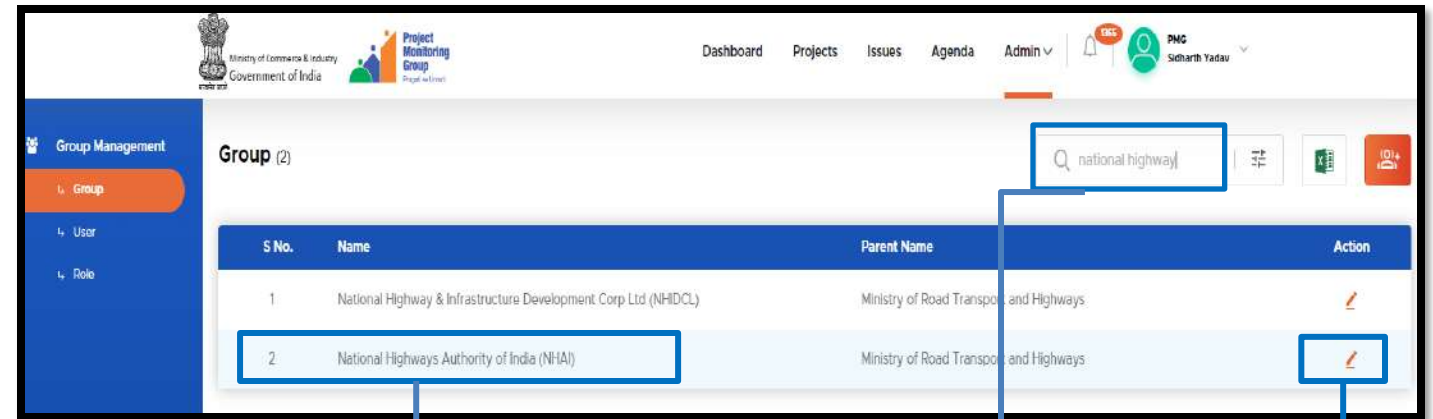
Category\*  
CENTRAL\_DEPARTMENT

Parent Id\*  
Ministry of Road Transport and Highways

Group Code\*  
PMG

Roles\*  
- Search Roles -

CENTER DEPARTMENT USER  CENTRAL NODAL OFFICER  
 CENTRAL DEPARTMENT NODAL OFFICER  CENTER ADMIN  
 CENTER USER



S No.	Name	Parent Name	Action
1	National Highway & Infrastructure Development Corp Ltd (NHIDCL)	Ministry of Road Transport and Highways	
2	National Highways Authority of India (NHAI)	Ministry of Road Transport and Highways	

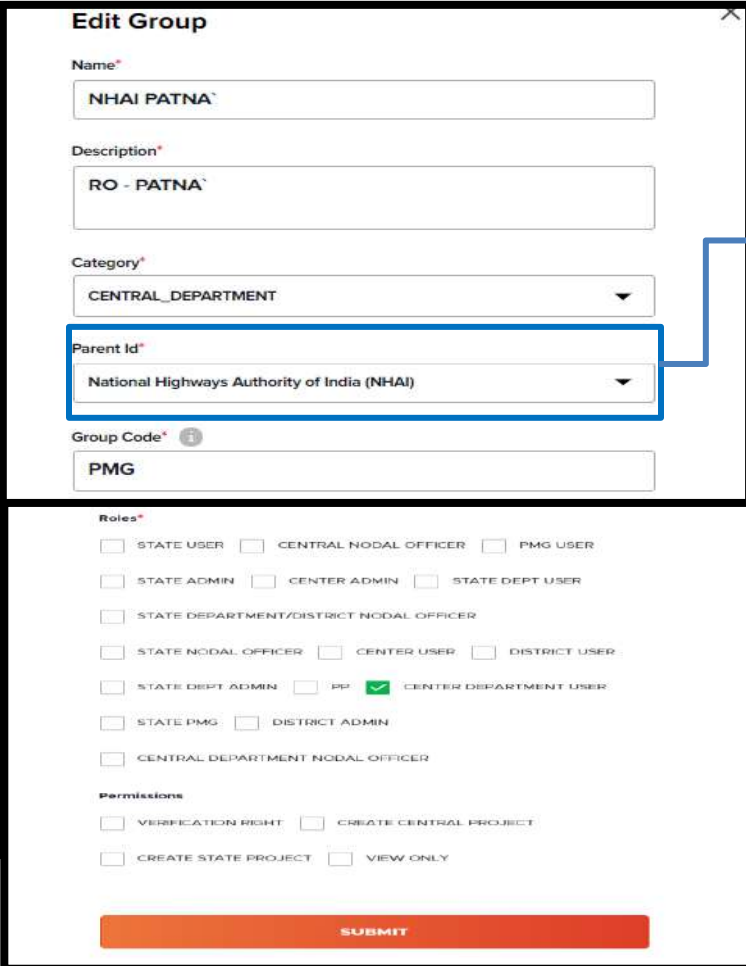
Newly created group

Search group

User can edit the Group details

# How to create Group ?

## Group C: Creation of NHAI Patna Group



**Edit Group**

Name\*  
NHA PATNA

Description\*  
RO - PATNA

Category\*  
CENTRAL\_DEPARTMENT

Parent Id\*  
National Highways Authority of India (NHA)

Group Code\* ⓘ  
PMG

**Roles\***

STATE USER  CENTRAL NODAL OFFICER  PMG USER  
 STATE ADMIN  CENTER ADMIN  STATE DEPT USER  
 STATE DEPARTMENT/DISTRICT NODAL OFFICER  
 STATE NODAL OFFICER  CENTER USER  DISTRICT USER  
 STATE DEPT ADMIN  RP  CENTER DEPARTMENT USER  
 STATE PMG  DISTRICT ADMIN  
 CENTRAL DEPARTMENT NODAL OFFICER

**Permissions**

VERIFICATION RIGHT  CREATE CENTRAL PROJECT  
 CREATE STATE PROJECT  VIEW ONLY

SUBMIT

### Step 4C: Fill necessary Details:

- Name:** Name of the Project Implementing Agency (e.g. regional office NHAI Patna)
- Description:** Brief about Agency
- Category:** Select Central Department since it is a Central Department
- Parent ID:** Select National Highways Authority of India (as per hierarchy)
- Group code:** Fill PMG

NHA Patna's immediate organisation is **National Highways Authority of India (NHA)**

### Step 5C: Assign Roles: (marked roles will be available while creating the users of the Group)

- Center Department User:** Enables user to submit comments on pending issue. In case of implementing agency user will be able to create projects/issues. May be provided to scientist/director

### Permissions:

- Create State Project:** Enables User to create State sponsored projects
- Create Central Project:** Enables User to create Centrally sponsored projects
- Verification Right:** Enables user to verify projects/issues
- View Only:** Grant user only the right to view projects/issues



# How to create Group ?

**Step 6C:** Click Yes to confirm

**Please Confirm**  
Are you sure you want to do this?

Category\*  
CENTRAL\_DEPARTMENT

Parent Id\*  
National Highways Authority of India (NHAI)

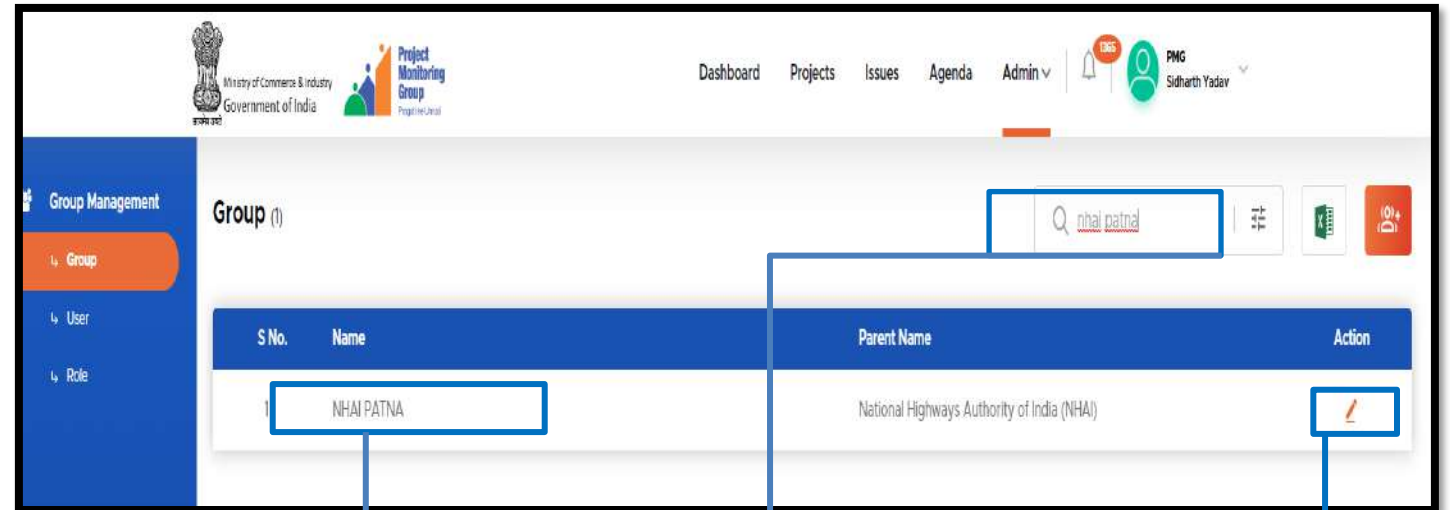
Group Code\*  
PMG

Roles\*

CENTRAL NODAL OFFICER  CENTER ADMIN

CENTER DEPARTMENT USER  CENTER USER

CENTRAL DEPARTMENT NODAL OFFICER



Group (1)

S No.	Name	Parent Name	Action
1	NHAI PATNA	National Highways Authority of India (NHAI)	

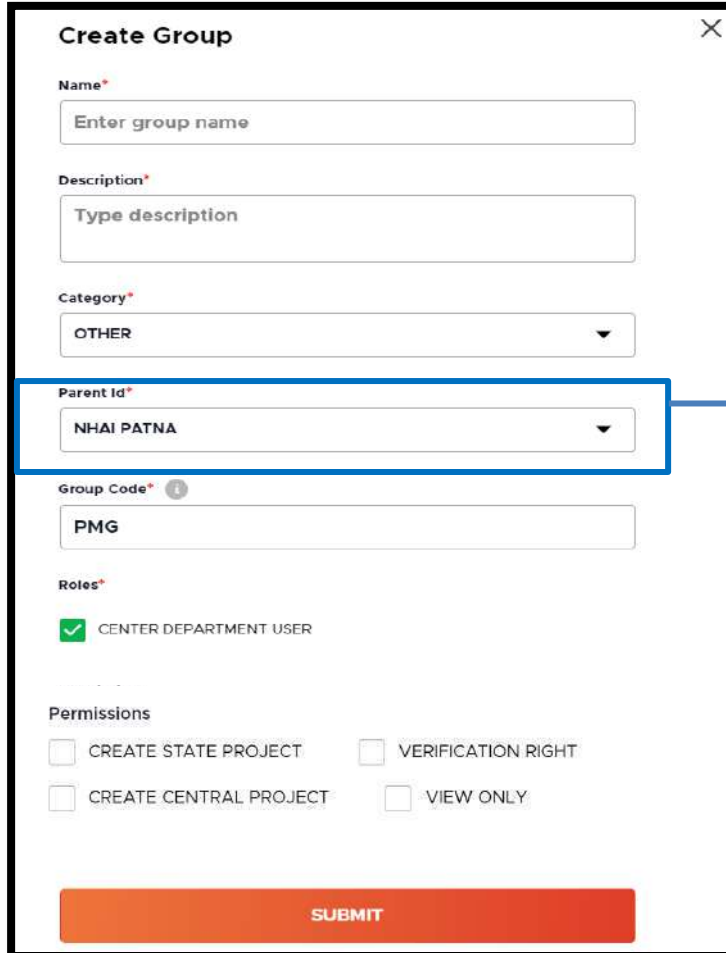
Newly created group

Search group

User can edit the Group details

# How to create Group ?

## Group D: Creation of PIU Darbhanga Group



**Create Group**

Name\*  
Enter group name

Description\*  
Type description

Category\*  
OTHER

Parent Id\*  
NHA PATNA

Group Code\*  
PMG

Roles\*  
 CENTER DEPARTMENT USER

Permissions  
 CREATE STATE PROJECT     VERIFICATION RIGHT  
 CREATE CENTRAL PROJECT     VIEW ONLY

**SUBMIT**

### Step 4D: Fill necessary Details:

- Name:** Name of the Project Implementing Agency (e.g. National Highways Authority of India)
- Description:** Brief about Agency
- Category:** Select Central Department since it is a Central Department
- Parent ID:** Select National Highways Authority of India (as per hierarchy)
- Group code:** Fill PMG

PIU Darbhanga's organisation is **NHAI Patna**

### Step 5D: Assign Roles: *(marked roles will be available while creating the users of the Group)*

- Center Department User:** Enables user to submit comments on pending issue. In case of implementing agency user will be able to create projects/issues. May be provided to scientist/director

### Permissions:

- Create State Project:** Enables User to create State sponsored projects
- Create Central Project:** Enables User to create Centrally sponsored projects
- Verification Right:** Enables user to verify projects/issues
- View Only:** Grant user only the right to view projects/issues

# How to create Group ?

**Step 6D:** Click **Yes** to confirm

**Please Confirm**  
Are you sure you want to do this?

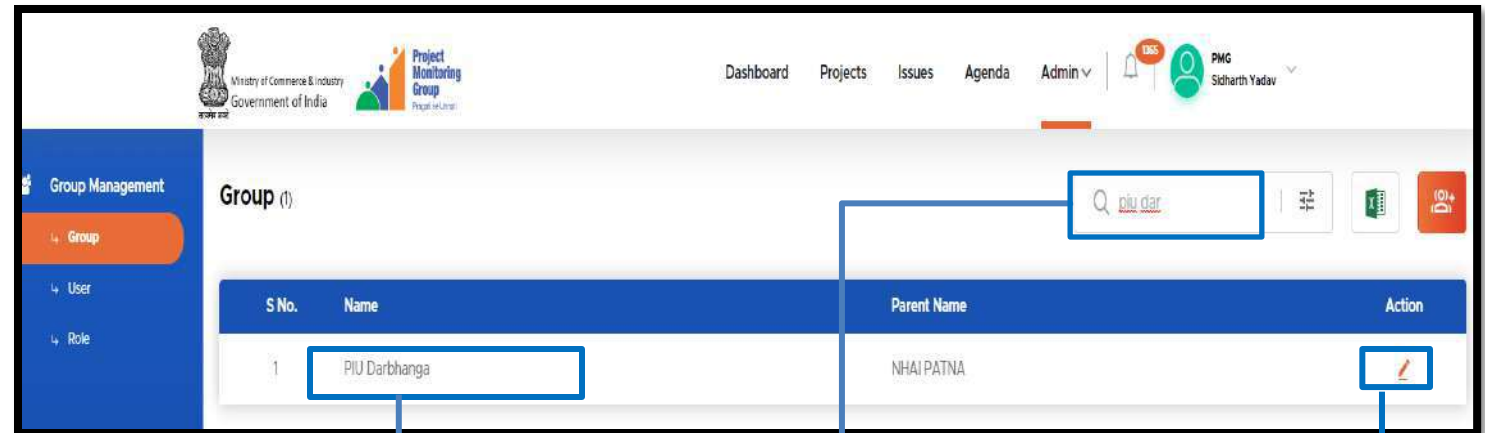
Category\*  
CENTRAL\_DEPARTMENT


Parent Id\*  
NHAI PATNA

Group Code\*  
PMG

Roles\*  
- Search Roles -

CENTER DEPARTMENT USER



S No.	Name	Parent Name	Action
1	PIU Darbhanga	NHAI PATNA	

Newly created group

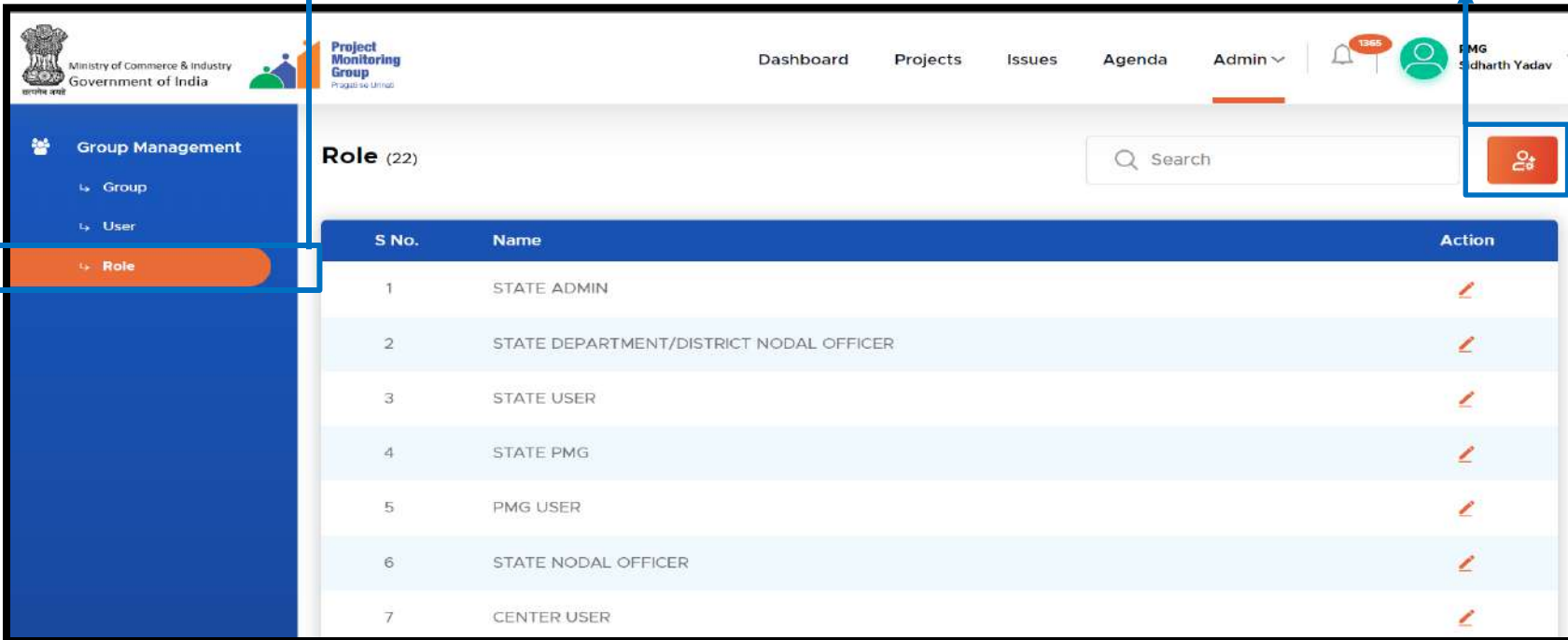
Search group

User can edit the Group details

# How to create Role ?

**Step 1:** Click on User > Create role

**Step 2:** Click on Create Role



Ministry of Commerce & Industry  
Government of India

Project Monitoring Group  
Pragati se Unnati

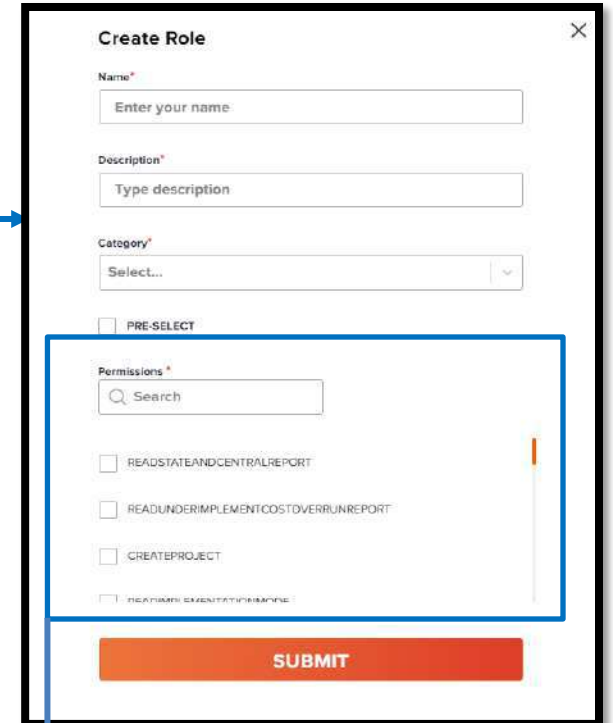
Dashboard Projects Issues Agenda Admin PMG Sdharth Yadav

Group Management

- Group
- User
- Role**

Role (22)

S No.	Name	Action
1	STATE ADMIN	
2	STATE DEPARTMENT/DISTRICT NODAL OFFICER	
3	STATE USER	
4	STATE PMG	
5	PMG USER	
6	STATE NODAL OFFICER	
7	CENTER USER	



Create Role

Name\*  
Enter your name

Description\*  
Type description

Category\*  
Select...

PRE-SELECT

Permissions\*

Search

READSTATEANDCENTRALREPORT

READUNDERIMPLEMENTCOSTDVERRUNREPORT

CREATEPROJECT

READSTATEANDCENTRALREPORT

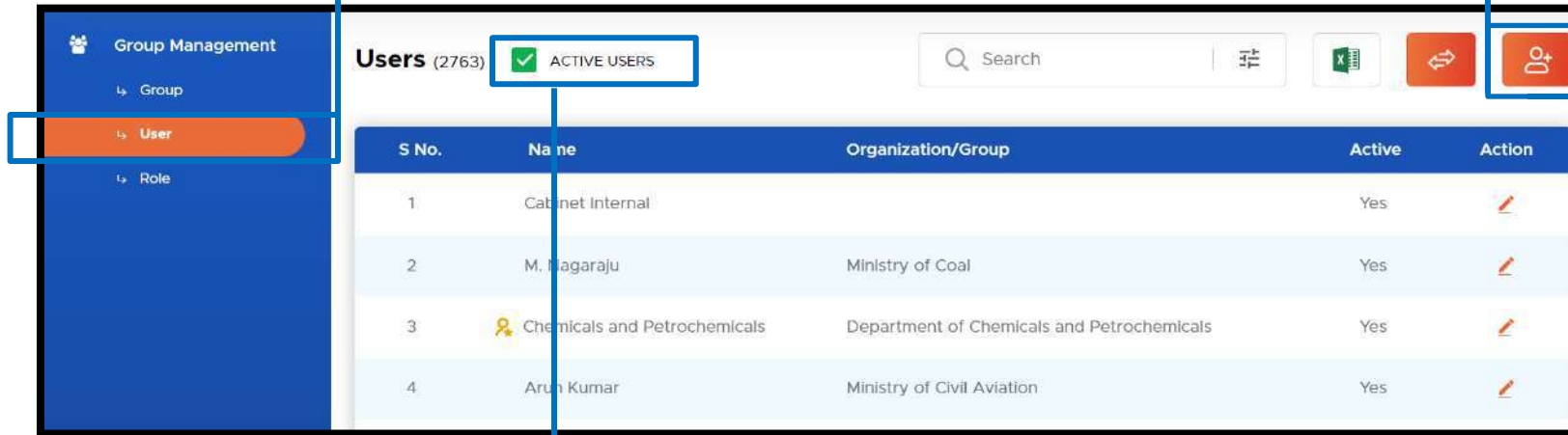
**SUBMIT**

**Step 3:** Select all the permissions as per requirements of the role

# How to create User ?

**Step 1: Click on User > Create User**

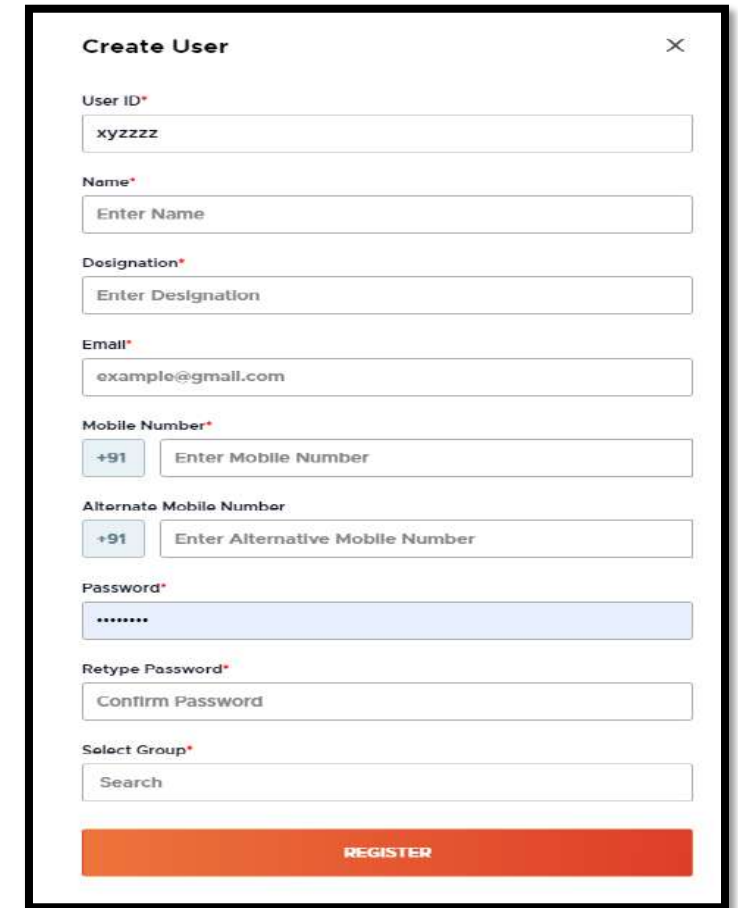
**Step 2: Click on Create User**



**Users (2763)**  ACTIVE USERS

S No.	Name	Organization/Group	Active	Action
1	Cabinet Internal		Yes	
2	M. Nagaraju	Ministry of Coal	Yes	
3	Chemicals and Petrochemicals	Department of Chemicals and Petrochemicals	Yes	
4	Arun Kumar	Ministry of Civil Aviation	Yes	

**Toggle for Active Users**



**Create User** [X]

User ID\*

Name\*

Designation\*

Email\*

Mobile Number\*

Alternate Mobile Number

Password\*

Retype Password\*

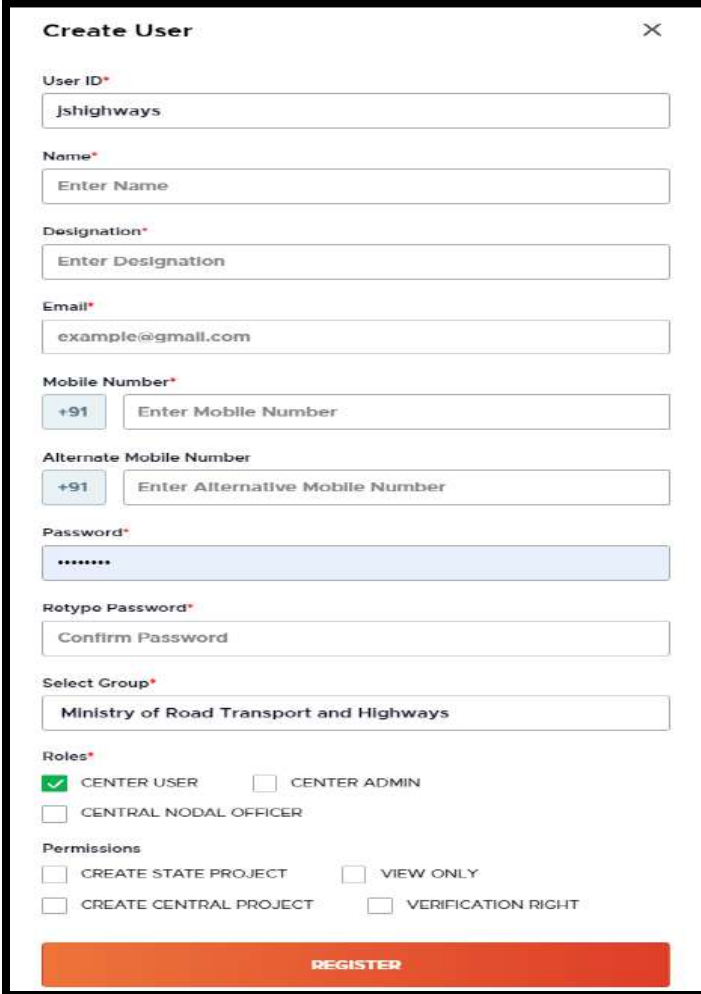
Select Group\*

**REGISTER**



# How to create Ministry Department user ?

## User A: Creation of MoRTH Group User



**Create User** [X]

User ID\*  
jshighways

Name\*  
Enter Name

Designation\*  
Enter Designation

Email\*  
example@gmail.com

Mobile Number\*  
+91 Enter Mobile Number

Alternate Mobile Number  
+91 Enter Alternative Mobile Number

Password\*  
.....

Retype Password\*  
Confirm Password

Select Group\*  
Ministry of Road Transport and Highways

Roles\*  
 CENTER USER  CENTER ADMIN  
 CENTRAL NODAL OFFICER

Permissions  
 CREATE STATE PROJECT  VIEW ONLY  
 CREATE CENTRAL PROJECT  VERIFICATION RIGHT

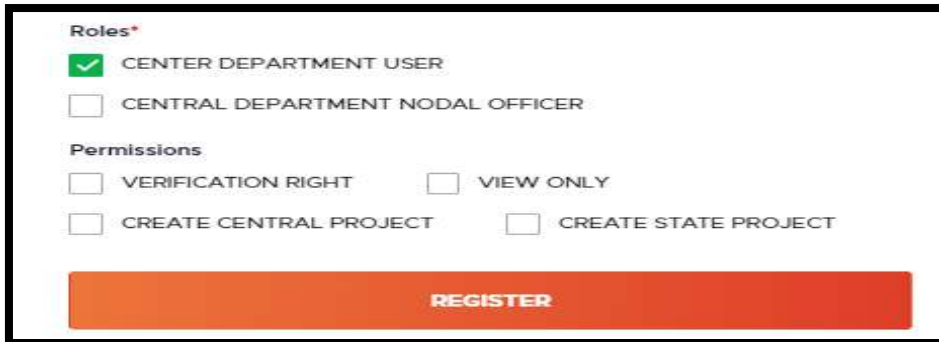
**REGISTER**

### Step 3A: Fill the Form

- **User ID** is a unique sequence of characters (e.g. jshighways)
- **Name** is full name of user
- **Designation** of the user
- **Mobile number** of user (verified by OTP)
- **Email ID** of user (verified by OTP)
- **Password** is 8 or more characters with one upper case letter, one lower case letter, one number and one symbol (e.g. Test@1234)
- **Select Group:** Ministry (e.g. Ministry of Road Transport and Highways)

# How to create Ministry Department user ?

## Step 4A: Assign Roles to the user



## For creating Ministry users, choose from the following -

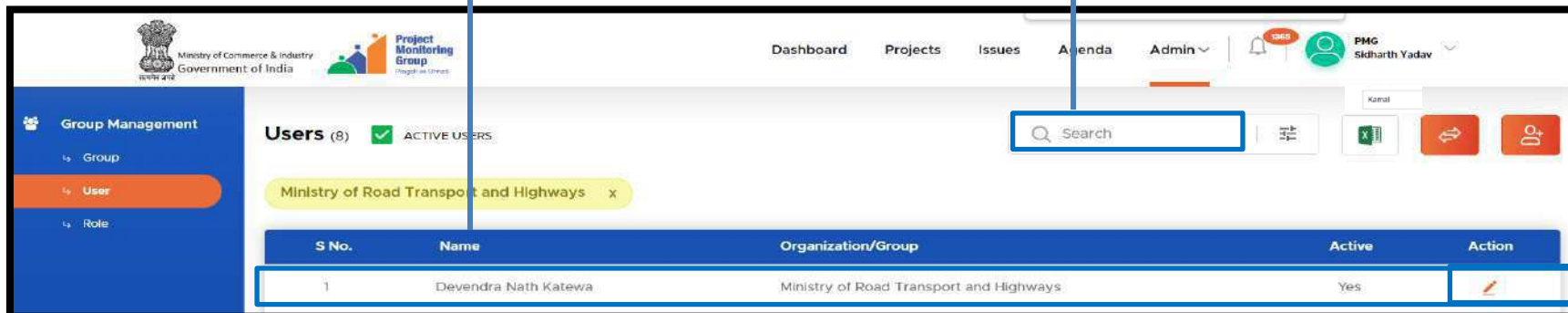
### Roles:


- **Center Department User:** Enables user to submit comments on pending issue. In case of implementing agency user will be able to create projects/issues. May be provided to scientist/director

### Permissions:

- **Create State Project:** Enables User to create State sponsored projects
- **Create Central Project:** Enables User to create Centrally sponsored projects
- **Verification Right:** Enables user to verify projects/issues
- **View Only:** Grant user only the right to view projects/issues

## New user of Ministry



S No.	Name	Organization/Group	Active	Action
1	Devendra Nath Katewa	Ministry of Road Transport and Highways	Yes	

Users can be searched by their name

User Details can be edited

# How to create Ministry Department user ?

## User B: Creation of NHA Group User

### Create User

User ID\*  
sidharth080  
user already exists.

Name\*  
Enter Name

Designation\*  
Enter Designation

Email\*  
example@gmail.com

Mobile Number\*  
+91 Enter Mobile Number

Alternate Mobile Number  
+91 Enter Alternative Mobile Number

Password\*  
.....

Retype Password\*  
Confirm Password

Select Group\*  
National Highways Authority of India (NHA)

Roles\*  
 CENTER DEPARTMENT USER  
 CENTRAL DEPARTMENT NODAL OFFICER

Permissions  
 VERIFICATION RIGHT     VIEW ONLY  
 CREATE CENTRAL PROJECT     CREATE STATE PROJECT

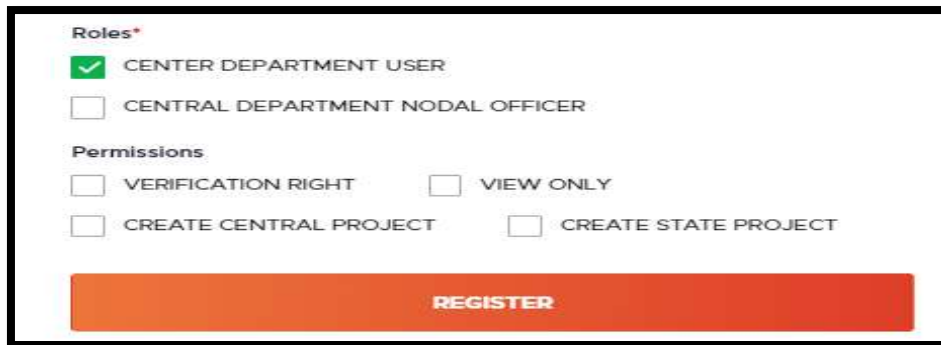
REGISTER

### Step 3B: Fill the Form

- **User ID** is a unique sequence of characters (e.g. dirdpiit, direnviro)
- **Name** is full name of user
- **Designation** of the user
- **Mobile number** of user (verified by OTP)
- **Email ID** of user (verified by OTP)
- **Password** is 8 or more characters with one upper case letter, one lower case letter, one number and one symbol (e.g. Test@124)
- **Select Group:** Ministry (e.g. National Highways Authority of India)

# How to create Ministry Department user ?

## Step 4B: Assign Roles to the user



**Roles\***

CENTER DEPARTMENT USER

CENTRAL DEPARTMENT NODAL OFFICER

**Permissions**

VERIFICATION RIGHT     VIEW ONLY

CREATE CENTRAL PROJECT     CREATE STATE PROJECT

**REGISTER**

For creating Ministry users, choose from the following -

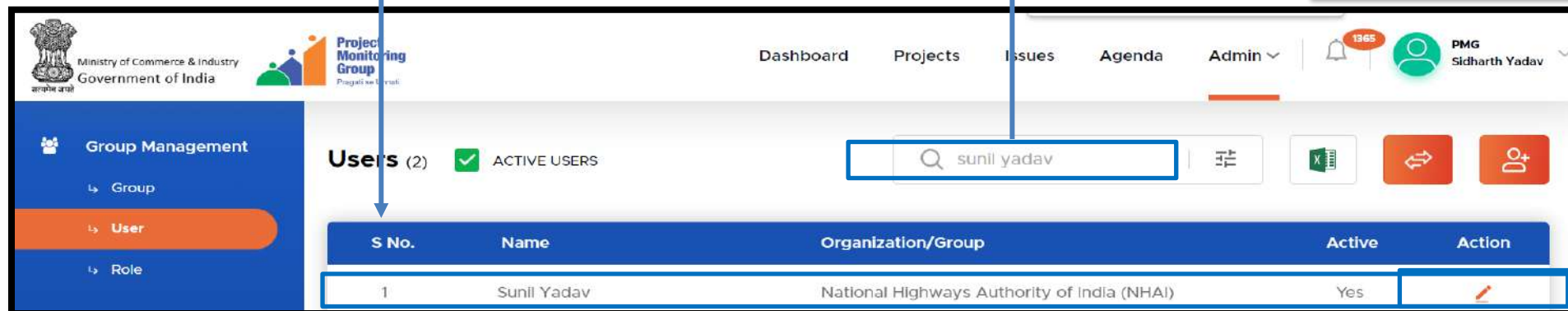
### Roles:

- **Center Department User:** Enables user to submit comments on pending issue. In case of implementing agency user will be able to create projects/issues. May be provided to scientist/director

### Permissions:

- **Create State Project:** Enables User to create State sponsored projects
- **Create Central Project:** Enables User to create Centrally sponsored projects
- **Verification Right:** Enables user to verify projects/issues
- **View Only:** Grant user only the right to view projects/issues

New user




Ministry of Commerce & Industry  
Government of India

Project Monitoring Group  
Pragati se Uन्नati

Dashboard Projects Issues Agenda Admin 1365 PMG Sidharth Yadav

Users (2)  ACTIVE USERS

Search: sunil yadav

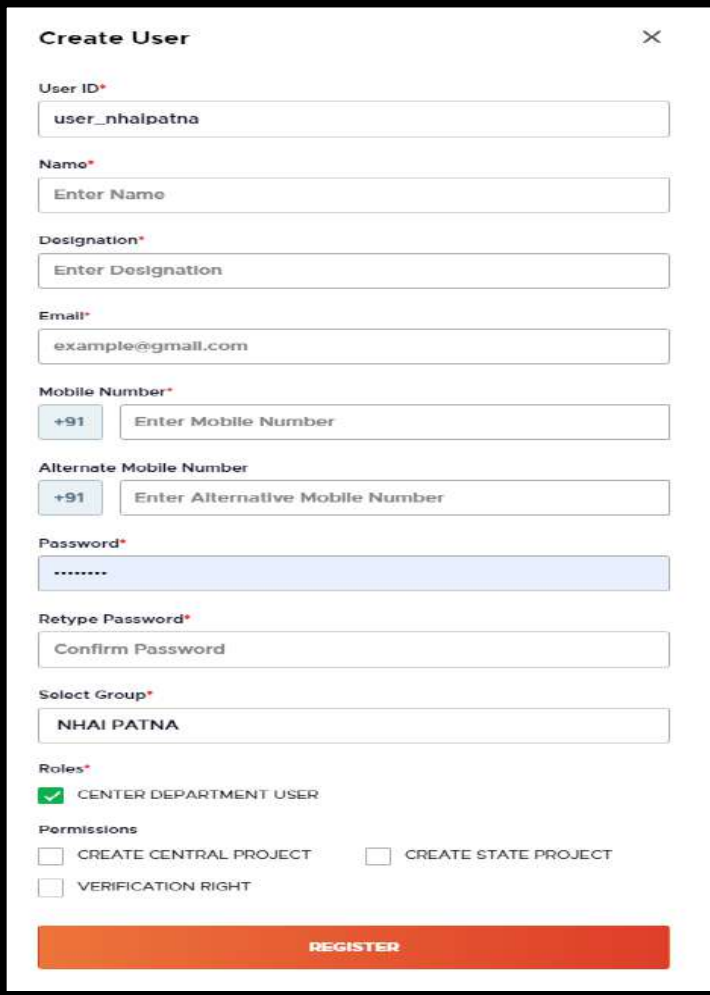
S No.	Name	Organization/Group	Active	Action
1	Sunil Yadav	National Highways Authority of India (NHAI)	Yes	

Users can be searched by their name

User Details can be edited

# How to create Ministry Department user ?

## User C: Creation of NHA Patna Group User



**Create User** [Close]

User ID\*  
user\_nhaipatna

Name\*  
Enter Name

Designation\*  
Enter Designation

Email\*  
example@gmail.com

Mobile Number\*  
+91 Enter Mobile Number

Alternate Mobile Number  
+91 Enter Alternative Mobile Number

Password\*  
.....

Retype Password\*  
Confirm Password

Select Group\*  
NHA PATNA

Roles\*  
 CENTER DEPARTMENT USER

Permissions  
 CREATE CENTRAL PROJECT     CREATE STATE PROJECT  
 VERIFICATION RIGHT

**REGISTER**

### Step 3C: Fill the Form

- **User ID** is a unique sequence of characters (e.g. user\_nhaipatna)
- **Name** is full name of user
- **Designation** of the user
- **Mobile number** of user (verified by OTP)
- **Email ID** of user (verified by OTP)
- **Password** is 8 or more characters with one upper case letter, one lower case letter, one number and one symbol (e.g. Test@124)
- **Select Group**: Example: NHA Patna



# How to create Ministry Department user ?

## Step 4B: Assign Roles to the user



Roles\*

CENTER DEPARTMENT USER

Permissions

CREATE STATE PROJECT     VERIFICATION RIGHT

CREATE CENTRAL PROJECT     VIEW ONLY

**REGISTER**

## For creating Ministry users, choose from the following -

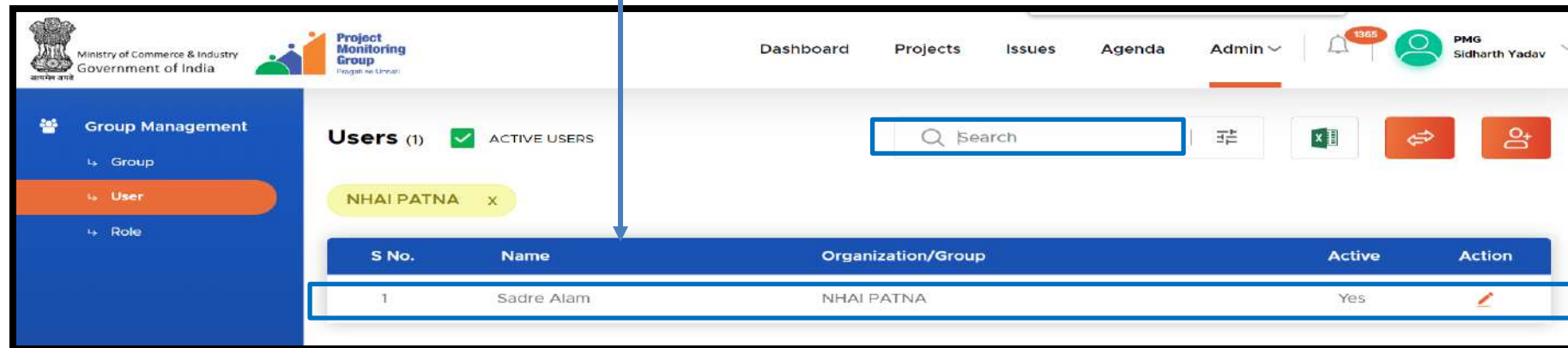
### Roles:

- **Center Department User:** Enable user to submit comments on pending issue. In case of implementing agency user will be able to create projects/issues. May be provided to scientist/director

### Permissions:

- **Create State Project:** Enables User to create State sponsored projects
- **Create Central Project:** Enables User to create Centrally sponsored projects
- **Verification Right:** Enables user to verify projects/issue
- **View Only:** Grant user only the right to view projects/issues

After successful filling of form user of Ministry will be created



Ministry of Commerce & Industry  
Government of India


Project Monitoring Group  
Pragati se Unnati

Dashboard Projects Issues Agenda Admin

1365 PMG Sidharth Yadav

Users (1)  ACTIVE USERS

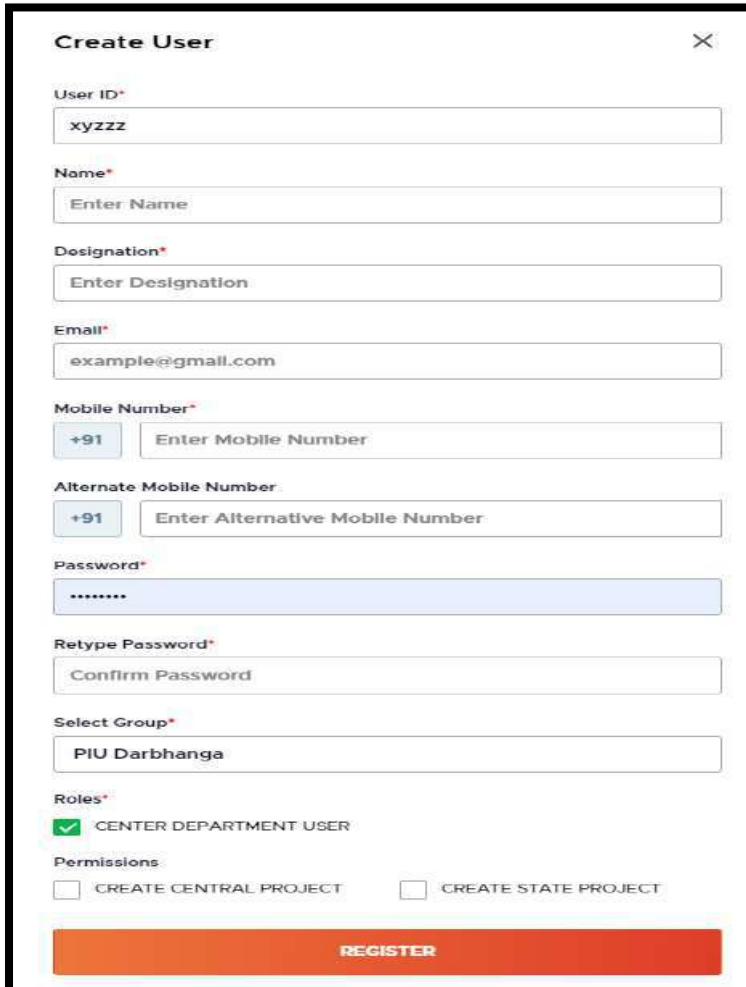
NHAI PATNA x

S No.	Name	Organization/Group	Active	Action
1	Sadre Alam	NHAI PATNA	Yes	

User Details can be edited

# How to create Ministry Department user ?

## User D: Creation of PIU Darbhanga Group User



**Create User** [X]

User ID\*  
xyzzz

Name\*  
Enter Name

Designation\*  
Enter Designation

Email\*  
example@gmail.com

Mobile Number\*  
+91 Enter Mobile Number

Alternate Mobile Number:  
+91 Enter Alternative Mobile Number

Password\*  
.....

Retype Password\*  
Confirm Password

Select Group\*  
PIU Darbhanga

Roles\*  
 CENTER DEPARTMENT USER

Permissions:  
 CREATE CENTRAL PROJECT  CREATE STATE PROJECT

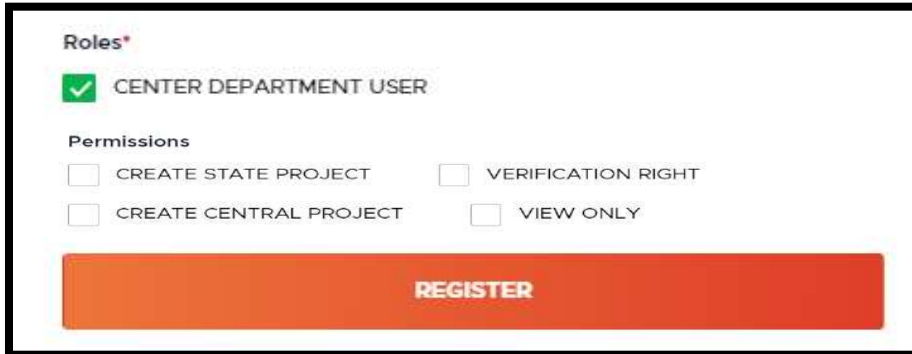
**REGISTER**

### Step 3D: Fill the Form

- **User ID** is a unique sequence of characters (e.g. dirdpiit, direnviro)
- **Name** is full name of user
- **Designation** of the user
- **Mobile number** of user (verified by OTP)
- **Email ID** of user (verified by OTP)
- **Password** is 8 or more characters with one upper case letter, one lower case letter, one number and one symbol (e.g. Test@124)
- **Select Group**: Example: PIU Darbhanga

# How to create Ministry Department user ?

## Step 4B: Assign Roles to the user



**Roles\***

CENTER DEPARTMENT USER

**Permissions**

CREATE STATE PROJECT       VERIFICATION RIGHT

CREATE CENTRAL PROJECT       VIEW ONLY

**REGISTER**

For creating Ministry users, choose from the following

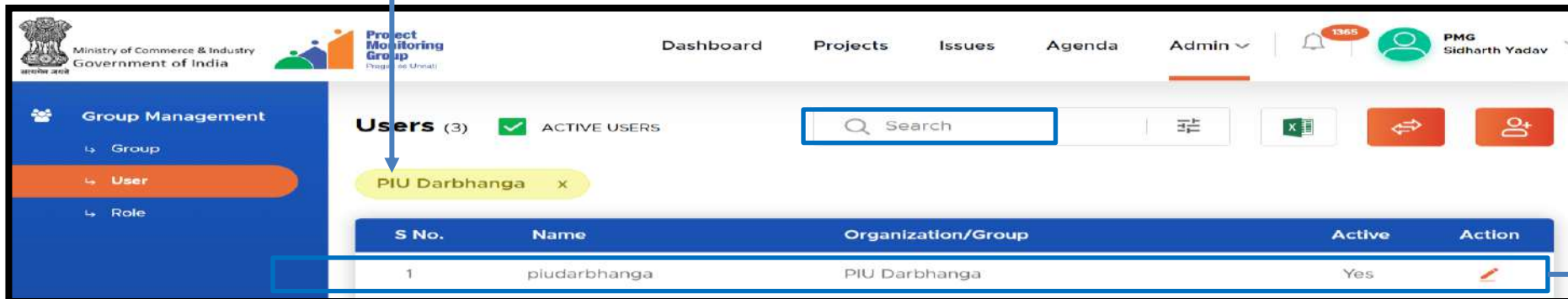
### Roles:

- **Center Department User:** Enable user to submit comments on pending issue. In case of implementing agency user will be able to create projects/issues. May be provided to scientist/director

### Permissions:

- **Create State Project:** Enables User to create State sponsored projects
- **Create Central Project:** Enables User to create Centrally sponsored projects
- **Verification Right:** Enables user to verify projects/issues
- **View Only:** Grant user only the right to view projects/issues

After successful filling of form user of Ministry will be created



Ministry of Commerce & Industry  
Government of India

Project Monitoring Group  
Pragati se Unnati


Dashboard Projects Issues Agenda Admin

1365 PMG Sidharth Yadav

**Users (3)**  ACTIVE USERS

Search

PIU Darbhanga x

S No.	Name	Organization/Group	Active	Action
1	piudarbhanga	PIU Darbhanga	Yes	

User Details can be edited



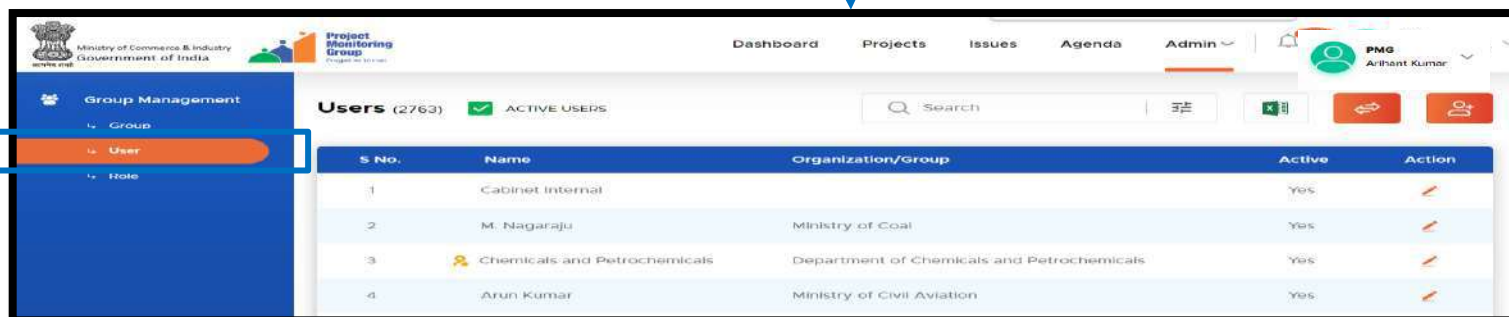
# How to mark user as Nodal officer ?

# How to mark user as Nodal officer ?

**Login → Admin → Group Management → Select User → Mark selected user as Nodal officer**



**Step 1:** Select Admin > Group Management > User



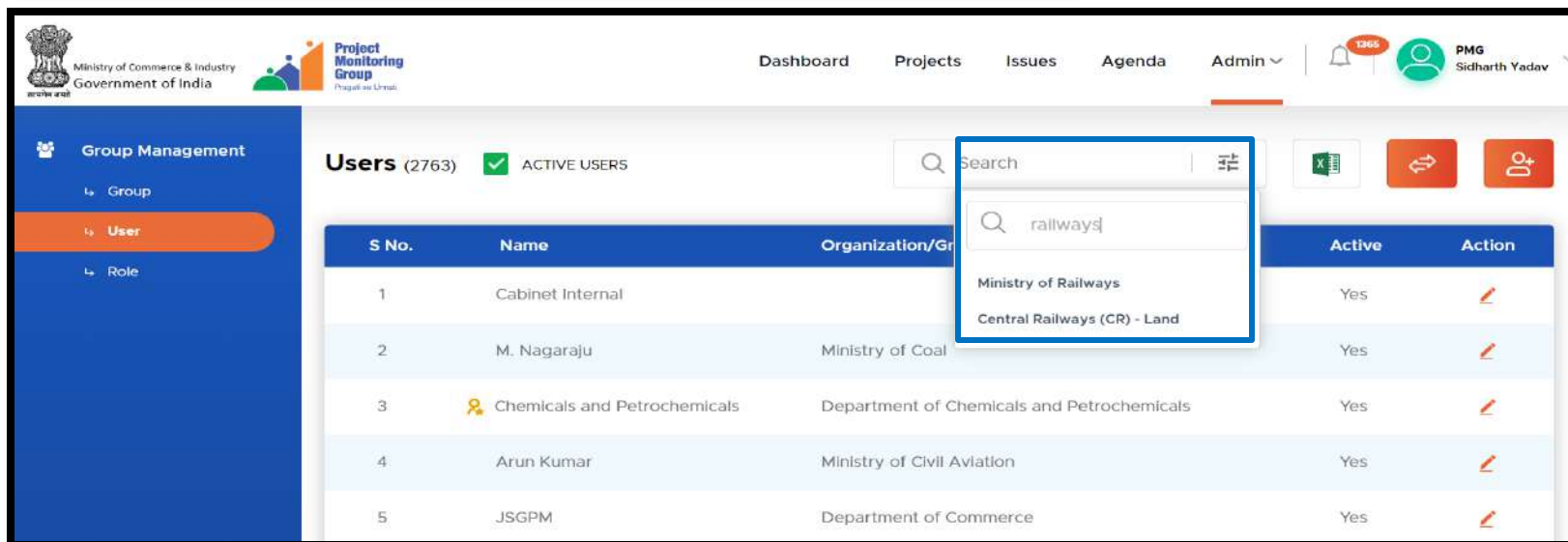
The 'Users' list is displayed with the following data:

S No.	Name	Organization/Group	Active	Action
1	Cabinet Internal		Yes	
2	M. Nagaraju	Ministry of Coal	Yes	
3	Chemicals and Petrochemicals	Department of Chemicals and Petrochemicals	Yes	
4	Arun Kumar	Ministry of Civil Aviation	Yes	



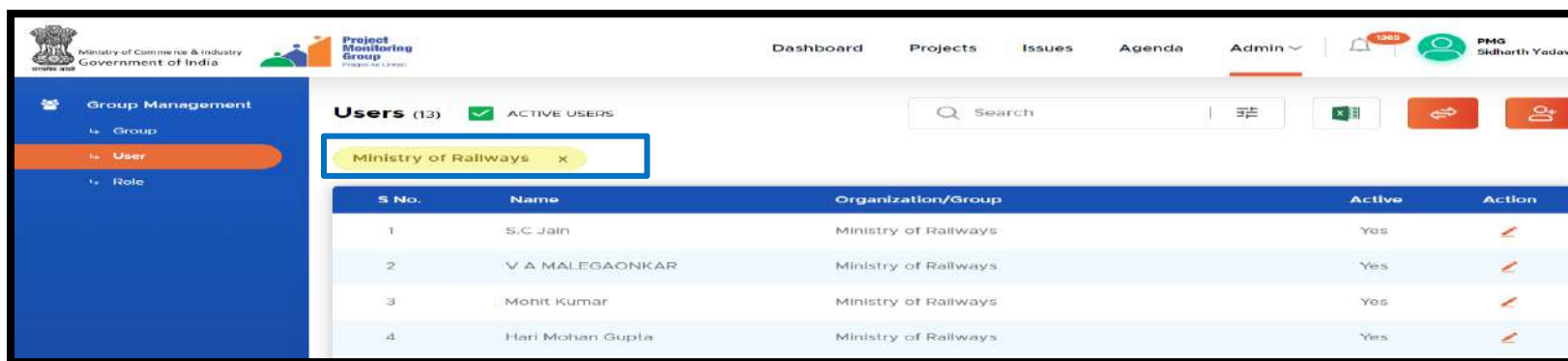
# How to mark user as Nodal officer ?

**Step 2:** Select group to mark relevant user as Nodal officer



The screenshot shows the 'Users' management page in the PMG Admin interface. The left sidebar has 'User' selected. The main content area shows a table of users with 2763 total users and 1365 active users. A search filter 'railways' is applied, showing a dropdown with 'Ministry of Railways' and 'Central Railways (CR) - Land' selected. The table lists users from various organizations.

S No.	Name	Organization/Group	Active	Action
1	Cabinet Internal		Yes	
2	M. Nagaraju	Ministry of Coal	Yes	
3	Chemicals and Petrochemicals	Department of Chemicals and Petrochemicals	Yes	
4	Arun Kumar	Ministry of Civil Aviation	Yes	
5	JSGPM	Department of Commerce	Yes	



The screenshot shows the 'Users' management page with the search filter 'Ministry of Railways' applied. The table now displays only users from the Ministry of Railways.

S No.	Name	Organization/Group	Active	Action
1	S.C Jain	Ministry of Railways	Yes	
2	V A MALEGAONKAR	Ministry of Railways	Yes	
3	Mohit Kumar	Ministry of Railways	Yes	
4	Hari Mohan Gupta	Ministry of Railways	Yes	

Users under a Group, e.g. Ministry of Railways

# How to mark user as Nodal officer ?

## Step 3: Edit and mark relevant user as Nodal officer

### Edit User

User ID \* Active

Name \*

Designation \*

Email \*

Mobile Number \*

+91

Alternate Mobile Number

+91

Select Group\*

Roles\*

CENTER USER  **CENTRAL NODAL OFFICER**

CENTER ADMIN

Permissions

CREATE CENTRAL PROJECT  CREATE STATE PROJECT

VIEW ONLY

- **Central Nodal Officer:** Enables PMG to identify SPOC for Central Ministry in case of multiple admin users
- **Central Department Nodal Officer:** Enables PMG to identify SPOC for that department in case of multiple users



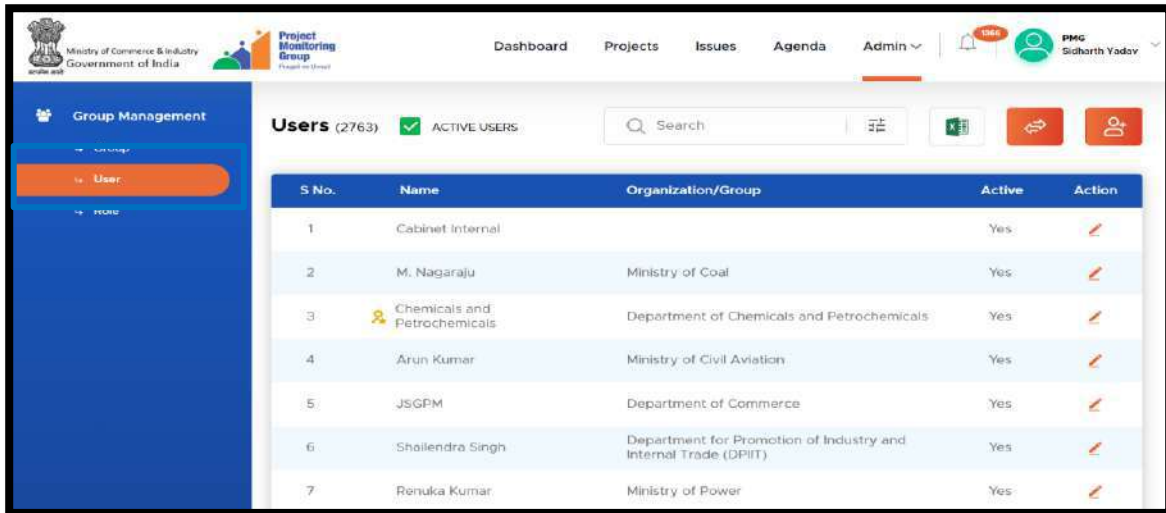
S No.	Name	Organization/Group
1	S.C Jain	Ministry of Railways
2	V A MALEGAONKAR	Ministry of Railways
3	Mohit Kumar	Ministry of Railways
4	Hari Mohan Gupta	Ministry of Railways

User symbol (changed) for Nodal Officer

# How to Deactivate/Activate a User?

# How to Deactivate/Activate a User?

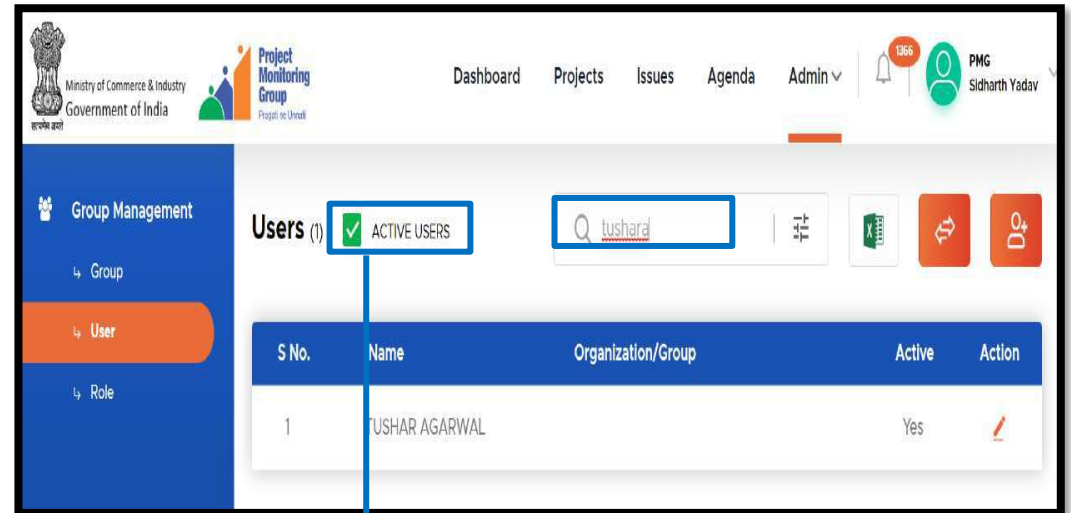
**Step 1:** Select Admin > Group Management > user



The screenshot shows the 'Users' management page in the PMG Admin interface. The left sidebar is expanded to 'User'. The main content area displays a table of active users with columns for S No., Name, Organization/Group, Active, and Action. The 'Active' column for all users is set to 'Yes'.

S No.	Name	Organization/Group	Active	Action
1	Cabinet Internal		Yes	
2	M. Nagaraju	Ministry of Coal	Yes	
3	Chemicals and Petrochemicals	Department of Chemicals and Petrochemicals	Yes	
4	Arun Kumar	Ministry of Civil Aviation	Yes	
5	JSGPM	Department of Commerce	Yes	
6	Shailendra Singh	Department for Promotion of Industry and Internal Trade (DPIIT)	Yes	
7	Renuka Kumar	Ministry of Power	Yes	

**Step 2:** Search for the User to deactivate/activate



The screenshot shows the 'Users' management page with a search filter applied. The search box contains 'tushara', and the table below shows only one user: TUSHAR AGARWAL. A blue arrow points from the 'ACTIVE USERS' checkbox to a callout box.

S No.	Name	Organization/Group	Active	Action
1	TUSHAR AGARWAL		Yes	

**Check** to filter Active Users  
(Deselect to see all users)

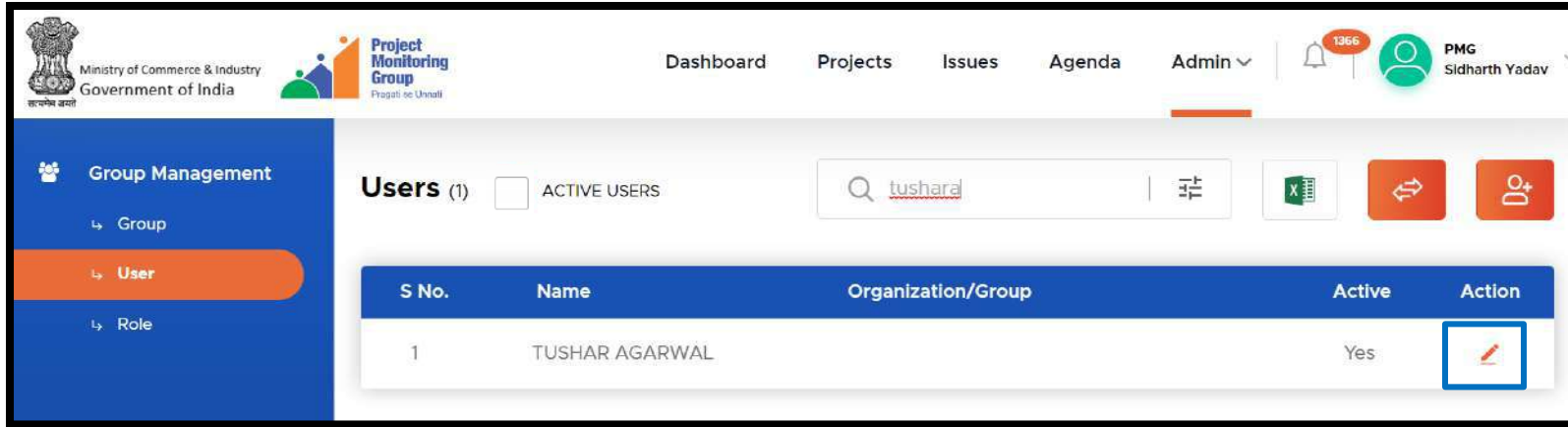
## **Point to Note:**

Deactivated user cannot access PMG portal with same credentials and he/she will not receive any notifications and reminders



# How to Deactivate/Activate a User?

## Step 3: Edit selected user



Ministry of Commerce & Industry  
Government of India

Project Monitoring Group  
Pragati se Uन्नati

Dashboard Projects Issues Agenda Admin


1366 PMG Sidharth Yadav

Group Management

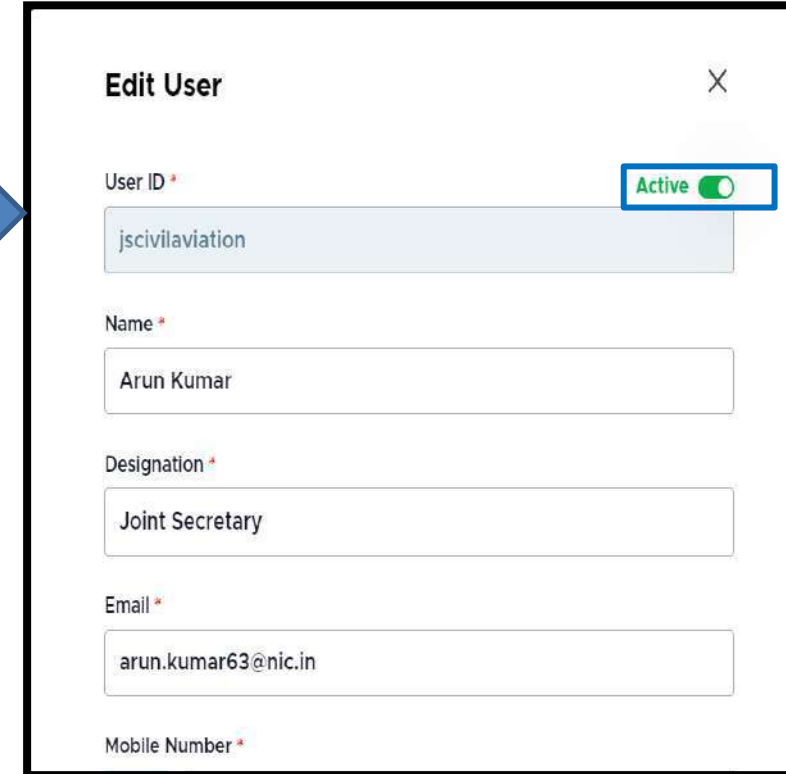
- Group
- User
- Role

Users (1)  ACTIVE USERS

Search: tushara

S No.	Name	Organization/Group	Active	Action
1	TUSHAR AGARWAL		Yes	

## Step 4: Click the toggle to make the user Inactive/Active



### Edit User

User ID \*  Active

Name \*

Designation \*

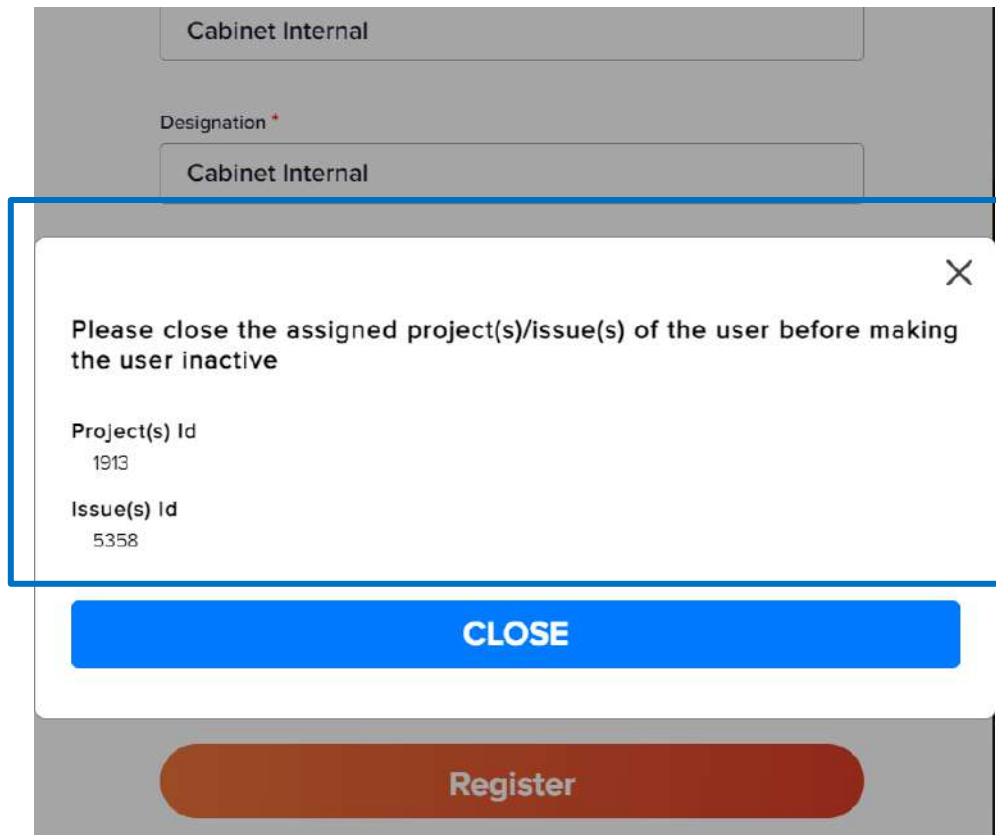
Email \*

Mobile Number \*



# How to Deactivate/Activate a User?

**Step 5:** To deactivate, migrate the tagged Project(s)/Issue(s) to another user



The screenshot shows a user management interface with a modal dialog box. The dialog box has a close button (X) in the top right corner. The text inside the dialog box reads: "Please close the assigned project(s)/issue(s) of the user before making the user inactive". Below this text, there are two fields: "Project(s) Id" with the value "1913" and "Issue(s) Id" with the value "5358". At the bottom of the dialog box, there is a blue button labeled "CLOSE". Below the dialog box, there is a red button labeled "Register".

User which needs to be deactivated should not be tagged with any Project/Issue/Meeting

*After successful removal of user from the tagged project(s)/issue(s)/meeting(s), user can be deactivated*



# How to migrate Projects from one user to another ?

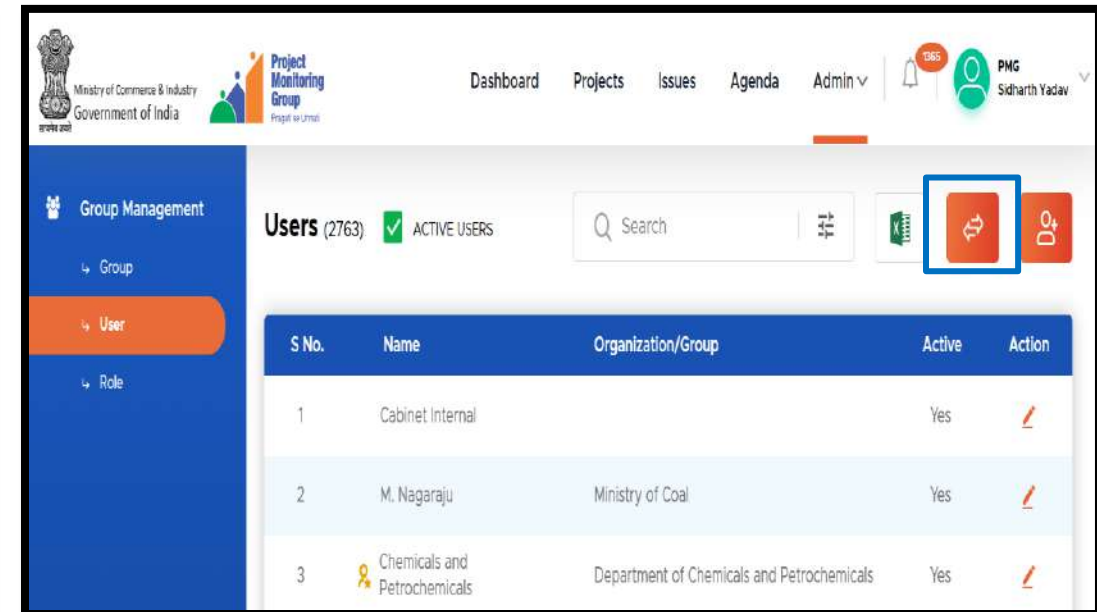
# How to migrate Projects from one user to another ?

User can migrate projects of one user to another user

## Step 1: Select Group Management from Admin



## Step 2: Select User > Migrate Project



### Point to Note:

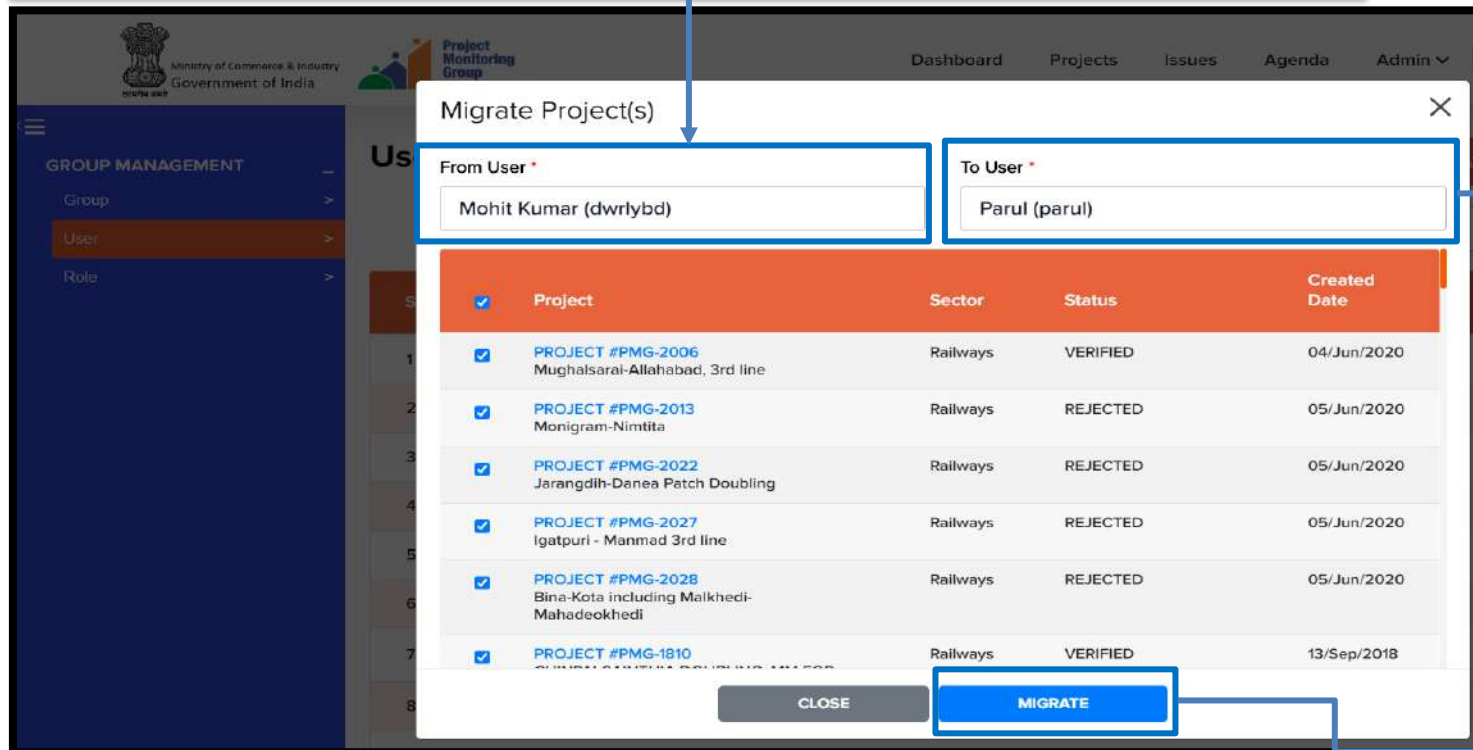
When a user of any implementing agency is changed then project corresponding to that user needs to be migrated to a new user



# How to migrate Projects from one user to another?

**Step 3:** Type name of the user whose projects needs to be migrated

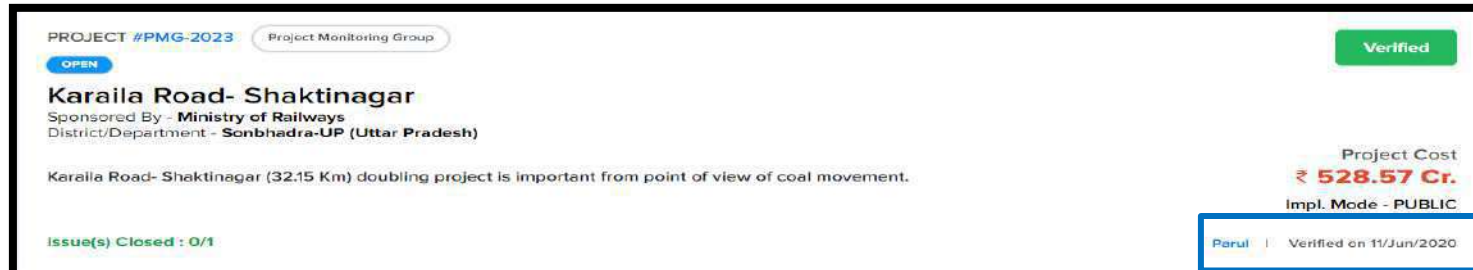
**Step 4:** Enter the name of new user



<input checked="" type="checkbox"/>	Project	Sector	Status	Created Date
<input checked="" type="checkbox"/>	PROJECT #PMG-2006 Mughalsarai-Allahabad, 3rd line	Railways	VERIFIED	04/Jun/2020
<input checked="" type="checkbox"/>	PROJECT #PMG-2013 Monigram-Nimtita	Railways	REJECTED	05/Jun/2020
<input checked="" type="checkbox"/>	PROJECT #PMG-2022 Jarangdih-Danea Patch Doubling	Railways	REJECTED	05/Jun/2020
<input checked="" type="checkbox"/>	PROJECT #PMG-2027 Igatpuri - Manmad 3rd line	Railways	REJECTED	05/Jun/2020
<input checked="" type="checkbox"/>	PROJECT #PMG-2028 Bina-Kota including Malkhedji-Mahadeokhedji	Railways	REJECTED	05/Jun/2020
<input checked="" type="checkbox"/>	PROJECT #PMG-1810 Sundernagar-Dumraon	Railways	VERIFIED	13/Sep/2018

- List of project(s) under selected user
- Admin user can select all or some project(s) to change the respective user of the project(s)

**Step 5:** Click **Migrate**



PROJECT #PMG-2023 Project Monitoring Group

**Karaila Road- Shaktinagar**  
Sponsored By - Ministry of Railways  
District/Department - Sonbhadra-UP (Uttar Pradesh)

Karaila Road- Shaktinagar (32.15 Km) doubling project is important from point of view of coal movement.

Issue(s) Closed : 0/1

Project Cost ₹ 528.57 Cr.  
Impl. Mode - PUBLIC

Parul | Verified on 11/Jun/2020

'Project created by' changed to new user for all selected projects



# Notification/Reminder Mail



# Notification/Reminder

<b>Project/ Issue/ Meeting Stage</b>	<b>Action</b>	<b>Recipient of Notification {Action(s) to be taken by}</b>	<b>Timeline of first Reminder</b>	<b>Subsequent Reminder(s)</b>
Project - under verification	To verify Project	Sponsoring Ministry & Project Monitoring Group	After 72 hrs from Project Creation date	Weekly from expiry of first reminder
Issue - Pending with SM	To verify Issue	Sponsoring Ministry & Project Monitoring Group	After 72 hrs from Issue Creation date	Weekly from expiry of first reminder
Issue - Pending with PMG	To verify Issue	Project Monitoring Group	After 72 hrs from Issue pending with PMG date	Weekly from expiry of first reminder
Scheduled Agenda	To conclude Agenda	Project Monitoring Group	After 72 hrs from Scheduled Meeting Date	Weekly from expiry of first reminder

# Notification/Reminder

Project/ Issue/ Meeting	Action	Recipient of Notification	Timeline of first Reminder	Subsequent Reminder
Compliance	To update the status of issues discussed in the meeting	Project Monitoring Group	After 45 from Scheduled Meeting Date	-
Task Completion update	To update progress on committed task decided in the meeting	Recipient State/ Recipient Ministry/ Recipient District/ Recipient Ministry or State Department	5 days before expiry of 'Task completion date' as per MOM	2 days before expiry of Task completion date as per MOM
Status update	To update latest progress/ status on pending issue(s)	Project Proponent/ Recipient Ministry/ Recipient State/ Project Monitoring Group	First working day of every month	-
PMG Report	To download and share PMG report	Project Monitoring Group	Every Thursday	-

# Contact Us

Arihant Kumar, Assistant Vice President, Invest India  
+91 8826060537 [arihant.kumar@investindia.org.in](mailto:arihant.kumar@investindia.org.in)

Rohit Dua, Sr. Manager, Invest India  
+91 9923478514 [rohit.dua@investindia.org.in](mailto:rohit.dua@investindia.org.in)

**Project Monitoring Group, Invest India**  
**Department for Promotion of Industry and Internal Trade**  
**Ministry of Commerce and Industry**  
**Udyog Bhawan, New Delhi-110010**  
[pmg@investindia.org.in](mailto:pmg@investindia.org.in) | <https://pmg.dpiit.gov.in/>